

## **ST MARY'S CHURCH APCM 2024**

### **Opening Report from Rev Simon Mason**

The content of this report mainly takes the form of a vote of thanks. This goes to all those who both lead and take part in the life of our church family life and all the activities involved. To our Wardens, Deputy Wardens and Church Council I am most grateful. As we continue to move into exciting times, each one makes a vital contribution to the life we are celebrating.

To our ministers, ordained and lay, we also express our deep gratitude. There is a vibrancy to our worship and prayer life which God is blessing and we are grateful to Him and to them. Thank you to Mark our curate for his ongoing support and wisdom in ministry, and to Josh our Children, Youth and Families Worker who has a deep involvement with wide ranging groups in our church setting, in schools and across the wider community.

As well as excitement, we also face challenges. In common with most church buildings, there is the challenge of fabric issues but again we are looking with hope to resolve these and create a worship space and facility for the future. As we move through the coming year, as well as reflecting on the year gone by, we do so with a keen focus on prayer: waiting on God for his leading and direction as well as his provision in every way.

Thank you to each member of our church family for the love and support shown in the wonderful work being done.

With every blessing

Rev Canon Simon Mason

Rector of Newent

Minutes of the APCM held on Monday 22 April 2024 at 7.30pm in church.

#### **MEMBERS PRESENT**

Rev Simon Mason (Chairman), Roger & Elizabeth Beard, Carol Gooch, Rev Mark Dunning, Mary Dunning, Rev David King, Pam Roberts, Mike & Cynthia Gwinnett, Shirley Johns, Tim & Ros Greenhalgh, Sue Cook, Colin Tatchell, Shirley Howard, Derek & Wyn Lemarchand, Graham Barton, Kate Blethyn, Meg Roberts, Brenda Passant, Owain & Irene Evans, Laurence & Susan Mathew, Susannah Wardale, David & Kate Griffiths, Nigel & Rose Gabb, David & Jane Sherwin, Eleri Jones, Carole Brookes.

#### **APOLOGIES**

Josh Robertson, Elaine Frampton, Annee Barwell, Julie Tatchell.

#### **DEVOTIONS**

Simon opened the meeting with prayer and a few words on John 10 - "I am the good Shepherd".

#### **VESTRY MEETING**

Elections of

- a) Church Wardens - Roger Beard & Carol Gooch
- b) Deputy Wardens - Cynthia Gwinnett & Colin Tatchell
- c) Methodist Steward - Sue Cook
- d) Baptist Secretary - Janet Roach
- e) Secretary to the Council - Carole Brookes

Sue Cook has decided to stand down as Deputy Church Warden after several years of service. Simon thanked her and presented her with a bouquet of flowers as a token of our appreciation for all her work over the years.

#### **ANNUAL PAROCHIAL CHURCH MEETING**

The minutes were accepted and signed off by Simon.

#### **MATTERS ARISING**

No Matters Arising which are not covered elsewhere.

#### **ELECTION OF PCC MEMBERS 3 POSTS and 2 ADDITIONAL POSTS**

Elizabeth Beard, Jo Goodwin and Pam Roberts will all stand again. Susannah Wardale and Kate Blethyn will also serve.

## **ELECTION OF DEANERY SYNOD REPRESENTATIVE (1 POST)**

No-one at the meeting was willing to take on this role, so Tim Greenhalgh will continue as our sole rep on the Deanery Synod for now.

## **ELECTORAL ROLL**

Since last year, we have lost 16 members but have gained 20 new members, giving an increase of 4 over last year. Anglican - 135; Methodist - 9; Joint - 22; Baptist - 9; Church in Good Standing - 3. **Total - 178**

## **SAFEGUARDING/GDPR/ENERGY FOOTPRINT**

New Safeguarding guidelines will be forwarded to parishes. We have adopted the framework. Janet Roach will stand down as our Adult Safeguarding Officer. Annie Caulfield will take on the role after training. Simon welcomed Annie in her absence - she will work alongside reps from Christ Church and St Peter's.

## **FINANCIAL REPORT**

### **a) PRESENTATION OF ACCOUNTS**

Financial reports were available to members. Nigel Gabb gave an outline of our current finances. Our general giving has increased and restricted funds are up. We hold over £24,000 for the Lord's Larder. The loan we had from the diocese has now been repaid in full.

Members accepted the financial report. Simon thanked Shirley Howard, our Treasurer, for all her work on the accounts.

### **b) APPOINTMENT OF INDEPENDENT EXAMINER**

Mrs Christine Moore is our new Independent Examiner. Member agreed with this choice.

## **REPORTS**

Roger read out the Wardens' report, and thanked Simon for all he does.

Josh's report on CYPS (children, young people and students) was read by Kate Blethyn in his absence - a comprehensive report on all he has been doing over the last year. Members acknowledged all his work with young people in the area.

Simon mentioned Parish Share - the current system is under review. A new system will be in place by the autumn which will be rolled out at the end of the year.

Sue Cook gave the Mothers' Union report. In 2023 there were 8 new members and a further 3 new members this year. Sue outlined all the meetings throughout the past year. A recent Coffee Morning raised £214.60 to be shared between MU funds and St Mary's.

Simon outlined the work being done to update our Outward Giving each month.

We have had 17 baptisms over recent times with the families concerned wishing to be involved at St Mary's.

The Prayer Ministry Team recently went to Harnhill, Cirencester.

Simon spoke about re-introducing "Supper Club" - having a shared meal and fellowship at various venues. He thinks we should find a new name for the venture.

He gave thanks to the LMT. We are looking to have a second curate. Simon thanked Mark Dunning, our curate, for all he does at St Mary's, and thanked Ros Greenhalgh and all our supplementary ministers for their work.

## **AOB**

Nigel Gabb asked whether we could go back to using an overhead projector, as we have a shortage of hymn books. Simon said we would look for an updated system, as the "SongPro" system we previously had was quite complicated to use.

Nigel also asked when we could go back to using the altar rail for Holy Communion.

The meeting closed at 9.10pm with prayer.

## Independent Examiner's Report to the Church Council of

### St Mary's Church, Newent, Gloucestershire

This report on the accounts of the above Church, for the year ending 31<sup>st</sup> December 2023, is in respect of an examination carried out in accordance with Regulation 3(3) of the Church Accounting Regulations 1997 and section 43 of the Charities Act 1993

#### Respective Responsibilities of the Church Council and the Examiner

As members of the Church Council you are responsible for the preparation of the accounts, you consider that the audit requirements of Regulation 3(3) of the Church Accounting Regulations 1997 and Section 43(2) of the Charities Act 1993 do not apply. It is my responsibility to issue this report on these accounts in accordance with Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission and Section 43(7) (b) of the Charities Act 1993. The examination included a review of the accounting records maintained by the Church Council and the comparison of the Accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's Statement

In connection with my examination no matter has come to my attention:-

1 which gives me reasonable cause to believe that in any material respect, the requirements

- (a) To keep accounting records in accordance with section 41 of the Charities Act 1993 and
- (b) To prepare accounts which accord with the accounting records

have not been met

2 to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed C E Moore Name Christine Ruth Moore

Date 6.4.2024 Address Pinehaven, 4 The Greenways  
Newent GLAS 3L8 1BH



**St Marys Church, Newent**

Registered Charity No. 1158153

**FINANCIAL STATEMENTS FOR THE YEAR 31.12.2023**

These Financial Statements have been prepared for St Mary's Church, Newent to comply with the Church Accounting Regulations, 2006. They include Accounts of Receipts and Payments, a Statement of Assets and Liabilities and Notes to the Financial Statements.

**NOTES TO THE FINANCIAL STATEMENTS**

**Basis of Accounting:-** The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting Regulations, 2006.

**Accounting Policies:-** The financial statements include monetary transactions assets and liabilities for which the Church Council can be held responsible as at the year end position. They do not include the accounts of other Church groups that owe affiliation to another body (e.g. Mothers' Union)

Receipts are included as received and expenditure when irrevocably paid.

The Receipts and Payment Account differentiates between different kinds of funds:-


**Restricted Funds:-** Must be used for the purposes for which they were given

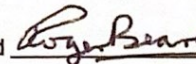
**Unrestricted Funds:-** Represent money that can be used for the general purposes of the Church Council;

**Designated funds:-** Amounts that have been earmarked for specific purposes by the Church Council but remain unrestricted funds.

Signed 

S. Howard Hon. Treasurer

Approved by Church Council:- Signed  Rev S Mason (Chairman)

Signed  Mr R Beard BEM (Church Warden)

Key Dates:- Draft To Church Council 18.03.2024

Approval by Church Council 18.03.2024

Independent Examiner Report 06.04.2024

Presentation to Annual Church Meeting 22.04.2024

Send to Methodist Circuit and Diocesan Secretary

Post on Notice Board within 28 days of Annual Church Meeting



# Newent's Receipts & Payments Account

for the year ended 31 December 2023

	General fund	Designated fund	Resource fund	2023	2022	Accounts List code	Account Codes
	£	£	£	£	£		
<b>Incoming resources</b>							
Voluntary income:							
Planned giving	40,734	-	2,447	43,181	41,369	1	1 & 2
Collections, donations & other giving	3,693	-	13,717	17,410	20,911	2	3,4,5,10
Income tax recovered	14,822	-	-	14,822	12,703	3	7
Legacies	8,940	-	-	8,940	5,000	4	8
Activities for generating funds						5	16
Magazine/Book/CD sales/Fall Listings etc	340	-	-	340	365	6	
Income from other Properties	-	-	-	-	186	7	
Annual Fete/events	-	-	-	-	-		
Investment income:						8	12
Interest & dividends	196	-	9	205	111		
Income from charitable activities							14,51,52
Parochial fees	5,498	-	-	5,498	4,003		
Other incoming resources:						10	
Insurance claims	-	-	-	-	-	11	
Gain on disposal of fixed assets	-	-	-	-	-	12	
Loans received	-	-	-	-	-	13	17,19,21,22
Other	3,053	-	9,319	12,372	17,806		
<b>Total incoming resources</b>	<b>77,276</b>	<b>-</b>	<b>25,492</b>	<b>102,768</b>	<b>102,157</b>		
<b>Resources expended</b>							
Charitable activities:							
Donations/Grants to charities	(66)	-	-	(66)	-	14	31
Mission & Evangelism	(6,981)	-	(5,472)	(12,453)	(3,624)	15	37,38
Parish Share	(39,801)	-	-	(39,801)	(39,021)	16	32
Clergy expenses	(236)	-	-	(236)	(936)	17	34,35
Church running expenses	(7,189)	-	(216)	(7,405)	(6,615)	18	40,41,43,45,46,47,48
Churchyard maintenance	-	-	-	-	(75)	19	
Cost of raising funds	-	-	-	-	-	20	
Running costs:							
Support costs	-	-	-	-	(189)	21	
Administration costs (inc. staff costs)	(2,176)	-	(434)	(2,612)	(1,965)	22	42
Other	(11,159)	-	(16,709)	(27,868)	(27,616)	23	39,57,58
Governance costs	-	-	-	-	-	24	
Major expenditure							
Repairs to church buildings	(991)	-	-	(991)	-	25	59
Repairs to other property	-	-	-	-	-	26	
Capital purchases/additions	-	-	-	-	-	27	
Loan repayments	-	-	(4,000)	(4,000)	(4,060)	28	71
<b>Total resources expended</b>	<b>(68,601)</b>	<b>-</b>	<b>(26,831)</b>	<b>(95,432)</b>	<b>(84,101)</b>		
<b>Net (outgoing)/ incoming resources</b>	<b>8,675</b>	<b>-</b>	<b>(1,339)</b>	<b>7,336</b>	<b>18,056</b>		
Transfers between funds	(1,615)	-	1,615	-	-		
Net incoming(outgoing) resources before gains	7,060	-	276	7,336	18,056		
Gains on investment assets	533	-	-	533	(530)	30	81
Net movement in funds	7,593	-	276	7,869	17,526		
Funds brought forward at 1 Jan 2023	26,627	-	40,217	66,844	53,736		
<b>Reversal of Prior Year Accruals</b>	<b>4,418</b>	<b>-</b>	<b>-</b>	<b>4,418</b>	<b>(4,418)</b>		
Funds carried forward at 31 Dec 2023	38,638	-	40,493	79,131	66,844		

\*produced using the Diocesan Cashbook v5



**St Mary's Newent**  
**Bank Accounts - Movements in 2023**

**Lloyds Current Accounts**

Opening Balance	20,772
Reversal of 2022 Accruals	122
Add Receipts	37,585
Less Payments	(34,805)
Closing Balance	<u>23,674</u>

**Barclays Current Account**

Opening Balance	35,934
Reversal of 2022 Accruals	4,296
Add Receipts	71,926
Less Payments	(67,521)
Closing Balance	<u>44,635</u>

**Lloyds Bell Fund Current Account**

Opening Balance	1,020
Reversal of 2022 Accruals	-
Add Receipts	9
Less Payments	-
Closing Balance	<u>1,029</u>

**Cash in Hand**

25

**Total Cash & Bank Balances as at 31st December 2023**

69,363



**St Mary's Church Newent**  
**Statement of Assets & Liabilities at 31st December 2023**

2022			2023			Movement
Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
Investments						
2,871	-	2,871	3,234	-	3,234	363
4,426	-	4,426	4,568	-	4,568	142
1,796	-	1,796	1,966	-	1,966	170
<u>9,093</u>	<u>-</u>	<u>9,093</u>	<u>9,768</u>	<u>-</u>	<u>9,768</u>	<u>675</u>
Bank Accounts and Cash Balances Analysis by Funds						
-	65	65		65	65	-
-	5,112	5,112		3,095	3,095	(2,017)
-	(195)	(195)		(8)	(8)	187
-	430	430		(4)	(4)	(434)
-	2,398	2,398		2,555	2,555	157
-	994	994		207	207	(787)
-	96	96		96	96	-
-	21,448	21,448		24,070	24,070	2,622
-	801	801		3,601	3,601	2,800
-	110	110		110	110	-
-	204	204		466	466	262
-	554	554		554	554	-
-	6,419	6,419		3,947	3,947	(2,472)
-	350	350		350	350	-
-	(20)	(20)		(40)	(40)	(20)
-	(75)	(75)		(75)	(75)	-
-	237	237		142	142	(95)
-	240	240		240	240	-
-	29	29		93	93	64
-	1,020	1,020		1,029	1,029	9
17,534	-	17,534	19,930	-	19,930	2,396
-	-	-	8,940	-	8,940	8,940
<u>17,534</u>	<u>40,217</u>	<u>57,751</u>	<u>28,870</u>	<u>40,493</u>	<u>69,363</u>	<u>11,612</u>
<u>26,627</u>	<u>40,217</u>	<u>66,844</u>	<u>38,638</u>	<u>40,493</u>	<u>79,131</u>	<u>12,287</u>
Total Assets						

Total Restricted and Unrestricted cash and investment assets as at 31st December 2023 are £79,131.

Unrestricted Assets stand at £38,638 at year end compared to £26,627 as at the 31st December 2023, which represents an increase of £12,011. This is largely as a result of additional legacies received in year totalling £8,940

NB:- The Diocese loan totalling £20,000 has now been fully repaid from the Refurbishment Fund. The final payment was made to the Diocese in January 2023 totalling £4,000.



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Date 6.4.2024 Address Pinehaven, 4 The Greenways  
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**St Marys Church, Newent**

Registered Charity No. 1158153

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S. Howard Hon. Treasurer

Approved by Church Council:-

Signed 

Rev S Mason (Chairman)

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Mr R Beard BEM (Church Warden)

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for the year ended 31 December 2023

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<b>Net (outgoing)/ incoming resources</b>	<b>8,675</b>	<b>-</b>	<b>(1,339)</b>	<b>7,336</b>	<b>18,056</b>		
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Gains on investment assets	533	-	-	533	(530)	30	81
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Funds carried forward at 31 Dec 2023	38,638	-	40,493	79,131	66,844		

\*produced using the Diocesan Cashbook v5



**St Mary's Newent**  
**Bank Accounts - Movements in 2023**

**Lloyds Current Accounts**

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Closing Balance	<u>1,029</u>

**Cash in Hand**

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**Total Cash & Bank Balances as at 31st December 2023**

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**St Mary's Church Newent**  
**Statement of Assets & Liabilities at 31st December 2023**

2022			2023			Movement
Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
Investments						
2,871	-	2,871	3,234	-	3,234	363
4,426	-	4,426	4,568	-	4,568	142
1,796	-	1,796	1,966	-	1,966	170
<u>9,093</u>	<u>-</u>	<u>9,093</u>	<u>9,768</u>	<u>-</u>	<u>9,768</u>	<u>675</u>
Bank Accounts and Cash Balances Analysis by Funds						
-	65	65		65	65	-
-	5,112	5,112		3,095	3,095	(2,017)
-	(195)	(195)		(8)	(8)	187
-	430	430		(4)	(4)	(434)
-	2,398	2,398		2,555	2,555	157
-	994	994		207	207	(787)
-	96	96		96	96	-
-	21,448	21,448		24,070	24,070	2,622
-	801	801		3,601	3,601	2,800
-	110	110		110	110	-
-	204	204		466	466	262
-	554	554		554	554	-
-	6,419	6,419		3,947	3,947	(2,472)
-	350	350		350	350	-
-	(20)	(20)		(40)	(40)	(20)
-	(75)	(75)		(75)	(75)	-
-	237	237		142	142	(95)
-	240	240		240	240	-
-	29	29		93	93	64
-	1,020	1,020		1,029	1,029	9
17,534	-	17,534	19,930	-	19,930	2,396
-	-	-	8,940	-	8,940	8,940
<u>17,534</u>	<u>40,217</u>	<u>57,751</u>	<u>28,870</u>	<u>40,493</u>	<u>69,363</u>	<u>11,612</u>
<u>26,627</u>	<u>40,217</u>	<u>66,844</u>	<u>38,638</u>	<u>40,493</u>	<u>79,131</u>	<u>12,287</u>
Total Assets						

Total Restricted and Unrestricted cash and investment assets as at 31st December 2023 are £79,131.

Unrestricted Assets stand at £38,638 at year end compared to £26,627 as at the 31st December 2023, which represents an increase of £12,011. This is largely as a result of additional legacies received in year totalling £8,940

NB:- The Diocese loan totalling £20,000 has now been fully repaid from the Refurbishment Fund. The final payment was made to the Diocese in January 2023 totalling £4,000.