

Puffin Nursery 2024-2025

Chairs Report

Over the last year, Puffin was once again able to focus on what Puffin does best; looking after children, often some of the most vulnerable children in our city:

Over all we supported 25 families at the Nursery. This Included:

- 3 children with SEND (special educational needs and disabilities)
- 4 children from refugee families
- 2 children on a Child in Need Plan
- 15 children with EAL (English as an additional language) including: Arabic, Polish, Italian, Dari and Uzbek, Spanish, Gujarati, Hindi Tamil, Kannada, Sudanese, Romanian, Igbo, Ukrainian, Bangladesh and Portuguese
- 14 of our children received EYPP (Early years Pupil Premium)
- 14 of our Children were deemed to be living in areas of high deprivation

Puffin provided much needed food parcels to all our families and free breakfast and afternoon snacks to all children attending.

We continued to monitor fees to ensure they are equal to the lowest rate in the City, in order to make extra sessions more accessible to parents. We kept our cooked meals at below school meal costs to help more families afford a hot meal for their child at lunch time. Considering the high number of children deemed to be living in areas of high deprivation, this is really important to ensure we are an accessible service for local families.

Puffin have continued to benefit from attending weekly dance sessions in the dance studio on Circus Street. This is an experience that is really enjoyed by the children attending the session and may otherwise be inaccessible to many of our children.

Puffin were able to support children on trips out including to the local library, the Toy Library and to Tarner park and our own soft play day for local families.

To end a very busy year, we hired a bus to take all our families on a trip to Blackberry farm. This was a lovely event (as usual!) and the children, parents, carers, Siblings and staff all had a great trip.

I would like to say a huge thank you to all the staff for working so hard throughout the year. Puffin is an incredibly special place and is a happy environment for all the children attending.

Puffin Community Nursery CIO

Accounts from 1st September 2024 to 31st August 2025

Registered charity: 1158143

Charity correspondent: Ms Tracy Fernley-Jones
Millwood Centre
Nelson Row
Carlton Hill
Brighton
BN2 9QG

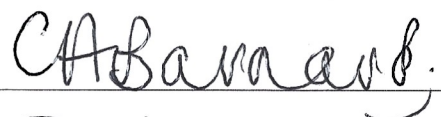

These accounts have been prepared on the Receipts and Payments basis from information and explanations supplied by the charity.



Kate Chapman
Resource Centre
6 Tilbury Place
Brighton BN2 0GY
20th November 2025

These accounts have been approved by the Trustees of the charity.

Signed by one or two Trustees on behalf of all the Trustees

1. 
2. 

Date 17/12/2025

Puffin Community Nursery CIO

Charity Registration number 1158143

Receipts and Payments Account for the period 1st September 2024 to 31st August 2025

	2025 Restricted	2025 Unrestricted	2025 Total	2024 Restricted	2024 Unrestricted	2024 Total
Receipts						
<i>Incoming resources for charitable activities</i>						
<i>Brighton and Hove City Council</i>						
EYFE funding for 2 yr olds	-	39,844	39,844	-	27,063	27,063
EYFE funding for 3 and 4 yr olds	-	41,071	41,071	-	62,333	62,333
Pupil Premium	5,536	-	5,536	2,473	-	2,473
Presens/Additional Support	558	-	558	5,913	-	5,913
Disability Access Fund	-	-	-	-	-	-
Healthy Early Years (HEY)	2,000	-	2,000	-	-	-
Re staff training and cover	-	266	266	168	-	168
<i>Other</i>						
Family fees	-	11,853	11,853	-	11,202	11,202
Family fees for hot meals	-	1,950	1,950	-	2,617	2,617
University of Brighton (Mentor)	7,100	-	7,100	-	-	-
<i>Donations and grants</i>						
John Lewis PLC	1,250	-	1,250	-	10	10
<i>Other income</i>						
Sale of equipment	-	400	400	-	-	-
Interest	-	2,307	2,307	-	2,461	2,461
Total Receipts	16,444	97,692	114,136	8,553	105,686	114,239
Payments						
<i>Expenditure on charitable activities</i>						
Staff costs	11,849	88,074	99,922	8,365	74,740	83,105
Hot meals, food and drink	843	1,996	2,838	661	2,646	3,307
Equipment, furniture and books	2,133	1,238	3,372	136	265	401
Activities and consumables	413	812	1,225	195	751	946
Trips and excursions	992	-	992	695	-	695
Training and supervision	-	895	895	168	751	919
Rent and room hire	-	3,998	3,998	45	3,211	3,256
Registration, subscriptions and insurance	-	1,300	1,300	-	938	938
Telephone, broadband and website	-	1,292	1,292	-	906	906
Admin and office costs	-	453	453	-	466	466
Bookkeeping/payroll	-	4,152	4,152	-	3,122	3,122
Other	214	487	701	21	300	322
Total Payments	16,444	104,697	121,141	10,286	88,096	98,382
Net receipts (payments) for the period	-	(7,005)	(7,005)	(1,733)	17,590	15,857
Funds at 1st September 2024	1,438	140,964	142,402	3,171	123,374	126,545
Balance of funds at 31st August 2025	1,438	133,959	135,397	1,438	140,964	142,402

additions may vary by +/- £1 due to rounding

Puffin Community Nursery CIO Charity Registration number 1158143

Statement of Assets and Liabilities at 31st August 2025

Monetary Assets

CAF Cash account	34,843
CAF Gold account	100,554
Cash in hand	-
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	135,397

Non-Monetary Assets

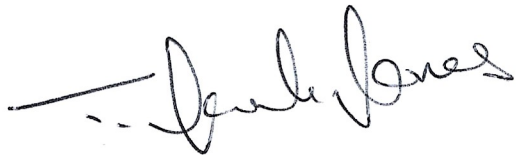
The charity has no non-monetary assets

Liabilities

none

Restricted funds held at 31st August 2025

Disability Access Fund	<hr/>
	1,438
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	1,438



Independent Examiner's report on the accounts
Report to the trustees of *Puffin Community Nursery CIO*
Registered Charity number 1158143

1st September 2024 to 31st August 2025

The accounts have been prepared on the Receipts and Payments basis.

Respective responsibilities of trustees and independent examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the Charities Act, to follow the procedures specified in the General Directions of the Charity Commissioners (under section 145 (5)(b) of the Act) and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters laid out in the statement below.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Act: and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kate Chapman
Resource Centre
6 Tilbury Place
Brighton BN2 0GY
Date: 17th December 2025

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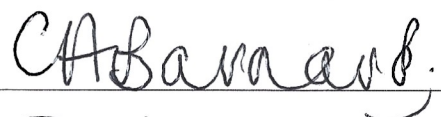

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