

Charity registration number 1158133

Company registration number 08425370 (England and Wales)

**CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## LEGAL AND ADMINISTRATIVE INFORMATION

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|-----------------------------|--|
| <b>Trustees</b>             | Paul Jackson<br>Martin Page<br>Timothy Rogers<br>Elinor Lamond<br>Lisa Wisdom            |
| <b>Charity number</b>       | 1158133  |
| <b>Company number</b>       | 08425370   |
| <b>Principal address</b>    | Trelissick Gallery<br>Trelissick<br>Feock<br>TRURO<br>Cornwall<br>TR3 6QL                |
| <b>Registered office</b>    | Trelissick Gallery<br>Trelissick<br>Feock<br>TRURO<br>Cornwall<br>TR3 6QL                |
| <b>Independent examiner</b> | Josh Stevens ACA<br>RRL LLP<br>Peat House<br>Newham Road<br>Truro<br>Cornwall<br>TR1 2DP |
| <b>Bankers</b>              | Barclays Bank Plc (Truro King Street)<br>14 King Street<br>TRURO<br>Cornwall<br>TR1 2RB  |

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# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## CONTENTS

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|   | Page   |
|---|--------|
| Trustees' report                        | 1 - 4  |
| Statement of trustees' responsibilities | 5      |
| Independent examiner's report           | 6      |
| Statement of financial activities       | 7      |
| Balance sheet                           | 8      |
| Notes to the financial statements       | 9 - 19 |

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# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

#### **Objectives and activities**

The objectives are to promote any charitable purpose which will encourage the exercise and maintain the standards of crafts both ancient and modern, preserve and improve craftsmanship and promote and increase the interest of the public herein particularly in the county of Cornwall.

#### *Public benefit*

The charity complies with the public benefit requirement through its charitable objectives.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives set.

#### **Achievements and performance**

##### *Significant activities and achievements against objectives*

#### **Chairman's report**

The Cornwall Craft Association has had another very busy year. We started the Summer of 2023 with our 50 years celebrations and the GOLD Exhibition. Another successful show, with beautiful pieces created by the members, it was a very special show.

In the autumn we took a stand at the art and craft fair Form Falmouth. Elinor and some selected members staged a stunning display. Unfortunately, it did not translate into sales, and it was decided that we wouldn't take a stand for the foreseeable future. Nevertheless, we waved a huge flag for the Association and in that respect, it was very successful.

At Christmas we repeated the very popular competition for the most original tree decoration, the theme that was set by the National Trust for the estate was 'A Cornish Christmas'. Once again, we had some truly original entries. The winner was a new member, jeweller Laura Drayson. She produced a stunning articulated miner made of copper along with a mistletoe line pull to make him move. Congratulations, Laura won a free membership for a year.

Christmas 2023 we ran two special workshops. Debbie Rudolf gave a lovely informative and enjoyable class in weaving and Rachel Stowe demonstrated and guided a group of eight in lino printing. We were pleased with the level of attendance and will hope to stage more classes next year.

At the end of last year, we took the chance to refresh the website. It was in need of some updates. Images were improved, it was also made more user friendly and given a more contemporary feel and look.

2024 started with our popular Winter Warm Up meeting. Tim Rogers delivered an inspirational talk with a focus on the Summer Exhibition's theme 'Above and Below'. As always with Tim's talks there were lots of items from a very diverse range of areas, from scrimshaw to beautiful drawings of Cornwall's atmospheric coastline. We thank Tim for giving us lots of food for thought.

The foyer continues to house our focuses. This year started with the delightful show of bamboo boats by Jason Webb running alongside 'Craftsmanship 2024'. They were very well received, and sales were good. We have now adopted a more intense foyer program, involving 2 makers showing consecutively, doubling the number of members we can focus on. The walls will show 2D craftwork to compliment the 3D on the plinths. We thank Elinor for spearheading this new approach.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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In April we launched 'Above & Below', with a very well attended private view. Many members came and mingled with visitors and enjoying the chance to chat and catch up with other members. The exhibition has showcased special work inspired by the theme and will be in the gallery till the autumn. Printmaker and textile artist Claire Armitage along with sculptor Reece Ingram had the initial focuses for the Summer Exhibition.

May 2024 saw the first of our Social Media workshops. They were ably organised and delivered by Conan and Ruary Marshall of Compass Creative. Broken down into beginner and advanced classes, they were very well attended. All look out for more classes later this year.

The charity has not been without some financial difficulties. We had a disappointing Christmas which is a time when we hope to do well to get us through the winter. Since then, we have done marginally better in a very tough economy. We propose to increase fees in line with inflation and they will be increased by £10 to £150 from 2025. We have not increased fees for two years.

The Association thanks Elinor for her support in all areas, ably backed by Jeanette, Debbie and Rachel. I personally thank the trustees for their hard work. Unfortunately, we have had three trustees step down. We especially thank Amanda Richards for her many years of service, often delivering insightful comment and advice for future direction. We have recently taken up some of her ideas.

We were recently informed by the Crowther estate of long time supported, ex Trelissick Gallery Manager and CCA Member, textile artist the late Gunnie Crowther had left us a legacy of £5,000 in her will. We have written to their solicitors to thank the family for such a generous gift. We are hoping to apply some of this money to updating the lighting in the gallery.

As always, I thank the membership for delivering such a high standard, of diverse and unique body of work. We look forward to being able to continue to represent and display your collections in a way that they deserve.

Lastly, I would like to announce that His Majesty King Charles III has agreed to remain as our patron. We have written to thank him for his continued support.

#### **Financial review**

The Association's largest item of expenditure is wages which totalled £72,437 (2022: £66,854). Commission receivable totalled £91,389 (2022: £89,030). The Association made a deficit this year of £11,607 (2022: deficit of £8,106).

The Association's resources are partly invested in the COIF Charities Investment Fund and the balance is on deposit at Barclays.

#### *Reserves policy*

The trustees aim to ensure the charity's long term viability and aim for at least six months reserves to be held. This policy will be reviewed on an annual basis. Unrestricted funds at 31 December 2023 totalled £47,342, which included general reserves of £7,342 and free reserves of £4,918.

#### *Investment policy*

The trustees regularly review the cash held by the charity and place any surplus funds in an interest bearing deposit account when appropriate.

#### **Risk management**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that they are operating systems which mitigate the charity's exposure.

#### **Tax status**

Being a registered charity, Cornwall Crafts Association is exempt from corporation tax on its investments and other income.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### Plans for future periods

We are thrilled to say that artist Denzil Forrester will be give us a talk on his work and life on the 21st September 2024, before his upcoming major exhibition in New York in October. Denzil will be kindly donating his time to the charity.

Our Autumn/Winter Exhibition 2024 opens on Saturday 12th October 2024 with a Private View.

This exhibition includes four focus exhibitions held in Foyer at Trellissick Gallery. The first two are textile artist, Karen Berg, whose work will be displayed on the walls, alongside ceramicist, Richard Phethean, whose work will be featured on the plinths. They will both run until mid-November when we will changeover to glass artist, Heather Frary, and printmaker, Henrietta Villiers. These two focuses will welcome us into the festive period when we will be having our annual Christmas tree decoration competition, where the winner wins full membership for a year. Entrants are all selected Cornwall Craft Association members. The theme for 2024 being 'From Darkness into Light', we think it's quite an exciting title and should inspire some interesting decorations. At the same time, we will also be running a little Christmas fundraiser where our members will donate to charity a decoration or a Christmas card, the proceeds of which will all go to the charity as well.

Our Spring Exhibition Craftsmanship 2025 opens at the end of January 2025, this opening is always combined with our Winter Warm Up Meeting where we get together with the Membership for an inspirational lecture for the year ahead, the Membership being treated to pasties, and other refreshments. 2025 will also include a program of twelve focuses, yet to be decided. Our feature Summer Exhibition 2025 will open after Easter, with the theme not yet confirmed but we are considering a Woodland theme.

#### Structure, governance and management

##### Governing document

The charity is incorporated as a company limited by guarantee under the provisions of the Companies Act 2006. Its governing constitutional documents are its Memorandum and Articles of Association which are publicly available from the Registrar of Companies via its website.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the company in the event of a winding up.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Paul Jackson

Martin Page

Timothy Rogers

Elinor Lamond

Amanda Richardson

(Resigned 17 April 2024)

Lisa Wisdom

Angela Annesley

(Resigned 18 April 2024)

Amy Cooper

(Resigned 11 November 2023)

Sara Bevan

(Appointed 11 November 2023 and resigned 17 April 2024)

##### Recruitment and appointment of trustees

Suitable individuals are identified by the existing trustees on the basis of their skills and knowledge and are invited to become trustees. New trustees are inducted into the workings of the charity.

The trustees are responsible for the overall control of the charity.

##### Relationship with related parties

Some members of the previous and current managing committees who are also craftsmen sold items using the Association and details of these are reported in note 8 of the financial statements.

# **CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

***FOR THE YEAR ENDED 31 DECEMBER 2023***

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### **Remuneration policy for key management**

The trustees consider the trustees (including Elinor Lamond) to comprise the key management personnel of the charity, to be in charge of directing and controlling, running and operating the charity on a day to day basis.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the trustees benchmark against pay levels in other similar organisations.

### **Statement of disclosure to independent examiner**

So far that the trustees are aware, there is no relevant information of which the charity's independent examiner is unaware.

Additionally the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant information and to establish that the charity's independent examiner is aware of that information.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to Small Companies.

The trustees' report was approved by the Board of Trustees.

Elinor Lamond

**Trustee**

24 September 2024

# **CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 DECEMBER 2023***

The trustees, who are also the directors of Cornwall Crafts Association (Limited by Guarantee) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# **CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)**

I report to the trustees on my examination of the financial statements of Cornwall Crafts Association (Limited by Guarantee) (the charity) for the year ended 31 December 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

I draw to your attention that the firm at which I am partner provides bookkeeping services to the charity. We have complied with FRC's Revised Ethical Standard in this regard.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Josh Stevens ACA**

RRL LLP  
Peat House  
Newham Road  
Truro  
Cornwall  
TR1 2DP

Dated: 26 September 2024

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

|  |       | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|--|-------|------------------------------------|------------------------------------|
|  | Notes |                                    |                                    |
| <b><u>Income from:</u></b>               |       |                                    |                                    |
| Donations and legacies                   | 3     | -                                  | 937                                |
| Charitable activities                    | 4     | 103,825                            | 96,194                             |
| Investments                              | 5     | 2,363                              | 640                                |
| <b>Total income</b>                      |       | <u>106,188</u>                     | <u>97,771</u>                      |
| <b><u>Expenditure on:</u></b>            |       |                                    |                                    |
| Charitable activities                    | 6     | <u>117,823</u>                     | <u>105,855</u>                     |
| Net (losses)/gains on investments        | 11    | <u>28</u>                          | <u>(22)</u>                        |
| <b>Net movement in funds</b>             |       | (11,607)                           | (8,106)                            |
| Fund balances at 1 January 2023          |       | 58,949                             | 67,055                             |
| <b>Fund balances at 31 December 2023</b> |       | <u><u>47,342</u></u>               | <u><u>58,949</u></u>               |

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## BALANCE SHEET

AS AT 31 DECEMBER 2023

|   | Notes | 2023<br>£       | £                    | 2022<br>£       | £                    |
|---|-------|-----------------|----------------------|-----------------|----------------------|
| <b>Fixed assets</b>                                   |       |                 |                      |                 |                      |
| Tangible assets                                       | 13    |                 | 2,424                |                 | 3,030                |
| Investments   | 14    |                 | 248                  |                 | 220                  |
|   |       |                 | <u>2,672</u>         |                 | <u>3,250</u>         |
| <b>Current assets</b>                                 |       |                 |                      |                 |                      |
| Debtors   | 15    | 3,439           |                      | 2,948           |                      |
| Cash at bank and in hand                              |       | 65,015          |                      | 79,329          |                      |
|   |       | <u>68,454</u>   |                      | <u>82,277</u>   |                      |
| <b>Creditors: amounts falling due within one year</b> | 16    | <u>(23,784)</u> |                      | <u>(26,578)</u> |                      |
| <b>Net current assets</b>                             |       |                 | <u>44,670</u>        |                 | <u>55,699</u>        |
| <b>Total assets less current liabilities</b>          |       |                 | <u>47,342</u>        |                 | <u>58,949</u>        |
| <b>Net assets</b>                                     |       |                 | <u><u>47,342</u></u> |                 | <u><u>58,949</u></u> |
| <b>The funds of the charity</b>                       |       |                 |                      |                 |                      |
| Unrestricted funds                                    |       |                 | <u>47,342</u>        |                 | <u>58,949</u>        |
|   |       |                 | <u><u>47,342</u></u> |                 | <u><u>58,949</u></u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by Companies Act 2006 and are for circulation to members of the company.

The financial statements were approved by the trustees on 24 September 2024

Elinor Lamond  
Trustee

Company registration number 08425370 (England and Wales)

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Accounting policies

#### Charity information

Cornwall Crafts Association (Limited by Guarantee) is a private company limited by guarantee incorporated in England and Wales. The registered office is Trelissick Gallery, Trelissick, Feock, TRURO, Cornwall, TR3 6QL.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees' continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are donations and other incoming resources received or generated for general charitable purposes.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund, together with a fair allocation of overheads and support costs.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Commission represents income earned from sales of work and is brought into credit on an arising basis.

Annual subscriptions from members are recognised for the year that they are received.

Income from donations and grants is included in income when receivable, except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.
- When donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

All income arising on investments is accounted for on a receivable basis.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 1 Accounting policies (Continued)

##### 1.5 Resources expended

Expenditure is recognised once there is legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities includes the costs of crafts people and exhibitions and other costs undertaken to further the purposes of the charity and their associated support costs.

Governance costs represent the cost of accountancy fees and legal and professional costs.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                   |                      |
|-------------------|----------------------|
| General Equipment | 20% reducing balance |
|-------------------|----------------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **1.10 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

#### **1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **1.13 Cash flow statement**

Under Charities SORP (FRS102) the Charity is classed as a Small Charity and is not required to prepare a cash flow statement.

#### **1.14 Investments and investment income**

All investments are stated at market value. The movement shown in the statement of financial activities comprises both realised and unrealised gains and losses.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 3 Income from donations and legacies

|                     | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Donations and gifts | -                                  | 937                                |

### 4 Income from charitable activities

|                              | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|------------------------------|------------------------------------|------------------------------------|
| <b>Charitable activities</b> |                                    |                                    |
| Commissions                  | 91,389                             | 89,030                             |
| Subscriptions                | 11,625                             | 6,846                              |
| Other income                 | 811                                | 318                                |
|                              | <u>103,825</u>                     | <u>96,194</u>                      |

### 5 Income from investments

|                     | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Interest receivable | <u>2,363</u>                       | <u>640</u>                         |

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 6 Expenditure on charitable activities

|   | Charitable<br>activities<br>2023<br>£ | Charitable<br>activities<br>2022<br>£ |
|---|---------------------------------------|---------------------------------------|
| <b>Direct costs</b>                                       |                                       |                                       |
| Staff costs   | 72,437                                | 66,854                                |
| Rent and occupancy  | 14,984                                | 13,457                                |
| Light and heat  | -                                     | 102                                   |
| Advertising   | 518                                   | 1,735                                 |
| Bank and credit card charges                              | 3,670                                 | 3,602                                 |
| Exhibition and display fees and costs                     | 3,586                                 | 2,025                                 |
| Cost of goods sold  | 2,963                                 | 2,183                                 |
|   | <u>98,158</u>                         | <u>89,958</u>                         |
| <b>Share of support and governance costs (see note 7)</b> |                                       |                                       |
| Support   | 16,105                                | 13,592                                |
| Governance  | 3,560                                 | 2,305                                 |
|   | <u>117,823</u>                        | <u>105,855</u>                        |
| <b>Analysis by fund</b>                                   |                                       |                                       |
| Unrestricted funds  | <u>117,823</u>                        | <u>105,855</u>                        |

### 7 Support costs allocated to activities

|                                     | 2023<br>£     | 2022<br>£     |
|-------------------------------------|---------------|---------------|
| <b>Basis of allocation</b>          |               |               |
| Depreciation                        | 606           | 757           |
| Postage and stationary              | 267           | 280           |
| Printing and photocopying           | 270           | 351           |
| Secretarial and bookkeeping charges | 6,927         | 6,468         |
| Telephone                           | 667           | 642           |
| Insurance                           | 2,631         | 3,305         |
| Miscellaneous expenses              | 1,598         | 854           |
| Computer & IT costs                 | 2,607         | 509           |
| Licences                            | 532           | 426           |
| Governance costs                    | 3,560         | 2,305         |
|                                     | <u>19,665</u> | <u>15,897</u> |
| <b>Analysed between:</b>            |               |               |
| Charitable activities               | <u>19,665</u> | <u>15,897</u> |



# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

### 8 Trustees

One of the trustees received remuneration (including employers' national insurance and pension contributions) of £31,080 (2022: £29,155) for services provided to the charity as gallery manager and administrator. Permission was granted by the Charity Commission to remunerate this trustee.

No trustees were reimbursed expenses during the year (2022: £Nil).

Commissions were taken from and payments were made to the following trustees during the year as follows:

|                   | Commission<br>received from<br>£ | Payment<br>to<br>£ | Payments<br>made<br>Outstanding<br>£ |
|-------------------|----------------------------------|--------------------|--------------------------------------|
| Paul Jackson      | 1,424                            | 4,508              | 57                                   |
| Amanda Richardson | 5,660                            | 13,475             | -                                    |
| Amy Cooper        | 543                              | 1,131              | -                                    |
| Elinor Lamond     | 3,692                            | 8,132              | 157                                  |
| Angela Annesley   | 1,478                            | 3,080              | 110                                  |
| Lisa Wisdom       | 2,497                            | 5,558              | 317                                  |
| Martin Page       | 635                              | 1,322              | 83                                   |
| Tim Rogers        | -                                | -                  | -                                    |
| Sara Bevan        | 156                              | 325                | -                                    |
|                   | <hr/>                            | <hr/>              | <hr/>                                |

### 9 Employees

The average monthly number of employees during the year was:

|               | 2023<br>Number | 2022<br>Number |
|---------------|----------------|----------------|
| Gallery costs | 4              | 3              |
| Support costs | -              | 1              |
|               | <hr/>          | <hr/>          |
| Total         | 4              | 4              |
|               | <hr/>          | <hr/>          |

#### Employment costs

|                     | 2023<br>£ | 2022<br>£ |
|---------------------|-----------|-----------|
| Wages and salaries  | 71,128    | 65,765    |
| Other pension costs | 1,309     | 1,089     |
|                     | <hr/>     | <hr/>     |
|                     | 72,437    | 66,854    |
|                     | <hr/>     | <hr/>     |

There were no employees whose annual remuneration was more than £60,000.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 9 Employees

(Continued)

#### Remuneration of key management personnel

The remuneration of key management personnel was as follows:

|                        | 2023<br>£ | 2022<br>£ |
|------------------------|-----------|-----------|
| Aggregate compensation | 31,080    | 29,155    |

### 10 Net movement in funds

2023  
£

2022  
£

Net movement in funds is stated after charging/(crediting)

|   |       |       |
|---|-------|-------|
| Independent examination fees                | 2,950 | 1,750 |
| Depreciation of owned tangible fixed assets | 606   | 757   |

### 11 Gains and losses on investments

|                            | Unrestricted<br>funds<br>2023<br>£ | Unrestricted<br>funds<br>2022<br>£ |
|----------------------------|------------------------------------|------------------------------------|
| Gains/(losses) arising on: |                                    |                                    |
| Revaluation of investments | 28                                 | (22)                               |

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

### 13 Tangible fixed assets

|                                    | <b>General<br/>Equipment<br/>£</b> |
|------------------------------------|------------------------------------|
| <b>Cost</b>                        |                                    |
| At 1 January 2023                  | 47,901                             |
| At 31 December 2023                | 47,901                             |
| <b>Depreciation and impairment</b> |                                    |
| At 1 January 2023                  | 44,871                             |
| Depreciation charged in the year   | 606                                |
| At 31 December 2023                | 45,477                             |
| <b>Carrying amount</b>             |                                    |
| At 31 December 2023                | 2,424                              |
| At 31 December 2022                | 3,030                              |

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 14 Fixed asset investments

|                          | Listed<br>investments<br>£ |
|--------------------------|----------------------------|
| <b>Cost or valuation</b> |                            |
| At 1 January 2023        | 220                        |
| Valuation changes        | 28                         |
|                          | <hr/>                      |
| At 31 December 2023      | 248                        |
|                          | <hr/>                      |
| <b>Carrying amount</b>   |                            |
| At 31 December 2023      | 248                        |
|                          | <hr/>                      |
| At 31 December 2022      | 220                        |
|                          | <hr/>                      |

### 15 Debtors

|   | 2023<br>£ | 2022<br>£ |
|---|-----------|-----------|
| <b>Amounts falling due within one year:</b> |           |           |
| Prepayments and accrued income              | 3,439     | 2,948     |
|   | <hr/>     | <hr/>     |

### 16 Creditors: amounts falling due within one year

|                                    | Notes | 2023<br>£ | 2022<br>£ |
|------------------------------------|-------|-----------|-----------|
| Other taxation and social security |       | 3,520     | 5,299     |
| Deferred income                    | 17    | 1,750     | 2,333     |
| Trade creditors                    |       | 11,381    | 13,303    |
| Accruals                           |       | 7,133     | 5,643     |
|                                    |       | <hr/>     | <hr/>     |
|                                    |       | 23,784    | 26,578    |
|                                    |       | <hr/>     | <hr/>     |

### 17 Deferred income

|  | 2023<br>£ | 2022<br>£ |
|--|-----------|-----------|
| Arising from subscription income received in advance | 1,750     | 2,333     |
|  | <hr/>     | <hr/>     |

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 17 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

|                                     | 2023<br>£ | 2022<br>£ |
|-------------------------------------|-----------|-----------|
| Deferred income is included within: |           |           |
| Current liabilities                 | 1,750     | 2,333     |
| Movements in the year:              |           |           |
| Deferred income at 1 January 2023   | 2,333     | -         |
| Released from previous periods      | (2,333)   | -         |
| Resources deferred in the year      | 1,750     | 2,333     |
| Deferred income at 31 December 2023 | 1,750     | 2,333     |

#### 18 Retirement benefit schemes

|   | 2023<br>£ | 2022<br>£ |
|---|-----------|-----------|
| Defined contribution schemes  |           |           |
| Charge to profit or loss in respect of defined contribution schemes | 1,309     | 1,089     |

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

#### 19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

|                         | At 1 January<br>2023<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | At 31<br>December<br>2023<br>£ |
|-------------------------|---------------------------|----------------------------|----------------------------|----------------|--------------------------|--------------------------------|
| Contingency             | 35,000                    | -                          | -                          | -              | -                        | 35,000                         |
| Future Projects<br>Fund | 20,000                    | -                          | -                          | (15,000)       | -                        | 5,000                          |
| General funds           | 3,949                     | 106,188                    | (117,823)                  | 15,000         | 28                       | 7,342                          |
|                         | 58,949                    | 106,188                    | (117,823)                  | -              | 28                       | 47,342                         |

# CORNWALL CRAFTS ASSOCIATION (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 19 Unrestricted funds (Continued)

| Previous year:          | At 1 January<br>2022 | Incoming<br>resources | Resources<br>expended | Transfers | Gains and<br>losses | At 31<br>December<br>2022 |
|-------------------------|----------------------|-----------------------|-----------------------|-----------|---------------------|---------------------------|
|                         | £                    | £                     | £                     | £         | £                   | £                         |
| Contingency             | 45,000               | -                     | -                     | (10,000)  | -                   | 35,000                    |
| Future Projects<br>Fund | 20,000               | -                     | -                     | -         | -                   | 20,000                    |
| General funds           | 2,055                | 97,771                | (105,855)             | 10,000    | (22)                | 3,949                     |
|                         | <u>67,055</u>        | <u>97,771</u>         | <u>(105,855)</u>      | <u>-</u>  | <u>(22)</u>         | <u>58,949</u>             |

The contingency fund is held to cover unforeseen expenditure.

The future projects fund will fund any specific one off projects planned.

### 20 General funds

General funds include cumulative gains on investments measured at fair value of £135 (2022: £107).

### 21 Related party transactions

There were no disclosable related party transactions during the year (2022 - none), other than those already disclosed in note 8.