

West Yorkshire Destitute Asylum Network CIO

Charity number 1158052

Annual Report and Financial Statements for the year ended 31 March 2024



West Yorkshire Destitute Asylum Network CIO

Annual Report and Financial Statements for the year ended 31 March 2024

Contents	Page
Trustees' report	2 to 4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

West Yorkshire Destitute Asylum Network CIO

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Edward Britton	Chair	
Andrew Rathbone	Treasurer	Resigned 8 May 2024
Donald Mollison		
Jean Livesey		
Timothy Bean		
Amanda Church-Mcfarlane		
Susan Bean		
Charity number	1158052	Registered in England and Wales
Registered and principal address	Bankers	
Gipton Methodist Church	Unity Trust Bank	
14 Oak Tree Place	Nine Brindley Place	
Leeds	Birmingham	
LS9 6SL	B1 2HB	

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 30 July 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM. The trustees also have the power to co-opt additional trustees subject to them being re-appointed at the next AGM.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

1. To advance the education of the public in general about the issues relating to destitute asylum seekers.
2. To relieve the needs of destitute asylum seekers and their families by any such charitable means as the trustees shall think fit.
3. To preserve and protect the physical and mental health of destitute asylum seekers and their families.

The charity's main activities

The charity's main activities in the 2023-24 financial year and subsequently has been to provide accommodation and other direct support to destitute asylum seekers in the Leeds area. These are people who have no recourse to claim benefits from public funds and are not permitted to work; without our support, they would be at risk of becoming or remaining street homeless.

Public benefit statement

In setting the organisation's objectives and planning its activities, the Trustees take account of the Charity Commission's guidance on public benefit, in particular the relief of poverty.

Achievements and performance

After a period of expansion, 2023-24 has been a year of stabilisation and improvement of our service provision.

In April 2023 we completed a successful first season operating our 10-bed static Winter Night Shelter in premises owned by the Methodist Church, with whom an enthusiastic and positive relationship exists. In doing so, we built on the experience and volunteer base that WYDAN built up operating a roving Night Shelter pre-Covid.

Having made necessary but quite basic building adaptations to enable that first winter's operation of the static Night Shelter, we were delighted to obtain capital funding to enable us to complete the transformation of the building within the 2023-24 financial year, enhancing the comfort and dignity of our guests by creating fully enclosed single rooms and improving the building environment and energy efficiency by upgrading lighting, replacement of all the windows and improved insulation.

The Night Shelter again operated successfully through its second Winter, seven months, October 2023 to April 2024, providing approximately 1500 nights accommodation and support to 28 separate individuals. The Shelter has again opened its doors for the similar 7 months of the 2024-25 winter.

We have continued to employ an experienced part time project manager, but with the Shelter being staffed entirely by volunteers during opening hours, identified the need to employ a part time Administrator to coordinate and manage rotas and ensure adequate records, etc are kept. This post was successfully filled in September 2023 and continues.

Throughout the financial year we continued to hold the tenancies of 3 properties (2 houses and a flat), which has enabled us to provide supported accommodation for up to 10 destitute asylum seekers (8 men and 2 women – each of whom has their own room) who would otherwise be homeless. For each of the houses and the flat, we have also provided other support to the guests, particularly by providing food and a weekly subsistence allowance. In total, over 3,000 nights (and days) of accommodation were provided in this supported accommodation.

We have continued to work closely with, and are indebted to, our referral agency partners, British Red Cross and PAFRAS. Locally, we have built on our links with other asylum seeker accommodation providers and agencies who are also working to support asylum seekers and refugees. Nationally, through our membership of Housing Justice and NACCOM, we have continued to learn from other organisations working in the same field and to add our voice to others advocating for refugees and asylum seekers.

We believe that our work has a significant impact on some of the most marginalised people in our society, who would otherwise at best be living in a precarious situation and at worst be street homeless, providing them with some stability and security in a warm, safe and welcoming environment.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

The trustees are very grateful to all those who have supported WYDAN during the course of the year, in particular the many volunteers who have provided practical support, the funders who have provided grants, and the many people who have made generous financial contributions which have been vital in enabling us to continue our work.

Financial review

The net receipts for the year were £18,962, including net receipts of £14,356 on unrestricted funds and net receipts of £4,606 on restricted funds after transfers.

Reserves policy

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure, which based on the 24/25 expenditure budget is between approximately £29,990 and £59,975.

The charity's free reserves, at the year end were £27,732.

The trustees are aware that the reserves at year end were less than the 3 month minimum. However, taking into account grants already awarded and due to be received in the next financial year, and grants awarded in the next financial year, the trustees were, and continue to be, confident that reserves are at an adequate level to cover any financial obligations as they fall due

Approved by the board of trustees on 20/12/2024

Edward Britton (Trustee)

West Yorkshire Destitute Asylum Network CIO

Independent examiner's report to the trustees of West Yorkshire Destitute Asylum Network CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

13/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

West Yorkshire Destitute Asylum Network CIO
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants	(2)	10,600	140,593	151,193	73,091
Donations		30,919	-	30,919	33,802
Bank interest		429	-	429	-
Other income		70	-	70	-
Total receipts		42,018	140,593	182,611	106,893
Payments					
Salaries, NI and pensions		-	20,747	20,747	-
Freelance workers		3,880	6,584	10,464	18,800
Travel costs		400	200	600	884
Guest House charges		-	-	-	12,565
Beneficiary support		3,766	22,935	26,701	19,036
Rent and rates		15,290	13,000	28,290	27,263
Utilities		978	16,105	17,083	6,271
Shelter and provision expenses		801	1,033	1,834	3,237
Insurance		528	1,400	1,928	1,833
Premises repairs and maintenance		-	50,045	50,045	19,478
Phone and internet		-	617	617	395
Computers and IT		-	888	888	-
Printing, postage and office supplies		-	194	194	427
Volunteers expenses		-	2,239	2,239	16
Bank charges		149	-	149	140
Miscellaneous expenses		20	-	20	-
Subscriptions and licenses		1,220	-	1,220	395
Independent examination		630	-	630	600
Total payments		27,662	135,987	163,649	111,340
Net receipts / (payments)		14,356	4,606	18,962	(4,447)
Fund balances brought forward		13,376	25,025	38,401	42,848
Fund balances carried forward	(3)	27,732	29,631	57,363	38,401

West Yorkshire Destitute Asylum Network CIO
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	33,908	29,631	63,539	38,398
Cash in hand	(6,176)	-	(6,176)	3
Total cash funds	<u>27,732</u>	<u>29,631</u>	<u>57,363</u>	<u>38,401</u>

Debtors and prepayments

	2024
	£
Prepayments	<u>1,607</u>
	<u>1,607</u>

Liabilities

	2024
	£
Accruals	<u>5,582</u>
	<u>5,582</u>

The financial statements were approved by the board of trustees on 20/12/2024

Edward Britton (Trustee)

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

West Yorkshire Destitute Asylum Network CIO
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants

	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Bentley ALC	-	500	500	-
Dept for Level'g Up, Housing and C'ties (DLUHC)	-	106,993	106,993	-
Forum Central	-	10,000	10,000	9,900
Hilden Charitable Fund	7,000	-	7,000	7,000
Leeds City Council (LCC)	-	12,500	12,500	16,000
The Brelms Trust	-	5,000	5,000	5,000
The Masonic Charitable Foundation	3,600	-	3,600	-
The Methodist Church	-	2,000	2,000	16,191
West Riding Masons	-	3,600	3,600	-
Sir George Martin Trust	-	-	-	5,000
The Allen Lane Foundation	-	-	-	5,000
The B&Q Foundation	-	-	-	5,000
Church Homeless Charity	-	-	-	4,000
	<u>10,600</u>	<u>140,593</u>	<u>151,193</u>	<u>73,091</u>

3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leeds City Council (22/23)	8,916	-	7,616	-	1,300
Forum Central	7,109	-	6,109	-	1,000
The Methodist Church (22/23)	4,000	-	4,000	-	-
B&Q Foundation	5,000	-	3,664	-	1,336
DLUHC NSTF 1 (Revenue)	-	55,000	52,728	-	2,272
The Brelms Trust	-	5,000	5,000	-	-
The Methodist Church (23/24)	-	2,000	2,000	-	-
DLUHC NSTF 2 (Capital)	-	51,993	46,109	-	5,884
Bentley ALC	-	500	369	-	131
West Riding Freemasons	-	3,600	-	-	3,600
Leeds City Council	-	12,500	-	-	12,500
Forum Central Household Support	-	10,000	8,392	-	1,608
	<u>25,025</u>	<u>140,593</u>	<u>135,987</u>	<u>-</u>	<u>29,631</u>

fund purposes given overleaf

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts continued

for the year ended 31 March 2024

3 Restricted funds continued

Fund name	Purpose of restriction
Leeds City Council (22/23)	Towards food, household essentials and energy costs.
Forum Central	Towards utility and food costs at both the houses and flat and the night shelter, and project management costs.
The Methodist Church (22/23)	To support WYDAN's provision of accommodation and support to destitute asylum seekers.
B&Q Foundation	Towards the costs of renovation and improvement work at the night
DLUHC NSTF 1 (Revenue)	Towards the costs of operating the night shelter from 1/4/23.
The Brelms Trust	Towards the core costs of providing accommodation and support in two 4-bed houses and a 2-bed flat.
The Methodist Church (23/24)	To support WYDAN's provision of accommodation and support to destitute asylum seekers.
DLUHC NSTF 2 (Capital)	Towards the capital costs of improvements to the Night Shelter
Bentley ALC	Towards the costs of providing wi-fi at our houses.
West Riding Freemasons	Towards the cost of providing replacement beds and bedding.
Leeds City Council	Towards the costs of WYDAN's provision of accommodation and support to destitute asylum seekers.
Forum Central Household Support	Towards food, household essentials and utility costs.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

There were no other related party transactions in this or the previous financial year.