

# **West Yorkshire Destitute Asylum Network CIO**

Charity number 1158052

## **Annual Report and Financial Statements for the year ended 31 March 2023**



West Yorkshire Community Accounting Service

# **West Yorkshire Destitute Asylum Network CIO**

## **Annual Report and Financial Statements for the year ended 31 March 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report for the year ended 31 March 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Edward Britton	Chair	
Andrew Rathbone	Treasurer	
Keith Mollison		
Jean Livesey		Appointed 13 June 2022
Timothy Bean		Appointed 13 June 2022
Amanda Church-Mcfarlane		Appointed 13 June 2022
Susan Bean		Appointed 13 June 2022
<b>Charity number</b>	1158052	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
Gipton Methodist Church	Unity Trust Bank	
14 Oak Tree Place	Nine Brindley Place	
Leeds	Birmingham	
LS9 6SL	B1 2HB	

### **Independent examiner**

Katy Sargeant ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) association formed on 30 July 2014.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM. The trustees also have the power to co-opt additional trustees subject to them being re-appointed at the next AGM.

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Objectives and activities**

#### **The charity's objects**

1. To advance the education of the public in general about the issues relating to destitute asylum seekers.
2. To relieve the needs of destitute asylum seekers and their families by any such charitable means as the trustees shall think fit.
3. To preserve and protect the physical and mental health of destitute asylum seekers and their families.

#### **The charity's main activities**

The charity's main activities in the 2022-23 financial year and subsequently has been to provide accommodation and other direct support to destitute asylum seekers in the Leeds area. These are people who have no recourse to claim benefits from public funds and are not permitted to work; without our support, they would be at risk of becoming or remaining street homeless.

#### **Public benefit statement**

In setting the organisation's objectives and planning its activities, the Trustees take account of the Charity Commission's guidance on public benefit, in particular the relief of poverty.

#### **Achievements and performance**

We have continued to expand our service provision.

Throughout the financial year (and continuing to the present time) we have held the tenancies of 3 properties (2 houses and a flat), which has enabled us to provide accommodation for up to 10 destitute asylum seekers (8 men and 2 women – each of whom has their own room) who would otherwise be homeless.

For each of the houses and the flat, we have also provided other support to the guests, particularly by providing food and a weekly subsistence allowance. Nearly 3,000 nights (and days) of accommodation were provided.

Before the onset of the Covid pandemic, our main service provision had for some years been a "roving" night shelter project, which was hosted for a week or two at a time by churches and other organisations in various parts of Leeds. This had to be suspended in March 2020 at the time of the first lockdown. It was subsequently felt, by both us and other organisations in the field, that it would not be practical or appropriate to return to the roving night shelter model, but we continued to explore other ways of providing emergency/short-term accommodation. During the winters of 2020-21 and 2021-22, with the benefit of some additional grant finance, we were able to do this by accommodating people in a local guest house.

In early 2022, we were starting to explore the possibility of taking on an empty building in east Leeds, which could be used to provide a fixed night shelter, initially at least during the winter months. This project came to fruition. After much work both in organising the project and adapting the building to appropriate standards (much of it done by volunteers), we were able to open a winter night shelter for up to 10 people which operated from 14th November 2022 to the end of April 2023.

During that period 1,020 nights of accommodation were provided together with meals, befriending, signposting and a weekly subsistence allowance to 24 separate individuals.

By the time the shelter closed in April 2023, we were already planning to reopen it the following autumn, at least for the winter of 2023-24; and this has in fact happened – the shelter re-opened at the beginning of October 2023.

We believe that our work has a significant impact on some of the most marginalised people in our society, who would otherwise at best be living in a precarious situation and at worst be street homeless, providing them with some stability and security in a warm, safe and welcoming environment.

The trustees are very grateful to all those who have supported WYDAN during the course of the year, in particular the many volunteers who have provided practical support, the funders who have provided grants, and the many people who have made generous financial contributions which have been vital in enabling us to continue our work.

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Financial review**

The net expenditure for the year were £4,447, including net payment of £14,193 on unrestricted funds and net receipts of £9,746 on restricted funds after transfers.

### **Reserves policy**

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure.

The charity's free reserves, at the year end were £13,376.

The trustees are aware that the reserves at year end were less than the 3 month minimum. However, taking into account grants already awarded and due to be received in the next financial year, and grants awarded in the next financial year, the trustees were, and continue to be, confident that reserves are at an adequate level to cover any financial obligations as they fall due

Approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

# **West Yorkshire Destitute Asylum Network CIO**

## **Independent examiner's report to the trustees of West Yorkshire Destitute Asylum Network CIO**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 5 to 12.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Name: Katy Sargeant ACA

Date: .....

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**West Yorkshire Destitute Asylum Network CIO**  
**Receipts and payments account**  
**for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Grants	(2)	-	73,091	73,091	47,500
Donations		33,802	-	33,802	20,672
Fundraising events		-	-	-	5,913
<b>Total receipts</b>		<u>33,802</u>	<u>73,091</u>	<u>106,893</u>	<u>74,085</u>
<b>Payments</b>					
Project Manager's fees		8,250	10,550	18,800	17,200
Travel - project manager		884	-	884	1,455
Guest House charges		11,938	19,663	31,601	28,105
Beneficiary support		-	-	-	15,590
Rent and rates		18,447	8,816	27,263	20,194
Utilities		870	5,401	6,271	4,920
Shelter and provision expenses		1,312	1,925	3,237	812
Insurance		1,833	-	1,833	1,475
Premises repairs and maintenance		2,518	16,960	19,478	583
Phone and internet		365	30	395	280
Computers and IT		-	-	-	140
Printing, postage and office supplies		427	-	427	370
Volunteers expenses		16	-	16	20
Bank charges		140	-	140	123
Miscellaneous expenses		-	-	-	644
Membership fees		395	-	395	395
Independent examination		600	-	600	602
Transport		-	-	-	262
<b>Total payments</b>		<u>47,995</u>	<u>63,345</u>	<u>111,340</u>	<u>93,170</u>
<b>Net receipts / (payments)</b>		<u>(14,193)</u>	<u>9,746</u>	<u>(4,447)</u>	<u>(19,085)</u>
<b>Transfers between funds</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(14,193)</u>	<u>9,746</u>	<u>(4,447)</u>	<u>(19,085)</u>
<b>Fund balances brought forward</b>		<u>27,569</u>	<u>15,279</u>	<u>42,848</u>	<u>61,933</u>
<b>Fund balances carried forward</b>	(3)	<u>13,376</u>	<u>25,025</u>	<u>38,401</u>	<u>42,848</u>

**West Yorkshire Destitute Asylum Network CIO**  
**Statement of assets and liabilities**  
**as at 31 March 2023**

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	13,373	25,025	38,398	42,848
Cash in hand	3	-	3	-
<b>Total cash funds</b>	<u>13,376</u>	<u>25,025</u>	<u>38,401</u>	<u>42,848</u>

**Debtors and prepayments**

	2023
	£
Prepayments	<u>1,456</u>
	<u>1,456</u>

**Liabilities**

	2023
	£
Accruals	<u>10,720</u>
	<u>10,720</u>

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....



# **West Yorkshire Destitute Asylum Network CIO**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**West Yorkshire Destitute Asylum Network CIO**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

**2 Grants and donations**

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Church Homeless Charity	-	4,000	4,000	5,000
Forum Central	-	9,900	9,900	-
Hilden Charitable Fund	-	7,000	7,000	-
Leeds City Council	-	16,000	16,000	-
Sir George Martin Trust	-	5,000	5,000	3,000
The Allen Lane Foundation	-	5,000	5,000	5,000
The B&Q Foundation	-	5,000	5,000	-
The Brelms Trust	-	5,000	5,000	5,000
The Methodist Church	-	16,191	16,191	2,000
The Evan Cornish Foundation	-	-	-	7,500
Homeless Link	-	-	-	20,000
	<u>-</u>	<u>73,091</u>	<u>73,091</u>	<u>47,500</u>

**3 Restricted funds**

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Church Homeless Charity	5,000	-	5,000	-	-
The Evan Cornish Foundation	6,650	-	6,650	-	-
Winter Transformation Fund	3,629	-	3,629	-	-
The Brelms Trust	-	5,000	5,000	-	-
Methodist Church	-	7,000	7,000	-	-
The Hilden Charitable Fund	-	7,000	7,000	-	-
The Allen Lane Foundation	-	5,000	5,000	-	-
Sir George Martin Trust	-	5,000	5,000	-	-
Leeds City Council	-	16,000	7,084	-	8,916
Forum Central	-	9,900	2,791	-	7,109
Methodist Church 2	-	9,191	9,191	-	-
Church Homeless Trust 2	-	4,000	-	-	4,000
The B&Q Foundation	-	5,000	-	-	5,000
	<u>15,279</u>	<u>73,091</u>	<u>63,345</u>	<u>-</u>	<u>25,025</u>

**Fund name**

**Purpose of restriction**

Church Homeless Charity	To fund small grants to individual service users for various expenses.
The Evan Cornish Foundation	Towards the costs for WYDAN's Emergency Accommodation Winter 2021-22 project.
Winter Transformation Fund	Towards the provision of accommodation and support to the homeless asylum seekers during the winter of 2021-22.
The Brelms Trust	Towards the core costs of providing accommodation and support in two 4-bed houses and a 2-bed flat.
Methodist Church	To support WYDAN's provision of accommodation and support to destitute asylum seekers.
The Hilden Charitable Fund	Towards overall costs of establishing and operating the night shelter.
The Allen Lane Foundation	Towards the operating costs of WYDAN's Accommodation Project.
Sir George Martin Trust	Towards the general renovation costs of the night shelter and towards the costs of a project support worker.
Leeds City Council	Towards food, household essentials and energy costs.

# West Yorkshire Destitute Asylum Network CIO

## Notes to the accounts continued

### for the year ended 31 March 2023

#### 3 Restricted funds continued

<b>Fund name</b>	<b>Purpose of restriction</b>
Forum Central	Towards utility and food costs at both the houses and flat and the night shelter, and project management costs.
Methodist Church 2	To reimburse the costs of installing a fire alarm system at the night shelter.
Church Homeless Trust 2	Towards utility costs and the costs of providing weekly allowances at the night shelter.
The B&Q Foundation	Towards the costs of further renovation and improvement work at the night shelter.

#### 4 Related party transactions

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

##### **Other related party transactions**

There were no other related party transactions in this or the previous financial year.