

West Yorkshire Destitute Asylum Network CIO

Charity number 1158052

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

West Yorkshire Destitute Asylum Network CIO

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

West Yorkshire Destitute Asylum Network CIO

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Edward Britton	Chair	
Andrew Rathbone	Treasurer	
John Hebden		Resigned 22 April 2021
Keith Mollison		Appointed 22 April 2021
Jean Livesey		Appointed 13 June 2022
Timothy Bean		Appointed 13 June 2022
Amanda Church-Mcfarlane		Appointed 13 June 2022
Susan Bean		Appointed 13 June 2022
Charity number	1158052	Registered in England and Wales
Registered and principal address	Bankers	
One Community Centre	Unity Trust Bank	
Cromwell Street	Nine Brindleyplace	
Leeds	Birmingham	
LS9 7SG	B1 2HB	

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 30 July 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM. The trustees also have the power to co-opt additional trustees subject to them being re-appointed at the next AGM.

Objectives and activities

The charity's objects

The objects of the CIO are:

1. To advance the education of the public in general about the issues relating to destitute asylum seekers.
2. To relieve the needs of destitute asylum seekers and their families by any such charitable means as the trustees shall think fit.
3. To preserve and protect the physical and mental health of destitute asylum seekers and their families.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities (continued)

The charity's main activities

As explained in our previous annual report, a decision was taken in 2020 to discontinue the networking role of WYDAN which was no longer needed due to the emergence of the NACCOM "regional hub" for West Yorkshire which fulfils a similar function.

The charity's main activity in the 2021-22 financial year and subsequently has been to provide accommodation and other direct support to destitute asylum seekers in the Leeds area. These are people who have no recourse to claim benefits from public funds and are not permitted to work; without our support, they would be at risk of becoming or remaining street homeless.

Public benefit statement

In setting the organisation's objectives and planning its activities, the Trustees take account of the Charity Commission's guidance on public benefit.

Achievements and performance

The onset of the Covid 19 pandemic in early 2020 had a major impact on the feasibility of different ways of supporting homeless and destitute asylum seekers. Before the pandemic, our main service provision was a night shelter project. This had to be suspended in March 2020, since when we have had to find very different ways of achieving our aims.

At the start of the financial year in April 2021, (and with the benefit of a grant from Leeds City Council), we had been accommodating up to 10 people in a guest house and also providing each of them with a weekly allowance to cover the cost of their food and other essentials. We continued to provide this service for a small number of guests for the next few months until the end of June 2021. We had been able to find alternative accommodation for the others.

In March 2021, we had also taken on a 6 month tenancy of a 4 bedroom house which we used to accommodate 4 people who had previously been staying in the guest house. On the expiry of the initial 6 month term, we continued to hold this tenancy throughout the financial year and have used it to accommodate up to 4 people.

During 2021, we were able to take on the tenancies of two further properties on very favourable terms:

from July 2021, a 2 bedroom flat in a building owned by the Methodist Church, which has been used to accommodate female guests;

from August 2021, a 4 bedroom house which was made available to WYDAN by the owners on the basis that WYDAN would compensate them for their outgoings. This has provided accommodation for 4 male guests.

We have therefore been able to provide accommodation for up to 10 people for most of the financial year. For each of the houses and the flat, we have also provided other support to the guests, particularly by way of the provision of food and a weekly subsistence allowance.

During the year we were also conscious of the need for emergency/short-term accommodation particularly during the winter, such as would have been provided by the night shelter in the past; and we explored various ways of providing this. With the benefit of some additional grant finance, we were able, from the beginning of November until the end of March 2022, to accommodate and support up to 6 people in the guest house that we had used in the previous winter.

Towards the end of the year we were also starting to explore possible options for the future provision of emergency accommodation. This led in the current financial year to a project for a winter night shelter in 2022-23, and we will report on this in our next annual report.

The Covid pandemic forced WYDAN to look for very different ways of meeting the needs of destitute asylum seekers. We believe that we have succeeded in doing so in a flexible and effective way, making the most of any opportunities that have arisen. Our work has had a big impact on the people that we support, enabling them to live in a warm, safe environment and with a sense of dignity.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance continued

The trustees are very grateful to all those who have supported WYDAN during the course of the year, in particular the volunteers who have provided practical support, the funders who have provided grants, and the many people who have made generous financial contributions which have been vital in enabling us to continue our work.

Financial review

The net payments for the year were £19,085, including net payments of £6,556 on unrestricted funds and net payments of £12,529 on restricted funds.

Reserves policy

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure.

The charity's free reserves, excluding fixed assets, at the year end were £27,569.

Approved by the board of trustees on 24 January 2023

Andrew Rathbone (Trustee)

West Yorkshire Destitute Asylum Network CIO

Independent examiner's report to the trustees of West Yorkshire Destitute Asylum Network CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

26 January 2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

West Yorkshire Destitute Asylum Network CIO

Receipts and payments account

for the year ended 31 March 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants	(2)	-	47,500	47,500	68,902
Donations		20,672	-	20,672	38,459
Fundraising events		5,913	-	5,913	-
Total receipts		<u>26,585</u>	<u>47,500</u>	<u>74,085</u>	<u>107,361</u>
Payments					
Project Manager's fees		4,212	12,988	17,200	16,322
Travel - project manager		1,049	406	1,455	-
Guest House charges		5,047	23,058	28,105	19,250
Beneficiary support		10,104	5,486	15,590	11,167
Rent		3,495	15,210	18,705	1,700
Utilities		3,948	972	4,920	191
Shelter and provision expenses		127	685	812	1,015
Insurance		1,475	-	1,475	1,309
Premises		1,045	1,027	2,072	-
Phone and internet		264	16	280	-
Computers and IT		140	-	140	144
Printing, postage and office supplies		370	-	370	33
Volunteers expenses		20	-	20	-
Bank charges		123	-	123	72
Miscellaneous expenses		644	-	644	-
Membership fees		395	-	395	455
Accountancy and independent examination		602	-	602	300
Transport		81	181	262	90
Total payments		<u>33,141</u>	<u>60,029</u>	<u>93,170</u>	<u>52,048</u>
Net income / (expenditure)		<u>(6,556)</u>	<u>(12,529)</u>	<u>(19,085)</u>	<u>55,313</u>
Fund balances brought forward		<u>34,125</u>	<u>27,808</u>	<u>61,933</u>	<u>6,620</u>
Fund balances carried forward	(3)	<u>27,569</u>	<u>15,279</u>	<u>42,848</u>	<u>61,933</u>

West Yorkshire Destitute Asylum Network CIO

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	27,569	15,279	42,848	61,743
Cash in hand	-	-	-	190
Total cash funds	<u>27,569</u>	<u>15,279</u>	<u>42,848</u>	<u>61,933</u>

Amounts owed to the charity

	£
Leeds City Council Grant	16,000
	<u>16,000</u>

Assets retained for the charity's own use

Laptop
Various furniture and household equipment

Liabilities

	£
Hyde Park Guest House	11,865
Project manager fees	2,000
Volunteer expenses	750
Independent examination	600
	<u>15,215</u>

The financial statements were approved by the board of trustees on 24 January 2023

Andrew Rathbone (Trustee)

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Allen Lane Foundation	-	5,000	5,000	-
Church Homeless Trust	-	5,000	5,000	2,800
Evan Cornish Foundation	-	7,500	7,500	-
Homeless Link	-	20,000	20,000	-
Methodist Church	-	2,000	2,000	12,000
Sir George Martin Trust	-	3,000	3,000	-
The Brelms Trust	-	5,000	5,000	-
Leeds Asylum Seekers Support Network (LASSN)	-	-	-	1,814
Leeds Community Foundation (LCF)	-	-	-	788
LCC Public Health funding	-	-	-	50,000
West Riding Masonic Charities	-	-	-	1,500
Other donations	20,672	-	20,672	-
	<u>20,672</u>	<u>47,500</u>	<u>68,172</u>	<u>68,902</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
Shelter fund donations	593	-	593	-	-
Church Homeless Trust	83	5,000	83	-	5,000
Sir George Martin Trust	677	3,000	3,677	-	-
West Riding Masonic Charities	89	-	89	-	-
Methodist Church	6,678	2,000	8,678	-	-
Public Health funding	18,900	-	18,900	-	-
Leeds Community Foundation	788	-	788	-	-
The Brelms Trust	-	5,000	5,000	-	-
Allen Lane Foundation	-	5,000	5,000	-	-
Evan Cornish Foundation	-	7,500	850	-	6,650
Winter Transformation Fund	-	20,000	16,371	-	3,629
	<u>27,808</u>	<u>47,500</u>	<u>60,029</u>	<u>-</u>	<u>15,279</u>

Fund name	Purpose of restriction
Shelter fund donations	Donations given towards the cost of the shelter fund
Church Homeless Trust	To fund small grants to individual service users for various expenses
Sir George Martin Trust	For replacement beds and bedding
West Riding Masonic Charities	Towards cost of purchasing beds
Methodist Church	To support WYDAN's provision of accommodation and support to destitute asylum seekers
Public Health funding	To support WYDAN to provide services that would assist in reducing the transmission and spread of COVID amongst their vulnerable cohort
Leeds Community Foundation	To compensate voluntary organisations for time spent by staff/trustees in attending strategic meetings around the development of asylum seeker accommodation in Leeds.
The Brelms Trust	Towards the core costs of providing accommodation and support in two 4-bed houses and a 2-bed flat.
Allen Lane Foundation	Towards the operating costs WYDAN's Accommodation Project.
Evan Cornish Foundation	Towards the costs for WYDAN's Emergency Accommodation Winter 2021-22 project.
Winter Transformation Fund	Towards the provision of accommodation and support to the homeless

West Yorkshire Destitute Asylum Network CIO
Notes to the accounts continued
for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

There were no other related party transactions in this or the previous financial year.