

# **West Yorkshire Destitute Asylum Network CIO**

Charity number 1158052

## **Annual Report and Financial Statements for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **West Yorkshire Destitute Asylum Network CIO**

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**Prepared by West Yorkshire Community Accounting Service**

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Andrew Rathbone	Chair and Treasurer	
John Hebden		Resigned 22 April 2021
Edward Britton		
Keith Mollison		Appointed 22 April 2021

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1158052, on 30 Jul 2014.

### **Principal address**

One Community Centre  
Cromwell Street  
Leeds  
LS9 7SG

### **Bankers**

Unity Trust Bank  
Nine Brindleyplace  
Birmingham  
B1 2HB

### **Independent examiner**

Claire Welling

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 30 July 2014.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM. The trustees also have the power to co-opt additional trustees subject to them being re-appointed at the next AGM.

### **Objectives and activities**

#### **The charity's objects**

The objects of the CIO are:

1. To advance the education of the public in general about the issues relating to destitute asylum seekers.
2. To relieve the needs of destitute asylum seekers and their families by any such charitable means as the trustees shall think fit.
3. To preserve and protect the physical and mental health of destitute asylum seekers and their families.

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities (continued)**

#### **The charity's main activities**

WYDAN was originally established as a networking organisation bringing together organisations and individuals in West Yorkshire who were committed to supporting destitute asylum seekers.

We subsequently became involved in direct service provision, in particular a night shelter project in Leeds. As explained in our previous annual report, a decision was taken in 2020 that the networking role was no longer needed due to the emergence of the NACCOM "regional hub" for West Yorkshire which fulfils a similar function.

The charity's main activity in the 2020-21 financial year and subsequently has been to provide accommodation and other support to destitute asylum seekers in the Leeds area.

#### **Public benefit statement**

In setting the organisation's objectives and planning its activities, the Trustees take account of the Charity Commission's guidance on public benefit.

#### **Achievements and performance**

The main service provision of WYDAN in previous years has been a night shelter project to provide accommodation, meals and other support to asylum seekers who were both destitute and homeless, using the facilities and support of churches and other organisations.

The 2020–21 Financial Year started within days of the start of the first national lockdown in response to the Covid pandemic. As explained in our last annual report, this made it impossible to continue the night shelter project, and the night shelter closed at the end of March 2020. It has continued to be impractical to restart the night shelter since then but we have managed to find other ways of fulfilling our aim of providing accommodation and support to destitute asylum seekers.

From the end of March 2020, under the "Everyone In" policy, our night shelter guests were accommodated by Leeds City Council who provided accommodation mainly in a former hostel which was used until November 2020 to accommodate up to 13 destitute asylum seekers. During this period, for all the residents in this property, WYDAN organised food provision, paid a small weekly allowance to each of the residents and provided some "moral support". The value of this was recognised by the local authority officer with responsibility for managing the project:

*"... As you know, a lot of these people are in a desperate situation often without any sense of hope. Food was pretty much all we had to break the days up, help mend disagreements and show them that people do care. The allowances provided them some sense of independence and took a crucial edge off their destitution. All of us at the council were amazed by your generosity and good cheer and one of the positives of this year has been seeing first-hand good people swing into action to help the more vulnerable. Without your contribution we couldn't have done it. From all of us at Leeds City Council, THANK YOU, it will not be forgotten."*

At the end of November 2020, this property ceased to be used by the local authority to house asylum seekers but the remaining residents were provided with alternative accommodation by another organisation. In December 2020, we were successful in bidding for a significant one-off Public Health funded grant through Leeds City Council to enable us to provide accommodation for destitute migrants during that winter and beyond.

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Achievements and performance (continued)**

This enabled us to:

- 1 Provide accommodation for up to 10 people in a guest house from late December 2020 until the end of March 2021 (and in some cases beyond). We provided each of these guests with a weekly allowance to cover the cost of their food and other essential expenses; and arranged for experienced volunteers to provide individual support to each of the guests.

We received the following comment from a British Red Cross caseworker (one of our referral agencies):

*"I wanted to say how much of a difference it has made over the Christmas and New Year period for our service users who have been provided with food, shelter and emotional support. The Red Cross service users whom WYDAN have accommodated had been facing long term destitution and with the weather conditions worsening were also facing homelessness in icy conditions. Instead they have been accommodated in a warm safe environment and with no other emergency accommodation available in the city it is safe to say the guests have found sanctuary at a time they needed it most. Huge thanks and we very much look forward to working together on this project into the new year."*

- 2 To take a tenancy of a 4 bedroom rented house from March 2021 which has been used to accommodate 4 people (who had previously been staying in the guest house). Once again, our volunteers have provided regular support to the people living in the house, including organising food supplies; and we have provided each of the guests with a small weekly allowance to cover other essential expenses.

As at the end of March 2021, we were continuing to accommodate and support 3 people in the guest house as well as the 4 in the house.

We were also in discussions (which have subsequently come to fruition) with a view to taking on 2 further properties on very favourable terms (a house for 4 people and a flat for 2). We will provide further details of this in our next annual report.

We are aware of the continuing need for 'hostel-type' night shelter accommodation for destitute asylum seekers in Leeds. As a result we have continued to explore the possibilities of WYDAN being able to play a role in providing it.

The Covid pandemic has forced WYDAN to look for very different ways of meeting the needs of destitute asylum seekers. We believe that we have succeeded in doing so in a flexible and effective way, making the most of any opportunities that have arisen.

The trustees are very grateful to all those who have supported WYDAN during the course of the year, in particular the volunteers who have provided practical support, and the many people who have made generous financial contributions which have been vital in enabling us to continue with our work.

# **West Yorkshire Destitute Asylum Network CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Financial review**

The net receipts for the year were £55,313, including net receipts of £31,863 on unrestricted funds and net receipts of £23,450 on restricted funds.

At the time of signing these accounts the charity has continued to be impacted by the Covid-19 pandemic. However, whilst there has been an impact on the services that we offer, we do not consider that there has been a significant adverse effect on our financial position. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

### **Reserves policy**

The charity's free reserves, excluding fixed assets and liabilities, at the year end were £22,499.

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure.

Signed on behalf of the board of trustees on 27/1/2022

Andrew Rathbone (Trustee)

# **West Yorkshire Destitute Asylum Network CIO**

## **Independent examiner's report to the trustees of West Yorkshire Destitute Asylum Network CIO Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 7 to 10.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

28/1/2022

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# West Yorkshire Destitute Asylum Network CIO

## Receipts and payments account

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Grants	(2)	-	68,902	68,902	29,640
Donations		34,344	4,115	38,459	9,738
<b>Total receipts</b>		<u>34,344</u>	<u>73,017</u>	<u>107,361</u>	<u>39,378</u>
<b>Payments</b>					
Insurance		1,309	-	1,309	1,088
Project Manager's fees		-	16,322	16,322	27,300
Shelter and provision expenses		-	1,015	1,015	721
Travel - project manager		-	-	-	922
Bank charges		72	-	72	72
Bus fares - guests		-	-	-	1,761
Beds and bedding		-	-	-	2,296
Miscellaneous expenses		-	-	-	39
Membership fees		455	-	455	30
Printing, postage and office supplies		33	-	33	698
Phone and internet		-	-	-	315
Donations to guests		168	10,999	11,167	2,913
Premises		-	-	-	1,400
Accountancy and independent examination		300	-	300	600
Training		-	-	-	231
IT		144	-	144	70
Volunteers expenses		-	-	-	33
Guest House charges		-	19,250	19,250	-
Rent		-	1,700	1,700	-
Utilities		-	191	191	-
Transport		-	90	90	-
<b>Total payments</b>		<u>2,481</u>	<u>49,567</u>	<u>52,048</u>	<u>40,489</u>
<b>Net receipts / (payments)</b>		<u>31,863</u>	<u>23,450</u>	<u>55,313</u>	<u>(1,111)</u>
<b>Fund balances brought forward</b>		<u>2,262</u>	<u>4,358</u>	<u>6,620</u>	<u>7,731</u>
<b>Fund balances carried forward</b>	(3)	<u>34,125</u>	<u>27,808</u>	<u>61,933</u>	<u>6,620</u>



# West Yorkshire Destitute Asylum Network CIO

## Statement of assets and liabilities

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	33,935	27,808	61,743	6,430
Cash in hand	190	-	190	190
<b>Total cash funds</b>	<u>34,125</u>	<u>27,808</u>	<u>61,933</u>	<u>6,620</u>

### Assets retained for the charity's own use

Laptop

Various furniture and household equipment

### Liabilities

£

Independent examination	600
Guest House charges for March 2021	7,455
Guest allowances for March 2021	1,430
Project manager's fee for March 2021	1,500
Other liabilities including travel and office supplies	<u>641</u>
	<u>11,626</u>

### Approval of the accounts

The financial statements were approved by the board of trustees on 28/1/2022

Andrew Rathbone (Trustee)

# West Yorkshire Destitute Asylum Network CIO

## Notes to the accounts

### for the year ended 31 March 2021

#### 1 Accounting policies

##### Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

#### 2 Grants

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Church Homeless Trust	-	2,800	2,800	1,500
Public Health England	-	50,000	50,000	-
Leeds Community Foundation (LCF)	-	788	788	-
Leeds Asylum Seekers Support Network (LASSN)	-	1,814	1,814	-
Methodist Church	-	12,000	12,000	-
West Riding Masonic Charities	-	1,500	1,500	-
Allen Lane Foundation	-	-	-	5,000
LCC MICE money	-	-	-	1,640
Sir George Martin Trust	-	-	-	1,500
Scurrah Wainwright Charity	-	-	-	5,000
Ladies of the Grail	-	-	-	15,000
	<u>-</u>	<u>68,902</u>	<u>68,902</u>	<u>29,640</u>

#### 3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Shelter fund donations	5,469	4,115	8,991	-	593
Church Homeless Trust	339	2,800	3,056	-	83
Sir George Martin Trust	1,500	-	823	-	677
Ladies of the Grail	275	-	275	-	-
Winter Wellbeing	(1,814)	1,814	-	-	-
West Riding Masonic Charities	(1,411)	1,500	-	-	89
Methodist Church	-	12,000	5,322	-	6,678
Public Health funding	-	50,000	31,100	-	18,900
Leeds Community Foundation	-	788	-	-	788
	<u>4,358</u>	<u>73,017</u>	<u>49,567</u>	<u>-</u>	<u>27,808</u>

# **West Yorkshire Destitute Asylum Network CIO**

## **Notes to the accounts continued**

### **for the year ended 31 March 2021**

#### **3 Restricted funds (continued)**

<b>Fund name</b>	<b>Purpose of restriction</b>
Shelter fund donations	Donations given towards the cost of the shelter fund
Church Homeless Trust	To fund small grants to individual service users for various expenses
Sir George Martin Trust	For replacement beds and bedding
Ladies of the Grail	Towards the Night Shelter Project's operating costs
Winter Wellbeing	Towards Project Manager's fees and volunteer expenses
West Riding Masonic Charities	Towards cost of purchasing beds
Methodist Church	To support WYDAN's provision of accommodation and support to destitute asylum seekers
Public Health funding	To support WYDAN to provide services that would assist in reducing the transmission and spread of COVID amongst their vulnerable cohort
Leeds Community Foundation	To compensate voluntary organisations for time spent by staff/trustees in attending strategic meetings around the development of asylum seeker accommodation in Leeds.

#### **4 Related party transactions**

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

##### **Other related party transactions**

There were no other related party transactions in this or the previous financial year.