

Bradford Disability Football Club

Charity number 1158017

Annual Report and Financial Statements for the year ended 31 March 2024



Bradford Disability Football Club

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Bradford Disability Football Club

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Paul Squires	President	
Steve Parr	Chair	
Lindsay Richardson	Vice-chair	Resigned 30 April 2023
Andrew Clayton	Secretary	
Kenneth Knights	Treasurer	
Jayne Winn	Fundraising Officer	
Elizabeth Robinson	Welfare Officer	Resigned 30 April 2023
Sandra Stead		
Tracy Cliffe		
Deborah Parnaby		
Steve Parnaby		
Gillian Whittle		
Mark Lightowler		
Katrina Butler		Appointed 30 April 2023
Amanda Wilson		Appointed 30 April 2023, resigned 1 Aug 2023

Charity number 1158017 Registered in England and Wales

Registered and principal address Bankers

7 Chapel Close	HSBC	Santander
Crossroads	PO Box 45	Santander Business Banking Operations
Keighley	47 Market Street	Sunderland
BD22 9AD	Bradford	SR43 4FW
	BD1 1LW	

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 1 January 2001 and as amended 23 May 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Bradford Disability Football Club

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To relieve the charitable needs of disabled people in particular but not exclusively by the provision of facilities for playing football.

The charity's main activities

The current activities of Bradford Disability Football Club (BDFC) are to pursue, promote and implement opportunities for disabled people in football by:

Actively increasing the number of disabled people playing football.

Actively promote awareness of equality.

Link with current local and national initiatives.

Provide advice and assistance to other potential partners.

Raise the profile of disabled football.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Firstly, I would like to thank our Trustees who volunteer their services throughout the year, often their respective contributions go on behind the scenes and can easily go unnoticed but without these contributions BDFC would simply not exist.

In May 2023 BDFC faced the biggest challenge in its history. For many years the club has been based at Trinity College in Bradford where we have generally had a good relationship with college Trustees. In recent years the college have invested in improving facilities and as the club has benefitted, we have made several offers to partner with the college to apply for grants, we have also offered to increase our rent in line with inflation, but the college have always refused to accept our offers. We were therefore astonished to receive a letter advising us that the college intended to increase our annual rent from £2,004 a year to £18,432. Following lengthy negotiations, we settled on a new annual rent of £7,500. Trustees did a great job of finding new income generation activities which I am pleased to report has restabilised the club.

Faced with the challenge mentioned above the club arranged to meet members, parents, guardians, carers etc to develop a fundraising strategy which has been very successful in everyone pulling together to generate additional income, activities included sponsored walk, bucket collection, parent donations, tuck shop. Also, our fundraising lead and Trustee Jayne Winn has again been very proactive and successfully achieved huge grants on behalf of the club.

It's been another good year for the club in terms growing membership in particular that of our junior cohort, special thanks must go to Trustees Steve and Debbie Parnaby for their hard work, obviously growing our junior membership ensures the future of the club.

A key part of the club ethos is to support the social development of our members and I am pleased to report that in the past twelve months we have arranged both small social events plus and two residential trips available to all members generously subsidised by the club.

For some time, the club has been investigating ways to make membership even more affordable, reward regular attendance and simplify the administrative burden of collecting weekly cash subs from members. We recently rolled out a new method of payment where members pay subs in advance at specific periods during the year by bank transfer. The new payment method has proved to be very successful.

Bradford Disability Football Club

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

Once again, we hosted our very successful annual tournament in September 2023 with over sixty teams taking part from across the country, we believe this is now one of the largest disability football tournaments in the county.

Financial review

The net payments for the year were £1,441, including net payments of £4,063 on unrestricted funds and net receipts of £2,622 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £36,283.

The trustees review the reserves level in conjunction with the annual events and expected income and expenditure for the year to ascertain that there is sufficient unrestricted funds to ensure continuity of service to the members, six months running costs are retained in reserve as a minimum. Based on the anticipated 24/25 expenditure, this would be equivalent to approximately £27,500.

Trustees are aware the reserves are currently in excess of the minimum, however as a result of the increased venue hire costs this year, they are happy with the level of reserves and continue to actively seek further funding opportunities.

Approved by the board of trustees on 22/9/2024

Ken Knights (Trustee)

Bradford Disability Football Club

Independent examiner's report to the trustees of Bradford Disability Football Club

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

4/10/24

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford Disability Football Club
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants and donations	(2)	2,293	9,477	11,770	15,378
Fundraising and sponsorship		5,730	-	5,730	2,957
Memberships and subscriptions		7,941	-	7,941	8,849
Clothing and kit sales		1,287	-	1,287	256
Trips and events		21,395	-	21,395	9,722
Bank interest		57	-	57	14
Total receipts		38,703	9,477	48,180	37,176
Payments					
Clothing and kit costs		3,546	-	3,546	1,947
Coaching costs		8,486	2,075	10,561	7,790
Equipment		145	-	145	-
Marketing		473	75	548	308
Match fees		969	-	969	695
Independent examination		594	-	594	360
Social events		8,430	-	8,430	7,988
Administration and office costs		440	-	440	750
Trip costs		17,298	-	17,298	7,516
Training		115	-	115	-
Venue hire		(560)	4,705	4,145	2,269
Tournament costs		2,323	-	2,323	3,305
Volunteer expenses		252	-	252	108
Bank charges		68	-	68	109
Fundraising costs		187	-	187	-
Total payments		42,766	6,855	49,621	33,145
Net receipts / (payments)		(4,063)	2,622	(1,441)	4,031
Fund balances brought forward		40,346	1,580	41,926	37,895
Fund balances carried forward	(3)	36,283	4,202	40,485	41,926

Bradford Disability Football Club
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	36,213	4,202	40,415	41,676
Cash in hand	70	-	70	250
Total cash funds	<u>36,283</u>	<u>4,202</u>	<u>40,485</u>	<u>41,926</u>

Debtors and prepayments

	2024
	£
Prepayments	<u>650</u>
	<u>650</u>

Liabilities

	2024
	£
Accruals	660
Deferred income	<u>6,870</u>
	<u>7,530</u>

The financial statements were approved by the board of trustees on 22/9/2024

Ken Knights (Trustee)

Bradford Disability Football Club

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford Disability Football Club
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Co-op Foundation	-	2,787	2,787	-
Give Bradford	-	6,690	6,690	-
Scope	-	-	-	10,444
Tony Rampton Trust	-	-	-	1,750
Locala	-	-	-	1,500
Other donations	2,293	-	2,293	1,684
	<u>2,293</u>	<u>9,477</u>	<u>11,770</u>	<u>15,378</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Sovereign Healthcare	1,580	-	1,580	-	-
Bradford Youth Fund	-	6,690	3,400	-	3,290
Coop Local Community Fund	-	2,787	1,875	-	912
	<u>1,580</u>	<u>9,477</u>	<u>6,855</u>	<u>-</u>	<u>4,202</u>

Fund name	Purpose of restriction
Sovereign Healthcare	Towards the costs of venue hire.
Bradford Youth Fund	Towards core costs.
Co-op Local Community Fund	Towards cost of hiring venue for delivering weekly football sessions.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.