

# Llangarron Community Association

## Trustees' Annual Report and Financial Accounts for the Year Ended 31st December 2024

Registered Charity Number: 1157992

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## Charity Details

Charity Name: Llangarron Community Association ("LCA")

Charity Registration Number: 1157992

Trustees: Mr Dermot Hayes (Chair), Ms. Valerie Sullivan, Ms. Judy Turner

Clerk to the Trustees: Mrs Helen Edwards

Public Address: The Garron Centre  
St Deinst Church  
Llangarron  
Herefordshire  
HR9 6NJ  
United Kingdom

"Llangarron Life" Website: <https://llangarron.info>

Postal Address: Mrs Bridgette Wilson (Treasurer)  
Oaklands  
Langstone Lane  
Llangarron  
Herefordshire  
HR9 6NZ

## Objectives & Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>The objects of the Charitable Incorporated Organisation (CIO), as per our constitution, are to:</p> <ol style="list-style-type: none"> <li>1. promote the benefit of the inhabitants of Llangarron and the surrounding area without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants, statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;</li> <li>2. secure the establishment of a Community Centre and to manage and operate the same (whether alone or in co-operation with other persons or bodies) in furtherance of these objects</li> </ol>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts</p> <p>[Continued on Next Page]</p>	<p>The Trustees, and LCA Management Committee, worked to provide ongoing management, maintenance, enhancement and usage of the Community Centre throughout the year.</p> <p>Examples of events and activities staged in 2024 include:</p> <p>LCA Events:</p> <ul style="list-style-type: none"> <li>• Monthly Community Cafés (January to December)</li> <li>• Pop-up Pub and Food Van nights on first Friday of each month i.e., Pizza, Japanese Food, Fish &amp; Chip Vans and Sausage and Mash. Some were held for local charities (i.e., November for St Michaels' Hospice)</li> <li>• Charity Evening Presentations – The Wonder of Parasites (6<sup>th</sup> February) in aid of Hereford Air Ambulance; How to Stay Safe Online (25<sup>th</sup> April); We are Farming Minds (23<sup>rd</sup> May) in aid of a local mental health charity supporting farmers; Hereford Archive and a local historian investigating the History of Treribble House (24<sup>th</sup> October) in aid of <i>Macmillan Cancer Support</i></li> <li>• h.Art Arts &amp; Crafts Exhibition (7<sup>th</sup> – 15<sup>th</sup> September)</li> <li>• Ceilidh with a local band and caller (12<sup>th</sup> October)</li> <li>• Guitar Concert (7<sup>th</sup> December) postponed to 2025 due to severe weather</li> <li>• Christmas Market (30<sup>th</sup> November)</li> </ul> <p>PCC Events:</p> <ul style="list-style-type: none"> <li>• Monthly Community Cafes now held jointly with the PCC, helping to bring the community together; often combined with i.e., plant sales</li> <li>• Progressive Supper (6<sup>th</sup> April)</li> <li>• Church and PCC meetings throughout the year</li> <li>• Harvest Supper (27<sup>th</sup> September)</li> <li>• Quiz Nights now ran jointly with the LCA (11<sup>th</sup> May &amp; 9<sup>th</sup> November)</li> <li>• Christmas Carol Service followed by mince pies and gluhwein (20<sup>th</sup> December)</li> </ul>

<p>(continued)</p> <p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts</p>	<p>Archenfield Community Environment Group Events:</p> <ul style="list-style-type: none"> <li>• ARCEN Meetings</li> <li>• Evening Presentation: The State of our Rivers (18<sup>th</sup> January); Mustelids and other Mammals (22<sup>nd</sup> February); Black Poplar Trees (6<sup>th</sup> April); The Life of the Hedgerow (26<sup>th</sup> September); Energy Saving Day &amp; Electric Vehicles (22<sup>nd</sup> June)</li> </ul> <p>Other:</p> <ul style="list-style-type: none"> <li>• Meetings of the LCA Management Committee</li> <li>• LCA AGM (11<sup>th</sup> December)</li> <li>• Hire by Hereford Rural Hub for evening meetings</li> <li>• Parish Council Meetings</li> <li>• Business / Corporate Hires (evening, half or full days)</li> <li>• Several Private Functions including weddings, birthday parties, funerals</li> <li>• Weekly Baby Massage (in 6-week blocks throughout 2024)</li> <li>• Weekly Yoga classes (Monday evenings)</li> <li>• Polling Station Hire (Local &amp; General Elections 4<sup>th</sup> May)</li> </ul>
<p>Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.</p>

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	None (but the Trustees propose to develop a Grant Making Policy in 2025), this wasn't undertaken in 2024 as stated in the 2023 Annual Report
Policy on social investment	None (not applicable)
Contribution made by volunteers	The Charity has no employees; all activities are organised and managed by unpaid volunteers, including Trustees, Committee Members and others
Other	N/A

## Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Throughout 2024, the hall was used on a regular basis by the LCA and other user groups listed above, including weekly classes in Baby Massage and private hirings for funerals, birthday parties, talks and yoga classes.</p> <p>Our facilities and competitive hiring rates are appreciated by families and groups across the local community.</p> <p>There were also some corporate hirings, for either evening, part or full-day seminars and meetings.</p> <p>The LCA staged several successful events during the year, including:</p> <ul style="list-style-type: none"> <li>• Evening talks several on topics of interest</li> <li>• Monthly Pop-up pub and food van nights</li> <li>• Music concert</li> <li>• The 9-day h.Art Exhibition in September featuring the work of ten local artists</li> <li>• Christmas Market in November with eleven stalls offering seasonal, mostly local produce and products</li> <li>• Monthly Community Cafes on the third Saturday of the month held jointly with the PCC, throughout most of the year</li> <li>• Two Quiz Nights held in the spring and autumn respectively.</li> </ul> <p>The feedback received from participants and visitors at these events was generally very positive, with h.Art in particular generating excellent feedback and very good sales for the exhibiting artists and the Cafe. The monies raised from evening talks were donated to a charity nominated by the speakers. Alas, some of the planned events such as a hog roast and guitar evening were postponed due to the roasters and the weather respectively.</p> <p>The Hall was also used for a range of other purposes, such as a venue for the Archenfield Community Environment Group talks on locally important environmental matters, a venue for the local Repair Café, and as a Polling Station for the local Council and General elections.</p> <p>The Trustees met on 3 occasions, and the LCA Management Committee met on eight occasions. In addition to discussing operational and event-related matters, the Trustees and Management Committee (as appropriate) also addressed several maintenance issues, including the servicing of the underfloor heating system, and repairs to the main electrical fuses. The Trustees and/or Management Committee also reviewed several LCA policies on their respective due dates. One policy remained under development at the year-end: Grant Making. Review was postponed pending granting of a new Licence by the Diocese of Hereford</p> <p>2024 saw the appointment of a new Trustee in July (Richard Turner), and LCA Management Committee in January 2024, and of new Officers, Treasurer (Bridgette Wilson) in February 2024, and Secretary (Clair Turner) in November 2024. The existing MC Chair (Helen Edwards) continues in role and as Booking Secretary. Sadie Copus organised the artists for h.Art; Lisa Taylor organised the café rota and the Christmas market; Dan Roberts supports maintenance and setting up for events.</p>
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society	Regarding the future direction and activities of the LCA, the Management Committee sent out a questionnaire to all visitors to the Garron Centre and residents of the community asking for feedback on the nature and type of events that they wished to be held. The results of this survey have been collated for discussion at the next AGM. No AGM was held in 2024 due to the pending resignation of the Chair of the Trustees and the expiry of the Licence from the Diocese of Hereford. This expired in September 2024, and a temporary agreement to operate was issued by the Diocese pending application for an interim Licence in January 2025.
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## Financial review

Review of the charity's financial position at the end of the period	<p>The Annual Accounts are shown at the end of this report, in the Receipts &amp; Payments format.</p> <p>Total receipts from events and activities in 2024 were £19,316.23, while payments in respect of these activities plus general operational costs were £19,306.91.</p> <p>The payments for charitable donations in relation to the evening talks to We are Farming Minds, Hereford Air Ambulance, and St Michael's Hospice were made directly to the Charities via the speakers and do not appear in the accounts.</p> <p>The cost of electricity rose significantly in 2024 compared to 2023 from £1,323.38 to £2,369.12.</p> <p>The net deficit in 2024 was -£9.32 compared to a net deficit of -£24.04 in 2023. The Charities HSBC account balance totalled £46,224.59 at the year end.</p> <p>The Annual Accounts 2024 have been agreed by the Trustees and Management Committee were submitted via online filing to the Charity Commission on 10<sup>th</sup> November 2025. The delay in submission was due to the resignation of the Chair of the Trustees and a delay in appointment of a new Chair in July 2025.</p>
Statement explaining the policy for holding reserves stating why they are held	The charity's funds are held to ensure continuing operation of the Garron Centre as a community venue, and to meet any unusual or irregular requirement for financial outlay such as the replacement of equipment, hall improvements or unforeseen expenditures. The Trustees consider reserves to be adequate to meet the needs of the charity.
Amount of reserves held	All funds (totalling £46,224.59 at year end) are currently held as accessible reserves.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A

Explanation of any uncertainties about the charity continuing as a going concern	Given the level of cash reserves and with no expectation of any major expenses in the coming year, the Trustees believe that the charity does not currently face any uncertainties as a going concern.
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#### Additional information (optional)

The charity's principal sources of funds (including any fundraising)	The LCA's principal sources of funds are community events and activities staged in the hall and private hirings of the hall. Annually, the most significant event staged is the 9-day h.Art Exhibition in September; h.Art 2024 proved very successful in terms of both footfall and income generation, more so than in 2023, for the ten exhibiting local artists via commission and profit from Cafe sales.
Investment policy and objectives including any social investment policy adopted	None at present, but the Trustees continue to review opportunities to invest a major part of the cash fund reserves in either a community asset or in a low-risk medium-term scheme to mitigate the effects of inflation and potentially produce a small return on capital.
A description of the principal risks facing the charity	The Trustees believe that the Association has sufficient reserves to meet its ongoing expenses and are not aware of any significant risks to the operations of the charity in the coming year.
Other	

### Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	The LCA's operations are governed by a written constitution Version 2, which amended and adopted on 11 December 2023.
How is the charity constituted?	The LCA is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Currently and as amended in the revised Constitution, Version 2, dated 11 December 2023, by invitation and majority acceptance vote by the existing Trustees at a duly convened meeting of the Trustees.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	
The charity's organisational structure and any wider network with which the charity works	<p>Day-to-day management was exercised throughout the year by a Management Committee (MC) operating under powers defined and delegated by the Trustees. The MC generally comprised 5-6 volunteers, with individuals serving in the nominated posts of Chair, Treasurer, Meetings Secretary and Bookings Secretary, though often these roles are combined. Committee meetings were (in part) also attended on a regular basis by representatives of the Parochial Church Council.</p> <p>The Trustees would like to express their gratitude to and warm appreciation of all the volunteers who devised, administered, organised and implemented the events and activities staged by the LCA over the course of the year.</p>
Relationship with any related parties	None

**Reference and Administrative Details**

Charity name	Llangarron Community Association
Other name the charity uses	None
Registered charity number	1157992
Charity's principal address	The Garron Centre, St Deinst Church, Llangarron HR9 6NJ

**Names of the charity trustees who manage the charity**

Trustee name	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mrs Valerie Sullivan		Community Representative
Miss Judy Turner		Community Representative
Mr Dermot Hayes (Chair)		Community Representative



**Corporate trustees - names of the directors at the date the report was approved**

Director name	N/A
None	N/A

**Name of trustees holding title to property belonging to the charity**

Trustee name	N/A
None	N/A


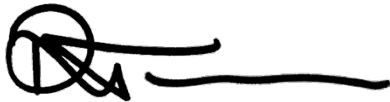
**Funds held as custodian trustees on behalf of others**

Description of assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signatures:		
Full names:	Valerie Sullivan	Dermot Hayes p.p. Richard Turner (Chair of LCA Trustees at date of submission of 2024 TAR in November 2025)
Position (eg. Secretary, Chair):	Trustee	Chair of the Trustees
Date:	8 <sup>th</sup> November 2025	8 <sup>th</sup> November 2025

**LLANGARRON COMMUNITY ASSOCIATION  
RECIEPTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

	<u><b>2024</b></u>	<u><b>2023</b></u>
<b>Grants and Donations Received</b>		
Miscellaneous	26.52	-
To Air Ambulance	-	223.00
To Macmillan Cancer Support	-	143.00
From Individual Donation	24.00	24.00
Grants from Government and Council Bodies		52.35
	<u><b>£50.52</b></u>	<u><b>£439.04</b></u>
<b>Events and Activities</b>		
Pop-up Pub Nights	2,217.40	-
Community Cafe	991.15	480.28
h.Art Table Fees	875.00	850.00
h.Art Artists Income	7,497.67	8,218.67
h.Art Cafe Income	2,429.78	1,494.82
h.Art Income Totals	<u><b>£10,802.45</b></u>	<u><b>£10,563.49</b></u>
Christmas Market	1,003.27	676.98
Quiz Nights	1,837.44	-
<b>Other LCA Events</b>		
Le Voci Choir	-	680.00
Wine Tasting	-	240.00
Gypsy Jazz Guitar Concert	150.00	692.86
Other Events (Misc.)	103.84	101.00
Ceilidh	553.16	-
LCA Events Total	<u><b>£807.00</b></u>	<u><b>£1,713.86</b></u>

**Facilities Rental**

Hire of the Garron Centre (GC)	1,607.00	733.00
Use of alcohol licence (PCC)	-	35.00
	<b><u>£1,607.00</u></b>	<b><u>£768.00</u></b>

**Other**

Return of Petty cash to bank	-	100.00
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**TOTAL RECIEPTS**

<b><u>£19,316.23</u></b>	<b><u>£14,744.96</u></b>
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**LLANGARRON COMMUNITY ASSOCIATION  
PAYMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

	<u>2024</u>	<u>2023</u>
<b>Gifts and Donations Given</b>		
To Archenfield Repair Cafe	-	1,100.00
To Air Ambulance	-	223.00
To Macmillan Cancer Support	-	116.04
	-	<b><u>£1,439.05</u></b>
<b>Events and Activities</b>		
Community Café (food & beverages)	305.07	582.33
h.Art food	859.43	552.49
h.Art marketing & organisational costs	835.39	819.00
h.Art payments (Net)	6,373.02	6,955.87
h.Art small equipment	37.30	-
Christmas Market	130.42	-
Concerts & Musicians	1,128.50	-
Pop-up Pub Nights drinks	1,744.99	-
Parochial Church Council (for 50% revenue from joint events)	1,360.18	-
Quiz Night food & expenses	245.35	
<b>Refunds on Events &amp; Activities</b>		
GC Hire deposit refunds	-	90.00
Wine tasting booking refunds	-	240.00
Le Voci Choir refunds	-	450.00
Guitar Concert (cancellation due to weather)	182.00	-

**General Costs**

GC Annual Licence Fee	1.00	1.00
Marketing and advertising	271.00	123.00
Alcohol Premises licence	70.00	70.00
Building maintenance	-	70.00
Equipment maintenance (Fire alarms and extinguishers)	910.40	450.02
Landscape and external maintenance	-	-
Kitchen and toilet consumables	161.16	54.45
Electricity (2023 10.5 months; 2024 12 months)	2,369.12	1,323.38
Cleaning	298.50	312.00
GC Insurance	449.88	445.88
Stationery and postage	-	-
Small equipment (inc. purchase of new fridge)	647.20	3.99
Broadband, internet and telephone	506.17	612.70
Website costs (Wix)	107.52	108.00
Hire of Toilets for Platinum Jubilee	-	174.00
Defibrillator signs and installation	-	149.70
Miscellaneous expenditure	241.00	-
<b>Governance Costs</b>		
HSBC Bank Charges	71.68	73.16
<b>TOTAL PAYMENTS</b>	<b><u>£19,306.91</u></b>	<b><u>£14,769.01</u></b>

**LLANGARRON COMMUNITY ASSOCIATION  
BANK RECONCILIATION STATEMENT FOR THE YEAR  
ENDED 31<sup>ST</sup> DECEMBER 2024**

<b>Opening Bank Balance 1<sup>st</sup> January 2024</b>	<b><u>£46,215.27</u></b>
 Add Total Receipts	 £19,316.23
 Subtotal	 £65,531.50
 Less Payments	 £19,306.91
 <b>Closing Bank Balance on 31<sup>st</sup> December 2024</b>	 <b><u>£46,224.59</u></b>

**Notes:**

**Accounting Policies**

**Basis of accounting**

The financial statements have been prepared under the "Receipts & Payments" cash accounting convention, in accordance with Charities Commission guidelines (reference CC16b, effective January 2017) relating to charities with gross income of less than £250,000 p.a.

**Independent review**

As gross income was below £25,000 for the period, no audit or independent examination was deemed necessary.