



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6	April	2021		5	April	2022

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

86 Canon St
Shrewsbury
<b>SY2 5HF</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zoe Stephenson (Saravantu)	Chair		Council of Trustees
2	Harvey Mason (Jayaratna)			Council of Trustees
3	Jonathan Bruton (Akasharaja)			Council of Trustees
4	Tim Crosskey (Abhayanara)			Council of Trustees
5	Simon Moss (Vajrapriya)	Secretary		Council of Trustees
6	Karen Lambert (Vajradevi)		To 28/11/2021	Council of Trustees
7	Richard Dawson (Nagamani)	Treasurer	From 25/7/2021	Council of Trustees

## Section B Structure, governance and management

### Description of the charity's trusts

Constitution

Type of governing document  
(eg. trust deed, constitution)

Charitable Incorporated Institution  
**TAR**

How the charity is constituted  
(eg. trust, association, company)

Appointed by the Council of Trustees

### **Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our Council of Trustees met for a formal meeting every two months in the reporting period.

We maintain close communication with other members of the Triratna Buddhist Order and work in harmony with other Triratna Centres and Institutions.

## **Section C Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

To support the Buddhist religion, in particular by:

- 1) Encouraging people to live ethical lives in accordance with the teachings of the Buddha;
- 2) Using applications of the Buddha's teachings to promote the health and well-being of all;
- 3) Maintaining close communication with and working under the guidance of the Triratna Buddhist Order and in co-operation with other groups with the same objects;
- 4) Supporting ordained members of the Triratna Buddhist Order, and other duly ordained Buddhist, at the discretion of the Council of Trustees.

### **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

At introductory level:

- Running meditation courses and drop-in classes for people who want to learn to meditate.
- Running introductory courses for people who want to learn about Buddhism
- Running courses especially for younger people (18-30) who want to learn about meditation and Buddhism

For regulars:

- Running a weekly class of meditation and discussion ("Sangha Night")
- Running regular study groups for people to deepen their understanding and practice of ethics, meditation and wisdom.
- Running occasional day events addressing specific themes
- Running a daily early morning meditation session online

For those seeking ordination into the Triratna Buddhist Order:

- Running occasional events to support their training for ordination.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Centre continues to be run entirely by volunteers: all the teaching, publicity, cleaning, maintenance, gardening etc.

## **Section D**

## **Achievements and performance**

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

From April 2021- April 2022 has seen the steady reopening of our activities from online to in-person events. Our main “Sangha Night” has become a regular “hybrid” event, which some people continue to find valuable.

Morning meditations continued online, as did many of our study groups, suiting people who have large distances to travel.

Overall the main thrust of the year has been rebuilding the sense of the community meeting in the Centre, including our festivals.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our policy is to have reserves of £5,000, to ensure we can make the loan interest payments due at the end of each financial year, and cover the core costs of running the Centre in the event of a sudden decline in income.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We were very lucky that our main sources of income continued without disruption: regular standing order donations, and rental income from the flat.

The main costs were servicing our loans, maintenance and utilities, insurance, and contributions to a central development fund.

There was a successful fundraising appeal within our community for funds to purchase a glass-covered veranda. This would extend the usable space of the Centre, and create an attractive feature for the garden.

We repaid £17,265 of our loans in this financial period

## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Position (eg Secretary, Chair, etc)**

**Date**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Triratna Buddhist Community (Shrewsbury)

1157987

## Receipts and payments accounts

CC16a

For the period  
from

06.04.2021

To

05.04.2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations from regular activities	2587.61	-	-	2,588	-
Donations from intro courses.	2207.12	-	-	2,207	-
Planned giving	13239.00	-	-	13,239	-
Gift aid reclaim	3442.77	-	-	3,443	-
Bookshop sales	742.97			743	
Flat rental	6360.00			6,360	
Room hire	395.00			395	
Fundraising	2538.58			2,539	
One-off gifts	100.00			100	
Retreats	1300.00			1,300	
Sundry	31.00			31	
<b>Sub total (Gross income for AR)</b>	<b>32,944</b>	<b>-</b>	<b>-</b>	<b>32,944</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,944</b>	<b>-</b>	<b>-</b>	<b>32,944</b>	<b>-</b>
<b>A3 Payments</b>					
Loan interest	575.59	-	-	576	-
Loan payments	17264.95			17,265	
Maintenance	1350.56			1,351	
Utilities	1813.79			1,814	
Insurance	1189.98			1,190	
Printing and social media	169.56			170	
Bookshop and library	686.53			687	
Accountancy fees	445.20			445	
Cleaning, kitchen, shrine expenses	241.59			242	
CCPAS and DBS	141.25			141	
Chair and mitra meetings	414.00			414	
Garden	41.99			42	
ECA development fund	1712.00			1,712	
Retreats - venue hire	1415.00			1,415	
Travel	69.37			69	
Sundry	88.29			88	
<b>Sub total</b>	<b>27,620</b>	<b>-</b>	<b>-</b>	<b>27,620</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>27,620</b>	<b>-</b>	<b>-</b>	<b>27,620</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>5,324</b>	<b>-</b>	<b>-</b>	<b>5,324</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,163</b>	<b>-</b>	<b>-</b>	<b>10,163</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>15,487</b>	<b>-</b>	<b>-</b>	<b>15,487</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	15,487	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	15,487	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Building	201355.6	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loans	40411.08	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Richard Dawson</i>	Richard Dawson	22.11.22	

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHREWSBURY BUDDHIST CENTRE

I report on the accounts of the charity the Shrewsbury Buddhist Centre for the Year Ended 5<sup>th</sup> April 2022

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43(2)e of the Charities Act 1993 (the Act) does not apply; it is my responsibility to state, on the basis of procedures specified in the General Directions given by the charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINERS REPORT.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with records. It includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide evidence that would be required in an audit, and consequently I do not express an audit opinion given by the accounts.

### INDEPENDENT EXAMINER' STATEMENT

All records that were asked for were provided to me in my examination, and no matters came to light that suggested true and accurate records were not being kept.

Signed:



W. McGinley  
Upper Demesne,  
The Turning,  
Garway,  
HR2 8RJ

11<sup>th</sup> September 2022