



Trustees' Annual Report for the period

Period start date		Period end date	
From	16 09 2022	To	15 09 2023

Section A Reference and administration details

Charity name

St. John's Pre-school Macclesfield

Other names charity is known by

Registered charity number (if any)

1157982

Charity's principal address

Ivy Road

Macclesfield

Cheshire

Postcode

SK11 8QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Cheetham	Chair		
2	Faye Martin	Secretary		
3	Nicola Billington	Treasurer		
4	James Cheetham	IT support		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity provides pre-school education for children in the local area aged between 24 months and school age.

Our setting aims to:

- Provide high quality care and education for children below statutory school age;
- Work in partnership with parents to help children to learn and develop;
- Add to the life and well-being of the local community; and
- Offer children and their parents a service that promotes equality

and values diversity.

Members of the charity are the parents of children in our care and have full participatory rights. These include a right to be:

- valued and respected;
- kept informed;
- consulted;
- involved; and
- included at all levels.

We aim to ensure that each child:

- is in a safe and stimulating environment;
- is given generous care and attention, because of our ratio of qualified staff to children, as well as volunteer helpers;
- has the chance to join in with other children and adults to live, play, work and learn together;
- is helped to take forward her/his learning and development by being helped to build on what she/he already knows and can do;
- has a personal key person who makes sure each child makes satisfying progress;
- is in a setting that sees parents as partners in helping each child to learn and develop; and
- is in a setting in which parents help to shape the service it offers.

Our setting has a duty under the law to help safeguard children against suspected or actual 'significant harm'. Our employment practices ensure children against the likelihood of abuse in our setting and we have a procedure for managing complaints or allegations against a member of staff.

Our way of working with children and their parents ensures that we are aware of any problems that may emerge and can offer support, including referral to appropriate agencies when necessary, to help families in difficulty.

The trustees declare that they have read and regard the guidance issued by the Charity Commission with respect to Public Benefit. The trustees have complied fully with their duty to have regard to the Charity Commission's public benefit guidance when exercising their powers and duties.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers such as parents of children in our care are encouraged to help at a particular session or sessions of the setting. Helping at the session enables parents to see what the day-to-day life of our setting is like and to join in helping the children to get the best out of their activities.

Joining the rota is not the only means of taking part in the life of the setting. Parents can offer to take part in a session by sharing their own interests and skills with the children. Parents have visited the setting to read stories to the children or talk about their job.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Provided pre-school education to 31 children aged 24 months to school age over 38 weeks of the year in sessional care. Morning sessions run from 8:45 to 11:45 and afternoon sessions run from 12:30 to 15:30. A lunch time session is also provided such that children can stay all day.

A breakfast and afterschool club is also available.

A total of 240 sessions are available per week and the charity provided an average of 218 sessions during this accounting period.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has reserves of approximately £138,000 which is an appropriate level. The charity trustees have decided that an appropriate level of reserves is in excess of this amount. The trustees need to hold reserves in order to account for any contingencies such as the requirement for equipment. A large proportion of the reserve is designated as being put aside in order to repair and renew the preschool building which is desperately required. There are very few grants available for the replacement of preschool buildings and as such we need to build up a large reserve in order to carry this work out which will begin in the summer of 2025.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal sources of funding for the charity are fees provided by the local authority and from parents.


Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emma Cheetham	
Position (eg Secretary, Chair, etc)	Chair	
Date	29-7-2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St John's Preschool Macclesfield

No (if any)
1157982

Receipts and payments accounts

CC16a

For the period
from

Period start date
16/09/2021

To

Period end date
15/09/2022

Section A Receipts and payments


	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CEC Fees	103,367	-	-	103,367	105,552
Parent Fees	15,618	-	-	15,618	33,516
Fundraising	1,389	-	-	1,389	1,105
Donation	-	-	-	-	100
Interest	272	-	-	272	16
Other	892	-	-	892	2,127
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	121,538	-	-	121,538	142,416
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	121,538	-	-	121,538	142,416
A3 Payments					
Wages, HMRC, Pension	106,007	-	-	106,007	92,708
Utility bills (Phone, broadband, water, gas, electricity)	3,252	-	-	3,252	1,897
Building maintenance	745	-	-	745	8,259
Consumables (inc PPE)	2,596	-	-	2,596	1,933
Equipment	1,507	-	-	1,507	1,512
Insurance	1,174	-	-	1,174	3,326
Training	-	-	-	-	724
Gifts and petty cash	50	-	-	50	50
Fundraising, admin and other	3,159	-	-	3,159	1,558
Sub total	118,490	-	-	118,490	111,967
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	118,490	-	-	118,490	111,967
Net of receipts/(payments)	3,048	-	-	3,048	30,449
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,048	-	-	3,048	30,449

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-Op current account	89,939	-	-
	Co-Op savings account	48,519	-	-
		-	-	-
	Total cash funds	138,458	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Emma Cheetham

Date of approval

29/07/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St. John's Pre-School Macclesfield

On accounts for the year
ended

15/09/2023

Charity no
(if any)

1157982

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29-7-2023

Name:

Dominic Schiller

Relevant professional
qualification(s) or body
(if any):

Address:

Equipped 4 (IP) Limited, 47 Hamilton Square, Birkenhead, Merseyside,
CH41 5AR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.