



ANNUAL REPORT 2021

Island Community Action: Registered Charity 1157978

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CHAIRPERSON'S REPORT

There was a time last year, prior to our existing National Lottery grant ending, when the core ICA team and I found ourselves planning a complex range of next step options, from extending our services (to include the creation of new activities and collaborations), through a major reduction to complete closure.

Thankfully, this planning led to the creation of our new initiative, The Portland Project, and, alongside it, a new and successful application to the National Lottery for £60,000 per annum over the next five years (2021-26).

A clear factor in us securing this grant was Portland Town Council's guarantee to provide match funding of £15,000 per annum for 5 years. This decision was based on ICA's previous work with the Council and our proposal to work under a service level agreement to deliver a number of vital services for the Island.

As with most other grant funding, The Portland Project comes with its own set of targets and challenges. For example, the National Lottery grant no longer covers our older people's services, which must now be funded separately through our generated service income, local and legacy giving, grant applications and annual fundraising events and activities.

Critically, the Portland Project will support a much wider range of activities, including an expanded workstream for children, families and young people. It will also enable us to grow the work we previously carried out under our volunteering and Growing Local (food and environment) strands, permanently integrate a number of our COVID-19 activities (aimed at tackling isolation and loneliness), build a new network of local community connectors and work collaboratively to address some of the key challenges impacting local residents.

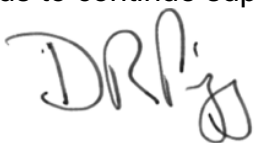
Government and statutory changes, emerging needs and deprivation rates, which are higher here than in most other Dorset areas, are key drivers for our mission:

- 35% of households located in areas within the top 20% nationally for multiple deprivations.
- Several areas located in the top 10/20% nationally for specific categories, including education and training, employment, health and disability and income.
- 30% childhood poverty rates (41% in Underhill).
- 32% of older residents comfortably off or above (80% average for Dorset / 65% nationally).
- High levels of loneliness and isolation due to Portland's physical geography and lack of island wide public transport, making it harder for vulnerable and less mobile residents to access essential services, food and social activities.

What inspires my hopes for success is what I've witnessed over the last two years. Our local community uniting in a single mission to support the most vulnerable, regardless of age, background, gender, ethnicity or belief etc.

Successes such as these are so often down to the unselfish acts of individuals and the communities in which they live. With that in mind, I would like to say a huge thank you to every single resident that helped, including our volunteers and staff, our Board of Trustees and our partners. Your energy, commitment, skills and knowledge have been remarkable.

Massive thanks also to those individuals, groups and businesses who have supported us financially through grants, donations and legacies. Your input has been critical in enabling us to continue supporting local people and projects within our community.



Doug Pigg
Chair – Island Community Action (ICA)

KEY FUNDERS & SPONSORS

GRANTS

In a year where all of our regular fundraising activities and services were unable to go ahead, significantly reducing our ability to raise income, ICA were grateful to receive grant funding contributions from the following organisations during 2020:



1. For ICA's older people's services...

- **The National Lottery Community Fund: Reaching Communities –** ICA completed its final year of funding (ended August 2021) for its Silver Island (older people's) project.
- **Coop Local Community Fund –** For our Cratetivity project.
- **Hall & Woodhouse –** For our community transport offer.

2. For the Man / Women's Shed...

- **Dorset Council: Community & Culture Project Fund –** A contribution towards the Shed's regular sessions.
- **Hall & Woodhouse –** A contribution towards the Shed's regular sessions.

3. For ICA's Growing Local project...

- **Dorset Community Fund**
- **Dorset Council: Holiday Activities & Food Fund –** Summer holiday activities for those aged 5-16 who qualified for free school meals.

4. For ICA's new initiative The Portland Project...

- **The National Lottery Community Fund: Reaching Communities –** A new five year grant (2021-26) covering an extension of several existing workstreams and the development and delivery of key new workstreams.
- **Portland Town Council –** A new five year Service Level Agreement contribution towards a range of extended and new services, including Children, Youth and Families.
- **Valentine Charitable Trust –** For general project related costs.

NON-GRANT DONATIONS & FUNDRAISING ACTIVITIES

In addition to ICA's successful grant applications, the charity was grateful to benefit from a range of local funding opportunities over the past 12 months, including

- **The Court Leet**
- **The Rotary Club of Island & Royal Manor of Portland** (towards our digital screen)
- **Portland residents**

GENERATED INCOME

ICA generates income through a range of activities, however, COVID-19 continued to have an impact on these during 2021, with some not starting until September 2021. Those activities that continued to run throughout included:

The Giving Lottery – An online alternative to ICA's original lottery at:

www.givinglottery.org.uk/support/island-community-action

One-off or regular donations – Made by cash, cheque, standing order or via Local Giving at: www.localgiving.com/charity/islandcommunityaction













Legacy gifts – Made via the donor's will, these contributions range from direct donations instead of flowers at a funeral to specified sums of money, a % of an entire estate or a particular item.

Donations of prizes – From unwanted gifts to free experiences, trips and treatments.

Merchandise

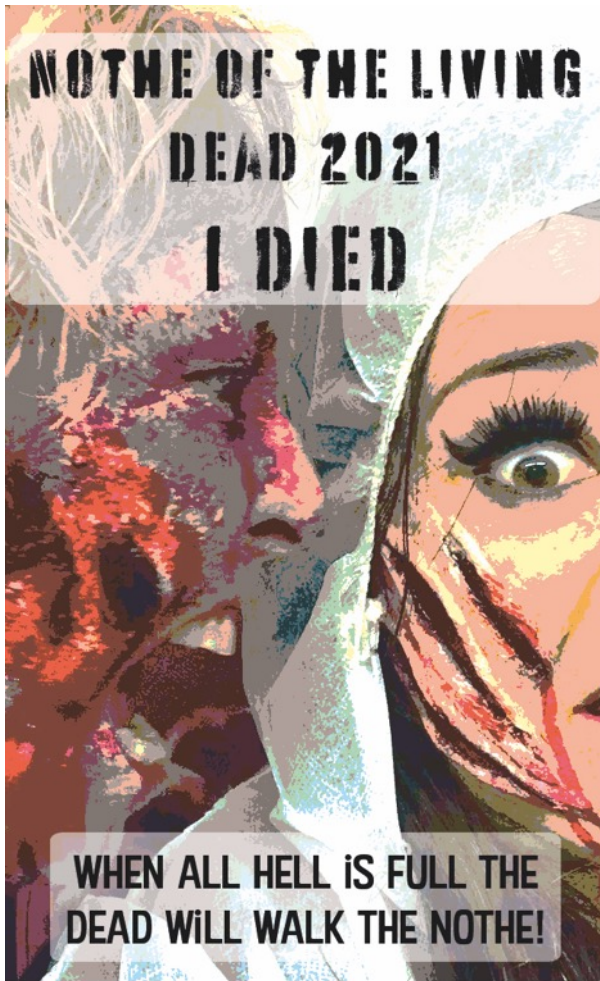
ICA sells cards, lottery tickets, merchandise and more. 2020 also saw us open our Teemill website at: <https://islandcommunityaction.teemill.com>



 <p>Unisex All merchandise printed on 100% organic cotton, using eco-friendly inks in a low carbon factory harnessing the power of renewable energy.</p>	 <p>Men's Add a splash of cool colour to your wardrobe with this stylish range of designer men's apparel. Perfect for you, for gifts, for all seasons.</p>	 <p>Women's Check out our collection of on trend merchandise, specifically designed for those who love unique, eye-catching designs and bold prints.</p>	 <p>Ammonite Women's Tee Designed by Red Stone London, this stylish Ammonite design pays homage to Portland's position as a Jurassic Coast fossil hotspot.</p>
 <p>Kids' From fun prints to perfect fits, this collection has been designed to make kids look good and feel amazing.</p>	 <p>Rainbow Kid's Tee Forget your troubles and get ready to spread some positive vibes with our colourful Believe in Rainbows Kid's Tee.</p>	 <p>Cult Portland's weird and wacky reputation comes to the fore with a quirky twist on some well known cult brands.</p>	 <p>Hoodies A fresh collection of hoodies designed to make maximum impact with cool designs and cotton softness.</p>
 <p>Love Love is in the air and we want you to hold it close to your heart with our new Love Portland collection.</p>	 <p>Love Portland UK Tee If you're proud to be a Portlander or simply love the island, why not tell the world about it with a Portland UK Tee.</p>	 <p>Wild This collection pays tribute to Portland's wilder side, from its fossils and fauna to its stormy seas and water sports.</p>	 <p>White Boat Kid's Tee A perfect choice for kids that love getting out on the water... or have a bit of a passion for all things boaty!</p>

FUNDRAISING EVENT

ICA's biggest fundraising event was Nothe of the Living Dead – raising money for Silver Island.



PROJECTS & SERVICES

The funding ICA received during 2021 supported its core project costs, including.

SILVER ISLAND (Ended August 31st, 2021) –

ICA's older people's project key aims were:

- To address the causes and impact of older people's marginalization.
- To improve physical, mental and social wellbeing and reduce levels of isolation and loneliness, helping older residents live healthier, happier and more independent lives for longer.
- To deliver a range of 'early action' approaches and activities that help minimise or prevent the likelihood of serious conditions occurring in the first place.
- To increase and support the number of older volunteers, so they are empowered to play a more active role in their community and understand the support available to them as they, themselves, age.
- To work in collaboration with community leaders, statutory providers and voluntary groups in order to deliver better, more interlinked and person-centred community services and activities.



TABLE 1: SILVER ISLAND – ACTIVITIES / SERVICES DELIVERED FOR 2021

CORE SUPPORT					
Delivered by ICA staff, volunteers or external tutors to clients on an ongoing basis.					
Advice: Benefits (remained closed due to COVID-19)	Advice: Legal (remained closed due to COVID-19)	At Home: Admin	At Home: Befriending (face-to-face)	At Home: Befriending (telephone)	At Home: DIY
At Home: Dog walking	At Home: Errands	At Home: Gardening	At Home: Prescriptions	At Home: Shopping deliveries	Art Group X 2
Exercise: Get Together (seated)	Exercise: Osteocise (mid-range)	Exercise: Fit+ (advanced)	Exercise: Yoga	Food: The Dining Room (lunch club)	Food: Sunday Lunch Club
The Man Shed	The Women's Shed	The Man Shed	Shopping: In store	Transport: Minibus and cars	Shopping: In store
Special events: e.g. Christmas offer	Transport: Cars	Transport: Minibus	Trips and outings	Social: Bingo x 2	Social: Coffee mornings

TABLE 2: SILVER ISLAND and COVID-19 – ACTIVITY and SERVICE INTERACTIONS 2016-2021

ACTIVITIES	NUMBER OF INTERACTIONS					
	2016-17	2017-18	2018-19	2019-20 (Reduced due to COVID-19)	2020-21 (Reduced due to COVID-19)	GRAND TOTALS
ADVICE & TRAINING	30	36	53	93	78	290
AT HOME SERVICES	532	5,461	5,342	3,822	2,997	18,154
CLUBS AND SOCIAL	4,066	4,131	5,551	2,826	2,052	18,626
FOOD PROVISION	831	1,110	1,114	993	405	4,453
TRANSPORT (passengers not individuals)	1,798	2,422	2,585	1,124	1,005	8,934
TELEPHONE BEFRIENDING	0	0	0	2,441	1,906	4,347
PRESCRIPTIONS	0	0	0	2,344	1,350	3,694
SHOPPING	0	0	0	1,442	914	2,356
ERRANDS	0	0	0	371	251	622
CLIENT CHECK-INS & CATCH-UPS	0	0	0	2,480	2,260	4,740
TOTAL	7,257	13,160	14,645	17,936	13,047	66,216

In addition, ICA dealt with thousands of general enquiries and advice requests during the period from clients, families, carers and external organisations (e.g. GP, Adult Social Services and NHS) about potential / future ICA referral care packages and support for clients.

TABLE 3: SILVER ISLAND and COVID-19 COMBINED CLIENT NUMBERS 2016-2021

NUMBER OF CLIENTS					
2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL NUMBER OF INDIVIDUAL CLIENTS FOR 2016-2021
368	522	564	1,115	1,120	1,887

SILVER ISLAND PHOTOS





SILVER ISLAND CLIENT QUOTES

"ICA has been absolutely invaluable to me over the last few years. Without ICA and the volunteer drivers I wouldn't be able not get to my medical appointments, to be honest I would be lost without them."

"Thank you ICA for all you hard work and everything you do for us."

"May I say a big thank you to the volunteers and staff at ICA for all the help you give me throughout the year. You are all marvellous."

"Thank you could never be enough. I honestly don't know what I would of done without you all."

"Thank you to all the volunteers who have enabled me to do my own shopping and taken me on some lovely days out. You have made a huge difference to my life."

"Thanks for everything, you are the very best."

"Many thanks for all you have done for me this year. You are a lifeline for many."

"Thank you all for providing an excellent service and to all your volunteer drivers that have helped me get hospital appointments in 2021."

"Without ICA's help we wouldn't have eaten or I would have had to go out myself and do it, which would have risked Alan because even now we're still shielding whilst he waited for his next operation to remove a further two tumours from his liver. Lisa (volunteer) has been absolutely brilliant; I can't thank you or her enough."

GENERAL VOLUNTEER QUOTES

"Reconnecting with ICA has been amazing for me. The charity is such a useful tool for the community. I know that I can reach out to them and recommend them to everyone I meet."

"(My friend) roped me into volunteering in the office on a Tuesday and I've never looked back! I've been amazed by how much the charity actually does. Until you're here, amongst it, you don't realise just how much ICA is involved in or leading on the delivery of local support – and for so many people!"

"Living alone, a big part of volunteering for me is the social aspect. It encourages me to get out the house, meet people, talk to friends, have a giggle. Critically, volunteering in the office also gives me a great picture of how much we're doing and the people we're supporting. I thoroughly enjoy it and it's great to feel like I'm doing some good for the community I'm a part of."

"I originally went into the (ICA) office to ask for some walking route maps, but they talked me into volunteering as a driver for the car and minibus and I haven't looked back. I love it! Without the ICA I'd be stuck indoors alone, but thanks to them I've made friends with other volunteers, got to know the Island and have the confidence to get out walking and talking to people from all over the World."

GROWING LOCAL (FOOD and ENVIRONMENT) – Helping to make affordable, healthy and nutritious food more accessible, encouraging engagement with nature and the environment and increasing people’s understanding around the links between climate change, the natural world and food.

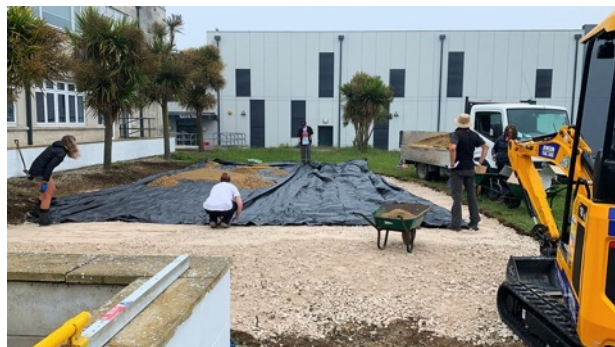
Growing Local provides opportunities for residents to volunteer and participate in ‘hands-on’ activities that not only develop their skills and interest in growing and cooking, but also provides them with the confidence and knowledge to make healthier food choices, live more sustainably, adopt more eco-friendly lifestyles and feel more connected to their community and environment.

The project is open to all, particularly those susceptible to food poverty. The emphasis is also on simple and fun activities that keep participants engaged and empowered to progress.

To deliver Growing Local, ICA has created a local stakeholder group consisting of Portland Town Council, Royal Manor Health Centre, Atlantic Academy, Portland 4 The Planet, Portland Foodbank, Portland Permaculture Group, NHS / CCG, Public Health Dorset, and a range of local experts and enthusiasts (b-side and St. Georges Primary tbc).

ICA also started working with EDEN Portland and Nottingham Trent University to deliver a range of new activities, including Slow Memory And A Flourishing Future – a project focused on the environment and memory.

We also continued our fantastic collaboration with Atlantic Academy, including kick-starting the Academy’s wildlife garden and growing space.



As part of this work we created video promoting what has been achieved to date. See: <https://youtu.be/zwk2baUL98c>

And delivered a range of beginner's cookery enrichment courses with primary students. The plan being to expand these sessions to parents and carers over time.



In addition, we delivered specialist 'paid for' courses, including three Christmas cookery sessions.



These paid for sessions help to cover the costs of our 'free' beginner's courses, which we want to deliver at no charge to help ensure we help those in most need.

VOLUNTEER BUREAU – Supporting those wishing to volunteer or offer volunteer roles, from recruitment to training and DBS checks.

The total number of volunteers engaged over the last five years is 421. This figure includes those volunteering for Silver Island, COVID-19 and our annual Nothe of the Living Dead fundraiser for Silver Island.

ICA works in collaboration with Volunteer Centre Dorset



COMMUNITY HUB – Providing advice, information and signposting to local residents around a host of different subjects. ICA deals with around 7-8,000 queries a year.

COMMUNITY CONSULTATIONS – ICA has three qualified Community Organisers who provide a range of community consultation services for ICA and other organisations.

COMMUNITY INFRASTRUCTURE SUPPORT – Providing advice, information and training for other local community-based organisations, from governance advice to First Aid training.

COLLABORATIONS – ICA has continued to work in partnership with a number of groups and support structures, including:

- The Portland Resilience Committee and Portland Food Security Group – part of the local COVID-19 response and consisting of ICA, Portland Town Council, Portland Foodbank and Churches Together.
- Dorset CCG and the NHS Foundation Trust on the Portland Hospital and Healthcare Working Group.
- Portland Town Council on their Climate and Ecological Emergency Working Group.
- Nothe of the Living Dead – An annual zombie themed fundraiser between ICA, the Nothe Fort and EPIC Games Dorset.

OTHER – During the 2021 period ICA also delivered activities for

Dorset's Holiday Activities and Food (HAF) programme.

A government initiative, HAF aims to provide healthy food and enriching activities for children and young people aged 5 to 16 who are eligible for free school meals. HAF is funded by the Department for Education.

ICA delivered four summer cooking and growing sessions as part of this initiative working with local tutor, Jo Jackson and EPIC Games Dorset.



PR, MARKETING & BRAND AWARENESS

ICA has continued to benefit from promotion across a range of media platforms throughout 2020, including: BBC Radio Solent, the Dorset Echo, the Free Portland News, partner newsletters and social media.

The year culminated in three incredibly successful promotional Christmas initiatives:

- Advent Angels – 24 special treats delivered to local heroes who were all nominated by local residents as a thank you for their acts of kindness and support for others.



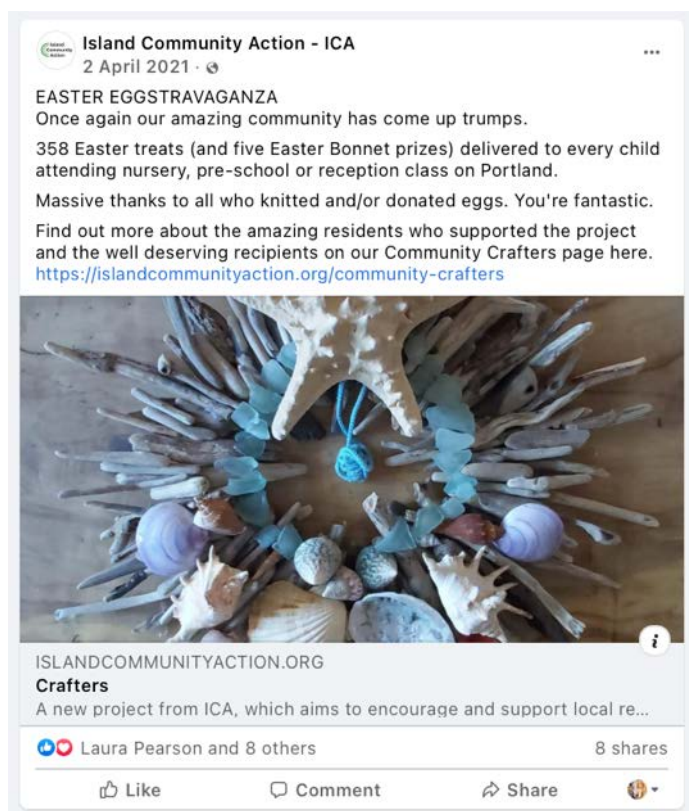
- Christmas Box Appeal – Festive hampers for some of our most vulnerable residents. 103 hampers were delivered, helping to reduce levels of isolation and loneliness and helping ensure recipients have something special to open on Christmas Day.
- 130 Christmas meals enjoyed by ICA clients at a range of events, from foodie outings to festive lunch clubs and our annual Senior's Christmas Lunch.
- Show Us Your Baubles – Hundreds of Christmas decorations made by our Community Crafters volunteers and then hidden across the Island for others to find. Also, 10 x Golden Baubles hidden across Portland, each containing a special golden ticket, which could be traded for a Christmas prize at the ICA office.

To showcase these Christmas activities ICA created a short movie:

<https://youtu.be/YvsbnNeMR2c>

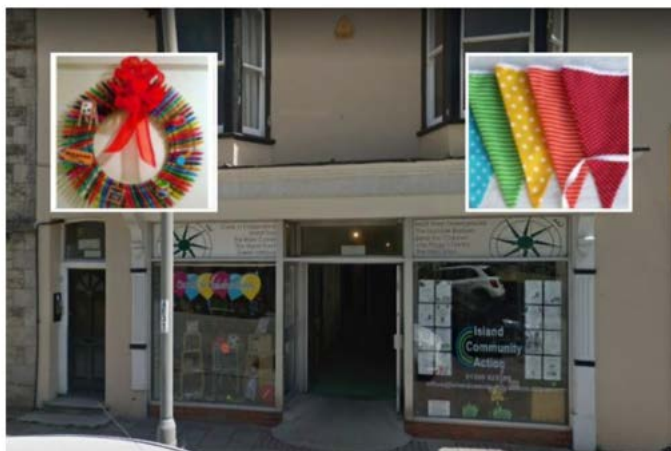


Community Crafters – ICA's intergenerational craft project, born out of COVID-19 and the desire to reduce feelings of loneliness and improve mental health amongst older residents and those deemed as vulnerable. The project encourages residents to come together and use their crafting and creating skills for good causes.



Island Community Action's new projects to celebrate easing of lockdown restrictions

By Sam McKeown | [@SamMcKReporter](#)
Reporter



The ICA is based in Easton Shopping Centre, Easton, on Portland

COMMUNITY projects on Portland have been launched to celebrate the easing of social restrictions.

Island Community Action (ICA) has launched its latest projects - the Community Crafters initiative and Decorate Your Doorstep - which are encouraging residents to get creative for their community.

Project manager Katy Pascoe said: "We want to showcase our island's fantastic community spirit by covering Portland in colour in the lead up to the end of social contact restrictions.

"It's a time for celebration and gratitude, so we're looking for people to decorate their doorstep with bunting, garlands and wreaths.



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Brixham harbour
break with dinner,...

[Learn More](#)

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"We're also hoping that some residents will donate their creations to ICA, so we can offer them to local businesses and communal spaces to display during the period.

"We feel wreaths will be a wonderful way of showing our respect for those we've lost."

One of the key aims of the Community Crafters project is to reduce levels of local isolation and loneliness by bringing the community together to use their crafting skills to lift people's spirits and create a sense of pride.

ICA will be providing a range of patterns and ideas for garlands bunting and wreaths.

Prizes will be awarded for the best decorated doorsteps, as voted for by the community from June 1 until June 21.

For more, visit the ICA's Community Crafters Facebook page or search: www.islandcommunityaction.org/community-crafters, or call 01305 823789.

We have also used our own medial platforms to promote our own and our partner's work:

- Facebook at: www.facebook.com/islandcommunityaction and www.facebook.com/Portland-Man-shed-450146508827360
- Twitter at: https://twitter.com/ICA_PortlandUK
- Website: <https://islandcommunityaction.org>

Website



Island Community Action

A LOCAL CHARITY FOR LOCAL PEOPLE

- HOME
- OUR WORK ▾
- ABOUT US ▾
- GET INVOLVED ▾
- WHAT'S ON? ▾
- CONTACT US

MV Freedom

✎ EDIT 💬 LEAVE A COMMENT 🕒 10TH JULY 2021 📍 ICAPORTLAND

It's summer and there's nothing like getting out on the water. The MV Freedom, a fully disabled friendly vessel, offered a group of ICA clients and volunteers the opportunity to do just that with a two hour boat trip along the Dorset coastline last week.




GETTING OLDER IS INEVITABLE, FEELING ALONE ISN'T
HELP US END LONELINESS
ACROSS PORTLAND AND WYKE REGIS



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OUR FACEBOOK PAGE



Island Community Action - I...

1,523 likes

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Island Community Action - ICA

34 minutes ago

June Morley Today our volunteer elf was able to surprise one of Portland's busiest residents, June Morley. Nominated by Cllr Rob Hughes for, "All her good work in the church and for her role running the friends of Easton Gardens. Her heart belongs to Easton and it's community."

WORKING IN PARTNERSHIP

Collaboration is critical to the success of most community-based organisations. This is very much the case for ICA. This was particularly crucial during 2021, when working together to continue the coordination of COVID-19 support helped to ensure we maximised our combined impact.

PARTNER		NATURE OF PARTNERSHIP
1	Age UK Dorchester	Benefits Advice Surgery, referrals
1	ArtsReach	B-side Festival / PR
1	Atlantic Academy	Events, intergenerational activities
1	b-side	Events
2	CCG, NHS Foundation / Locality Team etc	ICA a lead partner on the Portland Hospital & Healthcare Development Group
2	Chemists, including Boots Easton and Fortuneswell	Prescriptions, COVID-19 support
2	Community hospitals e.g. Westhaven / Weymouth	Referrals, COVID-19 support for hospital leavers
4	Domiciliary care providers	Cross-referrals
1	Dorset Citizen's Advice Bureau	Cross-referrals, COVID-19 support
1	Dorset Community Action	Advice, information sharing, events
2	Dorset Council – Adult Social Care & Children's Services	Advice, information sharing, cross-referrals
3	Dorset Council – Other	Funding, advice, information sharing, COVID-19 support
1	Dorset Fire & Rescue	Advice, information sharing. cross-referrals
1	Eden Portland	Collaborative events and activities and consultation
1	EPIC Games Dorset	Collaborative events
1	Friends of Victoria Gardens	Collaborative events
1	Housing & Care 21 (Foylebank Court)	Lunch clubs, training kitchen
1	Island & Royal Manor of Portland Rotary	Funding, information sharing
1	Lantern Trust	Cross-referrals
1	Nothe Fort	Collaborative events
1	Pengillys Solicitors	Sponsorship, Legal Surgery
1	Portland Carers Group	Advice, information sharing, cross-referrals
1	Portland Churches	Information sharing, cross-referrals, COVID-19 support
1	Portland Community Hospital	Service support, cross-referrals
1	Portland Community Partnership (PCP)	Advice, information sharing
1	Portland Connect / Tricuro	Cross-referrals
1	Portland Foodbank	Shared resources, cross-referrals
1	Portland Library	Information sharing
1	Portland Permaculture Group	Growing Local stakeholder
1	Portland Resilience Committee	ICA is a lead partner – group coordinates overall Portland COVID-19 community-based response
1	Portland Town Council	Portland Project co-funder, information and resource sharing, Growing Local stakeholder, ICA representative on PTC's Environment Committee
1	Public Health Dorset	Growing Local stakeholder, ICA also member of the Dorset Health & Wellbeing Board
1	Royal Manor Health Centre	Data sharing, cross-referrals, volunteer recruitment and Growing Local stakeholder
8	Venues	C2000, Easton Methodist Church, Lobster Pot, Royal Manor Health Centre, St. George's Centre, St. John's Hall, Wellworthys Sports & Social Club and YMCA
1	Volunteer Centre Dorset	Advice, information sharing, DBS checks, PR, general support (including VC Connect)
9	Voluntary Sector groups	Shared resources, volunteer recruitment / training, collaborative events
1	Wessex Orienteering	Collaborative walking / orienteering activities
1	Wyke Regis / Lanehouse Medical Practice	Data sharing, cross-referrals and volunteer recruitment

Total number of groups / organisations = 62

FINANCE

ISLAND COMMUNITY ACTION RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Receipts					
Grants and donations	2	36,613	82,075	118,688	117,787
Sales		9,831	-	9,831	2,700
Fundraising and sponsorship		6,544	-	6,544	3,330
Motor vehicles/Minibus		9,214	-	9,214	6,669
Clubs and Memory Café		15,289	-	15,289	14,428
Compensation for lost stock and materials		-	-	-	2,000
Memberships		300	-	300	949
Consultation		-	-	-	600
Interest		-	-	-	2
Total receipts		<u>77,791</u>	<u>82,075</u>	<u>159,866</u>	<u>148,465</u>
Payments					
Man Shed purchases and consumables		-	2,185	2,185	-
Salaries and wages	3	8,832	63,960	72,792	87,485
Pension		2,600	-	2,600	4,390
Rent		7,200	9,220	16,420	14,630
Rates, water and electric		2,097	384	2,481	942
Insurance		1,591	-	1,591	1,933
Telephone		120	-	120	120
Postage, stationery, printing and advertising		2,364	353	2,717	2,043
Photocopier Hire		1,569	-	1,569	4,664
Motor		3,491	6,753	10,244	10,721
Travel, accommodation and subsistence		-	-	-	287
Repairs and maintenance		44	975	1,019	3,239
Subscriptions and membership fees		632	913	1,545	1,268
Sundries		313	238	551	471
IT		-	572	572	1,695
Christmas lunch - Seniors		-	-	-	246
Training, tutors and speakers		-	9,480	9,480	10,166
Fundraising		1,095	-	1,095	1,196
P.R. and marketing		470	302	772	525
Room hire		117	5,479	5,596	5,888
Accountancy fees		1,470	-	1,470	1,422
Bank charges and interest		-	-	-	104
Capital					
Motor vehicles etc.		-	800	800	-
Computer equipment		-	300	300	-
Other equipment		-	-	-	180
Fixtures, fittings and equipment		-	-	-	162
Total payments		<u>34,005</u>	<u>101,914</u>	<u>135,919</u>	<u>153,777</u>
Net receipts before transfers		<u>43,786</u>	<u>(19,839)</u>	<u>23,947</u>	<u>(5,312)</u>
Transfers between funds		-	-	-	-
Net movement in funds at bank and in hand for the year		<u>43,786</u>	<u>(19,839)</u>	<u>23,947</u>	<u>(5,312)</u>
Bank and cash balances 31 March 2019		-	36,288	36,288	41,600
Bank and cash balances 31 March 2020		<u>43,786</u>	<u>16,449</u>	<u>60,235</u>	<u>36,288</u>

REFLECTIONS & THE FUTURE

As outlined in last year's Annual Report, COVID-19 has played a significant role in helping ICR develop solutions to many of the challenges facing us as a charity and service provider:

- Evidencing our ability to lead on the development, delivery and co-ordination of impactful community-based services at a time of national crisis.
- Growing our reputation and visibility on both local and county levels.
- Pushing us to be more innovative, forward thinking and bold in our approaches.
- Increasing our own knowledge, experience and confidence.
- Expanding our client and volunteer base.
- Encouraging and enabling us to form new and impactful partnerships, which have continued to evolve and grow, providing the trust and foundation on which to develop, and deliver a range of truly collaborative and progressive solutions going forward.
- Increasing our ability to identify engage and support new clients, creating opportunities for them to remain with us and benefit from our support long-term.

In addition, we spent the 2020/2021 period creating a new, multi-faceted, bold and realistic 'next step' proposal for our Island – one that creates more sustainable and preventative options for residents; contributes to the creation of healthier, happier and more fulfilling lives; is achievable, affordable and acceptable to our key stakeholders and evidences to funders and decision makers that we are worthy of investment and have the credentials, resolve and expertise to deliver multiple and mutual benefits to all.

We must say a huge thank you to the National Lottery Community Fund (NLFC) for their ongoing support in helping us achieve these things, not only around Silver Island but also ICA as a whole. Without doubt, this support culminated in ICA surpassing all of its original five year aims and targets for our older people's services and activities:

- Number of older residents engaged – target 1,750 / achieved 1,887
- Number of volunteers engaged – target 350 / achieved 421
- Number organisations collaborated with and supported – target 50 / achieved 62

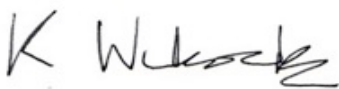
In supporting these achievements, the NLFC also contributed towards a critical shift in perception about the absolute value of community-based organisations and the positive impact they can have in a world of challenged statutory services. It was this shift that became paramount in helping us to secure new funding for our new initiative, The Portland Project.

We must also thank Portland Town Council for their vision in stepping up and providing match-funding for this same initiative.

The Portland Project will deliver 11 workstreams over the next five-years – a daunting, but overwhelmingly exciting prospect.

As ever, we could not have achieved what we did without the overwhelming support of local residents and funding organisations. Your generosity and willingness to help has been truly humbling. Neither would we have achieved the outcomes we have without the creativity, inspiration and professionalism offered by other organisations.

We truly cannot wait to continue our collaborations with you all, so that we can work together to create a more resilient, prepared and opportunity filled Island.



Kim Wilcocks, CEO – ICA

ISLAND COMMUNITY ACTION

The Easton Centre

Portland

Dorset

DT5 1EB

Tel: (01305) 823789

Email: office@islandcommunityaction.org.uk

Facebook: www.facebook.com/islandcommunityaction

Twitter: https://twitter.com/ICA_PortlandUK

Website: <https://islandcommunityaction.org>

Opening Hours (for calls and visits – outside of these times email or message)	
Monday	10.00 am – 2.00 pm
Tuesday	10.00 am – 2.00 pm
Wednesday	10.00 am – 2.00 pm
Thursday	10.00 am – 2.00 pm
Friday	10.00 am – 2.00 pm
Saturday	CLOSED
Sunday	CLOSED

Management Committee

Chair – Douglas Pigg

Secretary – Anita Busby-Wilcocks

Treasurer – Mervyn Burden

Trustee – Pauline Carlyle

Trustee – Julia Willoughby

Employees

CEO – Kim Wilcocks

Project Manager – Jackie Carpenter

Project Manager – Katy Pascoe

Project Coordinator – ML Anderson

Youth Development Worker – Georgina Bolt

All ICA staff are part-time.

ICA continues to work to a code of practice and ensure its Safeguarding and Equal Opportunities policies are adhered to at all times. ICA has full public and employer's liability insurance in place. A copy of these documents + our constitution and all other policies can be viewed at the ICA office.

ISLAND COMMUNITY ACTION

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

ALBERT GOODMAN

CHARTERED ACCOUNTANTS

**LEANNE HOUSE
6 AVON CLOSE
WEYMOUTH, DORSET
DT4 9UX**

ISLAND COMMUNITY ACTION
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ISLAND COMMUNITY ACTION

CHARITY INFORMATION

Board of Trustees

Chairman	Douglas Pigg
Treasurer	Mervyn Burden
Secretary	Anita Busby-Wilcocks
Trustee	Julia Willoughby

Charity Number

1157978

Charity Offices

The Easton Centre
Portland
DT5 1EB

Independent Examiner

Michelle Ferris FCA
Albert Goodman LLP
Chartered Accountants
Leanne House
6 Avon Close
Weymouth
Dorset
DT4 9UX

ISLAND COMMUNITY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

Constitution, objects and policies

The charity was originally administered and managed by way of a Constitution which was first adopted on 23 June 1998. The original charity registered with the Charity Commission on 15 April 1999 under charity number 1075124. A new Charitable Incorporated Organisation was formed and registered with the Charity Commission on 24 July 2014. The new Charitable Incorporated Organisation took over the assets and activities of the original charity with that original charity becoming a linked charity of the new Charitable Incorporated Organisation. The report and accounts for the year include the assets and activities for both charities. The objects of both charities are similar and are to promote any charitable purposes for the benefit of the community of Portland by associating together volunteers and organisations in a common effort to advance education, protect health, relieve poverty, sickness and distress.

Committee and Management

Day to day management of the charity is in the hands of the Chief Executive Officer (CEO) reporting to the Board of Trustees, which includes a Chair and a Treasurer. The Board of Trustees holds a minimum of four face-to-face meetings in each year and other ad-hoc digital / online meetings, as required.

Investment Powers

The Constitution authorises the committee to use all money raised to further its objects and for no other purpose.

Public benefit

The charity has the public benefit in focus in all of its activities and all of those activities are directed at improving the quality of life of the residents of Portland.

Development, activities and achievements

Island Community Action (ICA) is a small, Dorset based charity. Since 1999, we have been supporting local communities through projects that:

- Tackle deprivation.
- Improve psychological, physical and social wellbeing.
- Reduce the impact of isolation and / or loneliness.
- Support individuals to live happier and more independent lives for longer.
- Increase life chances and quality of life through 'hands on' experiences, learning and training.
- Support those wishing to volunteer or offer volunteering roles.
- Improves community cohesion
- Inspires and facilitates collaborative working and the sharing of best practice across sectors
- Enable, support and showcase local enterprises, initiatives and activities that improve infrastructure and the environment, and contribute to regeneration and sustainable development

ICA current projects include:

1. **SILVER ISLAND** – Supporting those aged 50 years plus (in particular those impacted by poor mental, physical and / or social wellbeing, including isolation and loneliness). To do this through a range of activities and services, including befriending, lunch clubs and transport.
2. **GROWING LOCAL** – Helping make affordable, healthy and nutritious food more accessible. Growing Local provides opportunities for local residents to volunteer and participate in 'hands-on' activities that not only develop their skills and interest in growing and cooking food, but also provides them with the confidence and knowledge to make healthier food choices, live more sustainability, adopt more eco-friendly lifestyles and feel more connected to their community. Emphasis on simple and fun activities that keep participants engaged and empowered to progress. The project will also create a network of experts and enthusiasts to support delivery of all aspects of the project.

ISLAND COMMUNITY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

3. **PORTLAND 4 THE PLANET: YOUTH PROJECT** – Empowering 10-14yr olds with the opportunities, knowledge and skills to develop a love and respect for nature and the environment and take an active role in tackling the current Climate and Ecological Emergency.
4. **VOLUNTEER BUREAU** – Supporting those wishing to volunteer or offer volunteer roles. ICA supports 40+ local organisations and places around 60-80 people into non-ICA roles annually.

ICA has over 387 of its own registered volunteers, working in a range of positions, from befrienders, cooks and drivers to office staff and event and COVID-19 volunteers.
5. **COMMUNITY HUB** – Providing advice, information and signposting to local residents about a host of different subjects. ICA deals with around 7-8,000 queries a year.
6. **INFRASTRUCTURE SUPPORT** – Providing advice, information and training for other local community-based organisations, from governance advice to First Aid training.
7. **COMMUNITY CONSULTATIONS** – ICA has three qualified Community Organisers who provide a range of community consultation services for ICA and other local organisations.

Risk management

The Trustees have examined the major strategic operational risks which the charity faces and confirm that systems have been established to highlight and lessen these risks.

Reserves policy

It is the policy of the charity to maintain sufficient unrestricted funds to meet approximately six months unrestricted expenditure and to assist with funding any future developments.

Covid-19

Throughout the COVID-19 pandemic, ICA has managed and delivered Portland's support for those:

- Categorised as vulnerable e.g. due to their age or a pre-existing medical condition
- Shielding due to frailty, poor mobility and / or anxiety.
- Shielding due to a personal diagnosis of COVID-19 or an exposure to COVID-19.

During this period, ICA has worked with over 1,000 residents (of all ages) and 200 volunteers, providing:

- Food – shopping and essential supplies
- Medication – regular prescription pick-ups and deliveries, including controlled drugs
- Telephone befriending – for those identified as lonely/isolated and in need of regular, supportive conversations.
- Errands and general support – everything from organising pet foster care (e.g. for those going into hospital) to sorting out home-based DIY emergencies and admin.
- Advice and signposting – ensuring clients get the advice and support they need quickly and efficiently.
- Working with other frontline organisations to coordinate the planning, development and delivery of support.
- Transport for essential appointments and shopping.

The pandemic had a huge impact on ICA. To meet the increased demand for our services, we had to adapt our team and delivery mechanisms, which increased our staffing costs. This was at a time when our core costs, including our rent and utilities, remained constant. In addition, both the lockdowns and restrictions forced ICA to stop its regular activities, resulting in a substantial loss in our non-grant income. Thankfully, however, we did benefit from COVID-19 grants and, thanks to our increased local profile, a rise in donations from residents.

We expect the repercussions of the COVID-19 pandemic to continue beyond the physical restrictions. These repercussions are likely to include a very slow return to our regular activities and services, particularly for those clients who are most vulnerable and more likely to have felt a significant impact to their physical, mental and social wellbeing. They will also include ICA adapting its future provision offer to accommodate these post-COVID-19 world.

ISLAND COMMUNITY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustee's responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards relevant to smaller charities preparing their account on the receipts and payments basis.

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that Year. In preparing these financial statements, the trustees are required to:

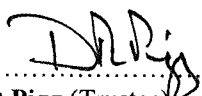
select suitable accounting policies and then apply them consistently;
make judgments and accounting estimates that are reasonable and prudent;
state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approval

This report was approved by the Trustees on 6/1/2022 and signed on their behalf by:


.....
D Pigg (Trustee)


.....
M Burden (Trustee)

ISLAND COMMUNITY ACTION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ISLAND COMMUNITY ACTION

I report to the trustees on my examination of the accounts of Island Community Action ("the charity") for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris FCA
For and on behalf of

Albert Goodman LLP
Chartered Accountants

Leanne House
6 Avon Close
Weymouth
Dorset
DT4 9UX

Date: 13/01/2022

ISLAND COMMUNITY ACTION
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Receipts					
Grants and donations	2	38,952	120,601	159,553	118,688
Sales		5,519	-	5,519	9,831
Fundraising and sponsorship		371	-	371	6,544
Motor vehicles/Minibus		4,626	-	4,626	9,214
Clubs and Memory Café		1,602	-	1,602	15,289
Memberships		-	-	-	300
Total receipts		51,070	120,601	171,671	159,866
Payments					
Man Shed purchases and consumables		81	77	158	2,185
Salaries and wages	3	10,884	77,768	88,652	72,792
Pension		2,052	1,963	4,015	2,600
Rent		5,455	13,220	18,675	16,420
Rates, water and electric		962	1,191	2,153	2,481
Insurance		947	907	1,854	1,591
Telephone		46	44	90	120
Postage, stationery, printing and advertising		1,070	1,023	2,093	2,717
Photocopier Hire		775	742	1,517	1,569
Motor		1,187	7,386	8,573	10,244
Repairs and maintenance		355	905	1,260	1,019
Subscriptions and membership fees		337	519	856	1,545
Sundries		78	156	234	551
IT		235	1,278	1,513	572
Christmas box donations		421	402	823	-
Training, tutors and speakers		-	5,020	5,020	9,480
Fundraising		107	103	210	1,095
P.R. and marketing		184	176	360	772
Room hire		-	570	570	5,596
Accountancy fees		770	736	1,506	1,470
Capital					
Motor vehicles etc.		-	-	-	800
Computer equipment		-	3,118	3,118	300
Total payments		25,946	117,304	143,250	135,919
Net receipts before transfers		25,124	3,297	28,421	23,947
Transfers between funds		(12,016)	12,016	-	-
Net movement in funds at bank and in hand for the year		13,108	15,313	28,421	23,947
Bank and cash balances 31 March 2020		43,786	16,449	60,235	36,288
Bank and cash balances 31 March 2021		56,894	31,762	88,656	60,235

ISLAND COMMUNITY ACTION

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Current Assets			
Cash at bank and in hand			
Cash at Bank		88,656	60,215
Cash in hand		-	20
Total bank and cash balances per receipts and payments account		<u>88,656</u>	<u>60,235</u>
Other Assets and Liabilities:			
Fixed Assets			
Motor vehicles and trailer		25,549	31,936
Fixtures, fittings and equipment		<u>10,397</u>	<u>9,115</u>
		35,946	41,051
Current Liabilities			
Creditors		<u>(3,337)</u>	<u>(824)</u>
Net Assets		<u>121,265</u>	<u>100,463</u>

The accounts were approved by the Trustees on 6/1/2022 and signed on their behalf by:

.....
D Pigg (Trustee)

.....
M Burden (Trustee)

ISLAND COMMUNITY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the charity's operations which are described in the Committee's Report and all of which are continuing.

The accounts have been prepared in accordance with applicable accounting standards.

Amounts in the Receipts and Payments Account are included as amounts are received and paid by the charity. The Receipts and Payments Account does not therefore include any accruals or prepayments.

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Receipts and Payments Account.

2. Grants and Donations

	£	Purpose
Restricted funds		
National Lottery	37,275	COVID-19 funding
Public Health Dorset	1,710	Portland Pride (Growing Local)
Dorset Health Care	1,000	Portland Pride (Growing Local)
Portland Town Council	1,000	Portland Pride (Growing Local)
National Lottery Community Fund	32,821	Silver Island (RC Yr 5 - First Payment)
Hall & Woodhouse	1,500	Silver Island (Exercise classes)
National Lottery Community Fund	32,821	Silver Island (RC Yr 5 - Second Payment)
Sport England funding	1,254	Silver Island (Orienteering)
Dorset Community Foundation	4,740	Portland Pride (Growing Local)
Portland Rotary Club	500	Silver Island (Digital Screen)
Dorset Community Foundation	5,700	Portland Pride (Growing Local)
Coop Community Fund	280	Man / Women's Shed
	<u>120,601</u>	
Unrestricted		
Dorset Community Fund (COVID-19)	12,500	
Valentines Trust	3,000	
SSE via Portland Town Council	2,000	
Court Leet	1,000	
Portland Rotary Club	1,400	
Grants and donations	19,076	
Total	<u><u>159,577</u></u>	

ISLAND COMMUNITY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3. Staff Costs and Emoluments

	2021	2020
	£	£
Salaries and wages	81,980	68,710
Employers National Insurance Contributions	6,672	4,082
	<u>88,652</u>	<u>72,792</u>

No employee received emoluments of more than £60,000 per annum.

The average weekly number of employees during the year, calculated as full time equivalents, were as follows:

	2021	2020
	No.	No.
Charitable activities	5	5

4. Restricted Funds

The income funds of the charity include restricted funds comprising the following balances of grants and donations held on trust and to be applied for specific purposes. Please note the that information below

	Balance 1 April 2020	Income/ receipts	Payments	Transfers from/(to) General funds	Balance 31 March 2021
	£	£	£	£	£
Portland Pride Project	907	14,150	(1,180)		13,877
Silver Island Project	-	68,896	(91,027)	22,131	-
Covid-19	-	37,275	(24,829)		12,446
Fighting Fit	10,115			(10,115)	-
Man / Women's Shed	5,427	280	(272)		5,435
	<u>16,449</u>	<u>120,601</u>	<u>(117,308)</u>	<u>12,016</u>	<u>31,758</u>

The Portland Pride: Growing Local project received funding from the Dorset Community Foundation, Portland Town Council, Public Health Dorset and Dorset Health Care.

The Silver Island project received funding from the National Lottery Community Fund, Hall & Woodhouse, Portland Rotary Club and Sport England Funding.

The Covid-19 funding was received from the National Lottery Community Fund.

The Fighting Fit fund previously came from Comic Relief to enable the charity to undertake capacity building.

The Man / Women's Shed received funding from the COOP Community Fund.

ISLAND COMMUNITY ACTION
The Easton Centre
Portland
Dorset
DT5 1EB

Albert Goodman LLP
Leanne House
6 Avon Close
Weymouth
Dorset
DT4 9UX

Dear Sirs

This representation letter is provided in connection with your review of the financial statements of the charity for the year ending 31 March 2021, for the purpose of providing an Independent Examiners report on the financial statements.

1. We acknowledge, as trustees, our responsibility under the Charities Act 2011 for preparing financial statements.
2. We confirm that all accounting records have been made available to you for the purposes of your review, in accordance with your terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
3. We confirm that there have been no events since the balance sheet date which require disclosure or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
4. We confirm that we are not aware of any possible or actual instance of non compliance with those laws and regulations which provide a legal framework within which the charity conducts its business. The charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non compliance. We have made available to you all correspondence with regulators, including any serious incident reports. The relevant laws and regulations are:
 - Charities Act 2011
 - Charities (Accounts and Reports) Regulations 2008
5. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no such breaches of terms or conditions during the period regarding the application of such income.
6. We confirm that appropriate controls are in place to ensure that all payments (including those made overseas) are applied for charitable purposes.
7. We confirm that there have been no actual or suspected instances of fraud involving management or employees who have a significant role in internal control that could have a material effect on the financial statements, except as already disclosed to you. We also confirm that we are not aware of any allegations of fraud by former employees, regulators or others, except as already disclosed to you.
8. We confirm that we consider that the charity has sufficient unrestricted funds to enable liabilities to be met as they fall due.
9. We confirm that we are not aware of any matters of material significance that should be reported to the Charity Commission.