



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From: 1st April 2021 Period start date To: 31st March 2022 Period end date**

**Charlty name: Waverton Evangelical Fellowship**

**Charity registration number: CIO 1157948**

## **Objectives and Activtles**

	<b>SORP reference</b>	
<b>Summary of the purposes of the charity as set out in its governing document</b>	<b>Para 1.17</b>	<b>The Objects of the Church are, for the public benefit:</b> <b>1. To worship God and to advance the Christian faith in accordance with the Statement of Beliefs in such ways and in such parts of the United Kingdom or the world as the Council from time to time may think fit; and</b> <b>2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling and support in such parts of the United Kingdom or the world as the Council from time to time may think fit.</b>
<b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</b>	<b>Para 1.17 and 1.19</b>	<b>These objects are achleved by:</b> <b>Holding public services of worship on Sundays to which members of the public have an open invitation to attend. Often, at the end of the services, prayer or counselling is available to those who would like it. During the Sunday morning service separate activities are held for children and young people up to the age of 16 which provide Christian teaching appropriate to their age. During periods of COVID restrictions, due consideration was given to safety including social distanced seating, the availability of face masks and the doors and windows were kept open. Services of worship were livestreamed and posted on our publicly accessible YouTube channel.</b> <b>From September 2021 mid-week clubs were restarted on Monday, Wednesday &amp; Thursday for children and young people. These activities are open any who are of the</b>

		<p>appropriate age. A Toddlers group recommenced on a Thursday morning for children with an adult family member or carer. This is led by members of the staff team and is open to anyone with a young child.</p> <p>There are a number of small groups that meet regularly to study the Bible together and to encourage one another in the Christian faith. While COVID restrictions were in place these were held using a variety of on-line meeting platforms and assistance was given to those who were unfamiliar with technology.</p> <p>A cafe is held every Monday morning with free refreshments. Adults who have left a child at the local primary school come for a coffee before returning home and later in the morning around 20 older adults from the local community regularly attend.</p> <p>The Church supports a number of Christian mission agencies and missionaries, and also supports relief agencies such as the charities Stand by Me and Tear Fund.</p> <p>An outdoor carol service was held with the other churches of the village to which other members of the community came.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Church Council has acted according to, and in line with, the Charity Commission's guidance on public benefit (including the specific guidance on charities for the advancement of religion) in planning the future activities of the church.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We have continued to operate a community help line where a mobile phone number, monitored by the Pastor was made available to the whole community.</b></p> <p><b>We sought to offer practical, emotional and spiritual support to anyone, regardless of affiliation to church, who was struggling in any way as a result of the COVID pandemic.</b></p> <p><b>During the restrictions a concerted effort was made to maintain contact with those linked to the church either by regular phone calls or, where appropriate, socially distanced doorstep visits.</b></p> <p><b>At activities such as the café and Toddlers, conversational support has been provided for a range of needs.</b></p> <p><b>Donations to the various mission and development organisations we support were maintained throughout the period.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As detailed in the charity's annual R&P accounts showing a balance of £68,202
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that provides sufficient funds that enable the charity to achieve its objectives and commitments. The treasurer provides a financial statement to the trustees at least every 3 months. If required the trustees and members take measures to address any specific funding requirements or negative income trend in longer term funding.
Amount of reserves held	Para 1.22	As at 1 <sup>st</sup> April 2022 £66,899
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional Information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Written constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charity Incorporated Institution</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>By nomination from 2 members and voted upon at the AGM.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>New trustees are provided with all the relevant Charity Commission documentation</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The trustees are also the Council members who collectively have oversight of the running of the charity. Some responsibilities are delegated within a documented procedure.</b>
Relationship with any related parties	Para 1.51	<b>None</b>
Other		

## Reference and Administrative details

Charity name	Waverton Evangelical Fellowship
Other name the charity uses	WEF
Registered charity number	1157948
Charity's principal address	Eggbridge Lane, Waverton CHESTER CH3 7PE

### Names of the charity trustees who manage the charity

	Trustee name	Office (If any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (If any)
1	Robin Gerrard	Pastor		
2	Kathryn Tabb			
3	Paul McCabe		1 April 2021 - 27 June 2021	
4	Ron McCaig		1 April 2021 - 27 June 2021	
5	Antony Chering		27 June 2021 - present	
6	Peter Assheton		27 June 2021 - present	
7	Geoffrey Lawson		27 June 2021 – 22 June 2022	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional Information (optional)

#### Names and addresses of advisers (Optional Information)

	Type of adviser	Name	Address
	Bankers	CAF Bank	25 Kings Hill Ave, Kings Hill, West Malling, Kent ME19 4JQ
	Independent Examiner	Giles Mattocks FCA	Mattocks Grindley Chartered Accountants, 18 Mulberry Avenue, Turnstone Business Park, Widnes, Cheshire WA8 0WN
	Name of chief executive or names of senior staff members (Optional Information)		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	<i>RC Gerrard</i>	<i>K Tabb</i>
	Full name(s)	Robin Gerrard	Kathryn Tabb
	Position (eg Secretary, Chair, etc)	Pastor	Trustee & Council Member
	Date	<i>9/11/22</i>	



## Receipts and payments accounts


CC16a

For the period from	Period start date 01/04/21	To	Period end date 31/03/22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Gifts and Offerings	83,788	2,040	-	85,828	90,272
Income Tax Repayments	16,963	1,175	-	18,138	20,809
Payments for Church Use	2,365	-	-	2,365	55
Misc Income	636	-	-	636	380
Interest	244	-	-	244	321
Mission	1,866	-	-	1,866	220
Relief Aid	-	699	-	699	-
Events/Conferences	-	-	-	-	440
Cafe	1,284	-	-	1,284	-
Tuck Shop	-	-	-	-	124
Building Maintenance	-	4,700	-	4,700	-
Traidcraft	239	-	-	239	214
<b>Sub total (Gross income for AR)</b>	<b>107,385</b>	<b>8,614</b>	<b>-</b>	<b>115,999</b>	<b>112,835</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of share in 58 Ringway	-	-	-	-	31,667
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,667</b>
<b>Total receipts</b>	<b>107,385</b>	<b>8,614</b>	<b>-</b>	<b>115,999</b>	<b>144,502</b>
<b>A3 Payments</b>					
1,0 Church Outreach & Community Activities	4,183	-	-	4,183	778
2,0 Personal Growth & Pastoral Activities	2,776	-	-	2,776	1,604
3,0 Training and Resources	530	-	-	530	749
4,0 Employees	74,245	1,960	-	76,205	68,177
5,0 Buildings Bills and Upkeep	15,474	-	-	15,474	10,235
6,0 Support Costs	5,672	-	-	5,672	6,675
Christian Mission Support	11,105	-	-	11,105	10,410
Relief Aid	-	480	-	480	4,705
Events/Conferences	1,506	-	-	1,506	440
Cafe	1,542	-	-	1,542	18
Tuck Shop	-	-	-	-	-
Building Maintenance	840	5,875	-	6,715	-
Traidcraft	236	-	-	236	151
<b>Sub total</b>	<b>118,109</b>	<b>8,315</b>	<b>-</b>	<b>126,424</b>	<b>103,943</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>118,109</b>	<b>8,315</b>	<b>-</b>	<b>126,424</b>	<b>103,943</b>
<b>Net of receipts/(payments)</b>	<b>- 10,724</b>	<b>299</b>	<b>-</b>	<b>- 10,425</b>	<b>40,559</b>
<b>A5 Transfers between funds</b>	<b>- 480</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>78,103</b>	<b>523</b>	<b>-</b>	<b>78,627</b>	<b>38,068</b>
<b>Cash funds this year end</b>	<b>66,899</b>	<b>1,302</b>	<b>-</b>	<b>68,202</b>	<b>78,627</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Bank Account No 1	11,958	1,302	-
	CAF Bank Account Gold	4,017	-	-
	Shawbrook Bank 60 day notice Account	50,924	-	-
	HSBC	-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>66,899</b>	<b>1,302</b>	<b>-</b>
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Church Building, Eggbridge Ln, Waverton	General	-	300,000
	Ravenscar, Moor Lane, Waverton	General	-	350,000
	Church contents	General	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			A. CHURCH	
		P. E. Assheton	PETER ASSETON	

## Section C Notes on accounts

### C1 Movements of general and restricted funds

	Bal 1st Apr 2021	Receipts	Payments	Transfers	Bal 31 <sup>st</sup> Mar 2022
<b>Unrestricted Funds</b>	<b>78,103</b>	<b>107,385</b>	<b>118,109</b>	<b>-</b>	<b>66,899</b>
<b>Restricted Funds</b>					
C&F Worker	0	2,040	1,960		80
Building Maintenance	0	5,875	5,875		0
Mission (Restr)	500	0	0		500
Romania Relief Aid	23	0	0		23
Stand by Me	0	0	480	480	0
Ukraine Aid	0	699	0		699
<b>Total Restricted</b>	<b>523</b>	<b>8,614</b>	<b>8,315</b>	<b>480</b>	<b>1,302</b>
<b>Total Funds</b>	<b>78,627</b>	<b>115,999</b>	<b>126,424</b>	<b>-</b>	<b>68,202</b>



## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Waverton Evangelical Fellowship - CIO

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1157948

Set out on pages

1 to 11

I report to the trustees on my examination of the financial statements of Waverton Evangelical Fellowship - CIO ('the charity') for the year ended 31 March 2022.

**Responsibilities and basis of report** As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement** I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 9/11/22

Name: G. Mattocks

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address: Mattocks Grindley Chartered Accountants

18 Mulberry Avenue, Turnstone Business Park, Widnes, Cheshire.

WA8 0WN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).