



Moorland
Community Caring
Making Community Connections

Charitable incorporated
organisation 1157919
Registered 21 July 2014

Moorland Community Care Group

Trustees Report and Accounts for the year ended 31 December 2022

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Legal and Administrative Information

The charity is registered and is a Charitable Incorporated Organisation.

CIO Registered Number: 1157919

Trustees

The Trustees serving during the year and since the year end were as follows:

- Ms Karen Turner (Chair) - Appointed 8th November 2022
- Mrs Muriel Rumford - Resigned 8th November 2022
- Mrs Susan Clutton - Resigned 8th November 2022
- Ms Valerie Browning
- Mrs Jenny Wigram – Resigned 31st July 2022
- Ms Stella West-Harling
- Mr Robert Bradshaw (Secretary)
- Ms Susan Hurrell - Resigned 31st May 2022
- Ms Andrea Nichol - Appointed 8th November 2022
- Joanna de Groot-Marzec Appointed – 8th July 2022
- Rev Kevin Hooke (Treasurer)

Registered Office

135 Churchfields Drive
Bovey Tracey
Newton Abbot
TQ13 9QZ

Bank

Lloyds Bank
41 Courtenay Street
Newton Abbot
TQ12 2QW

Independent Examiner

Marianne Barrett Rogers FCA CTA FALA
22 Union Street, Newton Abbot
TQ12 2JS

Moorland Community Care Group
Trustees Report for the Year Ending 31st December 2022

The Trustees present their report and accounts for the year ended 31 December 2022.
The accounts have been prepared in accordance with the Charities Commission guidance for Independent Examination of Charity Accounts, with the Charity's Governing Document.

Objectives and Activities

The objects of the Charity are:

to promote social inclusion for the public benefit by preventing people living in the towns of Bovey Tracey, Ashburton and Buckfastleigh, all in Devon, together with their adjacent parishes, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

for the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Public Benefit

The Charity's main activities and beneficiaries are identified in the review below. The Trustees confirm that they have referred to Charity Commission guidance on public benefit and are satisfied that the organisation's activities conform with these requirements. All of the charity's activities are to benefit those most disadvantaged in our area of benefit and some of the activities are delivered in partnership with other voluntary and community groups to further the organisation's charitable purpose for the public benefit.

Achievements and Performance

During 2022 our core funding, to provide wellbeing services, including support of end-of-life clients and of those living with dementia, was sustained, and we continued to deliver on these contracts, alongside partner organisations.

Whilst maintaining 'phone-in' group activities, the year saw a notable resurgence of our in-person social and support groups, under the umbrella title 'Moor Social', across the 3 communities in which we are based. This resulted not only in some positive feedback from attendees, but also a number of donations in gratitude to the charity. We continued with the 'Digital Champions' project, enabling people to access practical services online in keeping with their personal needs.

The charity saw a number of changes to its staff team during the year, with one of the wellbeing co-ordinators eventually taking on the role of manager, and the appointment of a part-time administrator. The effect of these changes was both to enable the public-facing staff to concentrate on this aspect of the work, and also to facilitate improvements behind the scenes. Our reporting procedures became more effectively implemented, and our branding, website and digital presence have been overhauled.

Alongside this, there were changes to our Board of Trustees, with a new treasurer taking up the reins, and also the recruitment of a trustee increasing our connection to a local surgery and with skills in HR, which has improved the experience and robustness of the organisation.

The charity is aware that although its well-being services are paid for through contracted funding, the Moor Social activities have to run on a tight budget as they are funded through small-scale grants, donations and fund-raising, and that in the future financing will need to be put in place to sustain the positions of manager and administrator.

In the coming year, we intend to continue to support the wellbeing of our residents, in line with our core contracts and through our befriending and social activity offers, within the restraints of our finances. We shall endeavour to respond to local need as it arises, and to continue to build effective partnership with statutory and other providers in our communities.

Financial Review

The Charity was primarily funded by the agreements with Teignbridge Community and Voluntary Services who hold contracts with Devon County Council and Torbay and South Devon NHS Foundation Trust for delivery of local community activity across the Southern area of Devon.

There was an excess of expenditure over income for the year of £129 (2021 - £19,361)

Net Assets at the year end amounted to £105,736 including restricted funds of £4,933. The free reserves of the Charity on 31 December 2022 were £100,803.

Reserves Policy

The Charity recognises that it is good practice to develop a reserves policy to ensure that the organisation can meet its financial liabilities and to clarify with funders the reasons why we have money which is not specifically allocated, thereby creating transparency and accountability.

It is the current policy of Moorland Community Care Group to maintain unrestricted funds of 6 months running costs and calculated redundancy costs as a general reserve. This reserve exists to:

- Ensure the Moorland Community Care Group can meet its obligations in the short term in the event of late payment of grants
- Cover any outstanding liabilities such as staff redundancy payments and remaining lease commitments on premises
- Ensure that Moorland Community Care Group core activity can continue during a period of unforeseen difficulty

For the current year 50% of expenditure amounted to £55,892 with redundancy costs estimated to be £3,830 making a total policy target of £59,722.

Management

Trustees are appointed in line with the Charity's Governing Document.

The Charity has an induction pack which is given to all Trustees covering information about the organisation, a copy of the Governing Document, guidance on Charity Responsibilities, Charity Policies and background information.

The Board of Trustees meets at least 4 times a year. Staff are invited to attend these meetings (but do not have a vote), and at each meeting one staff member is asked to share something of their work experiences and hopes.

Trustees are responsible for approving all policy and practice updates and have reviewed the liabilities and contingency plans in year. The Trustees are responsible for setting pay and remuneration and revised salary levels in the year.

Risk Management

The Board has identified major risks that the organisation is exposed to and have implemented systems to manage those risks. Reserve funds are maintained should funding cease leading to the closure of the organisation as detailed in the Reserves Policy.

The Trustees' Report was approved by the Board of Trustees

Signed:

Karen Turner - Chair

Dated: 9th October 2023

Independent Examiner's Report to the Trustees of Moorland Community Care Group CIO
Charity number 1157919

I report to the trustees on my examination of the accounts of Moorland Community Care Group CIO for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Marianne Barrett Rogers

Marianne Barrett Rogers FCA CTA FALA
22 Union Street
Newton Abbot TQ12 2JS

Dated: 11th October 2023

MOORLAND COMMUNITY CARE GROUP

Statement of Receipts and Payments for the year to 31st December 2022

	Notes	Unrestricted General £	Unrestricted Designated £	Restricted £	31/12/2022 £	31/12/2021 £
Receipts						
Donations	1	-	2,768	2,425	5,193	1,055
Contracted Services	2	41,897	8,454	22,533	72,885	45,634
Grants	3	12,350	20,375	525	33,250	37,567
Other	4	219	16	-	235	3
Interest received		92			92	
Total Receipts		54,559	31,614	25,483	111,656	84,259
Payments						
Charitable Activities	5	64,519	26,324	20,941	111,784	103,619
Total Payments		64,519	26,324	20,941	111,784	103,619
Net Receipts		- 9,960	5,290	4,542	- 129	- 19,361
Bank Accounts as at 01/01/2022		62,747	42,727	391	105,864	125,225
Transfers		-	-	-	-	-
Bank accounts as at 31/12/2022	6	52,786	48,017	4,933	105,736	105,864
Statement of Assets and Liabilities as at 31st December 2022						
Bank Account		52,786	48,017	4,933	105,736	105,864
Payments in advance		-	-	-	-	-
Total Assets		52,786	48,017	4,933	105,736	105,864
Creditors		-	-	-	-	14
Net Assets		52,786	48,017	4,933	105,736	105,850

These financial statements were approved by the Board on: 9th October 2023

K P Hooke

Rev Kevin Hooke
Treasurer

Karen Turner

Karen Turner
Chair

MOORLAND COMMUNITY CARE GROUP

Notes to the accounts for the year to 31st December 2022

1 Donations	Unrestricted	Restricted	31/12/2022
Bequest	-	-	-
Individuals	2,768	1,575	4,343
Golf Club	-	850	850
	<u>2,768</u>	<u>2,425</u>	<u>5,193</u>
2 Contracted Services			
Teignbridge CVS	50,351	22,533	72,885
3 Grants			
Ash & Buck League of Friends	10,000	-	10,000
Ashburton Coop	150	-	150
Ashburton Town Council	300	-	300
Bovey Tracey Town Council	1,500	-	1,500
Buckfastleigh Relief In Need	-	300	300
Buckfastleigh Town Council	750	-	750
Dartmoor C Kitchen	5,000	-	5,000
Devon Memory Cafes DMC	-	140	140
Paul Wilson minibus trips	200	-	200
SOUP	385	-	385
St Luke's lunch club	2,500	-	2,500
Teignbridge CVS	3,315	-	3,315
Teignbridge DC	500	-	500
WBW Solicitors	250	-	250
Western Power Distribution	7,960	-	7,960
	<u>32,810</u>	<u>440</u>	<u>33,250</u>
4 Other			
Refunds	235	-	235
5 Payments			
Administration	2,198	54	2,251
Bank Charges	145	-	145
Computer Services	2,458	-	2,458
Clubs, Groups, Activities	2,808	-	2,808
Venues for Group Activities	1,825	343	2,167
Payments on behalf of clients	10,437	-	10,437
Insurance	512	161	673
Internal MCCG Meetings	256	-	256
PR and Marketing	4,471	-	4,471
Staffing Sundries	189	-	189
Recruitment	207	-	207
Salaries Pension/HMRC/Payroll	62,008	19,808	81,815
Staff Travel & Expenses	2,198	566	2,764
Staff Training	6	-	6
Subscriptions	-	10	10
Volunteer Expenses	683	-	683
DBS Checks	443	-	443
	<u>90,843</u>	<u>20,941</u>	<u>111,784</u>

MOORLAND COMMUNITY CARE GROUP

Notes to the accounts for the year to
31st December 2022 Continued

6 Bank Accounts	31/12/2021	31/12/2022
Lloyds	105,814	85,593
Hampshire Trust	50	20,142
Total	105,864	105,736

7 Analysis of Designated Funds for the year to 31st December 2022

Designated Funds are unrestricted funds earmarked by the Trustees for particular purposes.

	31/12/2021	Income	Expenditure	Transfers In/- Out	31/12/2022
Bovey Action Group	1,000	-	-	-	1,000
Home Help Bursary	10,456	-	10,421	-	35
Home from Hospital	25,658	11,485	2,421	-	34,723
Moor Social	5,613	17,628	13,415	-	9,826
Conversation Works	-	2,500	67	-	2,433
	42,727	31,614	26,324	-	48,017

8 Restricted Funds

Restricted Funds are subject to specific conditions by donors as to how they may be used.
The purposes and uses of the restricted funds are set out below:

Wellbeing Co-ordination End of Life and Dementia:

To support those living with dementia or memory loss or facing end of life, their carers and families.

9 Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

10 Trustees Remuneration

None of the Trustees (or any person connected with them) received any remuneration during the year.

11 Employees

No employees received remuneration exceeding £60,000.

12 Charitable Incorporated Organisations

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.