



CHARITABLE INCORPORATED ORGANISATION **1157919**
REGISTERED 21 JUL 2014

MOORLAND COMMUNITY CARE GROUP

**Trustees Report and Accounts
for the year ended 31 December 2021**

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Legal and Administrative Information

The charity is registered and is a Charitable Incorporated Organisation.

CIO Registered Number: 1157919

Trustees

The Trustees serving during the year and since the year end were as follows:

- Rev Kevin Hooke (Chair)
- Mrs Muriel Rumford
- Ms Linda Griesell - resigned 13th April 2021
- Mrs Susan Clutton
- Ms Valerie Browning
- Mrs Jenny Wigram (Treasurer)
- Ms Stella West-Harling
- Mr Robert Bradshaw (Secretary)
- Ms Susan Hurrell - resigned 31st May 2022

Registered Office

135 Churchfields Drive
Bovey Tracey
Newton Abbot
TQ13 9QZ

Bank

Lloyds Bank
41 Courtenay Street
Newton Abbot
TQ12 2QW

Independent Examiner

Marianne Barrett Rogers FCA CTA FALA
22 Union Street, Newton Abbot
TQ12 2JS

Moorland Community Care Group
Trustees Report for the Year Ending 31st December 2021

The Trustees present their report and accounts for the year ended 31 December 2021.
The accounts have been prepared in accordance with the Charities Commission guidance for Independent Examination of Charity Accounts, with the Charity's Governing Document.

Objectives and Activities

The objects of the Charity are:

to promote social inclusion for the public benefit by preventing people living in the towns of Bovey Tracey, Ashburton and Buckfastleigh, all in Devon, together with their adjacent parishes, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

for the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Public Benefit

The Charity's main activities and beneficiaries are identified in the review below. The Trustees confirm that they have referred to Charity Commission guidance on public benefit and are satisfied that the organisation's activities conform with these requirements. All of the charity's activities are to benefit those most disadvantaged in our area of benefit and some of the activities are delivered in partnership with other voluntary and community groups to further the organisation's charitable purpose for the public benefit.

Achievements and Performance

Alongside every other charity in the UK, our plans and activities during 2021 were shaped by the continuing impact of the Covid pandemic. Our core funding, to provide wellbeing services, including support of end-of-life clients and of those living with dementia, was sustained through the year, and we continued to deliver on these contracts, alongside partner organisations.

During periods of lockdown, our support of clients was again largely by telephone, both in terms of one-to-one contact and also through the continuation of the successful 'phone-in' group activities, which we were able to continue through a lottery grant. We shared our learning with the phone-in activities with similar organisations, which both helped them and created good networking.

When lockdown eased, we supported clients through the transition, as many remained wary of social interaction. Befriending remained a core aspect of our work, with our team of volunteers backed up and resourced by our new Volunteers Co-ordinator. We were aware of increased levels of mental health issues amongst our clients through the effects of the pandemic.

We were also able to restart our social activities again, under the title 'Moor Social', and took over responsibility for operating the Memory Café in Ashburton. We also became actively engaged with a pilot

project, 'Digital Champions', aimed at enabling people to access the activities they want to online, such as banking and shopping. We recruited and trained volunteers for this project.

In terms of finance and governance, we reshaped our accounting to reflect better our working practices – so that, for instance, our paid staff now work more across our geographical area rather than in separate communities. We carried out a skills audit of the trustees in order to inform our recruitment of other trustees to the board in the future.

In the coming year, we intend to continue to support the wellbeing of our residents, in line with our core contracts and through our befriending and social activity offers, within the restraints of our finances. We shall endeavour to respond to local need as it arises, and to continue to build effective partnership with statutory and other providers in our communities. As a team of trustees and staff, we shall have an away day early in 2022 to plan for the year ahead, and we will seek to recruit paid administrative support, to release more time for our other staff members to be front-facing.

Financial Review

The Charity was primarily funded by the agreements with Teignbridge Community and Voluntary Services who hold contracts with Devon County Council and Torbay and South Devon NHS Foundation Trust for delivery of local community activity across the Southern area of Devon.

There was an excess of expenditure over income for the year of £19,361.

Net Assets at the year end amounted to £105,864 including restricted funds of £391. The free reserves of the Charity on 31 December 2021 were £105,474.

Reserves Policy

The Charity recognises that it is good practice to develop a reserves policy to ensure that the organisation can meet its financial liabilities and to clarify with funders the reasons why we have money which is not specifically allocated, thereby creating transparency and accountability.

It is the current policy of Moorland Community Care Group to maintain unrestricted funds of 6 months running costs and calculated redundancy costs as a general reserve. This reserve exists to:

- Ensure the Moorland Community Care Group can meet its obligations in the short term in the event of late payment of grants
- Cover any outstanding liabilities such as staff redundancy payments and remaining lease commitments on premises
- Ensure that Moorland Community Care Group core activity can continue during a period of unforeseen difficulty

For the current year 50% of expenditure amounted to £51,809 with redundancy costs estimated to be £3,830 making a total policy target of £55,639.

Management

Trustees are appointed in line with the Charity's Governing Document.

The Charity has an Induction pack which is given to all Trustees covering information about the organisation, a copy of the Governing Document, guidance on Charity Responsibilities, Charity Policies and background information.

The Board of Trustees meets at least 4 times a year. Staff are invited to attend these meetings (but do not have a vote), and at each meeting one staff member is asked to share something of their work experiences and hopes.

Trustees are responsible for approving all policy and practice updates and have reviewed the liabilities and contingency plans in year. The Trustees are responsible for setting pay and remuneration and revised salary levels in the year.

Risk Management

The Board has identified major risks that the organisation is exposed to and have implemented systems to manage those risks. Reserve funds are maintained should funding cease leading to the closure of the organisation as detailed in the Reserves Policy.

The Trustees' Report was approved by the Board of Trustees

Signed:



Rev Kevin Hooke
Chair

Dated: 20th September 2022

Independent Examiner's Report to the Trustees of Moorland Community Care Group CIO
Charity number 1157919

I report to the trustees on my examination of the accounts of Moorland Community Care Group CIO for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marianne Barrett Rogers FCA CTA FALA
22 Union Street
Newton Abbot TQ12 2JS

Dated: 21st September 2022

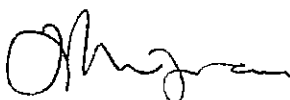
Statement of Receipts and Payments for the year to
 31st December 2021.

	Notes	Unrestricted General £	Unrestricted Designated £	Restricted £	31/12/2021 £	31/12/2020 £
Receipts						
Donations	1	455.00	-	600.00	1,055.00	934.50
Contracted Services	2	24,840.33	7,593.75	13,200.00	45,634.08	62,647.82
Grants	3	13,803.13	22,207.50	1,556.38	37,567.01	59,503.60
Other	4	2.61	-	-	2.61	-
Total Receipts		39,101.07	29,801.25	15,356.38	84,258.70	123,085.92
Payments						
Charitable Activities	5	56,938.74	26,005.74	20,674.95	103,619.43	92,282.43
Total Payments		56,938.74	26,005.74	20,674.95	103,619.43	92,282.43
Net Receipts		- 17,837.67	3,795.51	- 5,318.57	- 19,360.73	30,803.49
Lloyds Bank Account as at 01/01/2021		80,584.18	38,931.53	5,709.28	125,224.99	94,421.50
Transfers		-	-	-	-	-
Bank accounts as at 31/12/2021	6	62,746.51	42,727.04	390.71	105,864.26	125,224.99
Statement of Assets and Liabilities as at 31st December 2021						
Bank Account		62,746.51	42,727.04	390.71	105,864.26	125,224.99
Payments in advance		-	-	-	-	187.22
Total Assets		62,746.51	42,727.04	390.71	105,864.26	125,412.21
Creditors		14.39	-	-	14.39	40.00
Net Assets		62,732.12	42,727.04	390.71	105,849.87	125,372.21

These financial statements were approved by the Board on: 20th September 2022



Rev Kevin Hooke
 Chair



Ms. J Wigram
 Treasurer

Notes to the accounts for the year to
31st December 2021

1 Donations	Unrestricted	Restrictcd	31/12/2021
Bequest	-	500.00	500.00
Individuals	55.00	100.00	155.00
Rotary Club	400.00	-	400.00
	<u>455.00</u>	<u>600.00</u>	<u>1,055.00</u>

2 Contracted Services			
Teignbridge CVS	32,434.08	13,200.00	45,634.08

3 Grants			
Teignbridge CVS	13,207.50	831.00	14,038.50
DWP Resource Management	3,142.63	-	3,142.63
Teignbridge District Council	10,700.00	-	10,700.00
Devon County Council	7,460.50	-	7,460.50
Rotary Club	-	725.38	725.38
Bovey Tracey Town Council	1,500.00	-	1,500.00
	<u>36,010.63</u>	<u>1,556.38</u>	<u>37,567.01</u>

4 Other			
Refunds	2.61	-	2.62

5 Payments			
Administration	194.72	-	194.72
IT Licenses & Zoom	802.02	-	802.02
Postage	293.04	19.80	312.84
Printing	66.57	73.00	139.57
Telephone	1,567.34	138.24	1,705.58
Sationery	30.49	11.99	42.48
Clubs,Groups,Activity Sessions	348.39	190.19	538.58
Venue Hire	633.00	90.00	723.00
Equipment	4,626.18	-	4,626.18
Bovey Action Group Funds	1,091.22	-	1,091.22
Covid 19 For Clients	555.00	-	555.00
Home Help Spend	537.00	-	537.00
Insurance	511.64	-	511.64
Meetings	160.28	-	160.28
PR & Marketing	474.40	-	474.40
Professional Fees	1,261.33	-	1,261.33
Recruitment	72.00	-	72.00
Salaries & Pensions	59,640.85	19,374.87	79,015.72
Sessional Workers	8,490.00	-	8,490.00
Training	402.08	-	402.08
Travel Expenses	635.09	776.86	1,411.95
Volunteer Expenses including DBS Checks	551.84	-	551.84
	<u>82,944.48</u>	<u>20,674.95</u>	<u>103,619.43</u>

6 Bank Accounts	31/12/2020	31/12/2021
Lloyds	125,224.99	105,814.26
Hampshire Trust	-	50.00
Total	<u>125,224.99</u>	<u>105,864.26</u>

**Notes to the accounts for the year to
 31st December 2021 Continued**

**7 Analysis of Designated Funds for the year to
 31st December 2021**

Designated Funds are unrestricted funds earmarked by the Trustees for particular purposes.

	31/12/2020	Income	Expenditure	Transfers In/- Out	31/12/2021
Bovey Action Group	2,091.22		1,091.22	-	1,000.00
Lottery Grant	18,003.83		7,211.73	- 10,792.10	-
Home Help Bursary	940.00	10,307.50	792.00	-	10,455.50
Home from Hospital	17,896.48	9,493.75	1,731.88	-	25,658.35
Moor Social	-	10,000.00	15,178.91	10,792.10	5,613.19
	38,931.53	29,801.25	26,005.74	-	42,727.04

8 Restricted Funds

Restricted Funds are subject to specific conditions by donors as to how they may be used.
 The purposes and uses of the restricted funds are set out below:

Wellbeing Co-ordination End of Life and Dementia:

To support those living with dementia or memory loss or facing end of life, their carers and families.

9 Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

10 Trustees Remuneration

None of the Trustees (or any person connected with them) received any remuneration during the year.

11 Employees

No employees received remuneration exceeding £60,000.

12 Charitable Incorporated Organisations

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.