

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL  
STATEMENTS FOR THE YEAR  
ENDED 31 AUGUST 2021**

**ACTS OF KINDNESS**

**Registered Number 1157916**

**Acts of Kindness** presents its report and accounts for the year ended 31 August 2021. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with applicable law and the requirements of the Church Accounting regulations 2011.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number** 1157916

**Principal address** Oasis Church Centre  
4 Plymouth Road  
Redditch B974QB

### **Trustees**

Mr Robin Baker  
Mr Neil Bishop  
Mr Richard Sturdey  
Mrs Diane Tolson  
Mrs Sarah Leeson  
Mr Ian Donnan  
Mrs Elaine Palmer-Taylor

### **Independent examiner**

Matthew Elmes BA (Hons) FCCA ACA  
11 Swan Street,  
Alcester B49 5DP

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The day to day management of the charity is carried out by the Trustees of the Charity.

### **Acts of Kindness**

Acts of Kindness is a local Charity serving the town and surrounding area of Redditch.

Trustees are drawn from and represent various churches and denominations within the town.

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The primary objective of the charity is to assist people of Redditch through initiatives as needs arise, including Redditch Foodbank, Christmas Gifts and Food, Breakfast Clubs

### **Public benefit**

The trustees have complied with their duty to have due regard to the public benefit guidance published by the Charities Commission; the trustees consider that the charity meets the public benefit requirements of the Charities Act 2011 by carrying out its normal activities.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

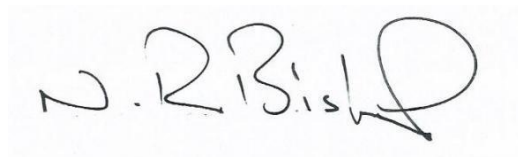
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Going Concern:**

It is the view of the Trustees that AOK finances are sufficient to continue activities as a going concern for the foreseeable future

Approved by order of the board of trustees on 22 March 2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'N. R. Bishop', with a stylized flourish at the end.

.....  
N R Bishop - Trustee

# **AOK Accounts Report**

## **Year Ending 31 August 2021**

Covid lockdown continued through 2021. However, our main area of operation (Foodbank) continued to operate successfully as a result of the continuing commitment of a strong team of volunteers and our full time manager.

2021 also saw the setting up of a CAP office within Foodbank premises, including the appointment of a project manager. This Project has developed well and is continuing to grow as clients begin to face ever-increasing financial burdens.

### **Income**

A core group of committed individual (and some corporate) donors has developed over this year. There have also been significant donations received from corporate donors and online giving platforms, notably Just Giving.

Asda Year 2 Grant for Foodbank was received, also a significant grant via Borough Council of DEFRA funds, responding to Covid situations and aimed at general relief for families and individuals. This Grant will be dedicated to fuel poverty support and household emergencies including provision of white goods items.

### **Expenditure**

Foodbank premises and operating costs continue to be the main area of expenditure. The CAP office also saw set up costs and engagement of CAP manager in May 2021.

### **Funds**

Specifically resulting from Grants and major donations, Closing funds for the year amounted to £180,920

We continue to look at funding strategies for future development of new and existing Projects

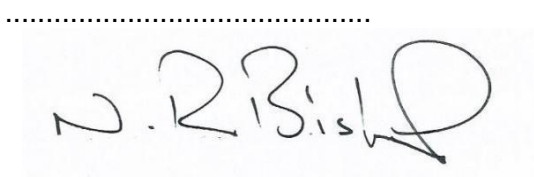
# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020/21 £	2019/20 Total Funds £
<b>INCOMING RESOURCES</b>				
Voluntary Income	26,496	43,975	70,471	62,786
Non-Recurring Grants		84,596	84,596	9,150
Recurring Grants		3,432	3,432	4,245
ASDA Grant				32,726
<b>Total Incoming Resources</b>	<b>26,496</b>	<b>132,003</b>	<b>158,499</b>	<b>108,907</b>
<b>RESOURCES EXPENDED</b>				
Costs of Generating Funds				
Charitable Activities	5,192	7,948	13,140	4,824
Administration	1,132	7,306	8,438	18,464
Salaries Support Costs		27,182	27,182	7,118
Support Costs		17,861	17,861	331
Number 24 Set up costs				10,731
<b>Total Resources Expended</b>	<b>6,324</b>	<b>60,297</b>	<b>66,621</b>	<b>41,468</b>
<b>Net Movement</b>	<b>20,172</b>	<b>71,706</b>	<b>91,878</b>	<b>67,439</b>
<b>Opening Fund Balances 1 Sept</b>	<b>32,059</b>	<b>56,983</b>	<b>89,042</b>	<b>20,766</b>
<b>Fund Balance at 31st August</b>	<b>52,231</b>	<b>128,689</b>	<b>180,920</b>	<b>89,042</b>

# Balance Sheet as at 31 August 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2020/21	Total Funds 2019/20
	£	£	£	£
<b>Fixed Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Current Assets</b>				
Cash at Bank	52,096	128,536	180,632	88,833
Petty Cash		25	25	200
Debtors & Prepayments	135	857	992	1,298
Current Liabilities		(729)	(729)	(1,289)
<b>Net Current Assets</b>	<b>52,231</b>	<b>128,689</b>	<b>180,920</b>	<b>89,042</b>
<b>Analysis by Fund/Project:</b>				
AOK General Funds	52,231		52,231	31,279
Foodbank Project		69,151	69,151	40,705
Number 24		12,012	12,012	14,321
Christmas Project		787	787	1,787
DEFRA		34,162	34,162	0
CAP		12,462	12,462	0
EWSL		0	0	39
Fuel Payments		115	115	170
Money Life		0	0	740
<b>Total Funds</b>	<b>52,231</b>	<b>128,689</b>	<b>180,920</b>	<b>89,042</b>

The financial statements were approved by the Board of Trustees on 22 March 2022 and were signed on its behalf by:

.....  


N R Bishop -Trustee

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021**

### **1. ACCOUNTING POLICIES Accounting convention**

These financial statements have been prepared in compliance with FRS 102 Section 1A, the Financial Reporting Standard applicable to the UK and Republic of Ireland, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

No Tangible Fixed Assets are held by the Charity at 31 August 2021

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **2. ACTIVITIES FOR GENERATING FUNDS**

No Fundraising events were held during this financial year.

### **3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 August 2021

There were no trustees' expenses paid for the year ended 31 August 2021

### **4. Debtors**

Debtors outstanding at 31 August 2021 comprise Gift Aid Claim in hand

### **5. Creditors**

At 31 August 2021 provisions in accounts comprise:

- Operating Costs £ 729



## 6. Movement in Funds

	Unrestricted Funds	Restricted Funds	Total Funds
<b><u>Opening Funds as at 1 Sept 2020</u></b>			
AOK General Funds	32,059		31,279
Foodbank		40,705	40,705
Number24		14,321	14,321
Christmas Project		1,787	1,787
Fuel Payments		170	170
<b>Total</b>	<b>32,059</b>	<b>56,983</b>	<b>89,042</b>
<b><u>Closing Funds as at 31 Aug 2021</u></b>			
AOK General Funds	52,231		52,231
Foodbank		69,151	69,151
Number24		12,012	12,021
Christmas Project		787	787
DEFRA		34,162	34,162
CAP		12,462	12,462
Fuel Payments		115	115
<b>Total</b>	<b>52,231</b>	<b>128,689</b>	<b>180,920</b>
<b><u>Movement</u></b>			
AOK	20,172		20,172
Foodbank		28,446	28,446
Number24		(2,309)	(2,309)
DEFRA		34,162	34,162
CAP		12,462	12,462
Christmas Project		(1,000)	(1,000)
Tardebigge Fund		(55)	(55)
<b>Total</b>	<b>20,172</b>	<b>71,706</b>	<b>91,878</b>

# **Acts of Kindness - Trustees Annual Report**

## **12 months ended 31 August 2021**

The main area of activity through the year has been Foodbank, which is now successfully operating in town centre premises, albeit still under Covid secure procedures. Additionally, a Christians Against Poverty (CAP) office was established within the Foodbank premises, with a part time manager appointed. This office is now fully operational and supporting clients in the area of debt management.

Warehousing continued at out of town premises, generously provided by Oaklands Trust.

Foodbank Client Statistics continue to be entered into Trussell Trust system in order to produce national statistics on foodbank usage. Figure for Redditch Foodbank for the 12 months to August are below:

Funding was also obtained via local Borough Council, which has facilitated extra support for families, providing assistance with energy bills (a constantly growing need) and family emergencies in the area of white goods etc.

		2020/21	2019/20	2018/19
Numbers of individuals supported	Adults	1750	2,257	1,897
	Children	1,019	1,013	735
	Total	2,769	3,270	2,632

Foodsupplied to clients:

(metric tonnes)	37.3	36.2	30.8
Value equivalent (£000)	£65.3	£63.4	£53.9

The Trustees are committed to developing the range of services in the year ahead, addressing needs as the community emerge out of Covid situation. Financial and physical resources, secure premises and a strong base of volunteers are enabling new projects to be considered, synergies with other agencies and development of existing services.



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
ACTS OF KINDNESS

**On accounts for the year  
ended**

31/08/2021

**Charity no  
(if any)**

1157916

**Set out on pages**

1 - 10

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*M J Elmes*

**Date:**

*26/4/2022*

**Name:**

Matthew Elmes

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW / ACCA

**Address:**

11 Swan Street

Alcester

Warwickshire, B49 5DP