

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL
STATEMENTS FOR THE YEAR
ENDED 31 AUGUST 2020**

ACTS OF KINDNESS

Registered Number 1157916

Acts of Kindness presents its report and accounts for the year ended 31 August 2020. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with applicable law and the requirements of the Church Accounting regulations 2011.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1157916

Principal address Oasis Church Centre
4 Plymouth Road
Redditch B974QB

Trustees

Mr Robin Baker
Mr Neil Bishop
Mr Richard Sturdey
Mr Andrew Pearson
Mrs Diane Tolson
Mr Thomas King
Mrs Sarah Leeson
Mr Ian Donnan
Mrs Jenny Smith
Mrs Elaine Palmer-Taylor

Independent examiner

David Rogers FCA, BFP
83 Pulman Close
Redditch B97 6HR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The day to day management of the charity is carried out by the Trustees of the Charity.

Acts of Kindness

Acts of Kindness is a local Charity serving the town and surrounding area of Redditch.

Trustees are drawn from and represent various churches and denominations within the town.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The primary objective of the charity is to assist people of Redditch through initiatives as needs arise, including Redditch Foodbank, Christmas Gifts and Food, Breakfast Clubs

Public benefit

The trustees have complied with their duty to have due regard to the public benefit guidance published by the Charities Commission; the trustees consider that the charity meets the public benefit requirements of the Charities Act 2011 by carrying out its normal activities.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

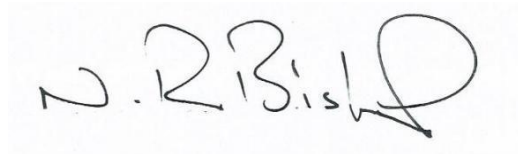
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Going Concern:

It is the view of the Trustees that AOK finances are sufficient to continue activities as a going concern for the foreseeable future

Approved by order of the board of trustees on 22 March 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'N. R. Bishop', with a stylized flourish at the end.

.....
N R Bishop - Trustee

AOK Accounts Report

Year Ending 31 August 2020

With Covid lockdown upon us in 2020, this was a very different year with some specific challenges ahead.

AOK acquired a lease for new premises at 24 Church Green for Foodbank, but Lockdown came in just days ahead of actual opening for "business". The premise were however used very effectively as a base for doorstep supply and home delivery of food parcels.

Income

AOK in total saw a dramatic increase in financial support, into General Funds and Foodbank, resulting from lockdown and public response. There was a significant rise in individual Donations, growth in regular donors and new income streams via Corporate and online sources

Grant secured from ASDA via Trussell Trust enabled new premises to be setup, primarily for Foodbank operation

Expenditure

New Foodbank premises were the main event in 2020, set up costs and general running funded from the ASDA Grant mentioned above. Also part of this funding, a full time Foodbank Manager was appointed in March 2020. A new level of Foodbank capability is now in operation service in this area.

As a result of increased giving to AOK and Foodbank in particular, Year End Closing Funds moved from £20,766 in 2019 to £89,042 at end August 2020.

Closing funds are comfortably within our Reserve Policy guidelines.

We continue to look at funding strategies for future development of new and existing Projects

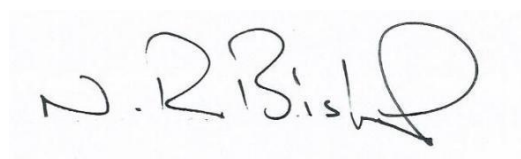
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 Total Funds £
INCOMING RESOURCES				
Voluntary Income	23,112	39,674	62,786	20,726
Non-Recurring Grants	3,200	5,950	9,150	2,915
Recurring Grants		4,245	4,245	8,262
ASDA Grant		32,726	32,726	
Total Incoming Resources	26,312	82,595	108,907	31,903
RESOURCES EXPENDED				
Costs of Generating Funds				
Charitable Activities		4,824	4,824	8,599
Administration	615	17,489	18,464	2,208
Salaries Support Costs		17,012	7,118	9,870
Support Costs		331	331	472
Number 24 Set up costs			10,731	
Total Resources Expended	615	40,016	40,631	21,149
Net Movement	25,697	42,579	68,276	10,754
Fund Balance 1st September 2018	5,582	15,184	20,766	10,012
Fund Balance 31st August 2019	31,279	57,763	89,042	20,766

Balance Sheet as at 31 August 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Fixed Assets	0	0	0	0
Current Assets				
Cash at Bank	31,279	57,554	88,833	20,566
Petty Cash		200	200	200
Debtors & Prepayments		1,298	1,298	
Current Liabilities		(1,289)	(1,289)	
Net Current Assets	31,279	57,763	89,042	20,766
Analysis by Fund/Project:				
AOK General Funds	31,279		31,279	5,582
Foodbank Project		40,705	40,705	12,608
Number 24		14,321	14,321	
Christmas Project		1,787	1,787	1,287
EWSL		39	39	379
Fuel Payments		170	170	170
Money Life		740	740	740
Total Funds	31,279	57,763	89,042	20,766

The financial statements were approved by the Board of Trustees on 22March 2021 and were signed on its behalf by:



.....

N R Bishop -Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES Accounting convention

These financial statements have been prepared in compliance with FRS 102 Section 1A, the Financial Reporting Standard applicable to the UK and Republic of Ireland, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

No Tangible Fixed Assets are held by the Charity at 31 August 2020

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. ACTIVITIES FOR GENERATING FUNDS

No Fundraising events were held during this financial year.

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020

There were no trustees' expenses paid for the year ended 31 August 2020

4. Debtors

Debtors outstanding at 31 August 2019 comprise Gift Aid Claim in hand

5. Creditors

At 31 August 2020 provisions in accounts comprise:

• Number24 operating costs	£ 322
• Number24 electrical work	£ 967
Total	£1,289

6. Movement in Funds

	Unrestricted Funds	Restricted Funds	Total Funds
<u>Opening Funds as at 1 Sept 2019</u>			
AOK General Funds	5,582		5,582
Foodbank		12,608	12,608
Christmas Project		1,287	1,287
Tardebigge Fund		170	170
Money Life		740	740
EWSL		379	379
Total	5,582	15,185	20,766

Closing Funds as at 31 Aug 2020

AOK General Funds	31,279		31,279
Foodbank		40,705	40,705
Nmber24		14,321	14,321
Christmas Project		1,787	1,787
Tardebigge Fund		170	170
Money Life		740	740
EWSL		39	39
Total	31,279	57,763	89,042

Movement

AOK	25,697		25,697
Foodbank		28,097	28,097
Number24		14,321	14,321
Christmas Project		500	500
Tardebigge Fund			
Money Life			
Schools Project			
EWSL		(340)	(340)
Total	25,697	42,578	68,275

Acts of Kindness - Trustees Annual Report

12 months ended 31 August 2020

It was agreed by Trustees at the beginning of this financial year that Foodbank was in need of new premises. A town centre location was identified, which enabled a move from two previous sites into a single distribution centre. This move was completed by end of March 2020.

Covid lockdown affected full opening of the new centre to clients, but the new premises enabled operations to continue and grow in this difficult period, working alongside other agencies and adding home delivery where required (clients shielding).

Warehousing continued at out of town premises, generously provided by Oaklands Trust.

During lockdown, donations rose significantly, with individuals, local businesses and online services. In both financial and food terms, the Foodbank operation and AOK General funds grew significantly. This has enabled Trustees to plan further expansion of AOK services, based at Number24 and operating with partners to provide food and extra support.

Foodbank Client Statistics continue to be entered into Trussell Trust system in order to produce national statistics on foodbank usage. Figure for Redditch Foodbank for the 12 months to August are below:

		2019/20	2018/19	2017/18	2016/17
Numbers of individuals supported					
	Adults	2,257	1,897	1,382	1,236
	Children	1,013	735	449	370
	Total	3,270	2,632	1,831	1,606

Foodsupplied to clients:

(metric tonnes)	36.2	30.8	23.0	20.3
Value equivalent	£63.4	£53.9	£40.3	£35.5

The Trustees are committed to developing services in the year ahead, addressing needs as the community emerge out of Covid situation. Financial and physical resources, and with secure premises and a strong base of volunteers, new projects are being considered, along with development of existing services.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ACTS OF KINDNESS

On accounts for the year
ended

31 August 2020

Charity no
(if any)

1157916

Set out on pages

n/a – report pages not numbered

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2020**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20 May 2021

Name:

David Rogers

Relevant professional
qualification(s) or body
(if any):

FCA, BFP

Address:

83 Pulman Close, Redditch, B97 6HR

