



# Trustees' Annual Report for the period

|      |                   |                  |              |    |                 |                   |              |
|------|-------------------|------------------|--------------|----|-----------------|-------------------|--------------|
| From | Period start date |                  |              | To | Period end date |                   |              |
|      | Day<br>01         | Month<br>January | Year<br>2024 |    | Day<br>31       | Month<br>December | Year<br>2024 |

## Section A Reference and administration details

|                                    |                             |
|------------------------------------|-----------------------------|
| Charity name                       | The Other Room              |
| Other names charity is known by    | TOR Theatre                 |
| Registered charity number (if any) | 1157886                     |
| Charity's principal address        | 4th Floor, 14 Museum Place, |
|                                    | Cardiff                     |
|                                    |                             |
|                                    | Postcode CF10 3BH           |

### Names of the charity trustees who manage the charity

| Trustee name       | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--------------------|-------------------|-----------------------------------|---|
| 1 Gareth Lucy      | Chari / Treasurer |                                   |   |
| 2 Louise Price     |                   |                                   |   |
| 3 John Wilkins     |                   |                                   |   |
| 4 Suzanne Jackson  |                   |                                   |   |
| 5 Vivienne Buckley |                   |                                   |   |
| 6 Roshni Patel     |                   |                                   |   |
| 7 Simon Harris     |                   |                                   | The Board of Trustees   |
| 8                  |                   |                                   |   |
| 9                  |                   |                                   |   |
| 10                 |                   |                                   |   |
| 11                 |                   |                                   |   |
| 12                 |                   |                                   |   |
| 13                 |                   |                                   |   |
| 14                 |                   |                                   |   |
| 15                 |                   |                                   |   |
| 16                 |                   |                                   |   |
| 17                 |                   |                                   |   |
| 18                 |                   |                                   |   |
| 19                 |                   |                                   |   |
| 20                 |                   |                                   |   |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

Type of adviser                      Name                      Address

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

### Name of chief executive or names of senior staff members (Optional information)

Daniel Jones (Chief Executive Officer and Artistic Director)

## Section B                      Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
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|  |
|--|

## Section C                      Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

|  |
|--|
| <p>The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.</p>  |
| <p><b>Porter’s and Venue Search</b></p> <p>In January 2024, we concluded our sublease with Porter’s. Moving forward, The Other Room will operate under a <i>virtual theatre model</i>, taking over existing spaces and converting them into semi-permanent theatres for the duration of each production.</p> <p>This new model allows us to continue delivering our charitable objectives—creating innovative, high-quality theatre in unconventional spaces, and maintaining our commitment to making theatre accessible where it might not traditionally exist.</p>  |
| <p><b>Young Artists Festival (YAF)</b></p> <p>The introduction of the virtual theatre model has had the most significant impact on our Young Artists Festival (YAF) programme, which traditionally relies on a fixed venue structure.</p> <p>Throughout 2024, we conducted research into how YAF could adapt and thrive in found or temporary spaces. As part of this exploration, we produced <i>Sprinkles</i> by Ailie Elin Salt in the basement of Jacob’s Antique Market in Cardiff at the end of 2024. Following this, we held discussions with the venue regarding the potential to host a future iteration of YAF in April 2026.</p> <p>Securing this partnership is key to fulfilling our educational and talent development objectives, ensuring that emerging artists continue to have a platform within our evolving model.</p> |
| <p><b><i>Sprinkles</i></b></p> <p>Our festive 2024 production, <i>Sprinkles</i>, was a one-person show staged at Jacob’s Antique Market, Cardiff. This project was particularly significant as it was self-funded through our unrestricted reserves, with the aim of achieving financial sustainability through box office income.</p> <p>While the production met with mixed financial success—largely due to the high cost of marketing and communications relative to projected income—it provided valuable insights into how our productions might operate with minimal external funding. With modest corporate partnerships or sponsorship, this model shows potential for sustainability independent of Arts Council Wales support.</p>  |

### ***Dumpy Biscuit***

Our main production for 2024, *Dumpy Biscuit*, was staged at the YMCA in Port Talbot. The production achieved sold-out performances, welcoming over 1,000 audience members and generating net income exceeding £8,000.

Notably, the majority of attendees were from the local Port Talbot community rather than our traditional Cardiff audience base, demonstrating the success of our new community engagement and virtual theatre approach. This outcome strongly supports our commitment to accessibility and outreach beyond established theatre hubs.

### **Summary**

2024 marked a significant period of transition and experimentation for The Other Room. Through the implementation of the virtual theatre model, we have proven that our artistic and charitable objectives can thrive outside traditional venues. Our work this year lays the foundation for a sustainable and community-driven future for the charity, empowering both artists and audiences through adaptable, inclusive, and inventive theatre-making.

Would you like me to make this **formatted for Charity Commission filing** (e.g., including section headings for Trustees, Achievements, Financial Review, Plans for the Future)? That would make it ready for official submission.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

**Dumpyt Biscuit**

*Summary of output:*

- *Performances: 18*
- *Beneficiaries: 1034*
- *Artists 12; Audiences 1002; Community Partipants: 20*

**Sprinkles**

*Summary of output:*

- *Performances: 16*
- *Beneficiaries: 232*
- *Artists 5; Audiences 227*

**Brief statement of the charity's policy on reserves**

The Other Room endeavours to build reserves up over the next 5 years that are equivalent to at least 3 months operating costs. This will be monitored on an ongoing process as overheads become clear. Progress on the growth of our unrestricted reserves continues to be affected in 2024 by the COVID-19 Pandemic. Due to the lack of publicly facing presentation in over the past 4 year, and the split from Porter's bar.

**Details of any funds materially in deficit**

There were no funds in deficit as at the end of December 2024.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

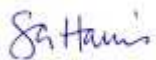
**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Simon Anthony Harris

Position (eg Secretary, Chair, etc)

Trustee

Date

30.10.2025



|                                       |  |         |           |
|---------------------------------------|--|---------|-----------|
| The Other Room                        |  | 1157886 |           |
| <b>Receipts and payments accounts</b> |  |         |           |
| For the period from                   |  | Jan-24  | To Dec-24 |
| CC16a                                 |  |         |           |

## Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                          |   |                                      |                                     |                                 |                               |
| Arts Council of Wales grants                | -   | 36,937                               | -                                   | 36,937                          | 89,150                        |
| Trusts & foundations grants                 | 20,000                                    | -                                    | -                                   | 20,000                          | 43,000                        |
| Other funders                               | -   | 5,500                                | -                                   | 5,500                           | 600                           |
| Ticket sales                                | 10,248                                    | -                                    | -                                   | 10,248                          | 3,122                         |
| Co-producers                                | 800                                       | -                                    | -                                   | 800                             | 247                           |
| Earned Income                               | -   | -                                    | -                                   | -                               | 1,153                         |
| Production income (other than ticket sales) | 1,050                                     | -                                    | -                                   | 1,050                           | -                             |
| Other donations / contributions             | 1,677                                     | -                                    | -                                   | 1,677                           | 1,663                         |
| Sponsorship                                 | -   | -                                    | -                                   | -                               | -                             |
| Gift Aid claims to HMRC                     | -   | -                                    | -                                   | -                               | -                             |
| Theatre Tax Relief                          | 32,787                                    | -                                    | -                                   | 32,787                          | 29,559                        |
| Bank interest/refunds                       | 7,306                                     | -                                    | -                                   | 7,306                           | 2,500                         |
| Overheads                                   | 17,310                                    | -                                    | -                                   | 17,310                          | -                             |
| <b>Sub total</b>                            | <b>91,178</b>                             | <b>42,437</b>                        | <b>-</b>                            | <b>133,615</b>                  | <b>170,995</b>                |
| <b>A2 Asset and investment sales, (see</b>  |   |                                      |                                     |                                 |                               |
| None.                                       | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                            | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                       | <b>91,178</b>                             | <b>42,437</b>                        | <b>-</b>                            | <b>133,615</b>                  | <b>170,995</b>                |
| <b>A3 Payments</b>                          |   |                                      |                                     |                                 |                               |
| Core staff costs                            | 32,806                                    | 25,606                               | -                                   | 58,412                          | 55,060                        |
| Production costs                            | 26,523                                    | 46,307                               | -                                   | 72,830                          | 91,925                        |
| Earned income                               | 76  | -                                    | -                                   | 76                              | 1,234                         |
| Overhead costs                              | 26,135                                    | -                                    | -                                   | 26,135                          | 4,178                         |
| Project costs                               | 4,577                                     | 5,000                                | -                                   | 9,577                           | 16,393                        |
| <b>Sub total</b>                            | <b>90,117</b>                             | <b>76,913</b>                        | <b>-</b>                            | <b>167,030</b>                  | <b>168,790</b>                |
| <b>A4 Asset and investment purchases.</b>   |   |                                      |                                     |                                 |                               |
| Purchases of equipment                      | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                            | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                       | <b>90,117</b>                             | <b>76,913</b>                        | <b>-</b>                            | <b>167,030</b>                  | <b>168,790</b>                |
| <b>Net of receipts/(payments)</b>           | <b>1,061</b>                              | <b>- 34,476</b>                      | <b>-</b>                            | <b>- 33,415</b>                 | <b>2,205</b>                  |
| <b>A5 Transfers between funds</b>           | <b>9,820</b>                              | <b>- 9,820</b>                       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>          | <b>- 7,651</b>                            | <b>47,633</b>                        | <b>-</b>                            | <b>39,982</b>                   | <b>29,439</b>                 |
| <b>Cash funds this year end</b>             | <b>3,230</b>                              | <b>3,337</b>                         | <b>-</b>                            | <b>6,567</b>                    | <b>31,644</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Cash at Bank  | 3,230                              | 3,337                            | -                               |
|   | <b>Total cash funds</b>                                     | <b>3,230</b>                       | <b>3,337</b>                     | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s))      | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                     | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|   | None  | -                                  | -                                | -                               |
|   | Details   | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
| <b>B3 Investment assets</b>                         | None  | -                                  | -                                | -                               |
|   | Details   | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
|   | Conversion of theatre space (2015)                          | Restricted                         | 14,894                           | 14,894                          |
| <b>B4 Assets retained for the charity's own use</b> | Purchased equipment (2015)                                  | Unrestricted                       | 1,741                            | 1,741                           |
|   | Purchased equipment (2015)                                  | Restricted                         | 2,621                            | 2,621                           |
|   | Purchased equipment (2016)                                  | Restricted                         | 1,746                            | 1,746                           |
|   | Details   | Fund to which<br>liability relates | Amount due<br>(optional)         | When due (optional)             |
| <b>B5 Liabilities</b>                               | None  | -                                  | -                                | -                               |
|   | Signed by one or two trustees on behalf of all the trustees | Signature                          | Print Name                       | Date of approval                |
|   |   | Simon Harris                       | Simon Harris                     | 31.10.2025                      |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

The Other Room

On accounts for the year  
ended

31/12/2024

Charity no  
(if any)

1157886

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31/10/2025

Name:

Paul Ralley

Relevant professional  
qualification(s) or body  
(if any):

ICAEW membership number 8637428

Address:

Rosewood, Garth Place, Rudry



Caerphilly

CF83 3DH

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**