



Trustees' Annual Report for the period

From

Period start date

T
o

Period end date

Day
01

Month
January

Year
2020

Day
31

Month
December

Year
2020

Section A

Reference and administration details

Charity name

The Other Room

Other names charity is known by

TOR theatre

Registered charity number (if any)

1157886

Charity's principal address

The Other Room, Porter's Bar, Harlech Court, Bute Terrace,
Cardiff

Postcode

CF10 2FE

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole
year

Name of person (or body) entitled
to appoint trustee (if any)

1 Gareth Lucey

Chair / Treasurer

2 Louise Price

3 John Wilkins

4 Suzanne Jackson

5 Vivienne Buckley

6 Simon Harris

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Daniel Jones (Chief Executive Officer and Artistic Director)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

Professional Pathways Programme (PPP, 2018-2020)
Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama
&

this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages

From June 2019 - May 2020, TOR delivered its second round of the Professional Pathway Programme, a year-long work-based training programme for emerging directors and producers. We employed four new roles, including a Trainee Producer, Trainee Director, Associate Director and a Press & Marketing Associate. The programme is designed to provide genuine pathways for young and entry level artists to a sustainable career in the arts sector. The end of the programme should have marked a full production of *revolt. she said. revolt again.* by Alice Birch delivered by the trainees. However, due to the pandemic, this had to be cancelled. Instead, the cohort helped to launch a digital toolkit of activity for individuals in the early stages of the COVID-19 pandemic.

Self produced - The Violence Series (Aug 2019 - Feb 2020)

Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages

Representing the largest self-produced season that The Other Room has ever delivered, The Violence Series saw three brand new dystopian plays premiering in the theatre in the Autumn of 2019. All 3 plays were then performed in rep on a national tour of regional theatres in Wales and into London throughout January and February 2020. The tour visited Ffwrnes, Llanelli; Arad Goch, Aberystwyth; Pontio, Bangor; Theatr Clwyd, Mold; and Theatre 503, London (Battersea).

American Nightmare by Matthew Bulgo (Sept 2019)

The Story by Tess Berry-Hart (Oct 2019)

Hela by Mari Izzard (Nov 2019)

The latter of the three represented a bilingual (Welsh & English) production, directed by Dan Jones, which was subsequently then nominated and shortlisted for the BEST WRITER award for Mari Izzard at The Stage Debut Awards 2020. The productions were each then performed in rep during a Jan-Feb 2020 tour.

As a credit to the work, the touring rep season was awarded BEST PRODUCTION TRANSFER FROM OUTSIDE OF LONDON at the London Pub Theatre Awards, 2020.

Spring Fringe (February-March)

Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages

For just the second time, the theatre delivered a season of touring productions in the spring. Alongside the productions, we screened the Wales' 6 Nations matches in the theatre to arts & bar public audiences alike.

The season consisted of programmed performances from the Edinburgh Fringe Festival, as well as local emerging productions:

- *Pryd Mae'r Haf?* presented in co-production with Theatr Genedlaethol Cymru and Theatr Soar
- *Wolf & Boar* by Lewis Doherty, programmed from Edinburgh Fringe
- *Back to Berlin* by Luke Seidal-Haas and CB4 Theatre, a local home grown companies debut production, which was extended due to popular demand
- *Fatty Fat Fat* by Katie Greenall, programme from Edinburgh Fringe
- **Sexy Lamp* by Katie Arnstein, programme from Edinburgh Fringe
- **Sex Education* by Harry Clayton-Wright, programme from Edinburgh Fringe

*The final two productions in the season had to be cancelled with the development of the COVID-19 pandemic. We endeavour to find a place for these shows in our future programme.

SEEN (January & February 2020)

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama

*&
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

We hosted 2 SEEN events, our regular monthly scratch performance event. A fixture in the programme, SEEN allows emerging writers and other artists to flex their creative muscles by performing to a live audience. Regrettably, this monthly part of our programme only managed 2 events instead of the intended 12 during the whole of 2020, due to the pandemic.

Constellation Street and Response (May - July 2021)

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama

*&
Charitable Object: The development, production and presentation of new writing and introducing intern*

The Other Room also collaborated with National Theatre Wales, Sherman Cymru, BBC Arts and BBC Wales to deliver Constellation Street Rehearsed Reading as part of their Network Programme that were all streamed online.

The Other Room then offered a programme of response readings where we invited young and emerging artists to write, design and perform a 'creative response'. This programme ended in the streaming of 3 rehearsed readings accompanied by a creative design presentations online.

New Page open submission programme (July - December 2020)

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama

*&
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

Thanks to COVID-19 Stabilization funding from Arts Council Wales, we delivered New Page in the second half of 2020. We accepted a total of 90 scripts from a public call-out to writers. Each script received a detailed script report from one of a team of 12 industry professionals.

The role enabled us to employ Ben Clark as a project producer on a freelance contract. As a part of the programme, we delivered 3 free workshops to individuals with protected characteristics.

17 scripts were then shortlisted by Ben for the Executive Team to read and feedback on with the writers. Of those 90 original writers, 3 have been selected for continuous meaningful development with the theatre, hopefully resulting in full commissions for productions in the future.

Although not explicitly linked to this project, the Resilience funding also enabled us to employ a freelance Community Engagement Officer. They assisted with project engagement activity during this period. More prominently, they helped to review and rewrite Community Engagement Strategies, Inclusivity Strategies and various policy documents during a period of inward reflection for the organisation.

TOR Emerging Writers (Nov 2019 - May 2021)

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama

*&
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

The project was originally meant to complete in May 2020 with a script-in-hand performance of each of the 13 participants' productions to a live audience. Due to

the pandemic, we had to adapt the plans here. ACW funding enabled us to bring in each of the writing participants and a company of actors & directors over a period of 3 weeks in October/November 2020. Their works were captured by a professional videographer. This work was then edited and presented on our YouTube channel in Spring 2021. The recordings have been kept by all of the participants for future portfolio usage. The project gave 48 freelancers employment during the pandemic and provided a platform for 13 young and emerging writers to have their work performed and presented to the public. This activity was supported by corporate sponsorship from Bad Wolf Television and Arts & Business Cymru.

Young Artists Festival (CANCELLED)

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama

Our annual Young Artists Festival was cancelled due to the COVID-19 pandemic.

Residencies and R&D periods that took place in 2020 consisted of:

- *The Mary Project* by Nerida Bradley and Lauren Dix, supported by Arts Council Wales and Red Oak Theatre. A week-long R&D culminating in a exhibition at the end of the week
- 1 day space usage for R&D of idea by video artist, Simon Clode
- *IT Hurtz* by Stammermouth, a 2-week R&D by local artist, Nye Russell-Thompson on a new production idea
- Rehearsal of new show idea by CB4 Theatre for 2 days

Other Events that took place:

- *Cathy* by Ali Taylor, performed by Bridgend College.

Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama.

A three night run of this production by students and Bridgend College to a live audience.

- *I Want My Body Back*, a free workshop by Katie Greenall as a part of their run of *Fatty Fat Fat* in the Spring Fringe programme.

Events which had to be cancelled or postponed due to the COVID-19 pandemic:

- *Sexy Lamp* by Katie Arnstein
- *Sex Education* by Harry Clayton-Wright
- *revolt. she said. revolt again.* by Alice Birch
- *Young Artists Festival*, our annual week-long summer artist development programme had to be cancelled for the first time ever
- *The Pursuit Season*, a new summer programme of curated productions
- Christmas 2020 production
- TOR Emerging Writers Rehearsed Readings
- 2020 Self produced Autumn Season

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to our main activities, we run a series of smaller events, aimed at supporting the development of artists in Wales. We are Cardiff's pub theatre, a professional small-scale theatre, offering a home to fringe theatre in the city and filling an important gap between RWCMD and Sherman Cymru, and it's important for us to continue to work hard to provide as many development opportunities and as much professional support to Welsh and Wales-based companies and artists as possible.

- **SEEN** – a monthly event where writers and companies can show work and get feedback, curated and compéred by the TOR team.

- **OpenRoom** – an open bi-annual event where we meet local actors and creatives, this activity shifted to an on-demand service once the pandemic hit in March.
- **Research and Development Residencies** – the space is consistently made available to young companies to test work in a supportive environment.

The Other Room offers a number of volunteering opportunities, the volunteers of which represent the lifeblood of our organisation. A dedicated team help us run our Front of House activities, taking up opportunities as volunteer ushers. Where possible or appropriate we also occasionally offer shadowing or placement opportunities for aspiring creatives or volunteers to get closer to what we do as a theatre.

Section D

Achievements and performance

<p>Events which had to be cancelled or postponed due to the COVID-19 pandemic:</p> <ul style="list-style-type: none"> - 2020 Self-produced Autumn Season - TOR Emerging Writers Rehearsed Readings - Christmas 2020 production - The Pursuit Season, a new summer programme of curated productions - programme had to be cancelled for the first time ever - Young Artists Festival, our annual week-long summer artist development - event, she said, revolt again, by Alice Birch - Sex Education by Henry Clayson-Wright - Sexy Lamp by Katie Arstein 	
<p>Other Events that took place:</p> <ul style="list-style-type: none"> - A three night run of this production by students and Bridgend College to a live audience - I Want My Body Back, a free workshop by Katie Greenall as a part of their run of Fatty Fat in the Spring Fling programme. - Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama. - Canny by Ali Taylor, performed by Bridgend College. 	
<p>Rehearsal of new show ideas by CBA Theatre for 2 days</p> <ul style="list-style-type: none"> - Thompson on a new production idea - IT Hunt by Stammermouth, a 2-week R&D by local artist, Nye Russell- - 1 day space usage for R&D of ideas by video artist, Simon Clode - exhibition at the end of the week 	

Additional details of objectives and activities (Optional information)

<p>In addition to our main activities, we run a series of smaller events, aimed at supporting the development of artists in Wales. We are Cardiff's pub theatre, a professional small-scale theatre, offering a home to fringe theatre in the city and filling an important gap between RWCM and Shermans Cymru, and it's important for us to continue to work hard to provide as many development opportunities and as much professional support to Welsh and Wales-based companies and artists as possible.</p> <ul style="list-style-type: none"> • SEEN – a monthly event where writers and companies can show work and get feedback, curated and compared by the TOR team. 	
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- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
 - policy programme related investment;
 - contribution made by volunteers.

Summary of the main achievements of the charity during the year

Professional Pathways Programme (PPP, 2018-2020)

Summary of output:

- Performances: 0
- Beneficiaries: 4
- Artists 4; Audiences N/A.

Spring Fringe (February-March)

Summary of output:

- Performances: 19
- Beneficiaries:
- Artists 19; Audiences 589.

The Violence Series (Jan - Feb 2020 only)

Summary of output:

- Performances: 36
- Beneficiaries: 725
- Artists 33; Audiences 692
-

SEEN (January & February 2020)

Summary of output:

- Performances: 2
- Beneficiaries: 60
- Artists 20; Audiences 40

Constellation Street and Response (May - July 2021)

Summary of output:

- Performances: 7 (online videos)
- Beneficiaries: 2985
- Artists 19; Audiences 2966

New Page open submission programme (July - December 2020)

Summary of output:

- Performances: N/a
- Beneficiaries: 105
- Artists 15; Audiences 90

TOR Emerging Writers (Nov 2019 - May 2021)

Summary of output:

- Performances: 13 (online videos)
- Beneficiaries: 2516
- Artists 48; Audiences 2468 online views.

Residencies and R&D periods consisted of:

The Mary Project by Nerida Bradley and Lauren Dix, supported by Arts Council Wales and Red Oak Theatre. A week-long R&D culminating in a exhibition at the end of the week

Summary of output:

- Performances:
- Beneficiaries: 39
- Artists 2; Audiences 37.
-

1 day space usage for R&D of idea by video artist, Simon Clode

Summary of output:

- Performances: N/A
- Beneficiaries: 1
- Artists 1; Audiences N/A.

IT Hurtz by Stammermouth, a 2-week R&D by local artist, Nye Russell-Thompson on a new production idea

Summary of output:

- Performances: N/A
- Beneficiaries: 3
- Artists 3; Audiences N/A.

Rehearsal of new show idea by CB4 Theatre for 2 days

Summary of output:

- Performances: N/A
- Beneficiaries: 4
- Artists 4; Audiences N/A

Other Events:

Cathy by Ali Taylor, performed by Bridgend College.

Summary of output:

- Performances: 4
- Beneficiaries: 142
- Artists 13; Audiences 129.

I Want My Body Back workshop, by Katie Greenall.

Summary of output:

- Performances:
- Beneficiaries: 16
- Artists 1; Audiences 15.

Other Achievements

- The Violence Series won a London Pub Theatre Award for BEST PRODUCTION TRANSFER FROM OUTSIDE OF LONDON in Oct 2020.
- Mari Izzard, writer of *Hela* in The Violence Series, was nominated and shortlisted in the BEST WRITER category at the 2020 Stage Debut Awards.
- Nominated & shortlisted in the Arts & Small Business category alongside Porter's Cardiff at the Arts & Business Cymru Awards 2020
- Nominated & shortlisted in the Arts category at the Cardiff Life Awards 2020 for work with the TOR Emerging Writers programme

Other items of note:

N/A.

Brief statement of the charity's policy on reserves

As a brand-new organisation, The Other Room will endeavour to build reserves up over the next 5 years that are equivalent to at least 3 months operating costs. This will be monitored on an ongoing process as overheads become clear. Progress on the growth of our unrestricted reserves in 2020 was affected by the COVID-19 Pandemic due to the associated challenges it has brought with it. Thanks to the Cultural Recovery Grants however, this impact was minimized.

Details of any funds materially in deficit

There were no funds in deficit as at the end of December 2020.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The COVID-19 Pandemic was not an immediate threat to The Other Room's financial model, as it does not solely rely on regular earned income. The pandemic did however have a delayed effect. Most National Lottery Grants and Trust & Foundation schemes were closed, meaning we were not able to access any funds, other than emergency COVID-19 recovery investment, from existing stakeholders. In effect, it stripped us of our ability to plan ahead, because without investment to deliver projects we cannot generate earned income, and without trusts and foundations we cannot support our core costs. Not only that, the pandemic also meant the postponement of ACW and Government schemes that played a big part in the strategic ambitions of the organisation, that in turn would have mitigated our reliance on project funding. This continued sector-wide uncertainty poses a serious threat to project funded arts organisations and charities in Wales as of the end of 2020.

Section F

Other optional information

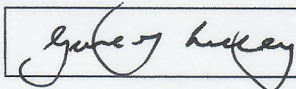
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gareth Lucey

Position (eg Secretary, Chair, etc)

Chair & Treasurer

Date

16 OCTOBER 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Other Room

On accounts for the year
ended

31 December 2020

Charity no
(if any)

1157886

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16 OCT 2021

Name:

James Ashley Powell

Relevant professional
qualification(s) or body:

ICAEW

Address:

17 St. Asaph Close

Heath

Cardiff CF14 4LD

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



The Other Room

1157886

Receipts and payments accounts

CC16a

For the period
from

Jan-20

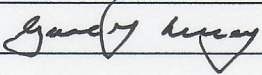
To

Dec-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Arts Council of Wales grants	-	35,800	-	35,800	115,000
Trusts & foundations grants	12,500	29,700	-	42,200	31,000
Other funders	-	-	-	-	13,500
Ticket sales	10,071	-	-	10,071	25,133
Co-producers	-	-	-	-	2,000
Earned Income	1,575	-	-	1,575	4,733
Other donations / contributions	1,514	-	-	1,514	4,036
Sponsorship	2,720	-	-	2,720	-
Gift Aid claims to HMRC	125	-	-	125	287
Theatre Tax Relief	21,337	-	-	21,337	15,776
Bank interest/refunds	90	-	-	90	13
Overheads	-	-	-	-	1
Sub total	49,931	65,500	-	115,431	211,479
A2 Asset and investment sales, (see table).					
None.	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,931	65,500	-	115,431	211,479
A3 Payments					
Core staff costs	18,183	25,000	-	43,183	46,270
Production costs	32,667	21,835	-	54,502	111,828
Earned income	7,600	-	-	7,600	3,933
Overhead costs	3,305	-	-	3,305	3,981
Project costs	2,500	29,172	-	31,672	27,993
Sub total	64,254	76,007	-	140,261	194,005
A4 Asset and investment purchases, (see table)					
Purchases of equipment	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	64,254	76,007	-	140,261	194,005
Net of receipts/(payments)	- 14,323	- 10,507	-	- 24,830	17,474
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,399	19,477	-	37,875	20,401
Cash funds this year end	4,076	8,970	-	13,046	37,875

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	4,076	8,970	-
	Total cash funds	4,076	8,970	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	None	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Conversion of theatre space (2015)	Restricted	14,894	14,894
	Purchased equipment (2015)	Unrestricted	1,741	1,741
	Purchased equipment (2015)	Restricted	2,621	2,621
	Purchased equipment (2016)	Restricted	1,746	1,746
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Gareth Lucey	16/10/2021	