

# THE OTHER ROOM

England & Wales · Charity number 1157886

## Details

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|             |   |
|-------------|---|
| Other names | TOR THEATRE   |
| Status      | Registered  |
| Legal form  | CIO   |
| Registered  | 2014-07-16  |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |  |
|---------|--|
| Address | The Other Room<br>4th Floor 14 Museum Place<br>Cardiff<br>CF10 3BH       |
| Phone   | 07772277129  |
| Email   | <a href="mailto:info@otherroomtheatre.com">info@otherroomtheatre.com</a> |
| Website | <a href="http://www.otherroomtheatre.com">www.otherroomtheatre.com</a>   |

## Activities

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**Objects:** TO PROMOTE AND ENCOURAGE THE ARTS FOR THE BENEFIT OF THE PUBLIC BY THE DEVELOPMENT, PRODUCTION AND PRESENTATION OF NEW WRITING AND INTRODUCING INTERNATIONAL DRAMA TO THE BRITISH STAGE THROUGH BOTH THE ENGLISH AND WELSH LANGUAGES, AND THE PROVISION OF THEATRE FACILITIES AND THE ADVANCEMENT OF EDUCATION OF YOUNG PERSONS AND ADULTS BY PARTICIPATION IN THE EXPERIENCE OF THEATRE, DRAMA AND THE PERFORMING ARTS.

**Activities:** The Other Room is a small space for big ideas. Presenting up-close work with a global perspective, it is a place where new Welsh plays go toe-to-toe with the classics of modern drama that celebrates Wales as a bi-lingual nation and where young artists have the freedom to take big risks. From our home in the heart of Cardiff we make ambitious world-class theatre with international reach.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- Cardiff

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £133,615 | £167,030    | -      | -         |
| 2023-12-31 | £170,995 | £168,789    | -      | -         |
| 2022-12-31 | £171,270 | £158,148    | -      | -         |
| 2021-12-31 | £94,343  | £82,735     | -      | -         |
| 2020-12-31 | £115,431 | £140,261    | -      | -         |

## Trustees

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| Name                       | Role | Appointed  |
|----------------------------|------|------------|
| GARETH ANTHONY LUCEY       |      | 2014-07-16 |
| John David Wilkins         |      | 2016-01-07 |
| LOUISE PRICE               |      | 2014-07-16 |
| Roshni Patel               |      | 2021-08-17 |
| SIMON ANTHONY HARRIS       |      | 2017-06-13 |
| SUZANNE JACKSON            |      | 2015-02-01 |
| VIVIENNE ELIZABETH BUCKLEY |      | 2018-01-03 |

**THE OTHER ROOM**

England & Wales - Charity number 1157886

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# Accounts

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# Trustees' Annual Report for the period

**From**

Period start date

Day  
01

Month  
January

Year  
2024

**T**  
**o**

Period end date

Day  
31

Month  
December

Year  
2024

## Section A

## Reference and administration details

**Charity name**

The Other Room

**Other names charity is known by**

TOR Theatre

**Registered charity number (if any)**

1157886

**Charity's principal address**

4th Floor, 14 Museum Place,

Cardiff

**Postcode**

CF10 3BH

### Names of the charity trustees who manage the charity

**Trustee name**

**Office (if any)**

**Dates acted if not for whole year**

**Name of person (or body) entitled to appoint trustee (if any)**

1 Gareth Lucy

Chari / Treasurer

2 Louise Price

3 John Wilkins

4 Suzanne Jackson

5 Vivienne Buckley

6 Roshni Patel

7 Simon Harris

The Board of Trustees

8

9

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

Daniel Jones (Chief Executive Officer and Artistic Director)

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

**Porter's and Venue Search**

In January 2024, we concluded our sublease with Porter's. Moving forward, The Other Room will operate under a *virtual theatre model*, taking over existing spaces and converting them into semi-permanent theatres for the duration of each production.

This new model allows us to continue delivering our charitable objectives—creating innovative, high-quality theatre in unconventional spaces, and maintaining our commitment to making theatre accessible where it might not traditionally exist.

**Young Artists Festival (YAF)**

The introduction of the virtual theatre model has had the most significant impact on our Young Artists Festival (YAF) programme, which traditionally relies on a fixed venue structure.

Throughout 2024, we conducted research into how YAF could adapt and thrive in found or temporary spaces. As part of this exploration, we produced *Sprinkles* by Ailie Elin Salt in the basement of Jacob's Antique Market in Cardiff at the end of 2024. Following this, we held discussions with the venue regarding the potential to host a future iteration of YAF in April 2026.

Securing this partnership is key to fulfilling our educational and talent development objectives, ensuring that emerging artists continue to have a platform within our evolving model.

***Sprinkles***

Our festive 2024 production, *Sprinkles*, was a one-person show staged at Jacob's Antique Market, Cardiff. This project was particularly significant as it was self-funded through our unrestricted reserves, with the aim of achieving financial sustainability through box office income.

While the production met with mixed financial success—largely due to the high cost of marketing and communications relative to projected income—it provided valuable insights into how our productions might operate with minimal external funding. With modest corporate partnerships or sponsorship, this model shows potential for sustainability independent of Arts Council Wales support.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Dumpy Biscuit**

Our main production for 2024, *Dumpy Biscuit*, was staged at the YMCA in Port Talbot. The production achieved sold-out performances, welcoming over 1,000 audience members and generating net income exceeding £8,000.

Notably, the majority of attendees were from the local Port Talbot community rather than our traditional Cardiff audience base, demonstrating the success of our new community engagement and virtual theatre approach. This outcome strongly supports our commitment to accessibility and outreach beyond established theatre hubs.

### **Summary**

2024 marked a significant period of transition and experimentation for The Other Room. Through the implementation of the virtual theatre model, we have proven that our artistic and charitable objectives can thrive outside traditional venues. Our work this year lays the foundation for a sustainable and community-driven future for the charity, empowering both artists and audiences through adaptable, inclusive, and inventive theatre-making.

Would you like me to make this **formatted for Charity Commission filing** (e.g., including section headings for Trustees, Achievements, Financial Review, Plans for the Future)? That would make it ready for official submission.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

**Dumpty Biscuit**

*Summary of output:*

- *Performances: 18*
- *Beneficiaries: 1034*
- *Artists 12; Audiences 1002; Community Partipants: 20*

**Sprinkles**

*Summary of output:*

- *Performances: 16*
- *Beneficiaries: 232*
- *Artists 5; Audiences 227*

**Brief statement of the charity's policy on reserves**

The Other Room endeavours to build reserves up over the next 5 years that are equivalent to at least 3 months operating costs. This will be monitored on an ongoing process as overheads become clear. Progress on the growth of our unrestricted reserves continues to be affected in 2024 by the COVID-19 Pandemic. Due to the lack of publicly facing presentation in over the past 4 year, and the split from Porter's bar.

**Details of any funds materially in deficit**

There were no funds in deficit as at the end of December 2024.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

[Empty box for optional information]

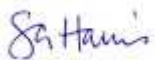
**Section F Other optional information**

[Empty box for Section F optional information]

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                     |   |  |
|---------------------|---|--|
| <b>Signature(s)</b> |  |  |
|---------------------|---|--|

|                     |                      |  |
|---------------------|----------------------|--|
| <b>Full name(s)</b> | Simon Anthony Harris |  |
|---------------------|----------------------|--|

|  |         |  |
|--|---------|--|
| <b>Position (eg Secretary, Chair, etc)</b> | Trustee |  |
|--|---------|--|

|             |            |
|-------------|------------|
| <b>Date</b> | 30.10.2025 |
|-------------|------------|



|                     |         |                                       |  |              |
|---------------------|---------|---------------------------------------|--|--------------|
| The Other Room      | 1157886 | <b>Receipts and payments accounts</b> |  | <b>CC16a</b> |
| For the period from | Jan-24  |                                       |  |              |

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                          |   |                                      |                                     |                                 |                               |
| Arts Council of Wales grants                | -   | 36,937                               | -                                   | 36,937                          | 89,150                        |
| Trusts & foundations grants                 | 20,000                                    | -                                    | -                                   | 20,000                          | 43,000                        |
| Other funders                               | -   | 5,500                                | -                                   | 5,500                           | 600                           |
| Ticket sales                                | 10,248                                    | -                                    | -                                   | 10,248                          | 3,122                         |
| Co-producers                                | 800                                       | -                                    | -                                   | 800                             | 247                           |
| Earned Income                               | -   | -                                    | -                                   | -                               | 1,153                         |
| Production income (other than ticket sales) | 1,050                                     | -                                    | -                                   | 1,050                           | -                             |
| Other donations / contributions             | 1,677                                     | -                                    | -                                   | 1,677                           | 1,663                         |
| Sponsorship                                 | -   | -                                    | -                                   | -                               | -                             |
| Gift Aid claims to HMRC                     | -   | -                                    | -                                   | -                               | -                             |
| Theatre Tax Relief                          | 32,787                                    | -                                    | -                                   | 32,787                          | 29,559                        |
| Bank interest/refunds                       | 7,306                                     | -                                    | -                                   | 7,306                           | 2,500                         |
| Overheads                                   | 17,310                                    | -                                    | -                                   | 17,310                          | -                             |
| <b>Sub total</b>                            | <b>91,178</b>                             | <b>42,437</b>                        | <b>-</b>                            | <b>133,615</b>                  | <b>170,995</b>                |
| <b>A2 Asset and investment sales, (see</b>  |   |                                      |                                     |                                 |                               |
| None.                                       | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                            | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                       | <b>91,178</b>                             | <b>42,437</b>                        | <b>-</b>                            | <b>133,615</b>                  | <b>170,995</b>                |
| <b>A3 Payments</b>                          |   |                                      |                                     |                                 |                               |
| Core staff costs                            | 32,806                                    | 25,606                               | -                                   | 58,412                          | 55,060                        |
| Production costs                            | 26,523                                    | 46,307                               | -                                   | 72,830                          | 91,925                        |
| Earned income                               | 76  | -                                    | -                                   | 76                              | 1,234                         |
| Overhead costs                              | 26,135                                    | -                                    | -                                   | 26,135                          | 4,178                         |
| Project costs                               | 4,577                                     | 5,000                                | -                                   | 9,577                           | 16,393                        |
| <b>Sub total</b>                            | <b>90,117</b>                             | <b>76,913</b>                        | <b>-</b>                            | <b>167,030</b>                  | <b>168,790</b>                |
| <b>A4 Asset and investment purchases.</b>   |   |                                      |                                     |                                 |                               |
| Purchases of equipment                      | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                            | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                       | <b>90,117</b>                             | <b>76,913</b>                        | <b>-</b>                            | <b>167,030</b>                  | <b>168,790</b>                |
| <b>Net of receipts/(payments)</b>           | <b>1,061</b>                              | <b>- 34,476</b>                      | <b>-</b>                            | <b>- 33,415</b>                 | <b>2,205</b>                  |
| A5 Transfers between funds                  | 9,820                                     | - 9,820                              | -                                   | -                               | -                             |
| A6 Cash funds last year end                 | - 7,651                                   | 47,633                               | -                                   | 39,982                          | 29,439                        |
| <b>Cash funds this year end</b>             | <b>3,230</b>                              | <b>3,337</b>                         | <b>-</b>                            | <b>6,567</b>                    | <b>31,644</b>                 |

### Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at Bank   | 3,230                              | 3,337                            | -                               |
|   | <b>Total cash funds</b><br><small>(agree balances with receipts and payments account(s))</small> | <b>3,230</b>                       | <b>3,337</b>                     | <b>-</b>                        |
|   |  | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | None   | -                                  | -                                | -                               |
|   |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| <b>B3 Investment assets</b>                                 | None   | -                                  | -                                | -                               |
|   |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| <b>B4 Assets retained for the charity's own use</b>         | Conversion of theatre space (2015)   | Restricted                         | 14,894                           | 14,894                          |
|   | Purchased equipment (2015)   | Unrestricted                       | 1,741                            | 1,741                           |
|   | Purchased equipment (2015)   | Restricted                         | 2,621                            | 2,621                           |
|   | Purchased equipment (2016)   | Restricted                         | 1,746                            | 1,746                           |
|   |  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
| <b>B5 Liabilities</b>                                       | None   | -                                  | -                                | -                               |
| Signed by one or two trustees on behalf of all the trustees |  | Signature                          | Print Name                       | Date of approval                |
|   |  | <i>Simon Harris</i>                | Simon Harris                     | 31.10.2025                      |



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

The Other Room

**On accounts for the year ended**

31/12/2024

**Charity no  
(if any)**

1157886

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

31/10/2025

**Name:**

Paul Ralley

**Relevant professional qualification(s) or body (if any):**

ICAEW membership number 8637428

**Address:**

Rosewood, Garth Place, Rudry

|            |
|------------|
| Caerphilly |
| CF83 3DH   |

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**THE OTHER ROOM**

England & Wales - Charity number 1157886

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# Accounts

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# Trustees' Annual Report for the period

**From**

**Period start date**

Day: 01, Month: January, Year: 2023

**T**

**Period end date**

Day: 31, Month: December, Year: 2023

## Section A

## Reference and administration details

**Charity name** The Other Room

**Other names charity is known by** TOR Theatre

**Registered charity number (if any)** 1157886

**Charity's principal address** Museum Place, Cardiff

**Postcode** CF10 3BH

### Names of the charity trustees who manage the charity

| Trustee name       | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--------------------|-------------------|-----------------------------------|---|
| 1 Gareth Lucey     | Chair / Treasurer |                                   |   |
| 2 Louise Price     |                   |                                   |   |
| 3 John Wilkins     |                   |                                   |   |
| 4 Suzanne Jackson  |                   |                                   |   |
| 5 Vivienne Buckley |                   |                                   |   |
| 6 Simon Harris     |                   |                                   |   |
| 7 Roshni Patel     |                   |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A  |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |

### Name of chief executive or names of senior staff members (Optional information)

Daniel Jones (Chief Executive Officer and Artistic Director)

## Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. |

## Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**The End of Porter's Lease at Harlech Court and the Relocation of the Venue**

Throughout the period from January to December 2023, there were no constitutional changes or changes in governance. However, we did experience a significant shift in operational structure due to external factors.

At the end of December 2023, Porter's lease at Harlech Court came to an end, bringing our partnership at that venue to a formal close. Throughout 2023, we undertook a feasibility study to assess the possibility of moving with Porter's to a new venue at Barrack Lane. After thorough exploration, the board of trustees and the executive team strategically decided to pursue a continued partnership under a similar model in the new premises.

However, in January 2024, we made the decision to abandon this strategy. As a result of both a departure of vision between ourselves and Porter's LLP, and some specific challenges raised in the feasibility study—particularly the high cost of making the new basement space accessible—our partnership with Porter's was concluded early in 2024. A detailed report of this decision will be included in our 2024 annual report. Disagreements concerning the operational and strategic role of Porter's within the organisation also contributed to this early termination.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

**Summary of the Main Activities Undertaken for the Public Benefit**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and remain committed to advancing the charitable objects of The Other Room.

***Idle, They Yammer***

Our final production at Harlech Court, *Idle, They Yammer* by Matthew Trevanion (who also wrote *All But Gone* for The Other Room in 2018), was a daring and critically acclaimed absurdist play. It explored the repetitive and often futile nature of human existence, where characters endlessly talk, build, and create even in the face of impending doom. The play offered a sharp reflection on society's compulsion to tell stories and build structures, physically and metaphorically, despite looming uncertainties.

This production resonated deeply with our own situation as we neared the end of our lease at Harlech Court. The fragmented, cyclical dialogue and seemingly stalled actions of the characters mirrored the uncertainty we faced in our own creative and operational journey. As a result, *Idle, They Yammer* became a fitting tribute to both the space we were leaving and the uncertain future ahead of us, leaving audiences with a powerful sense of both absurdity and resilience.

***Writings on the Wall Exhibition***

In the final months of our tenancy at Harlech Court, we presented *Writings on the Wall*, an exhibition chronicling the history of The Other Room's time at Porter's. This unique initiative transformed the theatre into an extension of the bar space, offering the public an opportunity to browse production photography and read about our journey, while enjoying the atmosphere.

The exhibition was more than just a reflection on our past; it was a chance for the public to engage with the rich history of the venue and our productions. Audiences could reminisce about shows they had seen, while new visitors discovered the theatre's story in a relaxed, informal setting. This project marked the conclusion of the *Writings on the Wall* initiative, supported by a grant from the Arts Council of Wales Lottery Fund, and provided a fitting, reflective closure to our time at Harlech Court.

***Baba Joon***

In 2023, we also produced *Baba Joon* by Lisa Zarah, a unique work that explored Welsh-Middle Eastern communities and the complexities of identity and belonging. The production, developed in collaboration with Swansea Grand Theatre and our new partners Grand Ambition, was not only a theatrical success but a vital piece of community engagement.

Alongside the show, we conducted extensive community participation initiatives, ensuring that *Baba Joon* resonated not just with theatre audiences, but with those whose stories it represented. After a successful week-long run in Swansea, the production toured to the USA, where it was presented at the University of San Jose. The transatlantic journey further highlighted the universal appeal of its themes, while also offering us new international exposure. The production is scheduled for a homecoming run in Cardiff in 2024, bringing the story back to its roots.

Additionally, *Baba Joon* benefited from a cost-of-living grant, which allowed us to increase fees for our artists by 20%, reflecting our commitment to fair compensation. While the financial benefits of this increase did not arrive until 2023, adding to our deficit, the artistic and social impact of the production was profound, and it will continue to enrich our future programming.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

***Young Artists Festival (YAF)***

Unfortunately, due to the uncertainty surrounding our lease at Harlech Court, the planned *Young Artists Festival (YAF)* did not take place in 2023. With no clear confirmation on whether we would have continued access to the space, we faced significant challenges in planning and programming. The lack of communication and clarity around lease extensions, combined with the logistical and operational difficulties of potentially being without a venue, made it impossible to deliver this important educational programme. In hindsight, we recognize that this project could have proceeded had more certainty been available earlier in the year. Despite this setback, we remain committed to delivering the festival in the future as part of our educational and public benefit objectives.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

**Idle, They Yammer by Matthew Trevanion**

*Summary of output:*

- Performances: 15
- Beneficiaries: 340
- Artists 11; Audiences 298; Community Participants: 31

**Baba Joon by Lisa Zarah**

*Summary of output:*

- Performances: 8
- Beneficiaries: 436
- Artists 10; Audiences 427

**Baba Joon by Lisa Zarah**

*Summary of output: 2 month public exhibition space. Data on attendance and beneficiaries is difficult to gather as we were reliant on Bar Management to operate the space, and they did not have the infrastructure or resource to monitor this data.*

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The financial challenges of 2023, combined with the operational limitations caused by the uncertainty surrounding our lease, resulted in a difficult reserves position by the end of the year. Despite this, we are confident that the financial outlook for 2024 will be stronger, with reserves projected to cover at least two months of core costs by the end of the year.

At 31st December 2023, The Other Room held total funds of £39,972, comprising £47,633 of restricted funds and -£7,651 of unrestricted funds.

While unrestricted funds are negative at year end, we do not consider this to be a material concern for the charity for the following reasons:

- At the end of 2023, we incurred significant unplanned costs for architects and project management relating to our move from Harlech Court, at a time when we were still assessing the feasibility of moving to Porters' new premises on Barrack Lane. These costs were not originally budgeted for and so needed to be largely covered by unrestricted funds.
- There were unforeseen delays in receiving core unrestricted funding from the Garfield Weston Foundation and cost of living top-up funding from the Arts Council of Wales relating to our 'Baba Joon' production (£20,000 and £6,662 respectively). These funds were not received until 2024, meaning that the unrestricted fund balance in 2023 was lower than expected.
- Our Theatre Tax Relief claim from HMRC for 2023 (received in 2024) was far greater than budgeted for (£32,787 versus budget of £17,000), providing us with significantly more unrestricted funds than planned in 2024.

Consequently, I am satisfied that the negative unrestricted funds position will be corrected in the 2024 financial year.

**Details of any funds materially in deficit**

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

*Gareth Lucey*

Full name

Gareth Lucey

Position

Chair & Treasurer

Date

24<sup>th</sup> October 2024



|                |         |
|----------------|---------|
| The Other Room | 1157886 |
|----------------|---------|

**CC16a**

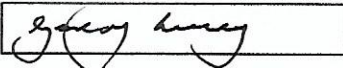
## Receipts and payments accounts

|                        |        |    |        |
|------------------------|--------|----|--------|
| For the period<br>from | Jan 23 | To | Dec-23 |
|------------------------|--------|----|--------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Arts Council of Wales grants                          | -  | 89,150                                  | -                                      | 89,150                          | 25,500                        |
| Trusts & foundations grants                           | 36,000                                       | 7,000                                   | -                                      | 43,000                          | 51,000                        |
| Other funders   | -  | 600                                     | -                                      | 600                             | 2,250                         |
| Ticket sales  | 3,122  | -                                       | -                                      | 3,122                           | 35,085                        |
| Co-producers  | -  | 247                                     | -                                      | 247                             | 20,650                        |
| Earned Income   | 1,153  | -                                       | -                                      | 1,153                           | 5,387                         |
| Production income (other than ticket sales)           | -  | -                                       | -                                      | -                               | -                             |
| Other donations / contributions                       | 1,663  | -                                       | -                                      | 1,663                           | 861                           |
| Sponsorship   | -  | -                                       | -                                      | -                               | 1,000                         |
| Gift Aid claims to HMRC                               | -  | -                                       | -                                      | -                               | -                             |
| Theatre Tax Relief                                    | 29,559                                       | -                                       | -                                      | 29,559                          | 19,527                        |
| Bank interest/refunds                                 | 2,500  | -                                       | -                                      | 2,500                           | 25                            |
| Overheads   | -  | -                                       | -                                      | -                               | 1,000                         |
| <b>Sub total</b>                                      | <b>73,998</b>                                | <b>96,997</b>                           | <b>-</b>                               | <b>170,995</b>                  | <b>162,285</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
| None.   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>73,998</b>                                | <b>96,997</b>                           | <b>-</b>                               | <b>170,995</b>                  | <b>162,285</b>                |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Core staff costs                                      | 55,060                                       | -                                       | -                                      | 55,060                          | 40,049                        |
| Production costs                                      | 50,408                                       | 41,517                                  | -                                      | 91,925                          | 114,033                       |
| Earned income   | 1,234  | -                                       | -                                      | 1,234                           | -                             |
| Overhead costs  | 4,178  | -                                       | -                                      | 4,178                           | 5,969                         |
| Project costs   | 13,975                                       | 2,418                                   | -                                      | 16,393                          | 11,272                        |
| <b>Sub total</b>                                      | <b>124,854</b>                               | <b>43,935</b>                           | <b>-</b>                               | <b>168,789</b>                  | <b>171,323</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
| Purchases of equipment                                | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>124,854</b>                               | <b>43,935</b>                           | <b>-</b>                               | <b>168,789</b>                  | <b>171,323</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>- 50,856</b>                              | <b>53,062</b>                           | <b>-</b>                               | <b>2,206</b>                    | <b>- 9,038</b>                |
| <b>A5 Transfers between funds</b>                     | <b>5,847</b>                                 | <b>- 5,847</b>                          | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>37,359</b>                                | <b>418</b>                              | <b>-</b>                               | <b>37,776</b>                   | <b>29,439</b>                 |
| <b>Cash funds this year end</b>                       | <b>- 7,651</b>                               | <b>47,633</b>                           | <b>-</b>                               | <b>39,982</b>                   | <b>20,401</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at Bank   | - 7,651   | 47,633                           | -                               |
|   | <b>Total cash funds</b>                                | <b>- 7,651</b>  | <b>47,633</b>                    | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK  | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | None   | -   | -                                | -                               |
|   |  | Fund to which<br>asset belongs  | Cost (optional)                  | Current value<br>(optional)     |
| <b>B3 Investment assets</b>                                 | None   |   | -                                | -                               |
|   |  | Fund to which<br>asset belongs  | Cost (optional)                  | Current value<br>(optional)     |
| <b>B4 Assets retained for the charity's own use</b>         | Televisions (x2)                                       | Unrestricted  |                                  | 600                             |
|   | Projectors (x2)  | Unrestricted  |                                  | 1,500                           |
|   | Apple Macbook Pro (x1)                                 | Unrestricted  |                                  | 950                             |
|   | Miscellaneous electronics                              | Unrestricted  |                                  | 2,500                           |
|   | Micro Deck Staging                                     | Unrestricted  |                                  | 1,250                           |
|   | Fixings etc. for Staging                               | Unrestricted  |                                  | 2,000                           |
|   |  | Fund to which<br>liability relates  | Amount due<br>(optional)         | When due (optional)             |
| <b>B5 Liabilities</b>                                       | None   |   |                                  |                                 |
| Signed by one or two trustees on behalf of all the trustees |  | Signature   | Print Name                       | Date of approval                |
|   |  |  | Gareth Lucey                     | 24/10/24                        |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Other Room

On accounts for the year  
ended

31 December 2023

Charity  
no (if  
any)

1157886

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24<sup>th</sup> October 2024

Name:

James Ashley Powell

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

17 St. Asaph Close

Heath

Cardiff CF14 4LD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

I have noted during my examination that the 2023 accounts for The Other Room comprise restricted funds of £47,633, and negative unrestricted funds of £7,651.

Charity officers have set out an explanation for the negative unrestricted reserves arising at year end within Section E of the Trustee Annual Report, along with details of how the position should be recovered during the 2024 financial year. I have reviewed evidence which provides assurance that the balances quoted in this section of the report are accurate.

Consequently, I am satisfied that despite the charity having a negative unrestricted funds balance at 31 December 2023, this does not constitute a risk to its going concern status and the position should be corrected during 2024.

No other matters have arisen during my examination that require further disclosure.

**THE OTHER ROOM**

England & Wales - Charity number 1157886

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |                  |              |               |                 |                   |              |
|-------------|-------------------|------------------|--------------|---------------|-----------------|-------------------|--------------|
| <b>From</b> | Period start date |                  |              | <b>T</b><br>o | Period end date |                   |              |
|             | Day<br>01         | Month<br>January | Year<br>2022 |               | Day<br>31       | Month<br>December | Year<br>2022 |

## Section A Reference and administration details

**Charity name** The Other Room

**Other names charity is known by** TOR Theatre

**Registered charity number (if any)** 1157886

**Charity's principal address** The Other Room, Porter's Bar, Harlech Court, Bute Terrace,  
Cardiff

**Postcode** CF10 2FE

### Names of the charity trustees who manage the charity

|   | Trustee name     | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|-------------------|-----------------------------------|---|
| 1 | Gareth Lucey     | Chair / Treasurer |                                   |   |
| 2 | Louise Price     |                   |                                   |   |
| 3 | John Wilkins     |                   |                                   |   |
| 4 | Suzanne Jackson  |                   |                                   |   |
| 5 | Vivienne Buckley |                   |                                   |   |
| 6 | Simon Harris     |                   |                                   |   |
| 7 | Roshni Patel     |                   |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A  |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

Daniel Jones (Chief Executive Officer and Artistic Director)

## Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. |

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**The end of Porter's Lease at Harlech Court and the Relocation of the venue**

While there were no constitutional changes or changes to the organizations governance, throughout the year from January - December 2022 The Other Room has begun to prepare for significant changes that will take place in 2023 / 2024.

Since 2015, The Other Room has held a sub-lease with local independent bar and music venue, Porter's. Porter's lease with the landlord of Harlech Court came to an end during 2022. However, a new arrangement was agreed to extend the lease for 6 months, after which the lease would continue on a month-by-month rolling basis. As of December 2022, Porter's remains at Harlech Court.

During this time, Porter's have located a new City Centre Premises, within the same CF10 postcode area, which they will be moving to in 2023/24. The strategic decision was made by the board of trustees and executive to pursue a similar model and renew the partnership in the new premises. The proposed space is bigger and will lead to an increase in on-costs (rent, service charges etc.). While none of these changes presented direct governance issues to the organisation within this financial year, preparing for the changes in the years to come did account for a large portion of our strategic planning in 2022.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

**Returning from COVID-19 – Revolt She Said Revolt Again**

*Charitable Object: The provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.*

In the spring of 2022, The Other Room announced its first self-produced project since the COVID-19 Pandemic. In May 2022 we produced the Welsh debut of *Revolt She Said Revolt Again* by established playwright Alice Birch. The project was directed by out former Arts Intern (2018 – 2019) and Trainee Director (2019-2020), Nerida Bradley and produced by former Trainee Director, Ben Clark. Nerida and Ben were both former participant in The Other Room's Professional Pathway Programme, or PPP (a year-long work-based development programme for producers and directors that run from 2018 to 2020). PPP was cut short due to the COVID-19 pandemic in 2020, where Nerida was due to direct the graduate showcase in the form of a production of *Revolt She Said Revolt Again* with the Royal Welsh College of music and drama. As we were confident that as of April 2022 we would be able to reopen to public facing performances, and that we had a duty of care to Nerida and Ben, we decided it would be a real statement of intent by The Other Room to lead with such a bold play lead by relatively new and untested talent, as this production was both of their debut professional productions. Thematically the play is about gender roles and politics within the society, especially for women. It was riotous, colourful, playful and harrowing, and was well attended and received by audiences.

**Changing the Programming Model - Writings on the Wall**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The aforementioned production of *Revolt She Said Revolt Again* was the first instalment in an Arts Council Wales National Lottery Grant funded project entitled *Writings on the Wall*. When originally applied for, the *Writings on the Wall* programme followed the same pattern as all previous in-house seasons – 3 plays united by a themes (*writings on the wall*) that was intended to presented back to back. However, as we are a 47-seat theatre, and while COVID-19 restrictions had eased enough for us to reopen, it was still prevalent and posing risk to theatre making in Wales. In between designing the programme and beginning pre-productions, we witnessed arts venues 10 times our size, cancel, delay and re-cast productions because of COVID-19 outbreaks in the company. Additionally, in 2021 TOR had conducted our Audience Impact Report. 49% of the 402 respondents said The Other Room's self-produced content was the most crucial part of our creative programme, evidencing an overwhelming appetite for us to continue our work as a producing house. However, 51% considered collaborations, curation, and enrichment work to be the most crucial. From these results we understand that there is a clear divide in opinion on the role The Other Room plays. Some view The Other Room as a home for bigger risk taking, smaller scale curated work, and being all together less 'slick', while others appear to want production value, scale and 'slickness'. In essence, what is being described here is the entire spectrum of fringe theatre.

The Other Room has always presented work within set seasons, for example, fringe theatre in the spring and a season of self-produced work in the autumn. The undesired effect of this is that it drives a wedge between both strands of our programme, giving more weight to our own work and inevitably coming across as

elitist. In the past, our curated work was given a weeklong slot, that included between 3 – 6 performances. We have found though that there isn't the market to support this length of run for non-local or new artists.

Faced with both this insight from the survey, and the strategic risk COVID-19 continued to pose, we therefore decided to trial a new model of programming. This model involved us splitting up the Writings on the Wall season of 3 plays and market them as individual production, one by one over a longer period. These seemingly stand-alone production will then be accompanied with a diverse programme of small-scale curated work. Giving the overall programme a more organic, eclectic and less structured feel – all while giving us the flexibility to respond effectively to possible COVID-19 outbreaks. This did mean however, that the third production was not produced until 2023.

While the success of the former is harder to determine at this point, the latter did indeed prove useful.

### **Hun by Tamar Williams**

The second production from the Writings on the Wall project was a new bilingual play called Huno, by Tamar Williams. Originally commissioned as a part of our 2021 Writer Commissions & Participation Model Research (as reported in our 2021 annual report). The play was an adaptation of the Mabinogion set in the context of the War in Ukraine, the re-emergence of violence in the North of / Northern Ireland, and the Welsh independence movement. It would be the playwrighting debut of Tamar – containing our tradition on taking risks on new talent other venues and producers in Wales cannot. The gained critical success, especially for it sophisticated attitude towards Welsh Language access, and for it's ambitious design – where we created fully waterlogged set that flooded throughout the duration of the play, continuing our tradition of ambitious and brave designs.

Unfortunately, the project was delayed because of series of COVID-19 infections to both creative team and cast. This meant we had to delay the project by a week, and take additional fundraising steps to employ an under-study (a first for The Other Room). This flexibility would not have been achievable if we had continued with the same pre-pandemic model of in-house season production.

### **Try Your Art Out**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

As mentioned above, knowing that 2022 may well be the final year in The Other Room at Harlech Court, and having been absent in the hearts and minds of many audiences and artists because of the COVID-19 pandemic, when we looked to address how we would introduce small-scale curated work to interlink with the Writings on the Wall season, we once again looked to our Audience Survey.

While our enrichment activity has had many successes, there is still a gap, both in our programme and the sector, which is limiting disadvantaged artists to pursue a career as theatre maker. The gap is that artists must work for free in the early stages of their career to build a track record and get a foot on the arts subsidy ladder. This is the biggest access barrier to under-privileged artists. One solution has been our Try Your Art Out Programme, introduced in 2022, which offers the widest spectrum of artists the opportunity (providing it's not hateful) to present their work as a part of The Other Room's programme on a box office-split. Try Your Art out was an open call to perform at The Other Room. We invite any artists (over the age of 18) to submit an idea to us and as long as the dates work, and the work isn't hateful or problematic, we will give you a slot in The Other Room programme on a box office split. Simple. Faced with the theatres closure in 2022, we wanted to do something that celebrated the resilience of theatre makers and artists in Wales. We know so many have never had the opportunity to present work at The Other Room. Seeing as we had just come through the other side of COVID, we also wanted to recapture lost audiences and develop brand new audiences through allowing unprecedented access to our

platform. It was a resounding success and will continue to run Try Your Art Out as a rolling feature in our programme. We curated 15 productions, with between 1 and 3 performances each selling at 32% in the space of 3 months.

### **Milly Liu by Francois Pandolfo**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

Immediately after Huno by Tamar Williams, we then collaborated with local theatre company difficult stage for the first time since 2016 on their production of An Audience With Milly Lui. The project was originally developed at The Other Room in December 2019 and was being supported by the Sherman Theatre and Pleasance to attend the Edinburgh Fringe festival in August 2022. This marked the first direct collaboration The Other Room has had with local producing house the Sherman, and our first project in the Edinburgh Fringe Festival since 2017.

The play would go on to win the David Johnson Emerging Talent Award, and would later return to The Other Room as a Christmas Special in December 2022.

### **Young Artists Festival**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

Due to restrictions, once again our annual Young Artists Festival was cancelled in 2020 and 2021 because of the COVID-19 pandemic, however our annual young person's programme was reintroduced in 2022.

The Young Artists Festival, or YAF, is a weeklong programme offering dedicated training strands in acting, writing, directing and stage management. Developed to provide an experience of working on the fringe, the festival offers a fresh perspective on rehearsing, fundraising, professional production management, dramaturgy, working with an agent and starting your own company. Participants form companies to produce specially commissioned ten-minute plays as well as attending masterclasses by friends of the theatre. Previous workshops leaders have included Stefan Rhodri, Gary Owen, Suzanne Packer, Tamara Harvey, Equity, Francoir Pandolfo, Kerion Self, Adele Thomas and Arts Council of Wales. Writers attached to each company have a week to write a ten-minute play of their own which is then read by the actors in that company to an audience of festival participants. Companies are mentored in rehearsal by friends of the theatre and the TOR team. The festival ends with 3 nights of public performances and our inspired participants split the box office profits. Industry attendance is high and participants are encouraged and helped to meet established artists in the bar after performances. YAF graduates are kept engaged through regular workshops, invitations to events and social activities. Many form companies and go on to be mentored by TOR.

In 2022, only 25 young artists went through the Festival programme, which is 10 less young artists than the pre-pandemic average. We are confident, this number will return to pre-pandemic numbers given time.

The 2022 commissioned writers were: Francois Pandolfo, Alexandria Riley, Kerion Self, Tom Wentworth and Durre Shahwar.

### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grant-making;
- programme related investment;
- contribution by volunteers.

N/A

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### Revolt She Said Revolt Again by Alice Birch

Summary of output:

- Performances: 13
- Beneficiaries: 425
- Artists 13; Audiences 402; Community Participants: 10

### Huno by Tamar Williams

Summary of output:

- Performances: 13
- Beneficiaries: 201
- Artists 18; Audiences 183

### Try Your Art Out

Summary of output:

- Performances: 43
- Beneficiaries: 604
- Artists (appx) 56 ; Audiences 548

### An Audience with Milly Lui

[DATA PENDING]

### Young Artists Festival

Summary of output:

- Performances: 4
- Beneficiaries: 111
- Artists 29; Audiences 82

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The Other Room endeavours to build reserves up over the next 5 years that are equivalent to at least 3 months operating costs. This will be monitored on an ongoing process as overheads become clear. Progress on the growth of our unrestricted reserves continues to be affected in 2022 by the COVID-19 Pandemic. For example, due to the lack of publicly facing presentation in 2021, we did not receive any Theatre Tax Relief. We anticipate this will only be remedied by 2023 because of the increase in the TTR rate in which you can apply for being raised from 20% to 40% for work produced in 2022, as we began to produce again in 2022.

Details of any funds materially in deficit

There were no funds in deficit as at the end of December 2022.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);

N/A

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

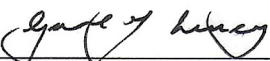
N/A

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Gareth Lucey

Position (e.g. Secretary, Chair, etc.)

Chair & Treasurer

Date

26<sup>TH</sup> OCTOBER 2023.



The Other Room 1157886

## Receipts and payments accounts

CC16a

For the period from Jan-22 To Dec-22

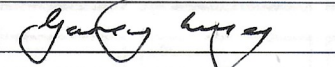
### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| Arts Council of Wales grants                          | -   | 63,500                               | -                                   | 63,500                          | 64,284                        |
| Trusts & foundations grants                           | 30,000                                    | -                                    | -                                   | 30,000                          | 5,000                         |
| Other funders   | -   | -                                    | -                                   | -                               | 875                           |
| Ticket sales  | 11,517                                    | -                                    | -                                   | 11,517                          | 95                            |
| Co-producers  | -   | -                                    | -                                   | -                               | 7,453                         |
| Earned Income   | 2,100                                     | -                                    | -                                   | 2,100                           | 888                           |
| Other donations / contributions                       | 62,099                                    | 1,500                                | -                                   | 63,599                          | 2,041                         |
| Sponsorship   | 100                                       | -                                    | -                                   | 100                             | 5,400                         |
| Gift Aid claims to HMRC                               | -   | -                                    | -                                   | -                               | 400                           |
| Theatre Tax Relief                                    | -   | -                                    | -                                   | -                               | 7,907                         |
| Bank interest/refunds                                 | 450                                       | -                                    | -                                   | 450                             | -                             |
| Overheads   | 5   | -                                    | -                                   | 5                               | -                             |
| <b>Sub total</b>                                      | <b>106,270</b>                            | <b>65,000</b>                        | <b>-</b>                            | <b>171,270</b>                  | <b>94,343</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
| None.   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>106,270</b>                            | <b>65,000</b>                        | <b>-</b>                            | <b>171,270</b>                  | <b>94,343</b>                 |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Core staff costs                                      | 47,027                                    | 6,875                                | -                                   | 53,902                          | 39,575                        |
| Production costs                                      | 20,517                                    | 46,563                               | -                                   | 67,080                          | 546                           |
| Earned income   | 15,435                                    | -                                    | -                                   | 15,435                          | 300                           |
| Overhead costs  | 3,878                                     | -                                    | -                                   | 3,878                           | 5,619                         |
| Project costs   | 8,732                                     | 9,121                                | -                                   | 17,853                          | 36,695                        |
| <b>Sub total</b>                                      | <b>95,590</b>                             | <b>62,558</b>                        | <b>-</b>                            | <b>158,148</b>                  | <b>82,735</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
| Purchases of equipment                                | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>95,590</b>                             | <b>62,558</b>                        | <b>-</b>                            | <b>158,148</b>                  | <b>82,735</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>10,681</b>                             | <b>2,442</b>                         | <b>-</b>                            | <b>13,122</b>                   | <b>11,608</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>11,625</b>                             | <b>- 11,625</b>                      | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>15,053</b>                             | <b>9,601</b>                         | <b>-</b>                            | <b>24,654</b>                   | <b>13,046</b>                 |
| <b>Cash funds this year end</b>                       | <b>37,359</b>                             | <b>418</b>                           | <b>-</b>                            | <b>37,776</b>                   | <b>24,654</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £         | Restricted funds<br>to nearest £         | Endowment funds<br>to nearest £         |
|---|--|--|--|---|
| <b>B1 Cash funds</b>                                | Cash at Bank   | 37,359                                     | 418                                      | -                                       |
|   | <b>Total cash funds</b>                                | <b>37,359</b>                              | <b>418</b>                               | <b>-</b>                                |
|   | (agree balances with receipts and payments account(s)) | OK   | OK                                       | OK                                      |
|   |  | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> | <b>Endowment funds<br/>to nearest £</b> |
| <b>B2 Other monetary assets</b>                     | None   | -  | -  | -                                       |
| <b>B3 Investment assets</b>                         | None   |  | -  | -                                       |
|   |  | Fund to which asset belongs                | Cost (optional)                          | Current value (optional)                |
| <b>B4 Assets retained for the charity's own use</b> | Conversion of theatre space (2015)                     | Restricted                                 | 14,894                                   | -                                       |
|   | Purchased equipment (2015)                             | Unrestricted                               | 1,741                                    | -                                       |
|   | Purchased equipment (2015)                             | Restricted                                 | 2,621                                    | -                                       |
|   | Purchased equipment (2016)                             | Restricted                                 | 1,746                                    | -                                       |
|   |  |  | Fund to which liability relates          | Amount due (optional)                   |
| <b>B5 Liabilities</b>                               | None   |  | -  |   |

Signed by one or two trustees on behalf of all the trustees

|   |              |                  |
|---|--------------|------------------|
| Signature   | Print Name   | Date of approval |
|  | Gareth Lucey | 26/10/2023       |



**Section A**

**Independent Examiner's Report**

|   |                          |                                    |         |
|---|--------------------------|------------------------------------|---------|
| <b>Report to the trustees/<br/>members of</b> | The Other Room           |                                    |         |
| <b>On accounts for the year<br/>ended</b>     | 31 December 2022         | <b>Charity<br/>no (if<br/>any)</b> | 1157886 |
|   | Set out on pages 1 and 2 |                                    |         |

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2022.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 26 OCT 2023

**Name:** James Ashley Powell

**Relevant professional  
qualification(s) or body  
(if any):** Institute of Chartered Accountants in England and Wales (ICAEW)

**Address:** 17 St. Asaph Close  
Heath  
Cardiff CF14 4LD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

|  |  |
|--|--|
| On accounts for the year ended   | Report to the trustees   |
| and set on pages 1 and 2   | of the report  |
| I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. | I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. |
| I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. | I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. |
| I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. | I have completed my examination of the accounts in accordance with the Charities Act 2006 and I have issued a report to the trustees on 26 October 2012. |
| Signed:  | Signed:  |
| James Anthony Forster  | James Anthony Forster  |
| Independent professional accountant (or body) (if any)   | Independent professional accountant (or body) (if any)   |
| 11 St Andrew Close   | 11 St Andrew Close   |

**THE OTHER ROOM**

England & Wales - Charity number 1157886

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |                  |              |           |                 |                   |              |
|-------------|-------------------|------------------|--------------|-----------|-----------------|-------------------|--------------|
| <b>From</b> | Period start date |                  |              | <b>To</b> | Period end date |                   |              |
|             | Day<br>01         | Month<br>January | Year<br>2021 |           | Day<br>31       | Month<br>December | Year<br>2021 |

## Section A Reference and administration details

**Charity name** The Other Room

**Other names charity is known by** TOR Theatre

**Registered charity number (if any)** 1157886

**Charity's principal address**

The Other Room,  
Porter's Bar, Harlech Court,  
Bute Terrace, Cardiff

**Postcode** CF10 2FE

### Names of the charity trustees who manage the charity

| Trustee name       | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--------------------|-------------------|-----------------------------------|---|
| 1 Gareth Lucey     | Chair / Treasurer |                                   |   |
| 2 Louise Price     |                   |                                   |   |
| 3 John Wilkins     |                   |                                   |   |
| 4 Suzanne Jackson  |                   |                                   |   |
| 5 Vivienne Buckley |                   |                                   |   |
| 6 Simon Harris     |                   |                                   |   |
| 7 Roshni Patel     |                   | 18/05/2021                        | The Board of Trustees   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| None            |      |         |

### Name of chief executive or names of senior staff members (Optional information)

Daniel Jones (Chief Executive Officer and Artistic Director)

## Section B Structure, governance and management

### Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

**Impact of COVID-19**

In 2021 COVID-19 significantly disrupted our ability to deliver activity towards our charity objectives compared to previous years. Thankfully we received a COVID-19 relief grant from Arts Council of Wales in latter part of 2020, and this activity extended into the early part of 2021. This was followed by two successful Cultural Recovery Grants (CRF 1 & 2) that insured the continuation of the organisation but did not offer us much in the way of project funding to deliver large amounts of activity. COVID-19 meant the closure of National Lottery Project Grants in Wales throughout 2020 and 2021. As a result, our average relief from Theatre Tax Relief (TTR) of £18,000, was reduced to £2,000 in 2021 (and even more for the following year). Claims made to HM Revenue & Customs for TTR replenish our unrestricted reserves position and is therefore a vital part of the company's financial model. Without the unrestricted reserves, the ability to apply for project grants, and social-distancing restrictions in place in such a small venue, the delivery of activity in 2021 was reduced, but while we could undertake activity to the scale we would have liked, we still managed to make some offering in relation to our objectives.

**TOR Emerging Writers (Nov 2019 - May 2021)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

&

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

The project was originally meant to complete in May 2020 with a script-in-hand performance of each of the 13 participants' productions to a live audience. Due to the pandemic, we had to adapt the plans here. ACW funding enabled us to bring in each of the writing participants and a company of actors & directors over a period of 3 weeks in October/November 2020. Their works were captured and edited by a professional film maker and presented on our YouTube channel in Spring 2021. The recordings have been kept by all of the participants for future portfolio usage. The project gave 48 freelancers employment during the pandemic and provided a platform for 13 young and emerging writers to have their work performed and presented to the public. This activity was supported by corporate sponsorship from Bad Wolf Television and Arts & Business Cymru.

**MAKE (CRF2)**

*Charitable Object: Provide the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.*

Seeing as our traditional routes for delivering activity had been closed and we were not able to open the theatre for publicly facing events, we decided to put an emphasis on the charitable objective to provide provision of theatre facilities, especially for young and/or emerging artists.

Within our CRF2 grant granted by Arts Council of Wales we delivered an Open Rehearsal Space programme for artists. We entitled this project "MAKE". It was designed to offer artists and freelancers support to get actively creating again in a COVID-safe environment, and importantly, free of charge to the artist. Duty Managers were recruited from the pool of freelance creatives who's employment

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

opportunities had been seriously obstructed due to the pandemic, and all were offered paid work. They received in-house training and helped with liaising and supporting of all visiting artists. The project saw:

- All 110 slots for the scheme were fully booked within 2-weeks of being made available.
- 34 artists booked a slot for MAKE.
- 102\* artists were involved in the programme (\*based on an average of 3 artists in the room per booking).
- 11 freelancer artists were offered paid work as Duty Managers.
- Activity in the space has included: new show R&D's, dance recitals, physical theatre, band rehearsals, writer R&D's, performance rehearsals, improvisation sessions, filming, audition rehearsals, filming of access requirements, and more.

Due to CRF2 funding, the MAKE programme was the highlight of TOR's 2021 calendar and has been one of the only long-running fixtures of this year's programme.

Within CRF2 we also conducted vital PAT testing has been undertaken to ensure that the electrical safety of all our in-house equipment is up to standard ahead of any impending plans to reopen.

A host of capital equipment purchases have been made to put TOR in the best position possible to be a COVID-secure and efficient theatre company post-pandemic. These include PPE equipment, consumables, office equipment, and technical equipment. Most notably, this includes a new MacBook Pro laptop which will make the lighting operational function possible for future productions, following the theft of our old laptop last year during the first COVID-19 lockdown.

#### **Writer Commissions & Participation Model Research**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

In the autumn of 2021 The Other Room conducted an R&D into our '3 Phase Participation Model' (3PPM). It is designed to reframe the way we develop talent and address inequality of opportunity in the arts for those with protected characteristics. This project included 6 commissions for writers acting as case studies for the concept. All 6 will conduct a small creative R&D and community consultation, resulting in the first draft of 6 new plays and a report on consultations. Our writers included:

Ciaran Fitzgerald,  
Sadia Kidwai,  
Azuka Oforka,  
Laura Inkpen,  
Tamar Williams, and  
Lisa Zahra.

One play, by Ciaran Fitzgerald was a co-commission with Theatr Genedlaethol in Welsh, and Tamar Williams' play was a bilingual (Welsh and English) play. The latter was then chosen for a production in 2022.

Each play has received a short period of R&D, a community consultation to forge new connections for the future, and the playwright received a full commission fee.

The project is ongoing into 2022.

#### **Young Artists Festival (CANCELLED)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

Due to restrictions, once again our annual Young Artists Festival was cancelled because of the COVID-19 pandemic.

**Residencies and R&D periods that took place in 2021 consisted of:**

*Charitable Object: to provide the provision of theatre facilities.*

- We hosted and partnered with local artists Julie Barclay on her project, Shadowplay, by established playwright Katherine Chandler. Beyond our provision of theatre space, we also provided support in kind creative and dramaturgical support and producing.
- Three companies used the space for Research and Development Projects in addition to our MAKE programme between November through both English and Welsh. The companies were Theatr Genadlaethol Cymru, National Theatre Wales, and Pen and Paper Theatre.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The drop off in activity in 2021 allowed us the time and space to reflect on our role within the sector and to begin planning for significant changes towards the end of 2022 and 2023. As of the end of 2021, the lease at our current address ends in October 2022 (although negotiations to extend are underway) and we are therefore looking for new premises to relocate to in 2023. Towards the end of 2021 we were granted an Arts Council of Wales Create Grant to produce in 2022, meaning we are beginning to inch closer to an equilibrium and as restrictions ease we anticipate a new and exciting programme to emerge in the latter half of 2022 and 2023.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

**TOR Emerging Writers (Nov 2019 - May 2021)**

*Summary of output:*

- *Performances: 13 (online videos)*
- *Beneficiaries: 2516*
- *Artists 48; Audiences 2468 online views.*

**Residencies and R&D periods consisted of:**

*Various artists using the theatre for development of their own work. Summary of output:*

- *Performances: 0*
- *Beneficiaries: 133*
- *Artists 123..*

**Other items of note:**

N/A.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The Other Room endeavours to build reserves up that are equivalent to at least 3 months of operating costs. This will be monitored on an ongoing process. Progress on the growth of our unrestricted reserves continues to be affected in 2021 by the COVID-19 pandemic. While a second round of the Cultural Recovery Fund has ensured the survival of the company, our reserves position is underdeveloped. This is due to the lack of relief from Theatre Tax Relief replenishing our unrestricted reserves position, as we have not been able to produce publicly facing work throughout most of 2021. We anticipate this will only get worse on 2022 because there has been less activity in 2021.

**Details of any funds materially in deficit**

There were no funds in deficit as at the end of December 2021.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

**Section F****Other optional information**

N/A

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

*Gareth Lucey*

Full name

Gareth Lucey

Position

Chair & Treasurer

Date

26 October 2022



**Section A**

**Independent Examiner's Report**

|   |                  |                                |         |
|---|------------------|--------------------------------|---------|
| <b>Report to the trustees/<br/>members of</b> | The Other Room   |                                |         |
| <b>On accounts for the year<br/>ended</b>     | 31 December 2021 | <b>Charity no<br/>(if any)</b> | 1157886 |
| <b>Set out on pages</b>                       | 1 and 2          |                                |         |

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 26 OCT 2022

**Name:** James Ashley Powell

**Relevant professional  
qualification(s) or body  
(if any):** Institute of Chartered Accountants in England and Wales (ICAEW)


**Address:** 17 St. Asaph Close  
Heath  
Cardiff CF14 4LD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

|  |  |  |
|--|--|--|
| Charity no. (if any)   |  | 31 December 2021   |
| Set out on pages   |  | 1 and 2  |
| On accounts for the year ended   |  | 31 December 2021   |
| Report to the trustees   |  | members of   |
| Independent  |  | examiner's statement   |
| I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:   |  |  |
| • the accounting records were not kept in accordance with section 130 of the Act; or   |  |  |
| • the accounts did not accord with the accounting records; or  |  |  |
| • the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination. |  |  |
| I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.   |  |  |
| Signed:  |  |  |
| Name:  |  | James Ashley Powell  |
| Relevant professional qualification(s) or body (if any):   |  | Institute of Chartered Accountants in England and Wales (ICAEW)                      |
| Address:   |  | 17 St Asaph Close<br>Heath<br>Cardiff CF14 4LD                                       |
| Date:  |  | 26 Oct 2022  |



The Other Room 1157886

## Receipts and payments accounts

CC16a

For the period from Jan-21 To Dec-21

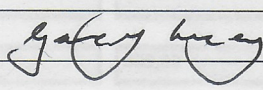
### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Arts Council of Wales grants                          | 6,814                                  | 57,470                               | -                                   | 64,284                          | 35,800                        |
| Trusts & foundations grants                           | -                                      | 5,000                                | -                                   | 5,000                           | 42,200                        |
| Other funders   | -                                      | 875                                  | -                                   | 875                             | -                             |
| Ticket sales  | 95                                     | -                                    | -                                   | 95                              | 10,071                        |
| Co-producers  | 4,500                                  | 2,953                                | -                                   | 7,453                           | -                             |
| Earned Income   | 888                                    | -                                    | -                                   | 888                             | 1,575                         |
| Other donations / contributions                       | 2,041                                  | -                                    | -                                   | 2,041                           | 1,514                         |
| Sponsorship   | 5,400                                  | -                                    | -                                   | 5,400                           | 2,720                         |
| Gift Aid claims to HMRC                               | 400                                    | -                                    | -                                   | 400                             | 125                           |
| Theatre Tax Relief                                    | 7,907                                  | -                                    | -                                   | 7,907                           | 21,337                        |
| Bank interest/refunds                                 | -                                      | -                                    | -                                   | -                               | 90                            |
| Overheads   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>28,045</b>                          | <b>66,298</b>                        | <b>-</b>                            | <b>94,343</b>                   | <b>115,432</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
| None.   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>28,045</b>                          | <b>66,298</b>                        | <b>-</b>                            | <b>94,343</b>                   | <b>115,432</b>                |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Core staff costs                                      | 13,885                                 | 25,690                               | -                                   | 39,575                          | 43,183                        |
| Production costs                                      | 546                                    | -                                    | -                                   | 546                             | 54,502                        |
| Earned income   | 300                                    | -                                    | -                                   | 300                             | 7,600                         |
| Overhead costs  | 5,619                                  | -                                    | -                                   | 5,619                           | 3,305                         |
| Project costs   | 6,243                                  | 30,451                               | -                                   | 36,695                          | 31,672                        |
| <b>Sub total</b>                                      | <b>26,594</b>                          | <b>56,141</b>                        | <b>-</b>                            | <b>82,735</b>                   | <b>140,261</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
| Purchases of equipment                                | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>26,594</b>                          | <b>56,141</b>                        | <b>-</b>                            | <b>82,735</b>                   | <b>140,261</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>1,451</b>                           | <b>10,157</b>                        | <b>-</b>                            | <b>11,609</b>                   | <b>- 24,830</b>               |
| <b>A5 Transfers between funds</b>                     | <b>9,526</b>                           | <b>- 9,526</b>                       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>4,076</b>                           | <b>8,970</b>                         | <b>-</b>                            | <b>13,046</b>                   | <b>37,875</b>                 |
| <b>Cash funds this year end</b>                       | <b>15,053</b>                          | <b>9,601</b>                         | <b>-</b>                            | <b>24,654</b>                   | <b>13,046</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £         | Restricted funds<br>to nearest £         | Endowment funds<br>to nearest £         |
|---|--|--|--|---|
| <b>B1 Cash funds</b>                                | Cash at Bank   | 15,053                                     | 9,601                                    | -                                       |
|   | <b>Total cash funds</b>                                | <b>15,053</b>                              | <b>9,601</b>                             | <b>-</b>                                |
|   | (agree balances with receipts and payments account(s)) | OK   | OK                                       | OK                                      |
|   |  | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> | <b>Endowment funds<br/>to nearest £</b> |
| <b>B2 Other monetary assets</b>                     | None   | -  | -  | -                                       |
|   |  | <b>Fund to which asset belongs</b>         | <b>Cost (optional)</b>                   | <b>Current value (optional)</b>         |
| <b>B3 Investment assets</b>                         | None   |  | -  | -                                       |
|   |  | <b>Fund to which asset belongs</b>         | <b>Cost (optional)</b>                   | <b>Current value (optional)</b>         |
| <b>B4 Assets retained for the charity's own use</b> | Conversion of theatre space (2015)                     | Restricted                                 | 14,894                                   | 14,894                                  |
|   | Purchased equipment (2015)                             | Unrestricted                               | 1,741                                    | 1,741                                   |
|   | Purchased equipment (2015)                             | Restricted                                 | 2,621                                    | 2,621                                   |
|   | Purchased equipment (2016)                             | Restricted                                 | 1,746                                    | 1,746                                   |
|   |  | <b>Fund to which liability relates</b>     | <b>Amount due (optional)</b>             | <b>When due (optional)</b>              |
| <b>B5 Liabilities</b>                               | None   |  | -  |   |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name   | Date of approval |
|---|--------------|------------------|
|  | Gareth Lucey | 26/10/2022       |

**THE OTHER ROOM**

England & Wales - Charity number 1157886

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |                  |              |          |                 |                   |              |
|-------------|-------------------|------------------|--------------|----------|-----------------|-------------------|--------------|
| <b>From</b> | Period start date |                  |              | <b>T</b> | Period end date |                   |              |
|             | Day<br>01         | Month<br>January | Year<br>2020 | <b>o</b> | Day<br>31       | Month<br>December | Year<br>2020 |

## Section A Reference and administration details

Charity name

The Other Room

Other names charity is known by

TOR theatre

Registered charity number (if any)

1157886

Charity's principal address

The Other Room, Porter's Bar, Harlech Court, Bute Terrace,  
Cardiff

Postcode

CF10 2FE

### Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

- |    |                  |                   |  |  |
|----|------------------|-------------------|--|--|
| 1  | Gareth Lucey     | Chair / Treasurer |  |  |
| 2  | Louise Price     |                   |  |  |
| 3  | John Wilkins     |                   |  |  |
| 4  | Suzanne Jackson  |                   |  |  |
| 5  | Vivienne Buckley |                   |  |  |
| 6  | Simon Harris     |                   |  |  |
| 7  |                  |                   |  |  |
| 8  |                  |                   |  |  |
| 9  |                  |                   |  |  |
| 10 |                  |                   |  |  |
| 11 |                  |                   |  |  |
| 12 |                  |                   |  |  |
| 13 |                  |                   |  |  |
| 14 |                  |                   |  |  |
| 15 |                  |                   |  |  |
| 16 |                  |                   |  |  |
| 17 |                  |                   |  |  |
| 18 |                  |                   |  |  |
| 19 |                  |                   |  |  |
| 20 |                  |                   |  |  |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

Daniel Jones (Chief Executive Officer and Artistic Director)

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. |

**Additional governance issues (Optional information)**

- You **may choose** to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
  - the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
  - trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to promote and encourage the arts for the benefit of the public by the development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages, and the provision of theatre facilities and the advancement of education of young persons and adults by participation in the experience of theatre and drama.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within**

**Professional Pathways Programme (PPP, 2018-2020)**  
*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*  
 &

**this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

From June 2019 - May 2020, TOR delivered its second round of the Professional Pathway Programme, a year-long work-based training programme for emerging directors and producers. We employed four new roles, including a Trainee Producer, Trainee Director, Associate Director and a Press & Marketing Associate. The programme is designed to provide genuine pathways for young and entry level artists to a sustainable career in the arts sector. The end of the programme should have marked a full production of *revolt. she said. revolt again.* by Alice Birch delivered by the trainees. However, due to the pandemic, this had to be cancelled. Instead, the cohort helped to launch a digital toolkit of activity for individuals in the early stages of the COVID-19 pandemic.

### **Self produced - The Violence Series (Aug 2019 - Feb 2020)**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

Representing the largest self-produced season that The Other Room has ever delivered, The Violence Series saw three brand new dystopian plays premiering in the theatre in the Autumn of 2019. All 3 plays were then performed in rep on a national tour of regional theatres in Wales and into London throughout January and February 2020. The tour visited Ffwrnes, Llanelli; Arad Goch, Aberystwyth; Pontio, Bangor; Theatr Clwyd, Mold; and Theatre 503, London (Battersea).

*American Nightmare* by Matthew Bulgo (Sept 2019)

*The Story* by Tess Berry-Hart (Oct 2019)

*Hela* by Mari Izzard (Nov 2019)

The latter of the three represented a bilingual (Welsh & English) production, directed by Dan Jones, which was subsequently then nominated and shortlisted for the BEST WRITER award for Mari Izzard at The Stage Debut Awards 2020. The productions were each then performed in rep during a Jan-Feb 2020 tour.

As a credit to the work, the touring rep season was awarded BEST PRODUCTION TRANSFER FROM OUTSIDE OF LONDON at the London Pub Theatre Awards, 2020.

### **Spring Fringe (February-March)**

*Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

For just the second time, the theatre delivered a season of touring productions in the spring. Alongside the productions, we screened the Wales' 6 Nations matches in the theatre to arts & bar public audiences alike.

The season consisted of programmed performances from the Edinburgh Fringe Festival, as well as local emerging productions:

- *Pryd Mae'r Haf?* presented in co-production with Theatr Genedlaethol Cymru and Theatr Soar
- *Wolf & Boar* by Lewis Doherty, programmed from Edinburgh Fringe
- *Back to Berlin* by Luke Seidal-Haas and CB4 Theatre, a local home grown companies debut production, which was extended due to popular demand
- *Fatty Fat Fat* by Katie Greenall, programme from Edinburgh Fringe
- *\*Sexy Lamp* by Katie Arnstein, programme from Edinburgh Fringe
- *\*Sex Education* by Harry Clayton-Wright, programme from Edinburgh Fringe

\*The final two productions in the season had to be cancelled with the development of the COVID-19 pandemic. We endeavour to find a place for these shows in our future programme.

### **SEEN (January & February 2020)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

*&  
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

We hosted 2 SEEN events, our regular monthly scratch performance event. A fixture in the programme, SEEN allows emerging writers and other artists to flex their creative muscles by performing to a live audience. Regrettably, this monthly part of our programme only managed 2 events instead of the intended 12 during the whole of 2020, due to the pandemic.

#### **Constellation Street and Response (May - July 2021)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

*&  
Charitable Object: The development, production and presentation of new writing and introducing intern*

The Other Room also collaborated with National Theatre Wales, Sherman Cymru, BBC Arts and BBC Wales to deliver Constellation Street Rehearsed Reading as part of their Network Programme that were all streamed online.

The Other Room then offered a programme of response readings where we invited young and emerging artists to write, design and perform a 'creative response'. This programme ended in the streaming of 3 rehearsed readings accompanied by a creative design presentations online.

#### **New Page open submission programme (July - December 2020)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

*&  
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

Thanks to COVID-19 Stabilization funding from Arts Council Wales, we delivered New Page in the second half of 2020. We accepted a total of 90 scripts from a public call-out to writers. Each script received a detailed script report from one of a team of 12 industry professionals.

The role enabled us to employ Ben Clark as a project producer on a freelance contract. As a part of the programme, we delivered 3 free workshops to individuals with protected characteristics.

17 scripts were then shortlisted by Ben for the Executive Team to read and feedback on with the writers. Of those 90 original writers, 3 have been selected for continuous meaningful development with the theatre, hopefully resulting in full commissions for productions in the future.

Although not explicitly linked to this project, the Resilience funding also enabled us to employ a freelance Community Engagement Officer. They assisted with project engagement activity during this period. More prominently, they helped to review and rewrite Community Engagement Strategies, Inclusivity Strategies and various policy documents during a period of inward reflection for the organisation.

#### **TOR Emerging Writers (Nov 2019 - May 2021)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

*&  
Charitable Object: The development, production and presentation of new writing and introducing international drama to the British stage through both the English and Welsh languages*

The project was originally meant to complete in May 2020 with a script-in-hand performance of each of the 13 participants' productions to a live audience. Due to

the pandemic, we had to adapt the plans here. ACW funding enabled us to bring in each of the writing participants and a company of actors & directors over a period of 3 weeks in October/November 2020. Their works were captured by a professional videographer. This work was then edited and presented on our YouTube channel in Spring 2021. The recordings have been kept by all of the participants for future portfolio usage. The project gave 48 freelancers employment during the pandemic and provided a platform for 13 young and emerging writers to have their work performed and presented to the public. This activity was supported by corporate sponsorship from Bad Wolf Television and Arts & Business Cymru.

#### **Young Artists Festival (CANCELLED)**

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama*

Our annual Young Artists Festival was cancelled due to the COVID-19 pandemic.

#### **Residencies and R&D periods that took place in 2020 consisted of:**

- *The Mary Project* by Nerida Bradley and Lauren Dix, supported by Arts Council Wales and Red Oak Theatre. A week-long R&D culminating in a exhibition at the end of the week
- 1 day space usage for R&D of idea by video artist, Simon Clode
- *IT Hurtz* by Stammermouth, a 2-week R&D by local artist, Nye Russell-Thompson on a new production idea
- Rehearsal of new show idea by CB4 Theatre for 2 days

#### **Other Events that took place:**

- *Cathy* by Ali Taylor, performed by Bridgend College.

*Charitable Object: The advancement of education of young persons and adults by participation in the experience of theatre and drama.*

A three night run of this production by students and Bridgend College to a live audience.

- *I Want My Body Back*, a free workshop by Katie Greenall as a part of their run of *Fatty Fat Fat* in the Spring Fringe programme.

#### **Events which had to be cancelled or postponed due to the COVID-19 pandemic:**

- *Sexy Lamp* by Katie Arnstein
- *Sex Education* by Harry Clayton-Wright
- *revolt. she said. revolt again.* by Alice Birch
- *Young Artists Festival*, our annual week-long summer artist development programme had to be cancelled for the first time ever
- *The Pursuit Season*, a new summer programme of curated productions
- Christmas 2020 production
- TOR Emerging Writers Rehearsed Readings
- 2020 Self produced Autumn Season

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to our main activities, we run a series of smaller events, aimed at supporting the development of artists in Wales. We are Cardiff's pub theatre, a professional small-scale theatre, offering a home to fringe theatre in the city and filling an important gap between RWCMD and Sherman Cymru, and it's important for us to continue to work hard to provide as many development opportunities and as much professional support to Welsh and Wales-based companies and artists as possible.

- **SEEN** – a monthly event where writers and companies can show work and get feedback, curated and compèred by the TOR team.

- **OpenRoom** – an open bi-annual event where we meet local actors and creatives, this activity shifted to an on-demand service once the pandemic hit in March.
- **Research and Development Residencies** – the space is consistently made available to young companies to test work in a supportive environment.

The Other Room offers a number of volunteering opportunities, the volunteers of which represent the lifeblood of our organisation. A dedicated team help us run our Front of House activities, taking up opportunities as volunteer ushers. Where possible or appropriate we also occasionally offer shadowing or placement opportunities for aspiring creatives or volunteers to get closer to what we do as a theatre.

## Section D Achievements and performance

Events which had to be cancelled or postponed due to the COVID-19 pandemic:

- 2020 Self-produced Autumn Season
- TOR Emerging Writers Rehearsed Readings
- Christmas 2020 production
- The Future Season, a new summer programme of curated productions
- programme had to be cancelled for the first time ever
- Young Artists Festival, our annual week-long summer artist development
- event, she said, revert again, by Alice Birch
- Sex Education by Henry Clayton-Wright
- Sexy Lamp by Katie Arstein

Other Events that took place:

- 2020 Self-produced Autumn Season
- TOR Emerging Writers Rehearsed Readings
- Christmas 2020 production
- The Future Season, a new summer programme of curated productions
- programme had to be cancelled for the first time ever
- Young Artists Festival, our annual week-long summer artist development
- event, she said, revert again, by Alice Birch
- Sex Education by Henry Clayton-Wright
- Sexy Lamp by Katie Arstein

In addition to our main activities, we run a series of smaller events, aimed at supporting the development of artists in Wales. We are Cardiff's pub theatre, a professional small-scale theatre, offering a home to fringe theatre in the city and filling an important gap between RWCMD and Sherman Cymru, and it's important for us to continue to work hard to provide as many development opportunities and as much professional support to Welsh and Wales-based companies and artists as possible.

- **SEEN** – a monthly event where writers and companies can show work and get feedback, curated and compiled by the TOR team.

- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
  - policy programme related investment;
  - contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Professional Pathways Programme (PPP, 2018-2020)**

*Summary of output:*

- Performances: 0
- Beneficiaries: 4
- Artists 4; Audiences N/A.

**Spring Fringe (February-March)**

*Summary of output:*

- Performances: 19
- Beneficiaries:
- Artists 19; Audiences 589.

**The Violence Series (Jan - Feb 2020 only)**

*Summary of output:*

- Performances: 36
- Beneficiaries: 725
- Artists 33; Audiences 692
- 

**SEEN (January & February 2020)**

*Summary of output:*

- Performances: 2
- Beneficiaries: 60
- Artists 20; Audiences 40

**Constellation Street and Response (May - July 2021)**

*Summary of output:*

- Performances: 7 (online videos)
- Beneficiaries: 2985
- Artists 19; Audiences 2966

**New Page open submission programme (July - December 2020)**

*Summary of output:*

- Performances: N/a
- Beneficiaries: 105
- Artists 15; Audiences 90

**TOR Emerging Writers (Nov 2019 - May 2021)**

*Summary of output:*

- Performances: 13 (online videos)
- Beneficiaries: 2516
- Artists 48; Audiences 2468 online views.

**Residencies and R&D periods consisted of:**

*The Mary Project* by Nerida Bradley and Lauren Dix, supported by Arts Council Wales and Red Oak Theatre. A week-long R&D culminating in a exhibition at the end of the week

*Summary of output:*

- Performances:
- Beneficiaries: 39
- Artists 2; Audiences 37.
- 

1 day space usage for R&D of idea by video artist, Simon Clode

*Summary of output:*

- Performances: N/A
- Beneficiaries: 1
- Artists 1; Audiences N/A.

*IT Hurtz* by Stammermouth, a 2-week R&D by local artist, Nye Russell-Thompson on a new production idea

*Summary of output:*

- Performances: N/A
- Beneficiaries: 3
- Artists 3; Audiences N/A.

Rehearsal of new show idea by CB4 Theatre for 2 days

**Summary of output:**

- Performances: N/A
- Beneficiaries: 4
- Artists 4; Audiences N/A

**Other Events:**

*Cathy* by Ali Taylor, performed by Bridgend College.

**Summary of output:**

- Performances: 4
- Beneficiaries: 142
- Artists 13; Audiences 129.

*I Want My Body Back* workshop, by Katie Greenall.

**Summary of output:**

- Performances:
- Beneficiaries: 16
- Artists 1; Audiences 15.

**Other Achievements**

- The Violence Series won a London Pub Theatre Award for BEST PRODUCTION TRANSFER FROM OUTSIDE OF LONDON in Oct 2020.
- Mari Izzard, writer of *Hela* in The Violence Series, was nominated and shortlisted in the BEST WRITER category at the 2020 Stage Debut Awards.
- Nominated & shortlisted in the Arts & Small Business category alongside Porter's Cardiff at the Arts & Business Cymru Awards 2020
- Nominated & shortlisted in the Arts category at the Cardiff Life Awards 2020 for work with the TOR Emerging Writers programme

**Other items of note:**

N/A.

**Brief statement of the charity's policy on reserves**

As a brand-new organisation, The Other Room will endeavour to build reserves up over the next 5 years that are equivalent to at least 3 months operating costs. This will be monitored on an ongoing process as overheads become clear. Progress on the growth of our unrestricted reserves in 2020 was affected by the COVID-19 Pandemic due to the associated challenges it has brought with it. Thanks to the Cultural Recovery Grants however, this impact was minimized.

**Details of any funds materially in deficit**

There were no funds in deficit as at the end of December 2020.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The COVID-19 Pandemic was not an immediate threat to The Other Room's financial model, as it does not solely rely on regular earned income. The pandemic did however have a delayed effect. Most National Lottery Grants and Trust & Foundation schemes were closed, meaning we were not able to access any funds, other than emergency COVID-19 recovery investment, from existing stakeholders. In effect, it stripped us of our ability to plan ahead, because without investment to deliver projects we cannot generate earned income, and without trusts and foundations we cannot support our core costs. Not only that, the pandemic also meant the postponement of ACW and Government schemes that played a big part in the strategic ambitions of the organisation, that in turn would have mitigated our reliance on project funding. This continued sector-wide uncertainty poses a serious threat to project funded arts organisations and charities in Wales as of the end of 2020.

**Section F**

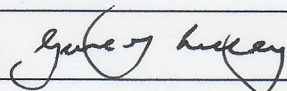
**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Gareth Lucey

Position (eg Secretary, Chair, etc) Chair & Treasurer

Date 16 OCTOBER 2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Other Room

**On accounts for the year  
ended**

31 December 2020

**Charity no  
(if any)**

1157886

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2020.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

16 OCT 2021

**Name:**

James Ashley Powell

**Relevant professional  
qualification(s) or body:**

ICAEW

**Address:**

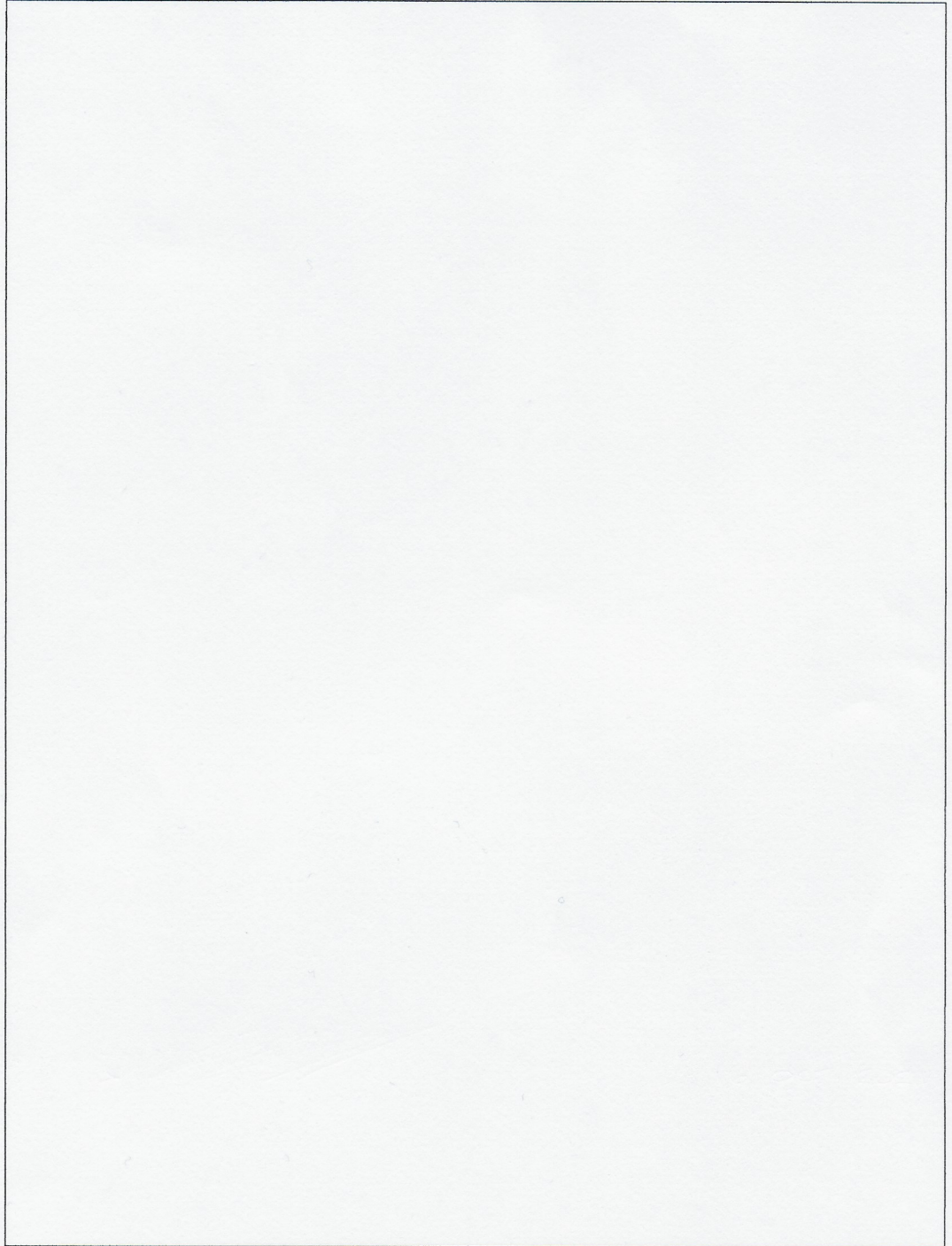
17 St. Asaph Close

Heath

Cardiff CF14 4LD

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





The Other Room 1157886

## Receipts and payments accounts

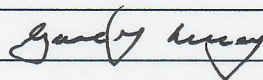
CC16a

For the period from Jan-20 To Dec-20

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| Arts Council of Wales grants                          | -   | 35,800                               | -                                   | 35,800                          | 115,000                       |
| Trusts & foundations grants                           | 12,500                                    | 29,700                               | -                                   | 42,200                          | 31,000                        |
| Other funders   | -   | -                                    | -                                   | -                               | 13,500                        |
| Ticket sales  | 10,071                                    | -                                    | -                                   | 10,071                          | 25,133                        |
| Co-producers  | -   | -                                    | -                                   | -                               | 2,000                         |
| Earned Income   | 1,575                                     | -                                    | -                                   | 1,575                           | 4,733                         |
| Other donations / contributions                       | 1,514                                     | -                                    | -                                   | 1,514                           | 4,036                         |
| Sponsorship   | 2,720                                     | -                                    | -                                   | 2,720                           | -                             |
| Gift Aid claims to HMRC                               | 125                                       | -                                    | -                                   | 125                             | 287                           |
| Theatre Tax Relief                                    | 21,337                                    | -                                    | -                                   | 21,337                          | 15,776                        |
| Bank interest/refunds                                 | 90  | -                                    | -                                   | 90                              | 13                            |
| Overheads   | -   | -                                    | -                                   | -                               | 1                             |
| <b>Sub total</b>                                      | <b>49,931</b>                             | <b>65,500</b>                        | <b>-</b>                            | <b>115,431</b>                  | <b>211,479</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
| None.   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>49,931</b>                             | <b>65,500</b>                        | <b>-</b>                            | <b>115,431</b>                  | <b>211,479</b>                |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Core staff costs                                      | 18,183                                    | 25,000                               | -                                   | 43,183                          | 46,270                        |
| Production costs                                      | 32,667                                    | 21,835                               | -                                   | 54,502                          | 111,828                       |
| Earned income   | 7,600                                     | -                                    | -                                   | 7,600                           | 3,933                         |
| Overhead costs  | 3,305                                     | -                                    | -                                   | 3,305                           | 3,981                         |
| Project costs   | 2,500                                     | 29,172                               | -                                   | 31,672                          | 27,993                        |
| <b>Sub total</b>                                      | <b>64,254</b>                             | <b>76,007</b>                        | <b>-</b>                            | <b>140,261</b>                  | <b>194,005</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
| Purchases of equipment                                | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>64,254</b>                             | <b>76,007</b>                        | <b>-</b>                            | <b>140,261</b>                  | <b>194,005</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>- 14,323</b>                           | <b>- 10,507</b>                      | <b>-</b>                            | <b>- 24,830</b>                 | <b>17,474</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>18,399</b>                             | <b>19,477</b>                        | <b>-</b>                            | <b>37,875</b>                   | <b>20,401</b>                 |
| <b>Cash funds this year end</b>                       | <b>4,076</b>                              | <b>8,970</b>                         | <b>-</b>                            | <b>13,046</b>                   | <b>37,875</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at Bank   | 4,076   | 8,970                            | -                               |
|   | <b>Total cash funds</b>                                | <b>4,076</b>  | <b>8,970</b>                     | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK  | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | None   | -   | -                                | -                               |
|   |  | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
| <b>B3 Investment assets</b>                                 | None   |   | -                                | -                               |
|   |  | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
| <b>B4 Assets retained for the charity's own use</b>         | Conversion of theatre space (2015)                     | Restricted  | 14,894                           | 14,894                          |
|   | Purchased equipment (2015)                             | Unrestricted  | 1,741                            | 1,741                           |
|   | Purchased equipment (2015)                             | Restricted  | 2,621                            | 2,621                           |
|   | Purchased equipment (2016)                             | Restricted  | 1,746                            | 1,746                           |
|   |  | Fund to which liability relates   | Amount due (optional)            | When due (optional)             |
| <b>B5 Liabilities</b>                                       | None   |   | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |  | Signature   | Print Name                       | Date of approval                |
|   |  |  | Gareth Lucey                     | 16/10/2021                      |