

# PIMLICO FAMILY WORKSHOP TOY LIBRARY

England & Wales · Charity number 1157856

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2014-07-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Pimlico Family Workshop Toy Library  
133a Lupus Street  
London  
SW1V 3EN

**Phone** 02078343356

**Email** [ptlcharity@gmail.com](mailto:ptlcharity@gmail.com)

**Website** [pimlicotoylibrary.org](http://pimlicotoylibrary.org)

## Activities

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**Objects:** TO(I)PROVIDE OR ASSIST IN THE PROVISION OF THERAPEUTIC AND RECREATIONAL FACILITIES FOR CHILDREN, FOR THE PURPOSES OF PROMOTING PLAY, STIMULATION, EDUCATION, DEVELOPMENT AND SOCIAL WELL-BEING; AND II) WORK WITH FAMILIES AND CARERS, WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** Provision of 6 x two hour play and toy loan sessions each week x 47 weeks each year.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups

## Geography

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- City Of Westminster

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£152,161	£117,672	-	-
2024-03-31	£135,725	£163,810	-	-
2023-03-31	£76,857	£98,821	-	-
2022-03-31	£62,506	£84,015	-	-
2021-03-31	£122,891	£79,241	-	-

## Trustees

Name	Role	Appointed
<b>Alex Moyler</b>	Chair	2021-12-06
Andrew Downes		2021-12-06
JASON WILLIAMS		2018-12-06
Kate Shrivastava		2019-12-05
Katie Clark		2024-12-04
Rashida Abdulai		2021-12-06

**PIMLICO FAMILY WORKSHOP TOY LIBRARY**

England & Wales - Charity number 1157856

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# Accounts

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Registered Charity Number 1157856

**Pimlico Family Workshop  
Toy Library**

**Financial Statements  
For the year ended 31 March 2025**

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## Reference and Administration Information

### Pimlico Toy Library

**Charity name:** Pimlico Family Workshop Toy Library, known as Pimlico Toy Library

**Registered Charity Number:** 1157856

**Address:**

133A Lupus Street  
Pimlico  
London  
SW1V 3EN

**Trustees:**

Alex Moyler	Chair
Kate Shrivastava	
Rashida Abdulai	
Jason Williams	
Dominic Barnard	Resigned 27 June 2025
Katie Clark	Appointed 4 December 2024
Andrew Downes	Treasurer

**Co-ordinator**

Maggie Harper

**Bankers**

Barclays Bank Plc  
Westminster Branch  
2 Victoria Street  
London  
SW1H 0ND

**Independent Examiner**

Heather Cheesman FCA  
Chichester Accounting  
104 Stockbridge Road  
Chichester  
West Sussex  
PO19 8QP

**Structure, Governance and Management**

The charity is overseen by the trustees but the day to day running is managed by Maggie Harper, the long standing co-ordinator.

**Objectives and Activities**

To provide therapeutic and recreational facilities for children to promote play, stimulation, education, development and social well-being.

**Achievements and Performance**

These are shown in the Chair's report below

**Financial Review**

The charity made a surplus in the year of £30,249 due to come generous donations and, as always, these funds will be used to continue the objectives. The unrestricted reserves currently stand at £65,565.

## **Chair's report**

This report covers the year between 1<sup>st</sup> April 2024 and 31<sup>st</sup> March 2025.

PTL continued to provide a regular timetable of activities for our member families, including continued "Hartbeeps" music and sensory sessions twice weekly, our regular stay and play sessions, toy loans and our popular school holiday programmes for children from 0-11.

We have enjoyed trips to many exciting places, including Swinley Forest adventure playground and Coral Reef Waterworld, Bocketts Farm, Chessington World of Adventures and London Zoo, as well as taking a 3-hour barge trip on the canal to explore Victorian history with the Beacuhamp Lodge Floating classroom. We have hosted visits from a falconry expert, the ever-popular "Safari Pete", Conservationist, Steve Grocott returned with his musical offering that the children always enjoy. We were also able to offer baby massage to our youngest members. Throughout the year we have had endless art and craft activities to help our members be creative and express themselves.

## **Business plan**

Trustees refreshed their safeguarding training in 2024 and we continued our ongoing review of PTL policies, including our GDPR policy. We continued to consider staff succession and financial analysis of the future workforce, to ensure sustainability of adequate staffing, and compiled our 5 year strategic plan.

## **Monitoring and evaluating**

Continuous monitoring and evaluation is carried out via user-friendly questionnaires, helping us ensure that the services we offer meet our members' needs and evidencing the impact that we make for funding purposes. It assists us in planning future activities and exploring whether further support is required by members beyond our timetabled services, by giving us an insight into the experiences of both children and parents.

## **Thank you**

The trustees would like to thank everyone who has worked so hard during this financial year. Our aim of providing local families with the space and opportunity to help their children learn through play could not be achieved without the support of our funders and volunteers, nor without the incredible support of all our member families. We are extremely grateful.

The trustees must also thank Maggie and Shelia for their continued dedication and devotion to PTL and our users. Without their hard work, skills and good humour, PTL would not be the organisation that it is. The local community continues to be enriched by their immeasurable contribution to its youngest members and their families.

### **Our volunteers**

Once again, we have been fortunate for the time, enthusiasm and skills of our volunteers who, this year, have among other activities provided a six-week Baby Massage Course. Thanks go to Ana Alcalves, a Neonatal nurse.

We are particularly thankful to Jessie Campbell for her time and expertise over the last few years. A special thank you to Gary O'Sullivan, in this his last of over 20 years of support with our accounts and PAYE.

### **Supporters**

Thank you to all our funders who give both funding and expert advice

### **Volunteers – long term**

Jessie Campbell

Gary O'Sullivan

### **Partners who provided funding, in kind and Volunteer help**

Ana Alcalves

Dominic Barnard

Carlys Angels

Change4Life

EPS

Flooring First Contracts

Heather Cheesman

Chelsea College of ART

Eaton Square Prep School

Energy Garden

Ann Farr

Frixos  
Grosvenor  
Hartbeeps.com  
David Harper  
Sonjide Hussain  
Joshua Featherby  
Nawal Lakhdar  
Leylands  
London Zoo  
Mace  
Mary's Pantry – Mike Smith  
McClaren  
OCS  
One Westminster  
Kew Gardens  
Laura Seymour  
Strive Development  
St Vincent Family Project  
Sue Bulmer  
Superhighways  
Tate  
United Living  
Wates  
Young England Kindergarten

**Trustees**

Trustees continue to take on additional work for us, over and above their trustee role, for which PTL is always grateful.

## **Local partnerships**

We continue to work hard to forge and develop partnerships with local businesses and educational institutions.

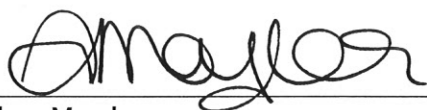
Our participation in the SW1CEO's partnership continued, working with the Abbey Community Centre, the Cardinal Hume Centre, the Caxton Youth Centre, the St. Andrews Club and the St Vincent's Family Project to share information, ideas, resources and support.

PTL continued to benefit from the our ongoing involvement in the 'Pimlico Million' project, a resident-led funding and development initiative financed by the Big Local, to provide £1million of funding for those living in the "Pimlico Million area" of specific postcodes, spread over 10 years. The aim is to both make an immediate difference and to leave a legacy in the long-term. The project has been ongoing since 2015 and will conclude mid-way through the next financial year.

## **Fees and membership**

Our membership fee per family remained unchanged at £20.00 per year. We keep this fee deliberately low to ensure that no family is excluded from our offering due to lack of finances, but additionally our policy includes the discretion to waive this fee to ensure that we remain inclusive.

Signed on behalf of the Charity's Trustees:-



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Alex Moyler  
Chair of Trustees, Pimlico Toy Library  
Date:

### **Income and expenditure**

We had another successful year of fundraising, with income from charitable activities of £152,161 (2024: £135,725). Further details of our funders are provided in Note 2 to the financial statements.

The funding enabled us to maintain current activities and expand a number of new activities, as further documented in the Chair's report. We reiterate our thanks to all our funders.

Our successful fundraising for the year meant that we had net incoming funds for the year of £30,249 (compared to a net outgoings in 2024 of £32,373).

### **Balance sheet and funds**

The income and expenditure during the year resulted in total closing funds increasing to £65,565 (2024: £35,316). All our closing funds are unrestricted and are in current assets, which are substantially cash.

The overall surplus generated for the year means that our total closing unrestricted fund have improved and equate to approximately 6 months of expenditure. Over the long term we will look to maintain strong unrestricted funds, recognising that the timing of payments from major funders can cause fluctuations in the level of funds reported at year end.

### **Future outlook**

We continue to work actively with funders to sustain and grow our activities.

Notwithstanding our improved financial position and good pipeline of funding, we always manage our financial risk carefully through close monitoring of our expenses and review of cashflow projections.

We continue to look for innovative ways to support and bring value to local families through the diverse partnerships we form with a wide variety of organisations.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

### **ON THE UNAUDITED ACCOUNTS OF**

### **PIMLICO TOY LIBRARY**

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For the purposes of those charity funds on pages 8 to 14 for the year ended 31 March 2025 which require an independent examiner's report, we confirm the following:-

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act);
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes considerations of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statements below.

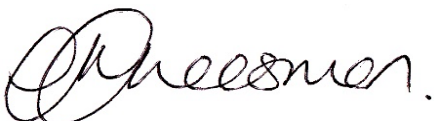
#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act; and
- to prepare financial statements which agree with the accounting records and to comply with the accounting requirements of the 2011 Act; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**H Cheesman FCA**  
**Chichester Accounting**  
**104 Stockbridge Road**  
**Chichester**  
**West Sussex PO19 8QP**

**Date: 20th November 2025**

**Statement of Financial Activities  
For the year ended 31 March 2025**

**Pimlico Toy Library**

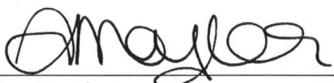
	notes	Unrestricted funds	Designated funds	Restricted funds	2025 Total £	2024 Total £
Income from Charitable activities	<b>2</b>	152,161	-	-	<b>152,161</b>	135,725
<b>Total income</b>		<b>152,161</b>	-	-	<b>152,161</b>	<b>135,725</b>
Expenditure on Charitable activities	<b>3</b>	107,672	-	10,000	<b>117,672</b>	163,810
Governance costs	<b>4</b>	4,240	-	-	<b>4,240</b>	4,288
<b>Total expenditure</b>		<b>111,912</b>	-	<b>10,000</b>	<b>121,912</b>	<b>168,098</b>
Transfers between funds	<b>9</b>	-	-	-	-	-
<b>Net incoming/ (outgoing) resources before other gains/(losses)</b>		<b>40,249</b>	<b>0</b>	<b>(10,000)</b>	<b>30,249</b>	<b>(32,373)</b>
Gains / (losses) on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		<b>40,249</b>	-	<b>(10,000)</b>	<b>30,249</b>	<b>(32,373)</b>
Total funds brought forward		25,316	0	10,000	<b>35,316</b>	67,689
<b>Total funds carried forward</b>	<b>9</b>	<b>65,565</b>	<b>0</b>	<b>0</b>	<b>65,565</b>	<b>35,316</b>

**Balance Sheet  
As at 31 March 2025**

**Pimlico Toy Library**

	notes	2025		2024	
		£	£	£	£
<b>Current Assets</b>					
Debtors	7	2,125		2,125	
Bank and cash		71,240		39,891	
Total current assets		<u>73,365</u>		<u>42,016</u>	
<b>Current Liabilities</b>					
Creditors due within one year	8	<u>7,800</u>		<u>6,700</u>	
<b>Net current assets</b>			<b>65,565</b>		35,316
<b>Total Net Assets</b>			<b><u>65,565</u></b>		<b><u>35,316</u></b>
<b>Funds</b>					
Unrestricted	9		65,565		25,316
Designated			-		-
Restricted			-		10,000
			<b><u>65,565</u></b>		<b><u>35,316</u></b>

These accounts were approved by the Trustees on 11th November 2025 and signed on their behalf by

  
 Alex Moyler  
 Chair

The attached notes (1 - 12) form part of this statement.

**1 Accounting policies****Basis of preparation**

The accounts are prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP);
- Accounting Standards;
- and the Charities Act 2011;
- Financial Reporting Standard (FRS 102).

**Incoming resources**

All incoming resources have been included on a receivable basis.

**Depreciation**

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates on a straight line basis:

Furniture and fittings	25%
Computer and equipment	25%

**Taxation**

The charities activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988, and there is no taxation charge in the accounts.

<b>2 Charitable activities</b>	Unrestricted	Designated	Restricted	2025	2024
	£	£	£	£	£
Westminster Amalgamated	10,000	-	-	10,000	7,500
St Giles and St George	19,000	-	-	19,000	15,000
Quaker Social Action	20,200	-	-	20,200	-
The Grand Charity	500	-	-	500	1,000
Rolls Royce	4,500	-	-	4,500	6,431
Westminster Almshouses	-	-	-	-	10,000
Bouygues	3,785	-	-	3,785	-
Toy loans	123	-	-	123	1,058
Non member donations	183	-	-	183	18
Play sessions	1,530	-	-	1,530	2,200
Frixos Met	3,000	-	-	3,000	-
Skidmore	250	-	-	250	-
C Moore	250	-	-	250	-
Localgiving Limited	-	-	-	-	497
Catenian Lodge	-	-	-	-	65
Westminster Foundation	3,000	-	-	3,000	-
Young England Nursery	500	-	-	500	1,500
United Living	-	-	-	-	1,450
J Featherby	1,200	-	-	1,200	1,100
Peabody Trust	5,000	-	-	5,000	-
Robinson Charity	-	-	-	-	1,000
Lottery Community fund	-	-	-	-	9,864
St Stephen with St John	700	-	-	700	-
Falcon Housing	-	-	-	-	200
Veolia	-	-	-	-	2,000
Young Westminster	10,225	-	-	10,225	-
Churchill Gardens Residents Ass	-	-	-	-	2,500
Abbey Rent	-	-	-	-	240
Pimlico Million	-	-	-	-	18,200
Sales	828	-	-	828	70
Party hire	-	-	-	-	112
One Westminster	-	-	-	-	100
Intercultural	-	-	-	-	270
Interest	57	-	-	57	-
Membership	2,732	-	-	2,732	2,770
Westminster City Council	64,598	-	-	64,598	50,580
<b>Total</b>	<b>152,161</b>	<b>-</b>	<b>-</b>	<b>152,161</b>	<b>135,725</b>

**3 Charitable activities**

	Unrestricted £	Designated £	Restricted £	2025 £	2024 £
Cleaning	2,385	-	-	2,385	1,755
Database	916	-	-	916	4,962
Events	5,914	-	-	5,914	1,495
Staff Costs	60,911	-	10,000	70,911	67,734
Insurance	1,616	-	-	1,616	1,826
Laundry	141	-	-	141	-
Office costs	107	-	-	107	1,135
Rent, rates & utilities	9,339	-	-	9,339	22,099
School holiday outing, transport & tutors	17,838	-	-	17,838	51,456
Session Workers	7,115	-	-	7,115	5,473
Telephone & IT	458	-	-	458	689
Toys	-	-	-	-	1,627
Venue hire	315	-	-	315	2,216
Materials & repairs	617	-	-	617	1,343
<b>Total</b>	<b>107,672</b>	<b>-</b>	<b>10,000</b>	<b>117,672</b>	<b>163,810</b>

**4 Governance costs**

	Unrestricted £	Designated £	Restricted £	2025 £	2024 £
Independent examination	1,100	-	-	1,100	1,100
Establishment costs	3,140	-	-	3,140	2,205
<b>Total</b>	<b>4,240</b>	<b>-</b>	<b>-</b>	<b>4,240</b>	<b>3,305</b>

**5 Staff costs**

	2025 £	2024 £
Salaries	70,911	67,734
National Insurance	-	-
Pension costs	-	-
Other costs	-	-
<b>Total</b>	<b>70,911</b>	<b>67,734</b>

The average number of employees during the year was 2 2

No employee received emoluments in excess of £60,000 during the year (2022: none).

**6 Tangible fixed assets**

	Play room fittings	Computers and equipment	Total
<b>Cost</b>			
Brought forward	1,260	910	2,170
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Depreciation</b>			
Brought forward	1,260	910	2,170
Charge in the year	-	-	-
Elimination in the year	-	-	-
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Net Book Value</b>			
<b>At 31 March 2025</b>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>

All the fixed assets are used for direct charitable purposes.

**7 Debtors**

	2025 £	2024 £
Prepayments and other debtors	2,125	2,125
Total	<u>2,125</u>	<u>2,125</u>

**8 Creditors due within one year**

	2025 £	2024 £
Social security and other tax	1,200	1,200
Accruals	6,600	5,500
	<u>7,800</u>	<u>6,700</u>

9 Funds	Balances brought forward	Incoming resources	Outgoing resources	Transfers	Balances carried forward
<b>Unrestricted</b>					
General fund	<b>25,316</b>	152,161	(111,912)	-	<b>65,565</b>
<b>Designated</b>					
Rent due but not invoiced	-	-	-	-	-
<b>Restricted</b>					
	<b>10,000</b>	-	(10,000)	-	-
	<u>35,316</u>	<u>152,161</u>	<u>(121,912)</u>	<u>-</u>	<u><b>65,565</b></u>

**10 Trustees Expenses**

There were no trustee expenses in 2025 (2024: nil)

**11 Annual commitments under operating leases**

At March 31, 2025 the Charity has annual commitments under renewable operating leases for office & work space as set out below:

	2025	2024
	£	£
Operating leases which expire:		
Within 1 - 5 years	6500	6500
(renewable every 5 years)		
	<u>6500</u>	<u>6500</u>

**12 Analysis of net assets**

	Fixed Assets	Current Assets	Total
Restricted funds	-	-	-
Designated funds	-	-	-
Unrestricted funds	-	65,565	65,565
	<u>-</u>	<u>65,565</u>	<u>65,565</u>

**PIMLICO FAMILY WORKSHOP TOY LIBRARY**

England & Wales - Charity number 1157856

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# Accounts

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Registered Charity Number 1157856

**Pimlico Family Workshop  
Toy Library**

**Financial Statements  
For the year ended 31 March 2024**

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## Charity Information

## Pimlico Toy Library

**Charity name:** Pimlico Family Workshop Toy Library, known as Pimlico Toy Library

**Registered Charity Number:** 1157856

**Address:**

133A Lupus Street  
Pimlico  
London  
SW1V 3EN

**Trustees:**

Alex Moyler	Chair
Kate Shrivastava	
Rashida Abdulai	
Jason Williams	
Dominic Barnard	Treasurer
Divya Hiremath	Resigned January 2024
Andrew Downs	

**Co-ordinator**

Maggie Harper

**Bankers**

Barclays Bank Plc  
Westminster Branch  
2 Victoria Street  
London  
SW1H 0ND

**Independent Examiner**

Heather Cheesman FCA  
Chichester Accounting  
104 Stockbridge Road  
Chichester  
West Sussex  
PO19 8QP

## Chair's report

This report covers the year between 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2024.

PTL has had another wonderful year of play and activities with our member families. We have continued to provide interactive Hartbeeps sessions twice weekly alongside our regular stay and play sessions, with activities throughout the school holidays for children from 0-11.



There have been exciting trips, including visits to Kew Gardens, Margate, Hever Castle and Bocketts Farm, a Halloween Party, a messy play session supported by volunteers from Advent International and a Change4Life session focusing on physical awareness of children's strength, coordination and balance.

Toy loans continued throughout the year.

We were able to offer our younger children a Theatre Show with "Long Nose Puppets " supported by volunteers and sponsorship from United Living, and our older children were invited once again to the Peacock Theatre to watch Price Waterhouse Cooper's annual pantomime.



Our summer programme was bigger than ever, with Rolls Royce hosting make and fly a glider sessions, T-shirt printing, art, sand and water play, African drumming, gardening, dance and PTL's enterprise course for older children all on the schedule, along with visits from mini beasts wranglers, falconry experts and PTL's regular Safari Pete, conservationist.



## Business plan



A working document, our Business Plan, includes PTL's mission statement, objectives, governance and management structure, financial analysis and strategy for fundraising, resourcing and partnering goals, marketing, monitoring and evaluation. We are using this working document to achieve our goals of sustainable, longer-term planning, so we can concentrate on having a members' led organisation that centres on developing children's potential and helping support parents.

We are pleased with our achievements, will learn from our challenges, are grateful for stakeholder feedback and will build on our work going into the next year.

We continue to develop our governance skills:

- All trustees completed refresher safeguarding training and elected to incorporate safeguarding as a standing item on our trustee meeting agenda. Staff will refresh their training in 2024;
- Health and safety was added as a standing item on our trustee meeting agenda, including any "near misses";
- We continued our ongoing review of PTL policies; and
- Further consideration of staff succession planning was carried out, including financial analysis of the future workforce to ensure sustainability of adequate staffing.

## Monitoring and evaluating



PTL continues to prioritise ensuring that the services we offer meet the needs of our members. Continuous monitoring and evaluation helps us evidence the impact we make in our members' lives for the benefit of current and potential funders as well as to shape our understanding of our user base that is so valuable when planning future activities. It is also an avenue for exploring any support required by our members above and beyond our timetabled services.

User-friendly questionnaires continue to give us an insight into the experiences of both children and parents and allows us to take steps to improve our services for the benefit of all.

### **Thank you**

The trustees would like to thank, on behalf of PTL, everyone who has worked so hard during the 2023-2024 financial year to help us achieve our aim of providing local families with the space and opportunity to help their children learn through play.

PTL could not continue to achieve this without the support of our funders and volunteers, nor without the incredible support of all our member families. We are extremely grateful to you all.

Finally, but most importantly, the trustees want to express their enormous thanks to Maggie and Shelia for another year of tireless dedication to PTL and our member families. Not only do they share their skills and expertise with us all so freely throughout the year but they do so with compassion and wisdom – they are the beating heart of PTL.

### **Our volunteers**

Once again, we have been fortunate for the time, enthusiasm and skills of our volunteers who, this year, have among other activities painted the hall and toilets, cleaned the exterior façade and donated a bubble tube for installation in the main play space.

We are particularly thankful to Individual Volunteers:

- Jessie Campbell
- Nicholas Lovell
- Gary O’Sullivan

### **Our supporters**



We would also like to give a special thank you to all our supporters during

the year that include:

- Advent International
- S. Bulmer
- Churchill Gardens Academy Primary School
- Department for Culture Media and Sport
- J. Featherby
- Freemasons – St Johns Lodge
- John Lewis
- Leylands SDM
- Member Families
- One Westminster
- Peabody Trust
- Pimlico Million
- Robinson Charity
- Rolls-Royce & Partners Finance
- St Giles and St George
- St Stephen and St John Parishioners
- Strand Parishes Trust
- Veolia
- Wates
- Westminster Amalgamated
- Westminster City Council
- Westminster Almshouses
- Westminster Connects
- Westminster Foundation
- Young England Nursery and families

### **Our trustees**

This year our trustees were:

- Alex Moyler: Chair
- Dominic Barnard: Treasurer
- Rashida Abdulai
- Divya Cherala – resigned January 2024
- Andrew Downes
- Kate Shrivastava
- Jason Williams

Many of our trustees have taken on additional work for us, over and above their trustee role and for which PTL is always grateful, including fundraising to provide activities of specific interest to families of African and/or Caribbean heritage, bookkeeping, financial input and social media account management.

## Local partnerships



We continue to work hard to forge and develop partnerships with local businesses and educational institutions.

We joined Abbey Community Centre, Cardinal Hume Centre, Caxton Youth Centre, St. Andrews Club, St Vincent's Family Project to form the SW1CEO's to share information, ideas, resources and support.

PTL continued to be involvement in the 'Pimlico Million' project, a resident-led funding and development initiative financed by the Big Local, with whom we have partnered since 2015. £1million pounds is available to spend, for those living in the "Pimlico Million area" of specific postcodes, over 10 years. The aim is to both make an immediate difference and to leave a legacy in the long-term.

We also continued our partnership with Churchill Gardens Academy Primary School during this financial year, allowing us again to use the great indoor and outdoor space available at the school site for our summer 2023 programme sessions. We note the closure of the school with effect from the end of the summer term in 2024 and reiterate our gratitude to Liane Tylee for her support during her tenure as Head.

### **Fees and membership**

Our membership fee per family remained unchanged at £20.00 per year. We keep this fee deliberately low to ensure that no family is excluded from our offering due to lack of finances, but additionally our policy includes the discretion to waive this fee to ensure that we remain inclusive.

Signed on behalf of the Charity's Trustees:-



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Alex Moyler  
Chair of Trustees

Date: 27<sup>th</sup> November 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

### **ON THE UNAUDITED ACCOUNTS OF**

### **PIMLICO TOY LIBRARY**

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For the purposes of those charity funds on pages 14 to 20 for the year ended 31 March 2024 which require an independent examiner's report, we confirm the following:-10

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act);
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes considerations of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statements below.

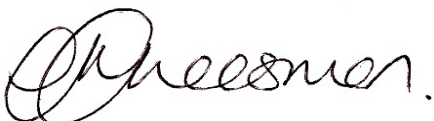
#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act; and
- to prepare financial statements which agree with the accounting records and to comply with the accounting requirements of the 2011 Act; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**H Cheesman FCA**  
**Chichester Accounting**  
**104 Stockbridge Road**  
**Chichester**  
**West Sussex PO19 8QP**

**Date: 20th November 2024**

**Statement of Financial Activities  
For the year ended 31 March 2024**

**Pimlico Toy Library**

	notes	Unrestricted funds	Designated funds	Restricted funds	2024 Total £	2023 Total £
Income from Charitable activities	<b>2</b>	125,725	-	10,000	<b>135,725</b>	76,857
<b>Total income</b>		<b>125,725</b>	<b>-</b>	<b>10,000</b>	<b>135,725</b>	<b>76,857</b>
Expenditure on Charitable activities	<b>3</b>	147,363	16,447	-	<b>163,810</b>	95,516
Governance costs	<b>4</b>	4,288	-	-	<b>4,288</b>	3,305
<b>Total expenditure</b>		<b>151,651</b>	<b>16,447</b>	<b>-</b>	<b>168,098</b>	<b>98,821</b>
Transfers between funds	<b>9</b>	-	-	-	-	-
<b>Net (outgoing) resources before other gains/(losses)</b>		<b>(25,926)</b>	<b>(16,447)</b>	<b>10,000</b>	<b>(32,373)</b>	<b>(21,964)</b>
Gains / (losses) on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		<b>(25,926)</b>	<b>(16,447)</b>	<b>10,000</b>	<b>(32,373)</b>	<b>(21,964)</b>
Total funds brought forward		51,242	16,447	0	<b>67,689</b>	89,653
<b>Total funds carried forward</b>	<b>9</b>	<b>25,316</b>	<b>0</b>	<b>10,000</b>	<b>35,316</b>	<b>67,689</b>

**Balance Sheet  
As at 31 March 2024**

**Pimlico Toy Library**

	notes	2024		2023	
		£	£	£	£
<b>Current Assets</b>					
Debtors	7	2,125		2,125	
Bank and cash		39,891		71,102	
Total current assets		<u>42,016</u>		<u>73,227</u>	
<b>Current Liabilities</b>					
Creditors due within one year	8	<u>6,700</u>		<u>5,538</u>	
<b>Net current assets</b>			<b>35,316</b>		67,689
<b>Total Net Assets</b>			<b><u>35,316</u></b>		<b><u>67,689</u></b>
<b>Funds</b>					
Unrestricted	9		25,316		51,242
Designated			-		16,447
Restricted			10,000		-
			<b><u>35,316</u></b>		<b><u>67,689</u></b>

These accounts were approved by the Trustees on

and signed on their behalf by

A Moyler: Chair

The attached notes (1 - 12) form part of this statement.

**1 Accounting policies****Basis of preparation**

The accounts are prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP);
- Accounting Standards;
- and the Charities Act 2011;
- Financial Reporting Standard (FRS 102).

**Incoming resources**

All incoming resources have been included on a receivable basis.

**Depreciation**

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates on a straight line basis:

Furniture and fittings	25%
Computer and equipment	25%

**Taxation**

The charities activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988, and there is no taxation charge in the accounts.

<b>2 Charitable activities</b>	Unrestricted	Designated	Restricted	2024	2023
	£	£	£	£	£
Westminster Amalgamated	7,500	-	-	7,500	8,000
St Giles and St George	15,000	-	-	15,000	15,000
St John's Lodge	-	-	-	-	280
The Grand Charity	1,000	-	-	1,000	-
Rolls Royce	6,431	-	-	6,431	5,000
Westminster Almshouses	-	-	10,000	10,000	5,000
The Freemasons	-	-	-	-	250
Titre	-	-	-	-	400
Toy loans	1,058	-	-	1,058	78
Member donations	-	-	-	-	354
Non member donations	18	-	-	18	1,020
Play sessions	2,200	-	-	2,200	-
Localgiving Limited	497	-	-	497	500
Catenian Lodge	65	-	-	65	-
Westminster Foundation	-	-	-	-	5,000
Young England Nursery	1,500	-	-	1,500	-
United Living	1,450	-	-	1,450	-
J Featherby	1,100	-	-	1,100	1,200
Peabody Trust	-	-	-	-	10,000
Strand Parishes Trust	-	-	-	-	5,000
Give as you Live	-	-	-	-	24
Robinson Charity	1,000	-	-	1,000	1,000
Lottery Community fund	9,864	-	-	9,864	-
St Stephen with St John	-	-	-	-	650
Ultra Education	-	-	-	-	37
Falcon Housing	200	-	-	200	-
Veolia	2,000	-	-	2,000	-
R Augustin	-	-	-	-	40
Luke Boardman	-	-	-	-	20
Groundwork	-	-	-	-	500
Church Urban Windrush Day Grant	-	-	-	-	7,850
Churchill Gardens Residents Ass	2,500	-	-	2,500	-
Abbey Rent	240	-	-	240	-
Pimlico Million	18,200	-	-	18,200	-
Sales	70	-	-	70	-
Party hire	112	-	-	112	-
One Westminster	100	-	-	100	-
Intercultural	270	-	-	270	-
Amazon Smile	-	-	-	-	10
Membership	2,770	-	-	2,770	311
Westminster City Council	50,580	-	-	50,580	9,333
<b>Total</b>	<b>125,725</b>	<b>-</b>	<b>10,000</b>	<b>135,725</b>	<b>76,857</b>

**3 Charitable activities**

	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
Cleaning	1,755	-	-	1,755	1,248
Database	4,962	-	-	4,962	225
Events	1,495	-	-	1,495	666
Staff Costs	67,734	-	-	67,734	61,039
Volunteer costs	-	-	-	-	15
Insurance	1,826	-	-	1,826	2,014
Laundry	-	-	-	-	188
Office costs	1,135	-	-	1,135	817
Rent, rates & utilities	5,652	16,447	-	22,099	4,437
School holiday outing, transport & tutors	44,768	-	-	44,768	-
Session Workers	5,473	-	-	5,473	2,836
Telephone & IT	689	-	-	689	345
Toys	1,627	-	-	1,627	55
Tutor	6,688	-	-	6,688	12,890
Venue hire	2,216	-	-	2,216	3,056
Professional fees	-	-	-	-	1,399
Materials & repairs	1,343	-	-	1,343	4,286
<b>Total</b>	<b>147,363</b>	<b>16,447</b>	<b>-</b>	<b>163,810</b>	<b>95,516</b>

**4 Governance costs**

	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
Independent examination	1,100	-	-	1,100	1,100
Establishment costs	3,188	-	-	3,188	2,205
<b>Total</b>	<b>4,288</b>	<b>-</b>	<b>-</b>	<b>4,288</b>	<b>3,305</b>

**5 Staff costs**

	2024 £	2023 £
Salaries	67,734	61,039
National Insurance	-	-
Pension costs	-	-
Other costs	-	-
<b>Total</b>	<b>67,734</b>	<b>61,039</b>

The average number of employees during the year was 2 2

No employee received emoluments in excess of £60,000 during the year (2022: none).

**6 Tangible fixed assets**

	Play room fittings	Computers and equipment	Total
<b>Cost</b>			
Brought forward	1,260	910	2,170
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Depreciation</b>			
Brought forward	1,260	910	2,170
Charge in the year	-	-	-
Elimination in the year	-	-	-
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Net Book Value</b>			
<b>At 31 March 2023</b>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

All the fixed assets are used for direct charitable purposes.

**7 Debtors**

	2024	2023
	£	£
Accrued income		
Prepayments and other debtors	2,125	2,125
Total	<u>2,125</u>	<u>2,125</u>

**8 Creditors due within one year**

	2024	2023
	£	£
Social security and other tax	1,200	1,138
Accruals	5,500	4,400
Total	<u>6,700</u>	<u>5,538</u>

9 Funds	Balances brought forward	Incoming resources	Outgoing resources	Transfers	Balances carried forward
<b>Unrestricted</b>					
General fund	<b>51,242</b>	125,725	(151,651)	-	<b>25,316</b>
<b>Designated</b>					
Rent due but not invoiced	<b>16,447</b>	-	(16,447)	-	-
<b>Restricted</b>					
	<b>10,000</b>	-	-	-	<b>10,000</b>
	<b>77,689</b>	125,725	(168,098)	-	<b>35,316</b>

**10 Trustees Expenses**

There were no trustee expenses in 2023 (2022: nil)

**11 Annual commitments under operating leases**

At March 31, 2023 the Charity has annual commitments under renewable operating leases for office & work space as set out below:

	2024	2023
	£	£
Operating leases which expire:		
Within 1 - 5 years	8550	8550
(renewable every 5 years)		
	<u>8550</u>	<u>8550</u>

**12 Analysis of net assets**

	Fixed Assets	Current Assets	Total
Restricted funds	-	10,000	10,000
Designated funds	-	-	-
Unrestricted funds	-	25,316	25,316
	<u>-</u>	<u>35,316</u>	<u>35,316</u>

## Treasurer's report

### **Income and expenditure**

Due to successful fundraising efforts we were able to increase our income from charitable activities significantly to £135,725 (2023: £76,857). The increase was down to a number of new funding sources, most notably Pimlico Million, the Lottery Community Fund and Churchill Garden Residents' Association, together with increased funding from Westminster City Council. Further details are provided in Note 2 to the financial statements.

The increased funding enabled us to maintain current activities and expand a number of new activities, as further documented in the Chair's report. We reiterate our thanks to all our funders.

We have, however felt the impact of the general inflationary environment on our costs and overheads meaning that our net outgoings on unrestricted funds for the year was £25,926. We also used £16,447 of designated funds previously set aside to settle an historical rent obligation. We now have a new rent agreement in place

### **Balance sheet and reserves**

The income and expenditure during the year resulted in total closing funds down to £35,316 (2023: £67,689). Of these reserves £10,000 relates to restricted funds. All our funds are in current assets and are substantially in cash.

Our reserves policy is to hold 6 months expenditure in unrestricted reserves and we need to work to re-build reserves going forward. We review our reserves policy annually.

### **Future outlook**

We are actively working on our funding pipeline to sustain our activities, fund additional project worker support and strengthen our financial position. The current pipeline is promising, but we are managing our financial risk carefully through close monitoring of our expenses and review of cashflow projections.

We will look to expand the value we bring to local families through the partnerships we form that provide services, gifts in kind and voluntary help.

**PIMLICO FAMILY WORKSHOP TOY LIBRARY**

England & Wales - Charity number 1157856

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# Accounts

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# **Pimlico Toy Library**

## **Annual Report 2023**



## **Pimlico Toy Library**

### Annual Report April 2022 to March 2023

The trustees of Pimlico Toy Library (PTL) have the pleasure of presenting their report for the year ended March 31<sup>st</sup> 2023.

PTL is a registered charity and is aware of the need to provide a service that is of public benefit. This report is prepared in accordance with the Trust Deed dated March 18<sup>th</sup> 1983 and the recommendations of the statement of recommended practice accounting and reporting practise by charities. It also complies with applicable law. In addition, PTL has prepared its accounts under the accruals system.

### **About Pimlico Toy Library**

PTL provides needs-led play sessions in a safe, guided environment for any family with a child aged 0-11. Qualified and experienced staff plan, deliver, monitor, encourage and evaluate the development of children who attend regularly and provide tailored support for these children, their families and ultimately the community.

The principle aim of PTL is to improve families' quality of life and children's life chances. The membership represents the diverse community of Westminster whatever their background, gender, ethnicity, faith, socio-economic or personal circumstances. Fees are kept to a minimum and our policy allows discretion to ensure that finance is not a barrier to membership.

The service we provide includes a term-time timetable of play sessions for parents, carers and their children under the age of five years. During the school holidays PTL provides a programme of events for adults and their children under the age of eleven years. PTL has a toy-loan service including 1000 educational toys.

### **Our governance and management**

The management of PTL is the responsibility of the trustees who are elected and co-opted under the terms of the Trust Deed at the Annual General Meeting. Written nominations for the officers and other vacancies are required at least seven days prior to the meeting. Provided no such nominations are received for a particular vacancy, nominations may be made at the meeting. The consent of all members nominated is required. Any member of PTL is entitled to submit a nomination.

The running of the PTL is currently undertaken by its two permanent staff members, Maggie Harper, who serves as PTL's Coordinator & Toy Librarian and Sheila Martin, who is the PTL's Toy Librarian and runs the

play sessions, engages with the children and parents and plans all the special activities and events.

PTL uses the Quality Assurance programme, practical quality assurance for small organisations, PQASSO. All PTL policies which include: Child Protection, Health & Safety, Business Continuity, Complaints Procedure, Confidentiality & Data Protection, Counter Fraud & Security Management, Environmental, Equality & Diversity, Digital, Member Care, Whistle blowing, Fundraising and the Role of Volunteers can be found on our website. Disclosure and Barring checks are acquired as appropriate for trustees, staff and volunteers.

Since July 2014 PTL has been a Charitable Incorporated Organisation (CIO). For this financial year (1 April 2022 – 31<sup>st</sup> March 2023) the CIO accounts, taking into account the transfer of assets on 4<sup>th</sup> September 2015, will be filed by 31<sup>st</sup> January 2024.

### **The impact of COVID-19**

At PTL we can still see the effect that the COVID-19 pandemic has had on the children of our members.

It is widely known that there have been long-term impacts for children which include developmental and behavioural issues because of the isolation and social distancing at key developmental milestones. Also, the development of mental health disorders because of the stress of the pandemic.

It changed the way our families used our services and continues to have an effect on the way we offer our services so that we can provide children with what they need for their development and well-being.

### **Our impact**

The main aim of PTL is to provide guided play in a safe environment and during this year we achieved this through many different activities and events.

We started off the year with gardening, Studio Cultivate joined us for four sessions

Hartbeeps sessions continued with two sessions a week

In June we celebrated Windrush day and the history of the Windrush community with Caribbean storytelling, arts and crafts. We even created our own book!

Our summer programme for August 2022 was three weeks of activities and trips. We hosted our sessions at Churchill Gardens Primary Academy, where there was plenty of space for our families to spread out and play. We had; Sand & water, messy play, big play, and Hartbeeps. We also had more structured sessions; Gardening with Studio Cultivate, T-shirt printing, clay handprints and mosaic tiles.

After the summer we continued with our programme of Hartbeep sessions twice a week along with toy loan slots

During the October half term we had Safari Pete and his amazing animals and a Halloween art session and party. October was also Black History Month and PTL received Westminster Council funding to create an entrepreneurship course for 7-11 year olds and deliver the sessions.

In November we welcomed families back to PTL for play & loan sessions with one Hartbeeps session a week. The return of drop-in play sessions allowed us to really spend time with our families and provide more support.

In January we returned to the Peacock theatre for the wonderful PWC pantomime, this year it was 'Babes in the Woods'. We were able to offer our families free tickets and coach travel to and from the West End theatre. A wonderful experience for our slightly older children.

During the February half term PTL provided sessions; at Tate Britain where we had an art session, a messy fun session with paint rice, and spaghetti and a Hartbeeps music session.

We have great feedback from our families throughout the year for all our many and varied activities. A Mum says *"Sheila and Maggie do so much for us single families, I remember so many activities like the messy play and The Big Paint. PTL is special because I don't know what my son does at school but here at PTL I'm with him and part of the experience, its lovely and it makes me so emotional to think about the times we have had together here over the years "*

## **Environment & sustainability**

Our impact on our community also includes our positive environmental role. The need to be sustainable and act in an environmentally friendly way is one of the fundamental purposes of PTL.

The toy-loan idea, developed in the 1960s, encourages families to borrow not buy, introducing the idea of reusing, recycling and sharing resources

at an early age. It promotes the idea of sharing and looking after toys instead of owning and a throw away attitude to toys. All our toys, once we no longer lend them out, are donated or sold in toy sales so have the longest life possible. During our art sessions we make use of household items and used packaging. As a charity we don't want to waste our funds and for example always strive to minimise energy use and buy second-hand as well as re-use but we need to take it further. The issue of climate change has become very serious and every organisation needs to be playing its part in reducing the impact on the environment of their work but in particular because we are a children's charity the issue of climate change is relevant to our aims. Children will be affected more in their lives by the impact of climate change and research shows that 60% of children are worried about climate issues.

Here are some of the things PTL is doing to reduce our impact on the environment, be more sustainable and promote environmental awareness in our work.

- The community is invited to donate specific items, for example for an art or gardening project, with the result that old and young are encouraged and motivated to share, recycle and cut down on waste.
- Where possible recycled or pre-used materials are used for art projects and to furnish our site.
- Our waste is recycled as appropriate. Currently we recycle; paper, cardboard, plastic and any other items that will be taken by Westminster City Council.
- We continue support the Fairtrade Foundation's vision of a world in which justice and sustainable development are at the heart of trade structures and practice.
- Toys that have reached the end of their life as part of the toy loan stock are sold through in-house toy sales and not thrown away.
- We manage our energy usage carefully in order to reduce it where possible. For example, we use low energy light bulbs where possible. We regularly review and compare our energy provider and look to use a green energy supplier if possible.
- We have looked at the Charity Commissions report, 'Going Green. Charities and Environmental Responsibility', 2008, that provides ideas for small charities to consider adopting.
- We run sessions and organise trips for our members that allow children and families to connect with nature and realise its benefits and importance.
- We re-use envelopes and paper
- We plan trips that are within walking distance or can be reached by public transport.

## Chairs report

I am looking back over the year between 1<sup>st</sup> April 2022 and 31<sup>st</sup> March 2023 and it has been such a pleasure to see everything we have been able to offer our families this year. We have had a wonderful year of Hartbeeps sessions mixed with play sessions, we had a lovely relaxed summer of sand & water mixed with craft activities and all our favourites including Safari Pete and The PWC pantomime.

One particular highlight from this year was the activities celebrating Windrush Day 2022. Our trustee, Rashida Abdulai, was behind the project and we had Caribbean storytelling, arts and crafts as well as a Superhero school! This activity, at Pimlico Library gave children the chance to go on a storytelling journey to find their own super power and celebrate diversity with each child also receiving a book. This project has continued and in October, Black History Month, PTL created an entrepreneurship course with Enterprise Kids for 7-11 year olds. This project will continue with more activities that give our children confidence to succeed.



## Business plan

A working document, our Business Plan includes PTL's mission statement, objectives, governance and management structure, competitor reviews and SWOT analysis, financial analysis and fundraising strategy, resourcing and partnering goals, marketing position and strategy, and our monitoring and evaluation strategy. We are using this to achieve the goals of sustainable, longer term planning with active task setting so we can really concentrate on having a members' led organisation that centres on developing children's potential and helping support parents through our provision of play sessions, trips/events and toy loans.

We have four main objectives and as you can see below we are pleased with our progress and will build on our success next year

<b>Business objectives</b>	<b>Achievements</b>
<b>Financial/fundraising</b> Maintain funding levels through the development of a sustainable funding model through trust and corporate fundraising;	<ul style="list-style-type: none"> <li>. Quarter 4 2022 PTL raised the running costs for 2023 quarter one and carried forward funds for the rent which has not been invoiced in full since 2019</li> <li>. Maintained relationships with current, secured new and exploring new funding bodies plus exploring digital opportunities</li> </ul>
<b>Resourcing:</b> <ul style="list-style-type: none"> <li>. Increase current staffing levels to relieve pressure on existing staff and increase staff, volunteer skills and capacity</li> <li>. General resources</li> </ul>	<ul style="list-style-type: none"> <li>. Insufficient additional funding to enable recruitment</li> <li>. Partnership work enabled us to add value to our service</li> </ul>
<b>Marketing</b> Continue to build awareness and improve perceptions of PTL to ensure that the service continues to feature prominently in the local community;	<ul style="list-style-type: none"> <li>. Increased flow of information increasing Instagram to <b>400 followers</b></li> <li>. Increased number of Facebook posts per month</li> </ul>
<b>Governance, Monitoring and Evaluation</b> Use IT technology to streamline administration, governance and monitoring and evaluation. Introduce a new database and 2) tablet based event and session evaluations, use digital evaluation tools	<ul style="list-style-type: none"> <li>. New Database uploaded</li> <li>. Used digital evaluation tools</li> </ul>

The plan supports our aim to explore new ways of raising income, mindful of the digital possibilities plus the need to enable our members and the wider community to understand our status, aims and objectives and encourage their involvement in our development and sustainability.

## **I.T, communications and marketing**

A key part of this is to build PTL's local and online community presence to inform and listen to our families and publicise PTL to the wider community. We have updated our website and social media accounts throughout the year with information on upcoming events, news and important information to make PTL's online platform a source for trusted information for our families and stakeholders. Immense thanks to Jessie Campbell, and Nicholas Lovell for the time they put into this.

## **Governance**

We have been working to develop our governance as trustees. Highlights include:

- Assessing PTL and ourselves as a trustee board through the 'Charity Commission's 15 questions trustees should ask on governance, finance and resilience' which is reviewed annually as a good governance check;
- Completing an assessment of similar services in the local area to understand our Unique Selling Point (USP) and how we can provide the best type of service for our families in the community; and
- Reviewing all our policies.
- Looking at ways to incorporate the ideas of the **Black Lives Matter** movement into our way of working and policies.

We realise that the sustainability of staff is crucial for the future of the PTL and we have carried out future and succession planning, working closely with Maggie and Sheila.

## **Monitoring and evaluating**

Demonstrating our impact and understanding the needs of our members is of paramount importance to us. It is crucial to evidence our impact to current and potential funders, but even more important, it shows our families the benefits our service provides to their children and themselves. It is also a valuable way of understanding the needs and feedback from children, parents and carers as well as a way to start conversations about the support they require.

Children and parents are increasingly enthusiastic about sharing their experiences and using our user-friendly evaluation questionnaires, which we have continued to improve to meet the needs of our diverse membership. This has enabled us to integrate our families' feedback into the running of PTL tell us how they feel about specific events and trips as well as the service we provide to them as a family. It has also enabled us

to evidence the incredible impact PTL has on our members which we have been communicating back to families through our notice board, display windows, website and social media accounts.

## **Thank you**

On behalf of PTL, the trustees would like to offer our profound thanks to all of those who have worked so hard over the previous year to help PTL provide local families with the invaluable opportunity to learn through play. Without the support of all of our funders and volunteers it would be impossible for PTL to continue its programme of play sessions, activities and toy loans. We are also incredibly grateful to all our member families who have continued to show their support.

Finally, and most importantly we as trustees would like to say a massive thank you to Maggie and Shelia for not only their expertise but also their dedication to PTL this year, and every year – their devotion is truly inspirational.

## **Our volunteers**

Our volunteers

During this financial year the following volunteers have made a real difference with their time enthusiasm and skills. We are particularly thankful to:

- Jessie Campbell
- Nicholas Lovell
- Gary O'Sullivan
- Freemasons – St Johns Lodge
- Rolls Royce
- Department for Culture Media and Sport

## **Our supporters**

We would also like to give a special thank you to all our supporters during the year that include:

- S Bulmer
- Church Urban Trust
- Churchill Gardens Academy Primary School
- J. Featherby
- Freemasons – St John's Lodge
- Future Academies
- Leylands SDM
- Member Families
- OneWestminster
- Peabody Trust

- Pimlico Million
- Robinson Charity
- Rolls Royce
- Royal Philharmonic Orchestra
- St Giles and St George
- St Stephen and St John Parishioners
- Strand Parishes Trust
- Young England Nursery and families
- Westminster City Council
- Westminster Almshouses
- Westminster Connects
- Westminster Foundation

### **Our trustees**

This year our trustees were:

Kate Shrivastava: Chair

Dominic Barnard: Treasurer

Rashida Abdulai

Divya Cherala

Andrew Downes

Alexandra Moyler

Sue O'Sullivan – resigned December 2022

Jason Williams

A special Thank you to Sue O'Sullivan for her long term support as a member, volunteer and trustee. Wishing her all the very best in the future.

Many of our trustees also take on extra, voluntary tasks over and above their role as trustee for which PTL is always grateful.

We have continued to forge and develop our partnerships with local businesses and educational institutions.

Since 2015, PTL has been a partner in the 'Pimlico Million' project. This is a resident-led funding and development initiative financed by the Big Local. £1million pounds is available to spend, for those living in the Pimlico Million area which includes specific postcodes, over 10 years. The aim is to make a difference now and leave a long-term legacy.

We have made a great link with Churchill Gardens Academy Primary School. The Head, Liane Tylee, has been very supportive of our work. This partnership has allowed us to use the great indoor and outdoor space available at the school site for our summer program sessions.

## **Accounts**

Finance and fundraising

We are thankful for the on-going support of many of our funders during a challenging year 2022-2023. It was especially helpful to have longer-term funding from St Giles & St George and Peabody Trust.

We continue to minimise risk by exploring the methods we use to ensure a diversified income portfolio. Funding is raised from Corporate and Public sectors, Trusts and individuals.

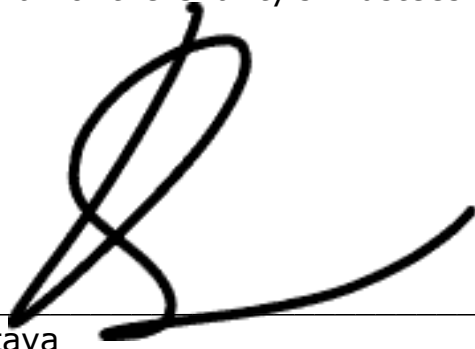
PTL has a Reserve Policy reviewed annually, which indicates the areas of risk and the contingency funding needed to minimise that risk. We have a target amount to raise annually in order to build a fund to cover emergency and in the worst case scenario wind-down-costs which would enable us to close in a professional manner. We aim to raise funds to cover the first quarter of each financial year, by the last quarter of the previous year.

## **Fees and membership**

Our membership fee remained at 20.00 per year, per family. Fees are kept to a minimum and our policy allows for discretion to waive the fee to ensure that we are inclusive and that no family is excluded due to lack of finance.



Signed on behalf of the Charity's Trustees:-

A handwritten signature in black ink, consisting of a large, stylized loop followed by a long, sweeping horizontal stroke that ends in a slight upward curve.

---

Kate Shrivastava  
Chair of Trustees, Pimlico Toy Library  
Date:27.11.23

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

### **ON THE UNAUDITED ACCOUNTS OF**

### **PIMLICO TOY LIBRARY**

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For the purposes of those charity funds on pages 14 to 20 for the year ended 31 March 2023 which require an independent examiner's report, we confirm the following:-

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act);
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes considerations of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statements below.

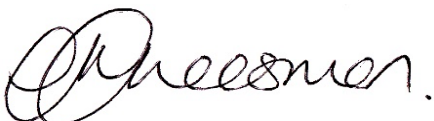
#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act; and
- to prepare financial statements which agree with the accounting records and to comply with the accounting requirements of the 2011 Act; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**H Cheesman FCA**  
**Chichester Accounting**  
**104 Stockbridge Road**  
**Chichester**  
**West Sussex PO19 8QP**

**Date: 24th November 2023**

**Statement of Financial Activities  
For the year ended 31 March 2023**

**Pimlico Toy Library**

	notes	Unrestricted funds	Designated funds	Restricted funds	2023 Total £	2022 Total £
Income from Charitable activities	<b>2</b>	76,857	-	-	<b>76,857</b>	62,506
<b>Total income</b>		<b>76,857</b>	-	-	<b>76,857</b>	<b>62,506</b>
Expenditure on Charitable activities	<b>3</b>	95,516	-	-	<b>95,516</b>	80,699
Governance costs	<b>4</b>	3,305	-	-	<b>3,305</b>	3,316
<b>Total expenditure</b>		<b>98,821</b>	-	-	<b>98,821</b>	<b>84,015</b>
Transfers between funds	<b>9</b>	<b>(16,447)</b>	<b>16,447</b>	-	-	-
<b>Net incoming/(outgoing) resources before other gains/(losses)</b>		<b>(38,411)</b>	<b>16,447</b>	-	<b>(21,964)</b>	<b>(21,509)</b>
Gains / (losses) on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		<b>(38,411)</b>	<b>16,447</b>	-	<b>(21,964)</b>	<b>(21,509)</b>
Total funds brought forward		89,653	0	0	<b>89,653</b>	111,162
<b>Total funds carried forward</b>	<b>9</b>	<b>51,242</b>	<b>16,447</b>	<b>0</b>	<b>67,689</b>	<b>89,653</b>

**Balance Sheet  
As at 31 March 2023**

**Pimlico Toy Library**

	notes	2023		2022	
		£	£	£	£
<b>Current Assets</b>					
Debtors	7	2,125		2,125	
Bank and cash		71,102		92,186	
Total current assets		<u>73,227</u>		<u>94,311</u>	
<b>Current Liabilities</b>					
Creditors due within one year	8	<u>5,538</u>		<u>4,658</u>	
<b>Net current assets</b>			<b>67,689</b>		89,653
<b>Total Net Assets</b>			<b><u>67,689</u></b>		<b><u>89,653</u></b>
<b>Funds</b>					
	9				
Unrestricted			51,242		89,653
Designated			16,447		-
Restricted			-		-
			<b><u>67,689</u></b>		<b><u>89,653</u></b>

These accounts were approved by the Trustees on

and signed on their behalf by

K Shrivastava: Chair

The attached notes (1 - 12) form part of this statement.

**1 Accounting policies****Basis of preparation**

The accounts are prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP);
- Accounting Standards;
- and the Charities Act 2011;
- Financial Reporting Standard (FRS 102).

**Incoming resources**

All incoming resources have been included on a receivable basis.

**Depreciation**

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates on a straight line basis:

Furniture and fittings	25%
Computer and equipment	25%

**Taxation**

The charities activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988, and there is no taxation charge in the accounts.

<b>2 Charitable activities</b>	Unrestricted	Designated	Restricted	2023	2022
	£	£	£	£	£
Westminster Amalgamated	8,000	-	-	8,000	-
St Giles and St George	15,000	-	-	15,000	15,000
St John's Lodge	280	-	-	280	10,150
Royal Philharmonic Orchestra	-	-	-	-	664
Rolls Royce	5,000	-	-	5,000	5,245
Westminster Almshouses	5,000	-	-	5,000	-
The Freemasons	250	-	-	250	-
Titre	400	-	-	400	-
Mabel Manzies	-	-	-	-	10
Charities Trust	-	-	-	-	1,000
Toy loans	78	-	-	78	-
Member donations	354	-	-	354	35
Non member donations	1,020	-	-	1,020	18
Maxwell Gregson	-	-	-	-	10
Localgiving Limited	500	-	-	500	500
K Bader	-	-	-	-	30
James Alawi	-	-	-	-	30
Swestfest	-	-	-	-	447
Westminster Foundation	5,000	-	-	5,000	2,000
Young England Nursery	-	-	-	-	2,140
Hattori	-	-	-	-	30
J Featherby	1,200	-	-	1,200	1,200
Peabody Trust	10,000	-	-	10,000	10,000
Strand Parishes Trust	5,000	-	-	5,000	-
Give as you Live	24	-	-	24	90
Robinson Charity	1,000	-	-	1,000	-
Alexandra Smith	-	-	-	-	50
St Stephen with St John	650	-	-	650	650
Ultra Education	37	-	-	37	-
Jade Parker	-	-	-	-	50
Emma Fountain	-	-	-	-	50
R Augustin	40	-	-	40	-
Luke Boardman	20	-	-	20	-
Groundwork	500	-	-	500	-
Church Urban Windrush Day Grant	7,850	-	-	7,850	-
BigBug Limited	-	-	-	-	29
Amy Wagner	-	-	-	-	50
Amazon Smile	10	-	-	10	5
Aria Shivid	-	-	-	-	40
Membership	311	-	-	311	-
Westminster City Council	9,333	-	-	9,333	12,983
<b>Total</b>	<b>76,857</b>	<b>-</b>	<b>-</b>	<b>76,857</b>	<b>62,506</b>

**3 Charitable activities**

	Unrestricted £	Designated £	Restricted £	2023 £	2022 £
Cleaning	1,248	-	-	1,248	516
Database	225	-	-	225	83
Equipment costs	-	-	-	-	148
Events	666	-	-	666	2,463
Staff Costs	61,039	-	-	61,039	59,487
Volunteer costs	15	-	-	15	46
Insurance	2,014	-	-	2,014	1,426
Laundry	188	-	-	188	1,399
Office costs	817	-	-	817	2,514
Rent, rates & utilities	4,437	-	-	4,437	2,373
School holiday outing, transport & tutors	-	-	-	-	90
Session Workers	2,836	-	-	2,836	1,917
Telephone & IT	345	-	-	345	218
Training	-	-	-	-	-
Toys	55	-	-	55	162
Tutor	12,890	-	-	12,890	3,529
Venue hire	3,056	-	-	3,056	3,167
Professional fees	1,399	-	-	1,399	179
Materials & repairs	4,286	-	-	4,286	982
Depreciation	-	-	-	-	-
<b>Total</b>	<b>95,516</b>	<b>-</b>	<b>-</b>	<b>95,516</b>	<b>80,699</b>

**4 Governance costs**

	Unrestricted £	Designated £	Restricted £	2023 £	2022 £
Independent examination	1,100	-	-	1,100	1,100
Establishment costs	2,205	-	-	2,205	2,216
<b>Total</b>	<b>3,305</b>	<b>-</b>	<b>-</b>	<b>3,305</b>	<b>3,316</b>

**5 Staff costs**

	2023 £	2022 £
Salaries	61,039	58,287
National Insurance	-	1,200
Pension costs	-	-
Other costs	-	-
<b>Total</b>	<b>61,039</b>	<b>59,487</b>

The average number of employees during the year was 2 2

No employee received emoluments in excess of £60,000 during the year (2022: none).

**6 Tangible fixed assets**

	Play room fittings	Computers and equipment	Total
<b>Cost</b>			
Brought forward	1,260	910	2,170
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Depreciation</b>			
Brought forward	1,260	910	2,170
Charge in the year	-	-	-
Elimination in the year	-	-	-
Carried forward	<u>1,260</u>	<u>910</u>	<u>2,170</u>
<b>Net Book Value</b>			
<b>At 31 March 2023</b>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

All the fixed assets are used for direct charitable purposes.

**7 Debtors**

	2023	2022
	£	£
Accrued income		
Prepayments and other debtors	2,125	2,125
Total	<u>2,125</u>	<u>2,125</u>

**8 Creditors due within one year**

	2023	2022
	£	£
Social security and other tax	1,138	1,358
Accruals	4,400	3,300
Total	<u>5,538</u>	<u>4,658</u>

9 Funds	Balances brought forward	Incoming resources	Outgoing resources	Transfers	Balances carried forward
<b>Unrestricted</b>					
General fund	<b>89,653</b>	76,857	(98,821)	<b>(16,447)</b>	<b>51,242</b>
<b>Designated</b>					
Rent due but not invoiced	-	-	-	<b>16,447</b>	<b>16,447</b>
	<b>89,653</b>	76,857	(98,821)	-	<b>67,689</b>

**10 Trustees Expenses**

There were no trustee expenses in 2023 (2022: nil)

**11 Annual commitments under operating leases**

At March 31, 2023 the Charity has annual commitments under renewable operating leases for office & work space as set out below:

	2023	2022
	£	£
Operating leases which expire:		
Within 1 - 5 years	8550	8550
(renewable every 5 years)		
	<u>8550</u>	<u>8550</u>

**12 Analysis of net assets**

	Fixed Assets	Current Assets	Total
Restricted funds	-	-	-
Designated funds	-	16,447	16,447
Unrestricted funds	-	51,242	51,242
	<u>-</u>	<u>67,689</u>	<u>67,689</u>

**PIMLICO FAMILY WORKSHOP TOY LIBRARY**

England & Wales - Charity number 1157856

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# Accounts

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Registered Charity Number 1157856

**Pimlico Family Workshop  
Toy Library**

**Financial Statements  
For the year ended 31 March 2021**

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<b>Statement of Financial Activities</b>	<b>18</b>
<b>Balance Sheet</b>	<b>19</b>
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## Charity Information

## Pimlico Toy Library

**Charity name:** Pimlico Family Workshop Toy Library, known as Pimlico Toy Library

**Registered Charity Number:** 1157856

**Address:**

133A Lupus Street  
Pimlico  
London  
SW1V 3EN

**Trustees:**

Kate Shrivastava	Chair
Jason Williams	
Susan O'Sullivan	
Dominic Barnard	Treasurer
Divya Hiremath	
John Nguyen	

**Co-ordinator**

Maggie Harper

**Bankers**

Barclays Bank Plc  
Westminster Branch  
2 Victoria Street  
London  
SW1H 0ND

**Independent Examiner**

Heather Cheesman FCA  
Chichester Accounting  
104 Stockbridge Road  
Chichester  
West Sussex  
PO19 8QP

## **Pimlico Toy Library Annual Report April 2020 to March 2021**

The trustees of Pimlico Toy Library (PTL) have the pleasure of presenting their report for the year ended March 31<sup>st</sup>, 2021.

PTL is a registered charity and is aware of the need to provide a service that is of public benefit. This report is prepared in accordance with the Trust Deed dated March 18<sup>th</sup>, 1983, and the recommendations of the statement of recommended practice accounting and reporting practise by charities. It also complies with applicable law. In addition, PTL has prepared its accounts under the accruals system.

### **About Pimlico Toy Library**

PTL provides needs-led play sessions in a safe, guided environment for any family with a child aged 0-11. Qualified and experienced staff plan, deliver, monitor, encourage and evaluate the development of children who attend regularly and provide tailored support for these children, their families and ultimately the community.

The principle aim of PTL is to improve families' quality of life and children's life chances. The membership represents the diverse community of Westminster whatever their background, gender, ethnicity, faith, socio-economic or personal circumstances. Fees are kept to a minimum and our policy allows discretion to ensure that finance is not a barrier to membership.

The service we provide includes a timetable of play sessions for parents, carers, and their children under the age of five years. During the school holidays PTL provides a programme of events for adults, carers, and their children under the age of eleven years. PTL has a toy-loan service including over 1700 educational toys.

### **Our governance and management**

The management of PTL is the responsibility of the trustees who are elected and co-opted under the terms of the Trust Deed at the Annual General Meeting. Written nominations for the officers and other vacancies are required at least seven days prior to the meeting. Provided no such nominations are received for a particular vacancy, nominations may be made at the meeting. The consent of all members nominated is required. Any member of PTL is entitled to submit a nomination.

The running of the PTL is currently undertaken by its two permanent staff members, Maggie Harper, who serves as PTL's Coordinator & Toy Librarian and Sheila Martin, who is the PTL's Toy Librarian and runs the

play sessions, interacts with the children, and parents and plans the special activities and events.

PTL uses the Quality Assurance programme, practical quality assurance for small organisations, PQASSO. All PTL policies which include Child Protection, Health & Safety, Business Continuity, Complaints Procedure, Confidentiality & Data Protection, Counter Fraud & Security Management, Environmental, Equality & Diversity, Digital, Member Care, Whistle blowing, Fundraising and the Role of Volunteers can be found on our website. Disclosure and Barring checks are acquired as appropriate for trustees, staff, and volunteers.

Since July 2014 PTL has been a Charitable Incorporated Organisation (CIO). For this financial year (1 April 2020 – 31<sup>st</sup> March 2021) the CIO accounts, taking into account the transfer of assets on 4<sup>th</sup> September 2015, will be filed by 31<sup>st</sup> January 2022.

## **The Impact of COVID-19**

This year brought one of the biggest challenges the Pimlico Toy Library (PTL) has faced in its 3-year history but also one of the biggest opportunities we have had to support our members, their families and our community as they faced COVID-19 and everything that this has entailed. On the 17<sup>th</sup> of March 2020 we made the decision, following government guidance, to pause the toy loan and play sessions at PTL and we have remained closed in this way for the entire financial year.

On 7<sup>th</sup> April an extraordinary trustee meeting was held, remotely, to go through the key concerns relating to the management of PTL during this period. Trustees held very regular COVID update meetings throughout the year thereafter to ensure PTL was managing the key concerns. For example:

- Do we have a plan, what are the risks and how can we manage the risks?

The risks to PTL were identified as loss of income, staffing issues & staff health, an unoccupied building and the risk of losing our reputation and/or connection with our members.

In terms of staffing, plans were put in place for an appropriate way of working for the two members of staff to ensure safety and a protocol set up for decision making during any absence of the PTL coordinator due to illness.

A weekly 'check-in' was set up, allowing the PTL coordinator to check on the trustees and staff and ensure essential tasks were being carried out. The staff set up a plan to ensure the building was checked on regularly and the insurance company was updated.

In terms of loss of income, the PTL coordinator contacted all of our funders to discuss the situation and the vast majority were happy to continue to support PTL through this time and in this different way of working.

The risk of losing our connection with our members and community was dealt with by keeping the line of communication open through social media as well as email and phone calls.

- Can we refocus?

It was decided very quickly that although the physical PTL building was closed we could still provide a very valuable service to our members and local community in a number of ways.

Firstly, we could provide guidance and information (from official sources) regarding COVID to our members via our social media channels, namely Instagram. This included information on handwashing, testing sites and where to go for financial help. Our Instagram account now has **362 followers** and proved to be a valuable way to communicate with our families at this time.

We could also provide ideas for activities and games at home and direct our members to other resources and social media accounts such as that belonging to Tachbrook Nursery School (@tachbrooknursery) which had recordings of stories being read by teachers and staff on their Instagram account and The Long Nose Puppet Theatre group who put videos of their shows online on their website ([www.longnosepuppets.com](http://www.longnosepuppets.com)) for free. We prepared play packs for our members containing age-appropriate materials, books and activities for children.



For those families needing more individual help we could engage with them over the phone or by email and this led to distributing free nappies to several families for many months.

The main aim of PTL is to provide guided play in a safe environment and the trustees decided it would be possible to use online platforms, such as Zoom, to connect with small groups of members for singalong sessions. The technology was quickly set up to be able to provide elements of the familiar play session over Zoom for our members. This was solely dependant on the ability of our Toy Librarian, Sheila Martin, to adapt very quickly to new technology and a new way of working, something that she did incredibly well. We had a good take up of the sessions and good feedback from our families.

- Are essential operations continuing?

The PTL coordinator ensured that essential operations such as payments and funding continued during this time.

- Are there ways we can partner with other organisations?

PTL immediately looked at ways to work with other local organisations in order to best help our families. PTL worked with **Give a Book** to give age-appropriate books to our members. We also worked with a local Food **Surplus group**, (Mike Smith) to ensure families had access to groceries if they needed them.

Other key concerns included:

- Finances
- Technology issues
- support

## **Impact of COVID on families**

We were able to maintain strong communication links with our members and their families during COVID and therefore we know how much and in how many ways COVID impacted on them.

The first reaction many of our families had at the beginning of the pandemic was fear. It was an unknown and many of our members that we contacted through email or phone calls were worried about the situation. We were able to provide them with information and guidance from official sources to help. We contacted **183** of our families during March 2020 either by email or phone.

As time went on there was frustration, not being able to find activities to keep their small children entertained and stimulated all day inside.

A lot of our families suffered stress regarding financial issues or caring problems, finding themselves isolated without the usual sources of help.

Parents were worried about their children's mental health and development. Because we had regular contact with many of our most vulnerable families through the monthly give away scheme, we set up providing free nappies etc we were able to see and talk to those families and provide that connection and outlet for worries and stress.

With the introduction of online learning many of our families faced digital exclusion because they didn't have the access to technology to provide their children with. PTL was able to help many families get access to computers and even help them get set up and show them, with one-to-one sessions how to use different platforms.

Our response to the impact of COVID on our families was very much needs-led; it was in response to knowing that libraries were shut and families didn't therefore have access to books for their children that we partnered with Give a book to provide tailored books to the majority of our members, It was because we asked members to let us know if there was anything they were struggling to get, that we realised providing free nappies was a way to help and also to guide families to other help available with the Food Surplus organisation (Mike Smith) and it was when we set up our online sessions and saw that some families struggled with the technology or only had a single, often unsuitable device at home to use, that we discussed with St Giles & St George Trust, the need to get those families free laptops for school work and any online interaction. Schools received funding from St Giles and St George, PTL were able to refer our families and give help to families in how to use them. PTL also sourced equipment to donate to those not eligible through school.

An example of one of our families' situations during the first lockdown period:

"it became stressful when the home schooling began. We have limited space at home and my husband was working from home too. My children are 4 years apart in age and had to share the same table to work. It was very distracting for them, and it was difficult for me to keep them focused on their work, the younger one would be watching a you-tube video for a phonics lesson while the older one was trying to read for a comprehension task. I didn't get a moment to myself to do all the things I would normally be doing. I also began to worry about my older child's mental health, normally very enthusiastic and interested she became less interested in activities as time went on and had no interest in speaking to her friends over the phone or online."

The feedback we have received from our members has shown that we were able to help them during this time.

An Instagram poll that asked, "Have we been able to help you or your family with anything during COVID?" gave a result of 73% saying yes with one of our members commenting "thank you for all you do".

We also received some letters from our families;

"thank you for the activity kit. \*\*\*\*\* has been enjoying reading books included in the pack.... Thank you for all the work you are doing during this pandemic"

"I just wanted to say a massive thank you for \*\*\*\* and \*\*\*\*\*'s activity pack. They love their things. \*\*\*\*\*'s truck book was a perfect choice"

We have also received feedback from our families with English as a second language:

"I'd like to thank you, Give a Book, we really appreciate your support with home schooling books for our sons!"

"During these strange lock down times it means a lot of have new books to entertain the children with fun ways to try and get \*\*\*\*\* to learn new skills

Thanks again for keeping us creative and busy!"

## **Environment & Sustainability**

Our impact on our community also includes our positive environmental role. The need to be sustainable and act in an environmentally friendly way is one of the fundamental purposes of PTL.

The toy-loan idea, developed in the 1960s, encourages families to borrow not buy, introducing the idea of reusing, recycling and sharing resources at an early age. It promotes the idea of sharing and looking after toys instead of owning and a throw away attitude to toys. All our toys, once we no longer lend them out, are donated or sold in toy sales so have the longest life possible and during our art sessions we make use of household items and used packaging. As a charity we don't want to waste our funds and for example always strive to minimise energy use and buy second-hand as well as re-use but we need to take it further. The issue of climate change has become very serious and every organisation needs to be playing its part in reducing the impact on the environment of their work but in particular because we are a children's charity the issue of climate change is relevant to our aims. Children will be affected more in their lives by the impact of climate change and research shows that 60% of children are worried about climate issues.

Here are some of the things PTL is doing to reduce our impact on the environment, be more sustainable and promote environmental awareness in our work.

- The community is invited to donate specific items, for example for an art or gardening project, with the result that old and young are encouraged and motivated to share, recycle and cut down on waste.
- Where possible recycled or pre-used materials are used for art projects and to furnish our site.
- Our waste is recycled as appropriate. Currently we recycle; paper, cardboard, plastic and any other items that will be taken by Westminster City Council.
- We continue support the Fairtrade Foundation's vision of a world in which justice and sustainable development are at the heart of trade structures and practice.
- Toys that have reached the end of their life as part of the toy loan stock are sold through in-house toy sales and not thrown away.
- We manage our energy usage carefully in order to reduce it where possible. For example, we use low energy light bulbs where possible. We regularly review and compare our energy provider and look to use a green energy supplier if possible.
- We have looked at the Charity Commissions report, 'Going Green. Charities and Environmental Responsibility', 2008, that provides ideas for small charities to consider adopting.
- We run sessions and organise trips for our members that allow children and families to connect with nature and realise its benefits and importance.
- We re-use envelopes and paper
- 
- 
- We organise sessions that are within walking distance.

## **Chairs Report**

I am looking back over the year between 1<sup>st</sup> April 2020 and 31<sup>st</sup> March 2021 and it was such a difficult and challenging time for everyone but I am proud of how PTL responded to COVID-19 and its impact on our operation and the services we provide.

On the 17<sup>th</sup> of March 2020 we made the decision, following government guidance, to pause the toy loan and play sessions at the Toy Library and we have remained closed in this way for the entire financial year.

Initially we kept in touch with our members via our social media platforms, predominantly Instagram, where we posted resources, guidance and activity ideas for young children. Towards the end of April, we began to ask members to get in touch with us if they needed any

specific help with anything from nappies to home schooling equipment and we made calls to some of our families to check-in with them. In May we began online sessions with our toy librarian that offered our members the familiarity of a play session with singing. We also began offering activity packs to members. The packs which were tailored to different ages and needs, could be collected safely from PTL and contained books, craft activities, paints & colouring sheets to keep children entertained. Alongside all of this we also worked with Food Surplus to provide local families with items they needed including free nappies and toys. In August, when we would normally be providing our summer programme of activities and trips we held online sessions with the Royal Philharmonic Orchestra's first online project. As the year continued we introduced more online activities including Baby Massage, regular music sessions with Steve Grocott and, in partnership with Churchill Gardens Academy, Chatter Time (communication skill development) and Bopping about with our feelings( improving mental Health ) Another highlight of the year was the African Experience online Workshop. PTL worked extensively with the group to produce a session that would work online, helping them to realise that it could be done and more than that provide a really valuable experience for our members.

We really look forward to returning to in-person activities and normal play sessions but, I believe, we have successfully found a different way to provide a valuable service to our members and families and we continued to see new members join with **61 new families** becoming members during this year.



## **Business Plan**

A working document, our Business Plan includes PTL's mission statement, objectives, governance and management structure, competitor reviews and SWOT analysis, financial analysis and fundraising strategy, resourcing and partnering goals, marketing position and strategy, and our monitoring and evaluation strategy. We are using this to achieve the goals of sustainable, long-term planning with active task setting so we can really concentrate on having a members' led organisation that centres on developing children's potential and helping support parents through our provision of play sessions, trips/events, and toy loans.

We have four main objectives and as you can see below, we are pleased with our progress and will build on our success next year.

<b>Business objectives</b>	<b>Achievements</b>
<b>Financial/fundraising</b> Maintain funding levels through the development of a sustainable funding model through trust and corporate fundraising;	<ul style="list-style-type: none"> <li>. Quarter 4 2020 PTL raised the running costs for 2021 quarter one.</li> <li>. Awareness of the need to continue to raise funds across sectors and explore digital opportunities</li> </ul>

<p><b>Resourcing:</b></p> <ul style="list-style-type: none"> <li>. Increase current staffing levels to relieve pressure on existing staff and increase staff and volunteer skills and capacity</li> <li>. General resources</li> </ul>	<ul style="list-style-type: none"> <li>. Suspended due to CV-19</li> <li>. Partnership work enabled us to secure free donations of a range of items for members</li> </ul>
<p><b>Marketing</b></p> <p>Continue to build awareness and improve perceptions of PTL to ensure that the service continues to feature prominently in the local community.</p>	<ul style="list-style-type: none"> <li>. Increased flow of information increasing Instagram followers to 362 followers</li> <li>. Simplified our evaluation methods</li> <li>. Improved email communication to members.</li> </ul>
<p><b>Governance, Monitoring and Evaluation</b></p> <p>Use IT technology to streamline administration, governance and monitoring and evaluation. Introduce a new database and 2) tablet-based event and session evaluations, use digital evaluation tools</p>	<ul style="list-style-type: none"> <li>. Additional bi-monthly Trustee meetings enable us to assess CV-19 needs.</li> <li>. Regular updates to Trustees from the Coordinator</li> <li>. Ongoing timetable to review our policies and creating new ones as appropriate.</li> </ul>

The plan supports our aim to explore new ways of raising income, mindful of the digital possibilities which have since intensified during Covid and the need to enable our members and the wider community to understand our status, aims and objectives and encourage their involvement in our development and sustainability.

### ***I.T. communications and marketing***

We have updated our website and social media accounts throughout the year with information on upcoming events, news and important information to make PTL's online platform a source for trusted information for our families and stakeholders. Immense thanks go to Jessie Campbell, and Nicholas Lovell for the time they put into this.

### ***Governance***

We have been working to develop our governance as trustees. Highlights include:

- Assessing PTL and ourselves as a trustee board through the 'Charity Commission's 15 questions trustees should ask on governance, finance and resilience' which is reviewed annually as a good governance check;

- Completing an assessment of similar services in the local area to understand our Unique Selling Point (USP) and how we can provide the best type of service for our families in the community; and
- Reviewing all our policies.
- Looking at ways to incorporate the ideas of the **Black Lives Matter** movement into our way of working and policies.

We realise that the sustainability of staff is crucial for the future of the PTL, and we have carried out future and succession planning, working closely with Maggie and Sheila.

### ***Monitoring and evaluating***

Demonstrating our impact and understanding the needs of our members is of paramount importance to us. It is crucial to evidence our impact to current and potential funders, but even more important, it shows our families the benefits our service provides to their children and themselves. It is also a valuable way of understanding the needs and feedback from children, parents and carers as well as a way to start conversations about the support they require.

Children and parents are increasingly enthusiastic about sharing their experiences and using our user-friendly evaluation questionnaires, which we have continued to improve to meet the needs of our diverse membership. This has enabled us to integrate our families' feedback into the running of PTL tell us how they feel about specific events and trips as well as the service we provide to them as a family. It has also enabled us to evidence the incredible impact PTL has on our members which we have been communicating back to families through our notice board, display windows, website and social media accounts.

### ***Thank you***

On behalf of PTL, the trustees would like to offer our profound thanks to all those who have worked so hard over the previous year to help PTL provide local families with the invaluable opportunity to learn through play. Without the support of all of our funders and volunteers it would be impossible for PTL to continue its programme of play sessions, activities and toy loans. We are also incredibly grateful to all our member families who have continued to show their support.

Finally, and most importantly we as trustees would like to say a massive thank you to Maggie and Shelia for not only their expertise but also their dedication to PTL this year in particular which was so challenging – their devotion is truly inspirational.

## ***Our volunteers***

During this financial year the following volunteers have made a real difference with their time enthusiasm and skills. We are particularly thankful to:

- Jessie Campbell
- Nicholas Lovell
- Gary O'Sullivan

## ***Our supporters***

We would also like to give a special thank you to all our supporters during the year that include:

- Abbey Community Association
- Able Child Trust
- S Bulmer
- Churchill Gardens Academy Primary School
- Edward Harvist Trust
- J. Featherby
- Freemasons – St John's Lodge
- Future Academies
- Gift Aid
- Member Families
- Martin Sale
- Peabody Trust
- Pimlico Million
- Rolls Royce
- The Royal Philharmonic Orchestra
- St Giles and St George
- St Stephen and St John Parishioners
- Strand Parishes Trust
- Tate Britain
- The Lodge, Ebury Bridge Estate: Mike Smith
- Waitrose
- Westminster City Council
- Westminster Foundation

We would like to give a special thank you to Martin Sale, who sadly passed away in November 2020. Martin was a long-time supporter of PTL and he championed our cause with his Freemason Brothers. PTL has benefited from the generosity of Martin and the St. John's Lodge for many years and last year Martin even took on the role of Trustee at PTL.

## ***Our trustees***

This year our trustees were:

- Kate Shrivastava: Chair
- Dominic Barnard: Treasurer
- John Nguyen
- Jason Williams
- Sue O'Sullivan
- Dia Rashid

Many of our trustees also take on extra, voluntary tasks over and above their role as trustee for which PTL is always grateful.

## ***Our partnerships***

We have continued to forge and develop our partnerships with local businesses and educational institutions.

Since 2015, PTL has been a partner in the 'Pimlico Million' project. This is a resident-led funding and development initiative financed by the Big Local. £1million pounds is available to spend, for those living in the Pimlico Million area which includes specific postcodes, over 10 years. The aim is to make a difference now and leave a long-term legacy.

PTL is also a member of the South Westminster Resilient Families Partnership: Abbey Community Association, Cardinal Hume Centre, St Vincent's Family Project, Westminster Befriend a Family and Westminster Early Help.

The partnership has a number of shared values which include:

- Every child and family matters
- Every child and family can develop resilience
- Diversity is positive
- Partner collaboration delivers improved outcomes

We have made a great link with Churchill Gardens Academy Primary School which has included on-line sessions on language development and mental health with their staff.

## **Accounts**

### **PTL finances and funding**

The financial climate continues to be challenging during the 2020/2021 financial year. We are thankful for the on-going support of many of our funders. The number of longer-term donations available has increased and we have benefited from securing three, two or three year donations,

since 2018. We continue to work hard to minimise risk by exploring the methods we use to ensure a diversified income portfolio.

YEAR	15 / 16	16 / 17	17 / 18	18 / 19	19 / 20	20 / 21
<b>TOTAL FUNDING</b>	<b>54,479</b>	<b>104,84</b>	<b>108,91</b>	<b>101,74</b>	<b>101,16</b>	<b>103,24</b>
		<b>3</b>	<b>3</b>	<b>5</b>	<b>8</b>	<b>9</b>
<b>Corporate</b>	14%	13%	40%	18%	42%	9%
<b>Public</b>	26%	27%	10%	22%	3%	17%
<b>Trust</b>	44%	50%	42%	52%	45%	67%
<b>Individual</b>	16%	10%	8%	8%	10%	7%
<b>TOTAL non-individual</b>	<b>84%</b>	<b>90%</b>	<b>92%</b>	<b>92%</b>	<b>90%</b>	<b>93%</b>

### **Corporate/Public/Trust/Individual**

Corporate funding now accounts for 9% of our overall income, down from 42% in the financial year ended 2019 / 2020. This has led to an increased reliance on funding from Public funding and Trusts. Public funding has increased from 3% to 17%, and funding from Trusts has increased from 45% to 67%.

PTL has a Reserve Policy, reviewed annually, which indicates the areas of risk and the contingency funding needed to minimise that risk. We have a target amount to raise annually, in order to build a fund to cover emergency, and in the worst case scenario, wind-down costs enabling us to close in in a professional manner. We aim to raise funds to cover the first quarter of the following financial year, by the last quarter of the previous year.

### **Pricing and membership**

Our membership fee is £20, suspended since lockdown in March 2020. Fees are kept to a minimum and our policy allows discretion to waive the membership fee to ensure that we are inclusive and that finance is not a barrier to membership.

### **Fundraising and additional income**

Gifts in Kind were an important part of our income story this year. Thank you to United Living and Leylandsdm. Fundraising initiatives take time and resources and we have worked to develop a fundraising strategy, part of which is laid out in our Business Plan 19-21 which includes a User-Centred Fundraising Strategy and a Fundraising pack. We are continuing to look at ways to increase our additional income, including:

1. Tiered membership
2. Gift memberships
3. Incentives (i.e., Refer a friend, Loyalty card)
4. Emphasise ways to donate on the website (e.g., Give as you Live, Payroll
5. Giving etc etc)
6. Hiring out our building
7. Increase fees

**Signed on behalf of the Charity's Trustees: -**

**Kate Shrivastava**

**Chair of Trustees, Pimlico Toy Library**

**Date:** 03/11/2021



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**ON THE UNAUDITED ACCOUNTS OF**  
**PIMLICO TOY LIBRARY**

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For the purposes of those charity funds on pages 18 to 24 for the year ended 31 March 2021 which require an independent examiner's report, we confirm the following:-

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act);
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes considerations of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statements below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act; and
- to prepare financial statements which agree with the accounting records and to comply with the accounting requirements of the 2011 Act; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**H Cheesman FCA**  
**Chichester Accounting**  
**104 Stockbridge Road**  
**Chichester**  
**West Sussex PO19 8QP**

**Date: 1st December 2021**

**Statement of Financial Activities  
For the year ended 31 March 2021**

**Pimlico Toy Library**

	notes	Unrestricted funds	Designated funds	Restricted funds	2021 Total £	2020 Total £
Income from Charitable activities	2	56,223	100	66,568	122,891	101,566
<b>Total income</b>		<b>56,223</b>	<b>100</b>	<b>66,568</b>	<b>122,891</b>	<b>101,566</b>
Expenditure on Charitable activities	3	63,377	13,366	-	76,743	87,976
Governance costs	4	2,498	-	-	2,498	2,749
<b>Total expenditure</b>		<b>65,875</b>	<b>13,366</b>	<b>-</b>	<b>79,241</b>	<b>90,725</b>
Transfers between funds	9	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other gains/(losses)</b>		<b>(9,652)</b>	<b>(13,266)</b>	<b>66,568</b>	<b>43,650</b>	<b>10,841</b>
Gains / (losses) on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		<b>(9,652)</b>	<b>(13,266)</b>	<b>66,568</b>	<b>43,650</b>	<b>10,841</b>
Total funds brought forward		42,699	24,813	0	67,512	56,671
<b>Total funds carried forward</b>	<b>9</b>	<b>33,047</b>	<b>11,547</b>	<b>66,568</b>	<b>111,162</b>	<b>67,512</b>

**Balance Sheet  
As at 31 March 2021**

**Pimlico Toy Library**

	notes	2021		2020	
		£	£	£	£
<b>Current Assets</b>					
Debtors	7	2,125		2,125	
Bank and cash		112,861		67,908	
Total current assets		<u>114,986</u>		<u>70,033</u>	
<b>Current Liabilities</b>					
Creditors due within one year	8	<u>3,824</u>		<u>2,521</u>	
<b>Net current assets</b>			<b>111,162</b>		<b>67,512</b>
<b>Total Net Assets</b>			<b><u>111,162</u></b>		<b><u>67,512</u></b>
<b>Funds</b>					
Unrestricted	9		33,047		42,699
Designated			11,547		24,813
Restricted			66,568		-
			<b><u>111,162</u></b>		<b><u>67,512</u></b>

These accounts were approved by the Trustees on

and signed on their behalf by

K Shrivastava: Chair

The attached notes (1 - 12) form part of this statement.

**1 Accounting policies****Basis of preparation**

The accounts are prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP);
- Accounting Standards;
- and the Charities Act 2011;
- Financial Reporting Standard (FRS 102).

**Incoming resources**

All incoming resources have been included on a receivable basis.

**Depreciation**

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates on a straight line basis:

Furniture and fittings	25%
Computer and equipment	25%

**Taxation**

The charities activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988, and there is no taxation charge in the accounts.

**2 Charitable activities**

	Unrestricted	Designated	Restricted	2021	2020
	£	£	£	£	£
Pimlico Million	-	-	5,000	5,000	3,100
Westminster City Council - Ward	-	-	30,143	30,143	-
St. Giles & William Shelton Educational Charity	-	-	-	-	15,000
Rolls Royce	-	-	5,040	5,040	6,500
Edward Harvist Trust	-	-	3,372	3,372	3,000
The Freemasons	15,520	-	-	15,520	700
Costley Stuart	100	-	-	100	-
Hyde Park Picnic	-	-	-	-	5,000
Charities Trust	1,375	-	-	1,375	-
Toy loans	34	-	-	34	501
Session fees	124	-	-	124	1,196
Strand Trust	-	-	5,000	5,000	5,000
John Lyon's Charity	-	-	-	-	26,800
Westminster Amalgamated Charity	-	-	-	-	10,000
John Lewis Partnership	-	-	-	-	3,000
Member donations	-	-	-	-	1,608
Membership fee	-	-	-	-	2,660
Westminster Foundation	-	-	13,570	13,570	2,500
WSSCH	-	-	-	-	3,000
J Featherby	1,200	-	-	1,200	1,200
Peabody Trust	538	-	4,443	4,981	4,981
Waitrose	166	-	-	166	951
Barclays Bank	-	-	-	-	150
Able Child	3,000	-	-	3,000	2,000
Alexandra Smith	140	-	-	140	-
St Stephen with St John	325	-	-	325	-
Amy Gibson	300	-	-	300	500
Elliott GGA	-	-	-	-	540
Khadija Kaissy	-	-	-	-	15
Toy sales	81	-	-	81	18
S Bulmer	1,000	-	-	1,000	1,000
Anna Hatt	100	-	-	100	-
Everyclick Ltd	17	-	-	17	18
Give as you Live	-	-	-	-	38
Party Loan	-	-	-	-	186
Towner C Chikolar	-	-	-	-	6
Other	-	-	-	-	398
PTL FR	1,236	-	-	1,236	-
D Goldstein	-	100	-	100	-
D Harper	74	-	-	74	-
Fahmeeda Amir	200	-	-	200	-
Gift aid	810	-	-	810	-
M Sale	500	-	-	500	-
Non member donation	20	-	-	20	-
Paypal	177	-	-	177	-
Royal Philharmonic Orchestra	688	-	-	688	-
Sahar Fahim	30	-	-	30	-
St Giles and St George	15,000	-	-	15,000	-
St Johns Lodge	1,000	-	-	1,000	-
Vaci White	30	-	-	30	-
Virgin giving	359	-	-	359	-
Westminster City Council	12,079	-	-	12,079	-
<b>Total</b>	<b>56,223</b>	<b>100</b>	<b>66,568</b>	<b>122,891</b>	<b>101,566</b>

**3 Charitable activities**

	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Cleaning	72	-	-	72	1,901
Community Events	-	-	-	-	3,362
Database	1,930	-	-	1,930	-
Staff Costs	53,166	11,194	-	64,360	65,143
Volunteer costs	-	-	-	-	53
Insurance	-	1,471	-	1,471	1,224
Laundry	692	-	-	692	730
Licence, subscription & membership	-	-	-	-	-
Office costs	1,868	-	-	1,868	485
Postage & delivery	-	-	-	-	-
Refreshments	-	-	-	-	178
Rent, rates & utilities	-	701	-	701	1,147
School holiday outing, transport & tutors	2,135	-	-	2,135	5,804
Session Workers	395	-	-	395	5,119
Telephone & IT	296	-	-	296	149
Training	50	-	-	50	-
Toys	-	-	-	-	254
Venue hire	-	-	-	-	2,272
Materials & repairs	2,773	-	-	2,773	155
Depreciation	-	-	-	-	-
<b>Total</b>	<b>63,377</b>	<b>13,366</b>	<b>-</b>	<b>76,743</b>	<b>87,976</b>

**4 Governance costs**

	Unrestricted £	Designated £	Restricted £	2021 £	2020 £
Independent examination	1,100	-	-	1,100	1,100
Establishment costs	1,398	-	-	1,398	1,649
<b>Total</b>	<b>2,498</b>	<b>-</b>	<b>-</b>	<b>2,498</b>	<b>2,749</b>

**5 Staff costs**

	2021 £	2020 £
Salaries	62,201	62,037
Social security costs	2,159	3,106
Pension costs	-	-
Other costs	-	-
<b>Total</b>	<b>64,360</b>	<b>65,143</b>

The average number of employees during the year was 2 2

No employee received emoluments in excess of £60,000 during the year (2020: none).

**6 Tangible fixed assets**

	Play room fittings	Computers and equipment	Total
<b>Cost</b>			
Brought forward	1,260	910	2,170
Carried forward	1,260	910	2,170
<b>Depreciation</b>			
Brought forward	1,260	910	2,170
Charge in the year	-	-	-
Elimination in the year	-	-	-
Carried forward	1,260	910	2,170
<b>Net Book Value</b>			
<b>At 31 March 2020</b>	-	-	-
At 31 March 2019	-	-	-

All the fixed assets are used for direct charitable purposes.

**7 Debtors**

	2021 £	2020 £
Accrued income		
Prepayments and other debtors	2,125	2,125
Total	2,125	2,125

**8 Creditors due within one year**

	2021 £	2020 £
Social security and other tax	1,624	1,421
Accruals	2,200	1,100
Total	3,824	2,521

9 Funds	Balances brought forward	Incoming resources	Outgoing resources	Transfers	Balances carried forward
<b>Unrestricted</b>					
General fund	42,699	56,223	(65,875)	-	33,047
<b>Designated</b>					
D Goldstein	24,813	100	(13,366)	-	11,547
<b>Restricted</b>					
Pimlico Million	-	5,000	-	-	5,000
Westminster City Council	-	30,143	-	-	30,143
Rolls Royce	-	5,040	-	-	5,040
Edward Harvist	-	3,372	-	-	3,372
Strand Trust	-	5,000	-	-	5,000
Westminster Foundation	-	13,570	-	-	13,570
Peabody Trust	-	4,443	-	-	4,443
	<b>67,512</b>	122,891	(79,241)	-	<b>111,162</b>

**10 Trustees Expenses**

There were no trustee expenses in 2021 (2020: nil)

**11 Annual commitments under operating leases**

At March 31, 2021 the Charity has annual commitments under renewable operating leases for office & work space as set out below:

	2021 £	2020 £
Operating leases which expire:		
Within 1 - 5 years	8550	8550
(renewable every 5 years)		
	<u>8550</u>	<u>8550</u>

**12 Analysis of net assets**

	Fixed Assets	Current Assets	Total
Restricted funds	-	66,568	66,568
Designated funds	-	11,547	11,547
Unrestricted funds	-	33,047	33,047
	<u>-</u>	<u>111,162</u>	<u>111,162</u>