



# Trustees' Annual Report for the period

Period start date				Period end date			
From	01	April	2021	To	31	March	2022

## Section A Reference and administration details

Charity name

British Wildlife Rehabilitation Council

Other names charity is known by

Registered charity number (if any)

1157841

Charity's principal address

PO Box 8686

Grantham

Lincolnshire

Postcode

NG31 0AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Forman	Chairman	From 06th February 2022	
2	Simon Allen	Vice Chairman		
3	Lucy Brydon née Cosgriff	Honorary Secretary		
4	Janet Peto	Treasurer		
5	Adam Grogan			
6	Mary Jane Varga			
7	Lucy Bearman-Brown			
8	Christopher Riddington			
9	Susan Louisa Schwar			
10	Teresa Amory		Until 6th December 2021	
11	Michael Brampton		Until 15th March 2022	
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Auditor	Claire Myers BABA (Hons)	Chestnut Grove, Goosegate Lane, Foston, Grantham, NG32 2LB

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – Foundation Model
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	(1) Apart from the first charity trustees, every trustee for a must be appointed a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational structure remains as a board of trustees with no paid executive.

Teresa Amory stepped down as chair and trustee on 6<sup>th</sup> December 2021.

Daniel Forman voted in as chairman on 16<sup>th</sup> February 2022.

Michael Brampton resigned as trustee on 15<sup>th</sup> March 2022.

The development of working groups/management committees is underway to help further the work of the charity.

Current guidelines for wildlife rehabilitators are under review.

New policies for associate and organisational member public engagement are being developed.

The charity has set up a payment gateway with PayPal for membership subscription.

**Summary of the objects of the charity set out in its governing document**

For the benefit of the public: -  
To advance the education of the public of in respect of the care and welfare sick, injured and abandoned wild animals

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Regular activities:

There was no symposium in 2021. It was felt that the plans for the symposium on 16th October 2021 required review for two reasons:  
1. Various factors meant that preparation for the event was not as far forward as it should ideally have been at the time being too close to the event.  
2. Some trustees expressed anxiety about the reception of delegates to the significant change in format, even with marketing to that effect.

It was therefore proposed that the symposium be delayed and its structure reviewed.

## Engagement with external organisations:

Several of the trustees have been attending the regular stakeholder meetings organised by DEFRA's Exotic Disease Control outbreak team in light of the ongoing highly pathogenic avian influenza (HPAI) H5N1 outbreak in the UK. Feedback from these meetings will form part of the next newsletter and symposium.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The charity launched its new website in March 2022 with updated resources and legal information pertinent to wildlife rehabilitation.

The new website has a directory of wildlife rehabilitators which members of the public can search for help. This database will grow over time and organisational and associate members of the BWRC are recognised in the search results.

Organisations and members of the public can now join or renew their membership online and pay through the website. Twenty-seven individuals and nine organisations have used the online facility since its launch in March.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves (generated by donations, associate and organisational membership and any profit resulting from BWRC training events and meetings) are used to pay costs directly related to the functions of the charity including trustee's training, travel and working expenses (related directly to BWRC), for production costs such as design and printing of the newsletter and other promotional materials, and to cover any deficit incurred from BWRC training events and meetings. Efforts are made to ensure that reserves are spent carefully with approval from all trustees for any significant purchases.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In response to the COVID 19 pandemic all trustee meetings were held online via Zoom and this has continued in the current financial year and therefore no travelling or venue hire costs have been incurred.

**Section F****Other optional information**



--

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	---

Full name(s)

Daniel Forman	Simon Allen
---------------	-------------

Position (eg Secretary,  
Chair, etc)

Chair	Vice Chair
-------	------------

Date

22 November 2022
------------------



## British Wildlife Rehabilitation Council

Treasurer - Janet Peto

PO Box 8686

Grantham

NG31 0AG

Email: janet.peto@btinternet.com

Tel: 07940 714830

### Income and Expenditure Accounts for the period 1 April 2021 to 31 March 2022

#### Independent Examiners Report

I have independently examined the books of the British Wildlife Rehabilitation Council, my responsibilities are to check that the book-keeping agrees with the banking records and to verify bank balances are correct and to check the simple accounts are correct. Where any matters arise that gives concern it is my duty to report them.

No matters have arisen during the course of my examination, which are not included in the notes to the accounts.

Signed:

Janet Peto preparation of accounts and  
acting as Treasurer

Signed:

Claire Myers BA BA(Hons)  
As Independent Auditor

Date:

05/06/2022

# British Wildlife Rehabilitation Council

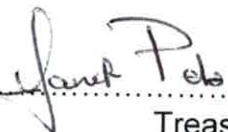
## Balance Sheet

### As At 31st March 2022

CAF Current Account	£5,119.38	
Less Uncleared Item	£(3,720.00)	
CAF Gold Savings Account	£7,079.61	
	<u>£8,478.99</u>	
		<u>£8,478.99</u>

Opening Reserves	£11,290.57	
Profit/(Loss) 2021-21	£(2,811.58)	
Closing Reserves	<u>£8,478.99</u>	

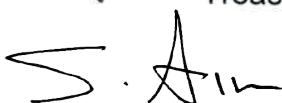
Signed:



Treasurer

Date: 4-11-22

Signed:



Vice Chair

Date: 10 - 11 - 2022

# British Wildlife Rehabilitation Council

## Income and Expenditure

### 1st April 2021 to 31st March 2022

#### Income

Donations	£38.51	
Contributions	£5.00	
Membership (Trustees)	£1.00	
Organisation Associated Membership	£375.00	
Organisation Associated Membership - Paid in Advance	£150.00	
Individual Associated Membership	£480.00	
Individual Associated Membership - Paid in Advance	£30.00	
PayPal Fees	£(1.46)	
Sale of Workshop & Symposium Tickets	£0.00	
Symposium Sponsorship	£0.00	
Hartpurt Profit Share	£0.00	
Bank Interest (Gross)	£1.37	
		£1,079.42

#### Less: Expenditure

Travel	£0.00	
Postage Non Newsletter	£0.00	
Hire of Meeting Rooms	£0.00	
Cost of Newsletter	£0.00	
Cost of Setting Up & Maintaining Website	£3,720.00	
Bank Charges	£96.00	
Administration & Legal Fees	£0.00	
Membership Fee to other Organisations	£75.00	
Eventbrite Fees	£0.00	
Symposium Hire Costs	£0.00	
Symposium Event Insurance	£0.00	
Symposium Event Partners Profit Share	£0.00	
Speakers Expenses	£0.00	
Symposium Administration	£0.00	
		£3,891.00

#### Profit/(Loss)

**£(2,811.58)**