



# Trustees' Annual Report for the period

Period start date

Period end date

From

Day

1

Month

April

Year

2020

T

Day

31

Month

March

Year

2021

## Section A

### Reference and administration details

Charity name

British Wildlife Rehabilitation Council

Other names charity is known by

Registered charity number (if any)

1157841

Charity's principal address

PO Box 8686

Grantham

Lincolnshire

Postcode

NG31 OAG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Teresa Amory	Chairman		
2	Simon Allen	Vice Chairman		
3	Lucy Cosgriff	Honorary Secretary	From 09/12/2020	
4	Janet Peto	Treasurer		
5	Mary Jane (Molly) Varga			
6	Dr Daniel Forman			
7	Llewelyn Lowen		(Until 09/06/2020)	
8	Lucy Bearman-Brown			
9	Adam Grogan			
10	Michael Brampton			
11	Susan Louisa Schwar			
12	Christopher Riddington			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Auditor	Claire Myers BABA (Hons)	Chestnut Grove, Goosegate Lane, Foston, Grantham, NG32 2LB

## Name of chief executive or names of senior staff members (Optional information)

Not applicable

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution – Foundation Model
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational structure remains as a board of trustees with no paid executive. We have one volunteer assisting with social media management.

We no longer engage a freelance designer for newsletter layout and website maintenance (as of autumn 2020).

A website design company has been appointed and is undertaking the development of a new site in response to current software support ending.

Assessment of risks to the charity and development of policies to manage those risks has made limited progress.



Summary of the objects of the charity set out in its governing document

For the benefit of the public:-  
To advance the education of the public in respect of the care and welfare of sick, injured and abandoned wild animals

**Regular activities:**

An Annual General Meeting for 2019-2020 was held on 9<sup>th</sup> December 2020.

BWRC maintained an associate membership for individuals, who received our newsletter The Rehabilitator and reduced rate symposium tickets. There were 42 individual associate members during financial year 2020-21.

Free advice continues to be provided by BWRC trustees and volunteers in response to specific queries from the public via the BWRC website and Facebook page.

BWRC held our first virtual annual symposium via Zoom on 21<sup>st</sup> November 2020. The symposium was attended by 87 delegates plus speakers alongside nine speakers and trustees and helpers from Writtle college staff who chaired and assisted with text chat management. The keynote speaker's topic was compassion awareness in the animal care industry.

**Engagement with external organisations:**

Vice Chair Simon Allen continued to represent Gower Bird Hospital and BWRC as a member of Animal Welfare Network Wales (AWNWW). The AWNWW Code of Best Practice for Animal Welfare Establishments was published in September 2020.

A "Joint statement on the captive breeding of hedgehogs in response to population decline" was written by BWRC in collaboration with the British Veterinary Zoological Society (BVZS), British Hedgehog Preservation Society (BHPS) and others. This was written in response to rumours that some organisations had plans to start breeding programmes and argues against that strategy at this time. Other organisations including BWRC associate members have been invited to co-sign to indicate their support for this policy which was first published online on 1<sup>st</sup> March 2021.

BWRC recorded a 20minute lecture to introduce a series of nine mini-lectures aimed at veterinary and other students on the principles of wildlife rehabilitation. This was a collaborative project lead by the Born Free Foundation and the recordings have been published on their website (and will be added to ours when possible).

A collaboration with Writtle University College has begun to develop a national wildlife rehabilitation database. This project aims to provide data for research into improving wildlife rehabilitation practice in the UK.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

BWRC does not generate sufficient funds to engage in grant-making.

BWRC is in the process of developing a new charity website and expects to fund this from existing capital reserves.

Besides the trustees, BWRC currently has one volunteer who created and monitors the BWRC Facebook page and provides emergency advice regarding wildlife casualties (this service is not advertised or encouraged but requests are dealt with if they come in). The Chair is also an administrator for the Facebook Page and carries out routine administration.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

**Associate Organisation Membership** was launched in April 2020. Six wildlife rehabilitation charities became BWRC associate organisations between April 2020 and end-March 2021.

**In response to the COVID 19 Pandemic** the following additional activities were undertaken:

- "BWRC Advice on Wildlife rehabilitation Protocols in case of Human Disease Epidemic" was prepared, drawing together the available advice pertinent to wildlife rehabilitation practice during the COVID-19 pandemic and published on 31<sup>st</sup> March 2020.
- monthly (rather than quarterly) newsletters were published from March to August 2020.
- Supporting letters were offered (and provided) to any rehabilitators who were nervous about making journeys to release casualties during lockdown, explaining the purpose and animal welfare justification for their activities.
- A survey of rehabilitators' experiences of working under 'lockdown' conditions was carried out and preliminary findings were presented at Symposium 2020

**BWRC Annual Symposium** was held online for the first time in response to the COVID pandemic, but also facilitated attendance of delegates who wouldn't normally be able to attend in person.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Reserves (generated by donations and associate membership and any profit resulting from BWRC training events and meetings) are used to pay costs directly related to the functions of the charity including trustee's training, travel and working expenses (related directly to BWRC), for production costs such as design and printing of the newsletter and other promotional materials, and to cover any deficit incurred from BWRC training events and meetings. Efforts are made to ensure that reserves are spent carefully with approval from all trustees for any significant purchases.

Details of any funds materially in deficit

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In response to the COVID 19 pandemic all trustee meetings have taken place online via Zoom and therefore no travelling or venue hire costs have been incurred.

The same applies to our annual symposium – no venue hire/ catering or speaker expenses were incurred. £62.39 was spent on symposium administration including an upgraded Zoom service to facilitate the symposium and online trustee meetings.

A profit of £3,479.34 was made in this financial year. Funds were raised from membership fees and Symposium 2020. Closing reserves of £11,290.57 are in excess of with the charity's normal financial situation but will be used to pay for new website and other technological developments to enhance services to members and the wider community.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>T. A. Amory</i>	<i>Janet Peto</i>
Full name(s)	Mrs Teresa Amory	Mrs Janet Peto
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	27 June 2021	





## British Wildlife Rehabilitation Council

Treasurer - Janet Peto

PO Box 8686

Grantham

NG31 0AG

Email: janet.peto@btinternet.com

Tel: 07940 714830

### Income and Expenditure Accounts for the period 1 April 2020 to 31 March 2021

#### Independent Examiners Report

I have independently examined the books of the British Wildlife Rehabilitation Council, my responsibilities are to check that the book-keeping agrees with the banking records and to verify bank balances are correct and to check the simple accounts are correct. Where any matters arise that gives concern it is my duty to report them.

No matters have arisen during the course of my examination, which are not included in the notes to the accounts.

Signed:

*Janet Peto*

Janet Peto preparation of accounts and  
acting as Treasurer

Signed:

*C Myers*

Claire Myers BA BA(Hons)  
As Independent Auditor

Date:

*2nd May 2021*

# British Wildlife Rehabilitation Council

## Balance Sheet

### As At 31st March 2021

CAF Current Account  
Less Uncleared Item  
CAF Gold Savings Account

£4,237.33

£(25.00)

£7,078.24

£11,290.57

£11,290.57

Opening Reserves  
Profit/(Loss) 2020-21  
Closing Reserves

£7,811.23

£3,479.34

£11,290.57

Signed:



Treasurer

Date: 02.05.2021

Signed:



Chair Person

Date: 28.06.2021

Signed:



Secretary

Date: 06.07.2021

# British Wildlife Rehabilitation Council

## Income and Expenditure

### 1st April 2020 to 31st March 2021

#### Income

Donations	£39.00	
Contributions	£0.00	
Membership (Trustees)	£1.00	
Organisation Associated Membership	£375.00	
Organisation Associated Membership - Paid in Advance	£225.00	
Individual Associated Membership	£450.00	
Individual Associated Membership - Paid in Advance	£45.00	
Sale of Workshop & Symposium Tickets	£2,200.00	
Symposium Sponsorship	£0.00	
Hartpurt Profit Share	£554.58	
Bank Interest (Gross)	£5.67	
		£3,895.25

#### Less: Expenditure

Travel	£0.00	
Postage Non Newsletter	£0.00	
Hire of Meeting Rooms	£0.00	
Cost of Newsletter	£0.00	
Cost of Maintaining Website	£36.59	
Bank Charges	£69.00	
Administration & Legal Fees	£25.00	
Eventbrite Fees	£222.93	
Symposium Hire Costs	£0.00	
Symposium Event Insurance	£0.00	
Symposium Event Partners Profit Share	£0.00	
Speakers Expenses	£0.00	
Symposium Administration	£62.39	
		£415.91

#### Profit/(Loss)

**£3,479.34**



# BWRC - Hartpury Hedgehog Symposium

## Income and Expenditure

### Income

Ticket	£0.00	
Sponsorship	£0.00	
Raffle and Donation	<u>£554.58</u>	£554.58

### Less: Expenditure

Administration Costs (Postage, Stationery, Gifts)	£0.00	
Hire of Facilities and Catering	£0.00	
Insurance	£0.00	
Speakers Expenses	<u>£0.00</u>	£0.00

### Profit/(Loss)

£554.58

Signed: T. A. Amay Dated 28.06.2021

Signed: [Signature] Dated 02.05.2021

**BWRC - Via Zoon - 21-11-2020**  
**Income and Expenditure**

**Income**

Ticket	£2,200.00	
Raffle and Donation	£0.00	
Sponsorship	£0.00	
	<hr/>	£2,200.00

**Less: Expenditure**

Administration Costs (Postage, Stationery, Gifts, Zoom)	£62.39	
Eventbrite Fees	£222.93	
Hire of Facilities and Catering	£0.00	
Insurance	£0.00	
Speakers Expenses	£0.00	
	<hr/>	£285.32

**Profit/(Loss)**

**£1,914.68**

Signed: T. A. Anwar Dated: 28.06.2021

Signed: Janet Peto Dated: 02.05.2021