



Trustees' Annual Report for the period

	Period start date			Period end date		
	01	January	2024	31	December	2024
From				To		

Section A

Reference and administration details

Charity name

St Margaret's Pre-School (Olton) CIO

Other names charity is known by

St Margaret's Pre-School at Chapelfields

Registered charity number (if any)

1157816

Charity's principal address

St Margaret's Pre-school, Lyndon Road, Olton, Solihull

Postcode

B92 7QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Pyne	Treasurer		
2	Debra Silver	Chair		
3	Kay Dorris		Commenced 22 nd October 2024	
4	Michelle Wallace		Commenced 22 nd October 2024	
5	Dayna Wallace		Commenced 22 nd October 2024	
6	Sophie Learnihan	Secretary	Until 21 st October 2024	
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Katy Walker – Pre-school Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected via AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

St Margaret's Pre-School's purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Margaret's Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children's centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.30 during school term time and provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.

Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.

Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.

Summary of the main achievements of the charity during the year

Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring and inclusive setting.

We encourage and support all children attending the setting to help them achieve their full potential.

Enrichment activities including visits and trips.

Fundraising activities in support of the education functions.

Section E

Financial review

Brief statement of the charity's policy on reserves

We seek to maintain reserves of £10,000.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.

Section F

Other optional information

The charities primary risks are around:

- General Health and Safety;
 - Safeguarding of children;
 - Meeting Ofsted requirements;
 - Ensuring adequate staffing levels;
 - First Aid and Insurances;
 - Ensuring financial sustainability.
- These areas are reviewed in each trustees meeting.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Debra Silver

Martin Pyne

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

9/11/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Margaret's Pre-School (Olton) CIO

1157316

Receipts and payments accounts

CC16a

For the period
from

01/01/2024

To

31/12/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fees	19,184	-	-	19,184	33,654
Booking Fees	720	-	-	720	804
Nursery Funding Grant (SMBC)	129,481	-	-	129,481	100,615
Other	178	-	-	178	786
General Fundraising and Donations	234	-	-	234	454
Uniforms	370	-	-	370	365
Interest	-	204	-	204	149
Refund	-	-	-	-	400
Sub total (Gross income for AR)	150,167	204	-	150,371	137,226
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	150,167	204	-	150,371	137,226
A3 Payments					
Employee Costs	-	-	-	-	-
Wages/NI/Tax	115,660	-	-	115,660	96,110
Training	611	-	-	611	289
Facilities	-	-	-	-	-
Rent to SMBC	10,417	-	-	10,417	12,500
Insurance and Memberships	1,822	-	-	1,822	4,934
Utilities	669	-	-	669	5,902
Waste	935	-	-	935	878
Alarm Co	750	-	-	750	726
Consumables	-	-	-	-	-
Equipment	2,214	-	-	2,214	4,083
Stationery	1,604	-	-	1,604	1,429
Craft	1,843	-	-	1,843	3,189
Food / Toiletries	2,342	-	-	2,342	3,162
Advertising / Web	1,450	-	-	1,450	967
Rates	1,576	-	-	1,576	1,012
Overpayment refund	30	-	-	30	326
Uniforms	694	-	-	694	782
Other	6,371	-	-	6,371	11,613
Sub total	148,987	-	-	148,987	147,902
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	148,987	-	-	148,987	147,902
Net of receipts/(payments)	1,180	204	-	1,384	- 10,676
A5 Transfers between funds					
A6 Cash funds last year end	14,896	17,085	-	31,981	42,656
Cash funds this year end	16,076	17,289	-	33,365	31,981

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main Account	16,051	-	-
	Linked Savings	-	17,289	-
	Petty Cash	25	-	-
	Total cash funds	16,076	17,289	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Martin Pyne

Debra Silver

Print Name

Martin Pyne

Debra Silver

Date of approval

10/11/2025

10/11/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Margaret's Pre-School (Olton) CIO

On accounts for the year
ended

2024

Charity no
(if any)

1157816

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22.10.2025

Name:

Kelly Gentles

Relevant professional
qualification(s) or body

(if any):

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Address:

FLAT 2, 60 MILMEAD ROAD
BARTLEY GREEN, BIRMINGHAM
B32 3AY.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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