



## Trustees' Annual Report for the period

From

Period start date

01 January 2023

To

Period end date

31 December 2023

Charity name

St Margaret's Pre-School (Olton) CIO

Other names charity is known by

St Margaret's Pre-School at Chapelfields

Registered charity number (if any)

1157816

Charity's principal address

St Margaret's Pre-school, Lyndon Road, Olton, Solihull

Postcode

B92 7QF

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Martin Pyne	Chair		
2 Debra Silver	Treasurer		
3 Sophie Learnihan	Secretary		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Katy Walker – Pre-school Manager

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charity Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected via AGM

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Summary of the objects of the charity set out in its governing document

St Margaret's Pre-School's purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this

St Margaret's Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children's centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.30 during school term time and

**section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.

Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

**Additional details of objectives and activities (Optional information)**

The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.

Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity**

Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring



during the year

and inclusive setting.

We encourage and support all children attending the setting to help them achieve their full potential.

Enrichment activities including visits and trips.

Fundraising activities in support of the education functions.

Brief statement of the

We seek to maintain reserves of £10,000.



charity's policy on reserves

Details of any funds materially in deficit

N/A

#### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.

## Section F

## Other optional information

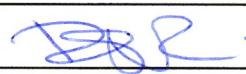
The charities primary risks are around:

- General Health and Safety;
  - Safeguarding of children;
  - Meeting Ofsted requirements;
  - Ensuring adequate staffing levels;
  - First Aid and Insurances;
  - Ensuring financial sustainability.
- These areas are reviewed in each trustees meeting.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Martin Pyne

Debra Silver

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

22/10/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Margaret's Pre-School (Charity) CIC

1157819

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2023

To

31/12/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	33,654	-	-	33,654	33,113
Booking Fees	804	-	-	804	1,140
Nursery Funding Grant (SMBC)	100,615	-	-	100,615	90,354
Other	786	-	-	786	33
General Fundraising and Donations	454	-	-	454	1,038
Uniforms	365	-	-	365	341
Interest	-	149	-	149	9
Refund	400	-	-	400	-
<b>Sub total (Gross income for AR)</b>	<b>137,077</b>	<b>149</b>	<b>-</b>	<b>137,226</b>	<b>126,027</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>137,077</b>	<b>149</b>	<b>-</b>	<b>137,226</b>	<b>126,027</b>

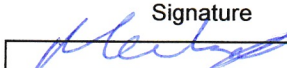
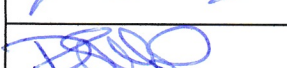
<b>A3 Payments</b>					
Employee Costs	-	-	-	-	-
Wages/Ni/Tax	96,110	-	-	96,110	88,883
Training	289	-	-	289	47
Facilities	-	-	-	-	-
Rent to SMBC	12,500	-	-	12,500	12,500
Insurance and Memberships	4,934	-	-	4,934	1,593
Utilities	5,902	-	-	5,902	828
Waste	878	-	-	878	769
Alarm Co	726	-	-	726	1,452
Consumables	-	-	-	-	-
Equipment	4,083	-	-	4,083	4,119
Stationery	1,429	-	-	1,429	725
Craft	3,189	-	-	3,189	765
Food / Toiletries	3,162	-	-	3,162	1,508
Advertising / Web	967	-	-	967	864
Rates	1,012	-	-	1,012	1,203
Overpayment refund	326	-	-	326	418
Uniforms	782	-	-	782	711
Other	11,613	-	-	11,613	1,632
<b>Sub total</b>	<b>147,902</b>	<b>-</b>	<b>-</b>	<b>147,902</b>	<b>118,018</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>147,902</b>	<b>-</b>	<b>-</b>	<b>147,902</b>	<b>118,018</b>

<b>Net of receipts/(payments)</b>	<b>- 10,825</b>	<b>149</b>	<b>-</b>	<b>- 10,676</b>	<b>8,009</b>
<b>A5 Transfers between funds</b>		-	-	-	-
<b>A6 Cash funds last year end</b>	<b>25,713</b>	<b>16,936</b>	<b>-</b>	<b>42,649</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,888</b>	<b>17,085</b>	<b>-</b>	<b>31,974</b>	<b>8,009</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main Account	14,698	-	-
	Linked Savings	-	17,085	-
	Petty Cash	191	-	-
	<b>Total cash funds</b>	<b>14,888</b>	<b>17,085</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Martin Pyne	07/10/2024
			Debra Silver	08/10/2024





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St Margaret's Pre-School (Olton) CIO

On accounts for the year  
ended

2023

Charity no  
(if any)

1157816

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

K. Gentles

Date:

18/10/24

Name:

KELLY GENTLES.

Relevant professional  
qualification(s) or body  
(if any):

Address:

FLAT 2, 60 MILLMEAD ROAD  
BARTLEY GREEN, BIRMINGHAM  
B32 3AM

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.