

# ST MARGARET'S PRE-SCHOOL (OLTON)

England & Wales - Charity number 1157816

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2014-07-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Margarets Pre School  
Lyndon Road  
Solihull  
B92 7QF

**Phone** 01215725600

**Email** [enquiries@stmargaretspreschool.co.uk](mailto:enquiries@stmargaretspreschool.co.uk)

**Website** [www.stmargaretspreschool.co.uk](http://www.stmargaretspreschool.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

**Activities:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Birmingham City
- Solihull

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£150,371	£148,987	-	-
2023-12-31	£137,226	£147,902	-	-
2022-12-31	£126,027	£118,018	-	-
2021-12-31	£132,951	£132,757	-	-
2020-12-31	£131,693	£107,229	-	-

## Trustees

Name	Role	Appointed
<b>Debra Silver</b>	Chair	2021-12-13
Catherine Tressa Walker		2025-04-23
Dayna Wallace		2024-10-22
Kay Dorris		2024-10-22
Martin John Pyne		2017-10-20
Michelle Wallace		2024-10-22

**ST MARGARET'S PRE-SCHOOL (OLTON)**

England & Wales - Charity number 1157816

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2024	To	31 December 2024

## Section A Reference and administration details

Charity name **St Margaret's Pre-School (Olton) CIO**

Other names charity is known by **St Margaret's Pre-School at Chapelfields**

Registered charity number (if any) **1157816**

Charity's principal address **St Margaret's Pre-school, Lyndon Road, Olton, Solihull**

**Postcode** **B92 7QF**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Pyne	Treasurer		
2	Debra Silver	Chair		
3	Kay Dorris		Commenced 22 <sup>nd</sup> October 2024	
4	Michelle Wallace		Commenced 22 <sup>nd</sup> October 2024	
5	Dayna Wallace		Commenced 22 <sup>nd</sup> October 2024	
6	Sophie Learnihan	Secretary	Until 21 <sup>st</sup> October 2024	
7				
8				
9				
10				
11				
12				
13				
14				
15				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Katy Walker – Pre-school Manager

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charity Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected via AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

St Margaret's Pre-School's purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

St Margaret's Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children's centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.30 during school term time and provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.

Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

**Additional details of objectives and activities (Optional information)**

The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.

Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring and inclusive setting.

We encourage and support all children attending the setting to help them achieve their full potential.

Enrichment activities including visits and trips.

Fundraising activities in support of the education functions.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We seek to maintain reserves of £10,000.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.

## Section F

## Other optional information

**The charities primary risks are around:**

- General Health and Safety;
- Safeguarding of children;
- Meeting Ofsted requirements;
- Ensuring adequate staffing levels;
- First Aid and Insurances;
- Ensuring financial sustainability.

These areas are reviewed in each trustees meeting.

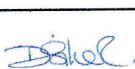
## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**





**Full name(s)**

Debra Silver

Martin Pyne

**Position (eg Secretary, Chair, etc)**

Chair

Treasurer

**Date**

9/11/25





## Receipts and payments accounts

CC16a

For the period  
from

01/01/2024

To

31/12/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	19,184	-	-	19,184	33,654
Booking Fees	720	-	-	720	804
Nursery Funding Grant (SMBC)	129,481	-	-	129,481	100,615
Other	178	-	-	178	786
General Fundraising and Donations	234	-	-	234	454
Uniforms	370	-	-	370	365
Interest	-	204	-	204	149
Refund	-	-	-	-	400
<b>Sub total (Gross income for AR)</b>	<b>150,167</b>	<b>204</b>	<b>-</b>	<b>150,371</b>	<b>137,226</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>150,167</b>	<b>204</b>	<b>-</b>	<b>150,371</b>	<b>137,226</b>
<b>A3 Payments</b>					
Employee Costs	-	-	-	-	-
Wages/NI/Tax	115,660	-	-	115,660	96,110
Training	611	-	-	611	289
Facilities	-	-	-	-	-
Rent to SMBC	10,417	-	-	10,417	12,500
Insurance and Memberships	1,822	-	-	1,822	4,934
Utilities	669	-	-	669	5,902
Waste	935	-	-	935	878
Alarm Co	750	-	-	750	726
Consumables	-	-	-	-	-
Equipment	2,214	-	-	2,214	4,083
Stationery	1,604	-	-	1,604	1,429
Craft	1,843	-	-	1,843	3,189
Food / Toiletries	2,342	-	-	2,342	3,162
Advertising / Web	1,450	-	-	1,450	967
Rates	1,576	-	-	1,576	1,012
Overpayment refund	30	-	-	30	326
Uniforms	694	-	-	694	782
Other	6,371	-	-	6,371	11,613
<b>Sub total</b>	<b>148,987</b>	<b>-</b>	<b>-</b>	<b>148,987</b>	<b>147,902</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>148,987</b>	<b>-</b>	<b>-</b>	<b>148,987</b>	<b>147,902</b>
<b>Net of receipts/(payments)</b>	<b>1,180</b>	<b>204</b>	<b>-</b>	<b>1,384</b>	<b>- 10,676</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>14,896</b>	<b>17,085</b>	<b>-</b>	<b>31,981</b>	<b>42,656</b>
<b>Cash funds this year end</b>	<b>16,076</b>	<b>17,289</b>	<b>-</b>	<b>33,365</b>	<b>31,981</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main Account	16,051	-	-
	Linked Savings	-	17,289	-
	Petty Cash	25	-	-
	<b>Total cash funds</b>	<b>16,076</b>	<b>17,289</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK <b>Unrestricted funds</b> to nearest £	OK <b>Restricted funds</b> to nearest £	OK <b>Endowment funds</b> to nearest £
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B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name

Martin Pyne
Debra Silver

Date of approval

10/11/2025
10/11/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
St Margaret's Pre-School (Olton) CIO

On accounts for the year  
ended

2024 Charity no (if any) 1157816

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22.10.2025

Name: Kelly Gentles

Relevant professional  
qualification(s) or body

(if any):

Address:

FLAT 2, 60 MILMEAD ROAD
BARTLEY GREEN, BIRMINGHAM
B32 3AY.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**ST MARGARET'S PRE-SCHOOL (OLTON)**

England & Wales - Charity number 1157816

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	January	2023		31	December	2023

**Charity name** St Margaret's Pre-School (Olton) CIO

**Other names charity is known by** St Margaret's Pre-School at Chapelfields

**Registered charity number (if any)** 1157816

**Charity's principal address** St Margaret's Pre-school, Lyndon Road, Olton, Solihull

**Postcode** B92 7QF

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Martin Pyne	Chair		
2 Debra Silver	Treasurer		
3 Sophie Learnihan	Secretary		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Katy Walker – Pre-school Manager

**Description of the charity’s trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charity Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected via AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

**Summary of the objects of the charity set out in its governing document**

St Margaret’s Pre-School’s purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this**

St Margaret’s Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children’s centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.30 during school term time and

**section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.

Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

**Additional details of objectives and activities (Optional information)**

The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.

Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.

**You may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity**

Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring

**during the year**

and inclusive setting.

We encourage and support all children attending the setting to help them achieve their full potential.

Enrichment activities including visits and trips.

Fundraising activities in support of the education functions.

**Brief statement of the**

We seek to maintain reserves of £10,000.

charity's policy on reserves

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Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.

**Section F Other optional information**

The charities primary risks are around:

- General Health and Safety;
  - Safeguarding of children;
  - Meeting Ofsted requirements;
  - Ensuring adequate staffing levels;
  - First Aid and Insurances;
  - Ensuring financial sustainability.
- These areas are reviewed in each trustees meeting.

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Martin Pyne	Debra Silver
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Position (eg Secretary, Chair, etc)

Chair	Treasurer
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Date

22/10/24
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## Receipts and payments accounts

CC16a

For the period from	01/01/2023	To	31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	33,654	-	-	33,654	33,113
Booking Fees	804	-	-	804	1,140
Nursery Funding Grant (SMBC)	100,615	-	-	100,615	90,354
Other	786	-	-	786	33
General Fundraising and Donations	454	-	-	454	1,038
Uniforms	365	-	-	365	341
Interest	-	149	-	149	9
Refund	400	-	-	400	-
<b>Sub total (Gross income for AR)</b>	<b>137,077</b>	<b>149</b>	<b>-</b>	<b>137,226</b>	<b>126,027</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>137,077</b>	<b>149</b>	<b>-</b>	<b>137,226</b>	<b>126,027</b>
<b>A3 Payments</b>					
Employee Costs	-	-	-	-	-
Wages/NI/Tax	96,110	-	-	96,110	88,883
Training	289	-	-	289	47
Facilities	-	-	-	-	-
Rent to SMBC	12,500	-	-	12,500	12,500
Insurance and Memberships	4,934	-	-	4,934	1,593
Utilities	5,902	-	-	5,902	828
Waste	878	-	-	878	769
Alarm Co	726	-	-	726	1,452
Consumables	-	-	-	-	-
Equipment	4,083	-	-	4,083	4,119
Stationery	1,429	-	-	1,429	725
Craft	3,189	-	-	3,189	765
Food / Toiletries	3,162	-	-	3,162	1,508
Advertising / Web	967	-	-	967	864
Rates	1,012	-	-	1,012	1,203
Overpayment refund	326	-	-	326	418
Uniforms	782	-	-	782	711
Other	11,613	-	-	11,613	1,632
<b>Sub total</b>	<b>147,902</b>	<b>-</b>	<b>-</b>	<b>147,902</b>	<b>118,018</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>147,902</b>	<b>-</b>	<b>-</b>	<b>147,902</b>	<b>118,018</b>
<b>Net of receipts/(payments)</b>	<b>- 10,825</b>	<b>149</b>	<b>-</b>	<b>- 10,676</b>	<b>8,009</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>25,713</b>	<b>16,936</b>	<b>-</b>	<b>42,649</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,888</b>	<b>17,085</b>	<b>-</b>	<b>31,974</b>	<b>8,009</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main Account	14,698	-	-
	Linked Savings	-	17,085	-
	Petty Cash	191	-	-
	<b>Total cash funds</b>	<b>14,888</b>	<b>17,085</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

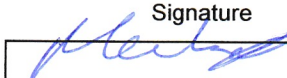

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Martin Pyne	07/10/2024
	Debra Silver	08/10/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
St Margaret's Pre-School (Olton) CIO

**On accounts for the year  
ended**

2023

**Charity no  
(if any)**

1157816

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*K. Gentles*

**Date:**

18/10/24

**Name:**

KELLY GENTLES.

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

FLAT 2, 60 MILLMERS ROAD  
BARTLEY GREEN, BIRMINGHAM  
B32 3AM

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page's width and height. It is intended for the user to provide details as requested in the text to its left.

**ST MARGARET'S PRE-SCHOOL (OLTON)**

England & Wales - Charity number 1157816

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# Accounts

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# Accepted Identity Documents for UK & EEA Nationals

Applicants should produce *all* the documents they have from 'Group 1'. All documents must be originals. At least one document must confirm the applicant's current address. Documents printed from the internet are not acceptable.

## Group 1: Primary identity documents

Document	Notes
Passport	Any current and valid passport
Biometric residence permit	UK
Current driving licence photocard – (full or provisional)	UK, Isle of Man, Channel Islands and EEA. From 8 June 2015, the paper counterpart to the photocard driving licence will not be valid and will no longer be issued by DVLA
Birth certificate – issued within 12 months of birth	UK, Isle of Man and Channel Islands - including those issued by UK authorities overseas, for example embassies, High Commissions and HM Forces
Adoption certificate	UK and Channel Islands

## Group 2a: Trusted government documents

Document	Notes
Current driving licence photocard (full or provisional)	All countries outside the EEA (excluding Isle of Man and Channel Islands)
Current driving licence (full or provisional) – paper version (if issued before 1998)	UK, Isle of Man, Channel Islands and EEA
Birth certificate – issued after time of birth	UK, Isle of Man and Channel Islands
Marriage/civil partnership certificate	UK and Channel Islands
Immigration document, visa or work permit	Issued by a country outside the EEA. Valid only for roles whereby the applicant is living and working outside of the UK. Visa/permit must relate to the non EEA country in which the role is based
HM Forces ID card	UK
Firearms licence	UK, Channel Islands and Isle of Man

All driving licences must be valid

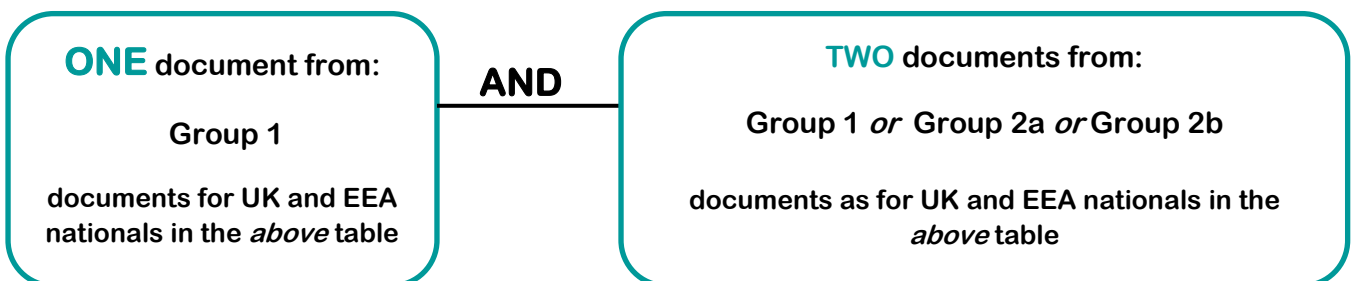
## Group 2b: Financial and social history documents

Document	Notes
Mortgage Statement	UK or EEA <b>Issued in last 12 months</b>
Bank or building society statement	UK and Channel islands or EEA <b>Issued in last 3 months</b>

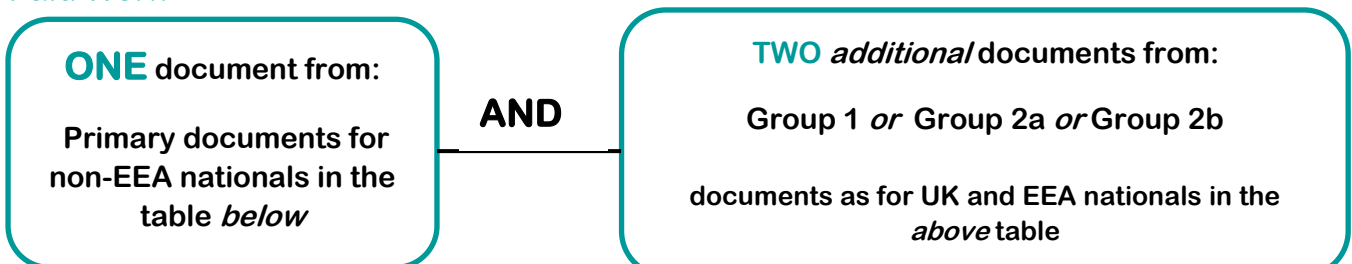
Bank or building society statement	Countries outside the EEA <b>Issued in last 3 months</b> – branch must be in the country where the applicant lives and works
Bank or building society account opening confirmation letter	UK <b>Issued in last 3 months</b>
Credit card statement	UK or EEA <b>Issued in last 3 months</b>
Financial statement, for example pension or endowment	UK <b>Issued in last 12 months</b>
P45 or P60 statement	UK and Channel Islands <b>Issued in last 12 months</b>
Council Tax statement	UK and Channel Islands <b>Issued in last 12 months</b>
Letter of sponsorship from future employment provider	Non-UK or non-EEA only – valid only for applicants residing outside of the UK at time of application <b>Must still be valid</b>
Utility bill	UK – not mobile telephone bill <b>Issued in last 3 months</b>
Benefit statement, for example Child Benefit, Pension	UK <b>Issued in last 3 months</b>
Central or local government, government agency, or local council document giving entitlement, for example from the Department for Work and Pensions, the Employment Service, HMRC	UK and Channel islands <b>Issued in last 3 months</b>
EEA National ID card	<b>Must still be valid</b>
Irish Passport Card	Cannot be used with an Irish passport <b>Must still be valid</b>
Cards carrying the PASS accreditation logo	UK, Isle of Man and Channel Islands <b>Must still be valid</b>
Letter from head teacher or college principal	UK - for 16 to 19 year olds in full time education - only used in exceptional circumstances if other documents cannot be provided <b>Must still be valid</b>

## Accepted Identity Documents Non-UK/EEA Nationals

### Voluntary Work



### Paid Work



## Primary Documents for Non-EEA Nationals

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### Document

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A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.

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A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

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A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

---

A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

---

A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to do the type of work in question.

---

A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to do the work in question.

---

A current Residence Card (including an Accession Residence Card or a Derivative Residence Card) issued by the Home Office to a non-European Economic Area national who is a family member of a national of a European Economic Area country or Switzerland or who has a derivative right of residence.

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A current Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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A Certificate of Application issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a family member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is less than 6 months old together with a Positive Verification Notice from the Home Office Employer Checking Service.

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An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, together with a Positive Verification Notice from the Home Office Employer Checking Service.

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A Positive Verification Notice issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question.

				<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from		To		

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	33,113	-	-	33,113	23,033
Booking Fees	1,140	-	-	1,140	1,110
Nursery Funding Grant (SMBC)	90,354	-	-	90,354	106,756
Stay & Play	-	-	-	-	-
Vouchers	-	-	-	-	266
Other	33	-	-	33	1
<b>Fundraising</b>					
General Fundraising & Donations	1,038	-	-	1,038	1,645
Trips	-	-	-	-	-
Uniforms	341	-	-	341	138
Room Hire	-	-	-	-	-
Gift Aid	-	-	-	-	-
Loan	-	-	-	-	-
Interest	-	9	-	9	2
<b>Sub total (Gross income for AR)</b>	<b>126,018</b>	<b>9</b>	<b>-</b>	<b>126,027</b>	<b>132,951</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>126,018</b>	<b>9</b>	<b>-</b>	<b>126,027</b>	<b>132,951</b>
<b>A3 Payments</b>					
<b>Employee Costs</b>					
Wages/NI	88,883	-	-	88,883	94,092
Training	47	-	-	47	1,088
<b>Facilities</b>					
Rent to SMBC	12,500	-	-	12,500	12,061
Insurance & Memberships	1,593	-	-	1,593	1,176
Utilities	828	-	-	828	641
Waste	769	-	-	769	710
Alarm Co	1,452	-	-	1,452	1,308
<b>Consumables</b>					
Equipment	4,119	-	-	4,119	9,586
Stationery	725	-	-	725	794
Craft	765	-	-	765	777
Supplies	-	-	-	-	-
Food/Toliletries	1,508	-	-	1,508	1,514
<b>Advertising / Web</b>	864	-	-	864	898
Rates	1,203	-	-	1,203	307
Overpayment refund	418	-	-	418	418
<b>Other</b>					
Loan Repayment	-	-	-	-	4,250
Misc	-	-	-	-	139
Uniforms	711	-	-	711	758
Other	1,632	-	-	1,632	2,240
<b>Sub total</b>	<b>118,018</b>	<b>-</b>	<b>-</b>	<b>118,018</b>	<b>132,757</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
CCXX R1 accounts (SS)	-	1	-	-	-

<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	118,018	-	-	118,018	132,757
<b>Net of receipts/(payments)</b>	8,000.04	9	-	8,009	194
A5 Transfers between funds				-	-
A6 Cash funds last year end					
	17,713	16,927	-	34,640	34,502
<b>Cash funds this year end</b>	25,713	16,936	-	42,649	34,696

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	25,585	-	-
	Petty Cash	128	-	-
	Linked Savings Account	-	16,936	-
	<b>Total cash funds</b>	<b>25,713</b>	<b>16,936</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

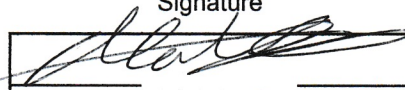

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Martin Pyne	30/10/2023
	Debra Silver	30/10/2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

St Margarets Pre School (Olton)

**On accounts for the year  
ended**

31/12/2022

**Charity no  
(if any)**

1157816

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

K. Gentles

**Date:**

13/12/23

**Name:**

KELLY GENTLES

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

2.60 MILLMEAD ROAD

BARLEY GREEN, BIRMINGHAM

B32 3AM

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

**ST MARGARET'S PRE-SCHOOL (OLTON)**

England & Wales - Charity number 1157816

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2021

To

31<sup>st</sup> December 2021

Charity name: **St Margaret's Pre-School (Olton) CIO**

Charity registration number: **1157816**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St Margaret's Pre-School's purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	St Margaret's Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children's centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.30 during school term time and provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring and inclusive setting.</p> <p>We encourage and support all children attending the setting to help them achieve their full potential.</p> <p>Enrichment activities including visits and trips.</p> <p>Fundraising activities in support of the education functions.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
-------	--	--

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period we have £34,696 in bank accounts and cash including reserves. We have £0 current liabilities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The pre-school aims to retain £3,000 in reserve at any point in time to ensure unforeseen costs can be covered without borrowing.
Amount of reserves held	Para 1.22	<b>£3,000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<p><b>The charities primary risks are around:</b></p> <ul style="list-style-type: none"> <li>• General Health and Safety;</li> <li>• Safeguarding of children;</li> <li>• Meeting Ofsted requirements;</li> <li>• Ensuring adequate staffing levels;</li> <li>• First Aid and Insurances;</li> <li>• Ensuring financial sustainability.</li> <li>• COVID 19 impact.</li> </ul> <p>These areas are reviewed in each trustees meeting.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charity Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The Chair of the Pre-School must undertake Designated Safeguarding Lead training run by Solihull MBC.</p> <p>All trustees are encouraged to review advice and guidance on the Charity Commission website.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has a committee. Currently this has four trustees sitting on it, together with the pre-school manager and deputy manager as non voting members.
Relationship with any related parties	Para 1.51	N/A
Other		<p>The current Pre-School Chairman's spouse is employed by the Pre-School. Steps are taken to avoid conflict of interest, including:</p> <p>The current Chair does not vote on any staffing remuneration discussions.</p> <p>The current Chair would not play any part in any grievance or disciplinary processes involving his spouse.</p>

### Reference and Administrative details

Charity name	St Margaret's Pre-School (Olton)
Other name the charity uses	St Margaret's Pre-School at Chapelfields
Registered charity number	1157816

Charity's principal address	Chapelfields Children's Centre Lyndon Road Olton Solihull B92 7QF

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Pyne	Chair		
2	Debra Silver		13 <sup>th</sup> December 2021-31 <sup>st</sup> December 2021	
3	Misha Malik		13 <sup>th</sup> December 2021-31 <sup>st</sup> December 2021	
4				
5				
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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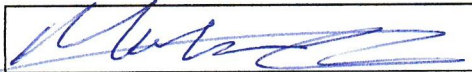
## Other optional information

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Martin John Pyne	Debra Silver
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	08/11/22	



**Receipts and payments accounts**

For the period from	01/01/2021	To	31/12/2021
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	23,033	-	-	23,033	20,559
Booking Fees	1,110	-	-	1,110	1,020
Nursery Funding Grant (SMBC)	90,615	16,141	-	106,756	106,444
Stay & Play	-	-	-	-	-
Vouchers	266	-	-	266	-
Other	1	-	-	1	2,669
<b>Fundraising</b>					
General Fundraising & Donations	1,645	-	-	1,645	541
Trips	-	-	-	-	-
Uniforms	138	-	-	138	333
Room Hire	-	-	-	-	125
Gift Aid	-	-	-	-	-
Loan	-	-	-	-	-
Interest	1	1	-	2	1
<b>Sub total (Gross income for AR)</b>	<b>116,809</b>	<b>16,142</b>	<b>-</b>	<b>132,951</b>	<b>131,693</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>116,809</b>	<b>16,142</b>	<b>-</b>	<b>132,951</b>	<b>131,693</b>
<b>A3 Payments</b>					
<b>Employee Costs</b>					
Wages/NI	94,092	-	-	94,092	73,559
Training	1,088	-	-	1,088	753
<b>Facilities</b>					
Rent to SMBC	12,061	-	-	12,061	17,658
Insurance & Memberships	1,176	-	-	1,176	738
Utilities	641	-	-	641	505
Waste	710	-	-	710	918
Alarm Co	1,308	-	-	1,308	1,735
<b>Consumables</b>					
Equipment	5,386	4,200	-	9,586	4,484
Stationery	794	-	-	794	560
Craft	777	-	-	777	359
Supplies	-	-	-	-	-
Food/Toliletries	1,514	-	-	1,514	1,250
<b>Advertising / Web</b>	<b>898</b>	<b>-</b>	<b>-</b>	<b>898</b>	<b>1,243</b>
Rates	307	-	-	307	-
Overpayment refund SMBC	418	-	-	418	-
<b>Other</b>					
Loan Repayment	4,250	-	-	4,250	750
Misc	139	-	-	139	-
Uniforms	758	-	-	758	324
Other	2,240	-	-	2,240	2,393
<b>Sub total</b>	<b>128,557</b>	<b>4,200</b>	<b>-</b>	<b>132,757</b>	<b>107,229</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>128,557</b>	<b>4,200</b>	<b>-</b>	<b>132,757</b>	<b>107,229</b>
<b>Net of receipts/(payments)</b>	<b>- 11,748.00</b>	<b>11,942</b>	<b>-</b>	<b>194</b>	<b>24,464</b>
<b>A5 Transfers between funds</b>		1		-	22/01/2023 -

A6 Cash funds last year end	29,516	4,986	-	34,502	10,064
<i>Cash funds this year end</i>	17,768	16,928	-	34,696	34,528

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	17,713	-	-
	Petty Cash	55	-	-
	Linked Savings Account	-	16,928	-
	<b>Total cash funds</b>	<b>17,768</b>	<b>16,928</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name Martin Pyne	Date of approval 22/1/23
	Debra Silver	23/01/23



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name <i>St Margarets Pre School (olton)</i>		
<b>On accounts for the year ended</b>	<i>31/12/2021</i>	<b>Charity no (if any)</b>	<i>1157816</i>
<b>Set out on pages</b>	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended *31/12/2021*.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: *K Gentles* Date: *21/12/22*

Name: *KELLY GENTLES*

Relevant professional qualification(s) or body (if any):

Address: *2.60 MILLMEAD ROAD  
BARTLEY GREEN, BIRMINGHAM  
B32 3M4*

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

**ST MARGARET'S PRE-SCHOOL (OLTON)**

England & Wales - Charity number 1157816

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2020 To 31<sup>st</sup> December 2020

Charity name: St Margaret's Pre-School (Olton) CIO

Charity registration number: 1157816

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St Margaret's Pre-School's purpose is to ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN AGED 2-5 BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND PRE SCHOOL
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	St Margaret's Pre-School provides a fully accessible and inclusive learning environment for children aged 2-5 within our purpose built children's centre in Lyndon, Solihull. We offer comprehensive affordable pre-school education and support from 8.30 to 6.00 during school term time and provide wrap around services for our local primary nursery as well. We provide education in line with the Early Years Foundation Stage Framework and provide encouragement and support to the children's parents and wider families.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Any decisions taken by the trustees, where relevant, have due regard to the Commission's public benefits guidance.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Pre-School generally does not make grants, but will, in exceptional circumstances, provide support in kind to families in specific need.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Our trustees are volunteers who give their time to support the running of the pre-school. Parents of past and present pre-school attenders also provide their time on a voluntary basis to support running of the pre-school, its upkeep and provision of equipment to support its operation.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Daily Pre-school sessions providing education in line with the EYFS framework with a specific focus on providing a fully accessible, caring and inclusive setting.</p> <p>We encourage and support all children attending the setting to help them achieve their full potential.</p> <p>Enrichment activities including visits and trips.</p> <p>Fundraising activities in support of the education functions.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
-------	--	--

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period we have £35,528 in bank accounts and cash including reserves. We have £4,250 current liabilities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The pre-school aims to retain £3,000 in reserve at any point in time to ensure unforeseen costs can be covered without borrowing.
Amount of reserves held	Para 1.22	<b>£3,000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle source of funds is Solihull MBC and parents paying childcare fees. This is supplemented with fundraising and pre-school building rental income from local community groups and similar activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<p><b>The charities primary risks are around:</b></p> <ul style="list-style-type: none"> <li>● General Health and Safety;</li> <li>● Safeguarding of children;</li> <li>● Meeting Ofsted requirements;</li> <li>● Ensuring adequate staffing levels;</li> <li>● First Aid and Insurances;</li> <li>● Ensuring financial sustainability.</li> <li>● COVID 19 impact.</li> </ul> <p>These areas are reviewed in each trustees meeting.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charity Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The Chair of the Pre-School must undertake Designated Safeguarding Lead training run by Solihull MBC.</p> <p>All trustees are encouraged to review advice and guidance on the Charity Commission website.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has committee. Currently this has three trustees sitting on it, together with the pre-school manager and deputy manager as non voting members.
Relationship with any related parties	Para 1.51	N/A
Other		<p>The current Pre-School Chairman's spouse is employed by the Pre-School. Steps are taken to avoid conflict of interest, including:</p> <p>The current Chair does not vote on any staffing remuneration discussions.</p> <p>The current Chair would not play any part in any grievance or disciplinary processes involving his spouse.</p>

### Reference and Administrative details

Charity name	St Margaret's Pre-School (Olton)
Other name the charity uses	St Margaret's Pre-School at Chapelfields
Registered charity number	1157816

Charity's principal address	Chapelfields Children's Centre Lyndon Road Olton Solihull B92 7QF

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Pyne	Chair		
2	Diane Louise Zakis	Treasurer		
3	Gemma Ann Mucklow			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

**Other optional information**

--

custodian charity's objects

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

### Additional information (optional)



Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information

### Declarations

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Martin John Pyne	Diane Louise Zakis
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	24/11/21	23/11/21



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Receipts and payments accounts

CC16a

For the period  
from

To

Section A Receipts and payments

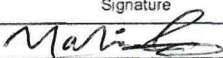
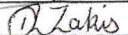
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	20,559	-	-	20,559	31,937
Booking Fees	1,020	-	-	1,020	1,040
Nursery Funding Grant (SMBC)	105,008	1,437	-	106,444	62,815
Stay & Play	-0	-	-	-	267
Furlough	2,658	-	-	2,658	-
Other	11	-	-	11	-
Fundraising	-	-	-	-	-
General Fundraising & Donations	541	-	-	541	2,653
Trips	-0	-	-	-	557
Uniforms	333	-	-	333	337
Room Hire	125	-	-	125	1,250
Gift Aid	-0	-	-	-	92
Loan	-	-	-	-	-
Interest	-0	1	-	1	1
<b>Sub total (Gross income for AR)</b>	<b>130,255</b>	<b>1,438</b>	<b>-</b>	<b>131,693</b>	<b>100,948</b>
<b>A2 Asset and investment sales, (see table)</b>					
	-0	-0	-0	-	-
	-0	-0	-0	-	-0
<b>Sub total</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>	<b>-</b>	<b>-0</b>
<b>Total receipts</b>	<b>130,255</b>	<b>1,438</b>	<b>-0</b>	<b>131,693</b>	<b>100,948</b>
<b>A3 Payments</b>					
Employee Costs	-0	-	-	-	-
Wages/Ni	73,559	-	-	73,559	55,784
Training	753	-	-	753	686
Facilities	-	-	-	-	-
Rent to SMBC	17,658	-	-	17,658	24,683

Insurance & Memberships	738	-	-	738	859			
Utilities	505	-	-	505	-			
Waste	918	-	-	918	920			
Alarm Co	1,735	-	-	1,735	763			
Consumables		-	-	-	-			
Equipment	4,484	-	-	4,484	1,444			
Stationery	560	-	-	560	378			
Craft	359	-	-	359	438			
Supplies		-	-	-	-			
Food/Tolliotries	1,250	-	-	1,250	463			
Advertising / Web	1,243	-	-	1,243	1,437			
Telephone		-	-	-	385			
Computer		-	-	-	-			
Other		-	-	-	-			
Loan Repayment	750	-	-	750	650			
Trips		-	-	-	571			
Uniforms	324	-	-	324	859			
Other	2,393	-	-	2,393	1,752			
<b>Sub total</b>	<b>107,229</b>	<b>-</b>	<b>-</b>	<b>107,229</b>	<b>92,073</b>			
A4 Asset and investment purchases, (see table)								
	-0	-0	-0	-	-			
	-0	-0	-0	-	-			
<b>Sub total</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>	<b>-</b>	<b>-0</b>			
<b>Total payments</b>	<b>107,229</b>	<b>-0</b>	<b>-0</b>	<b>107,229</b>	<b>92,073</b>			
<b>Net of receipts/(payments)</b>	<b>23,026</b>	<b>1,438</b>	<b>-</b>	<b>24,464</b>	<b>8,875</b>			
A5 Transfers between funds	-0	-	-	-	-			
A6 Cash funds last year end	6,516	3,548	-	10,064	802			
<b>Cash funds this year end</b>	<b>29,542</b>	<b>4,986</b>	<b>-</b>	<b>34,528</b>	<b>9,677</b>			

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	29,461	-	-
	Petty Cash	81	-	-

	Linked Savings Account	-	4,986	-		
	<b>Total cash funds</b>	<b>29,542</b>	<b>4,986</b>	<b>-</b>		
	(agree balances with receipts and payments account(s))					
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>		
	Details	to nearest £	to nearest £	to nearest £		
<b>B2 Other monetary assets</b>		-	-	-		
		-	-	-		
		-	-	-		
		-	-	-		
		-	-	-		
		-	-	-		
		-	-	-		
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)		
<b>B3 Investment assets</b>			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)		
<b>B4 Assets retained for the charity's own use</b>			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
			-	-		
			-	-		

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)			
<b>B5 Liabilities</b>	Loan	Unrestricted	4,250	Feb '21			
			-				
			-				
			-				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval			
		Martin Pyne		24/11/21			
		Diane Zakis		16/11/21			



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

St Margarets Pre School (Olton)

On accounts for the year  
ended

31/12/2020

Charity no  
(if any)

1157816

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

K Gentles

Date:

20/09/2021

Name:

KELLY GENTLES

Relevant professional  
qualification(s) or body

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A