

Charity number: 1157796

NEWBURY CANCER CARE

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2021

NEWBURY CANCER CARE

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE PERIOD ENDED 31 DECEMBER 2021

Trustees

David Ormrod, Chairperson
Sylvia Fones, Secretary (resigned 13 May 2021)
Avril Cole, Treasurer
Jennifer Baggaley
Christopher Bartlam
Liz Chaplin (resigned 3 August 2021)
Mike Hart (resigned 31 March 2022)
Penelope Wright
Richard Ward (resigned 13 April 2021)
Tessa Allum
Emma Holland
Clare Bull
Chrissie Stockwell (appointed 8 June 2021, resigned 31 May 2022)
Allan Brownridge (appointed 31 May 2022)

Co-opted Members Helen Milroy

Charity registered number

1157796

Principal office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Thatcham
Berkshire
RG18 3AS

President

Dr Paul Millard

Director of Operations

Helen Milroy

Accountants

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
(CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2021**

Bankers

Lloyds Bank plc
5 Bridge Street
Newbury
Berkshire
RG14 5BQ

Newbury Building Society
90 Bartholomew Street
Newbury
Berkshire
RG14 5EE

Solicitors

Gardner Leader LLP
20 - 24 Market Place
Newbury
Berkshire
RG14 5BA

NEWBURY CANCER CARE

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 DECEMBER 2021

The Trustees present their annual report together with the financial statements of Newbury Cancer Care for the 12-month period ended 31 December 2021. The Trustees confirm that the annual report and financial statements of the Charity comply with the Charities Act 2011, have been prepared in accordance with the revised Statement of Recommended Practice 'Accounting and Reporting by Charities' SORP (FRS 102) 2019 and comply with the Charity's governing document.

Structure, governance and management

Constitution

The Newbury and District Cancer Care Trust (NDCCT) was established as a Charitable Unincorporated Association Registered Charity No. 291975. On 1 October 2014 the NDCCT converted to a Charitable Incorporated Organisation (CIO) registration no. 1157796 and transferred its net assets into this entity. During the period ended 31 December 2018 NDCCT changed its name, corporate colours and logo to Newbury Cancer Care.

Methods of appointment or election of Trustees

When a vacancy occurs the remaining Trustees are responsible for the identification and appointment of suitable replacements. New Trustees are briefed on governance issues, responsibilities of the office of Charity Trustee and are familiarised with administrative procedures and the core objectives of the Charity.

Organisational structure and how the charity makes decisions

Decisions are made by the board of Trustees, and are carried out by the Charity's Executive Officer, Ms Helen Milroy, and one transport co-ordinator.

Pay policy for key management personnel

The remuneration of key management is set by the board of Trustees.

Risk management

The COVID-19 pandemic highlighted how very unexpected events can affect even the most stable and robust organisations and, in 2021, we implemented a more thorough and detailed risk management process. Throughout 2021, COVID-19 continued to present a risk to income, particularly in the area of community fund-raising and donations, but we were able to manage and mitigate that risk by the tight control of expenditure and focussing on other income streams.

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TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2021

Objectives and activities

Policies and objectives

Newbury Cancer Care was established more than 35 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public Benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

Achievements and performance

Main achievements of the charity

As the impact of the COVID-19 pandemic eased a little, the demand for our transport services increased in the latter part of 2021, but has not yet returned to pre-pandemic levels. However, we were pleased to provide transport for 117 patients attending 602 appointments and also awarded patient hardship grants totalling £12,205. The very touching and positive feedback from family members able to use the two cuddle beds purchased in 2020 for the Rainbow Rooms, inspired one such family member to fundraise for another cuddle bed, and we supported that campaign to stretch the funds sufficient to buy two, due for arrival in early 2022. The further Rainbow Room improvements planned for 2021 were delivered - French doors providing direct access to an improved patio and garden area and new curtains.

A new covered canopy has been installed linking the rear doors of the West Berkshire Community Hospital (converted from fire doors to access-controlled doors) to the Rosemary Centre entrances.

We increased our financial support to Sue Ryder as their palliative care, workshops and complimentary therapy services in the Rosemary Centre slowly began to recover as the COVID-19 impact eased. Future Sue Ryder funding will depend on our own financial position and detailed reports on the performance and impact of their Rosemary Centre-based services.

Once again the 2021 calendars proved a hit, and continued sales of our "A Man for All Seasons" book, plus, for the first time, sales of our own Christmas Cards, contributed very useful funds to support our operations.

Newbury Cancer Care core objectives continue to be:

- Providing support and advice
- Patient transport services
- Patient hardship grants
- Providing equipment as and when requested
- Clinical staff educational support
- Support of the Rainbow Rooms and Rosemary Centre services

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TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2021

Achievements and performance (continued)

Financial review

Going concern

Income from the Charity's core activity for the period ended 31 December 2021 amounted to £338,165 (2020: £189,022) comprising £175,970 (2020: £163,162) from various donations and local community fundraising initiatives, legacy receipts of £150,775 (2020: £10,621) and the sale of calendars, books and surplus equipment.

Direct expenses of £148,341 (2020: £83,356) include patients grants of £12,205 (2020: £8,153), transport service and coordinator costs of £33,736 (2020: £34,370) and the donations of £56,000 (2020: £nil) to the Sue Ryder Organisation as these were paid out of restricted funds from the Rosemary Appeal in the prior year. A further £40,847 (2020: £45,456) has been expended on overhead and support costs and there is a resultant surplus of income over expenditure on the charity's core activity of £144,536 (2020: £56,592).

The Charity's share of the Rosemary Appeal income for the period ended 31 December 2021 amounted to £150 (2020: £192). These funds are held on a restricted basis and during the year a sum of £nil (2020: £69,242) was transferred to the hospital project as a contribution to the ongoing building costs.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a surplus of £144,686 (2020: deficit of £12,458) resulting in an increase in reserves to £594,301 (2020: £449,615), of which £237,273 (2020: £237,123) is restricted and £357,028 (2020: £212,492) is unrestricted, of which approximately £73k is already allocated to known future costs and projects.

Reserves and grant making policy

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

- a. To achieve a margin of working capital sufficient to enable all aspects of the Charity's activities to be conducted efficiently and unimpeded.
- b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves have been reduced dramatically over the past several years but are considered sufficient to cover one year of routine fixed expenditure and allow the Charity to continue to fulfil its core objectives.

Plans for future periods

Further support for Rainbow Room equipment and facilities is planned, as are more improvements to the garden with canopies over the patio doors. Continued high demand for the use of the Rainbow Rooms is leading us to consider how additional Rainbow Rooms could be provided, a project that we believe would attract significant public support from individuals and charitable trusts in terms of raising funds.

The Government announcement that the West Berkshire Community Hospital is to become a diagnostic hub for cancer screening, along with the building of facilities to house two MRI scanners and two PET scanners at the hospital, will, we believe, provide opportunities for Newbury Cancer Care to support important new equipment purchases and service enhancements.

We are also in discussions with the Cancer Leads in local departments to create a Memorandum of Understanding document to provide a framework for how Newbury Cancer Care can assist in their stated aim of

NEWBURY CANCER CARE

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2021

providing additional pre and post cancer diagnosis services from the West Berkshire Community Hospital.

Raising awareness of Newbury Cancer Care, our objectives and our services, continues to be a priority for us so that we can maximise our impact and benefit. Publicity via local media and community fundraising events, hopefully increasing in number as the pandemic impact reduces further, will feature strongly in our future plans.

We thank those Trustees who have recently stood down from their role and we will continue to seek new Trustees with relevant experience and knowledge and a passion for supporting cancer patients and their families throughout West Berkshire.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Memorandum of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



David Ormrod

Chairperson

Date: 02/08/22

NEWBURY CANCER CARE

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 DECEMBER 2021

Independent Examiner's Report to the Trustees of Newbury Cancer Care ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the period ended 31 December 2021.

Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:



Dated:

1/9/2022

Michael Bath BSc FCA DChA

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	326,745	150	326,895	173,975
Other trading activities	4	9,354	-	9,354	13,521
Investments	5	2,066	-	2,066	1,718
Total income		338,165	150	338,315	189,214
Expenditure on:					
Raising funds		4,441	-	4,441	3,618
Charitable activities:					
Direct costs		148,341	-	148,341	152,598
Support costs		39,696	-	39,696	42,774
Governance costs		1,151	-	1,151	2,682
Total expenditure		193,629	-	193,629	201,672
Net income/(expenditure)		144,536	150	144,686	(12,458)
Net movement in funds		144,536	150	144,686	(12,458)
Reconciliation of funds:					
Total funds brought forward		212,492	237,123	449,615	462,073
Net movement in funds		144,536	150	144,686	(12,458)
Total funds carried forward		357,028	237,273	594,301	449,615

The Statement of Financial Activities includes all gains and losses recognised in the period.


The notes on pages 10 to 21 form part of these financial statements.

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BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	639	799
Current assets			
Debtors	12	35,246	21,240
Cash at bank and in hand		576,497	444,220
		<u>611,743</u>	<u>465,460</u>
Creditors: amounts falling due within one year	13	(18,081)	(16,644)
Net current assets		<u>593,662</u>	<u>448,816</u>
Total net assets		<u><u>594,301</u></u>	<u><u>449,615</u></u>
Charity funds			
Restricted funds	14	237,273	237,123
Unrestricted funds	14	357,028	212,492
Total funds		<u><u>594,301</u></u>	<u><u>449,615</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



David Ormrod
 Chairperson
 Date: 02/08/22.

The notes on pages 10 to 21 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 20% straight line
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1.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.7 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

1.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The Trustees consider that there are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

NEWBURY CANCER CARE

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	175,970	-	175,970	163,162
Legacies	150,775	-	150,775	10,621
Rosemary Appeal	-	150	150	192
	<u>326,745</u>	<u>150</u>	<u>326,895</u>	<u>173,975</u>
Total 2020	<u>173,783</u>	<u>192</u>	<u>173,975</u>	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Calendar sales	6,428	6,428	6,792
Book sales	2,152	2,152	6,729
Christmas card sales	774	774	-
	<u>9,354</u>	<u>9,354</u>	<u>13,521</u>
Total 2020	<u>13,521</u>	<u>13,521</u>	

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income	<u>2,066</u>	<u>2,066</u>	<u>1,718</u>
Total 2020	<u>1,718</u>	<u>1,718</u>	

NEWBURY CANCER CARE

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

6. Direct costs

	General activities 2021 £	Rosemary Appeal 2021 £	Total funds 2021 £	Total funds 2020 £
Patient transport costs	33,736	-	33,736	34,370
Grants to individuals	12,205	-	12,205	8,153
Grants to institutions	61,000	-	61,000	69,242
Rainbow Rooms equipment and expenses	41,400	-	41,400	40,833
	<u>148,341</u>	<u>-</u>	<u>148,341</u>	<u>152,598</u>
Total 2020	<u>83,356</u>	<u>69,242</u>	<u>152,598</u>	

Grants payable

	2021 £	2020 £
Grants to individuals	12,205	8,153
Grants to institutions	61,000	69,242
	<u>73,205</u>	<u>77,395</u>

During the year grants were made to the following institutions:

	2021 £	2020 £
Sue Ryder Charity - Palliative Care Service	56,000	20,000
West Berkshire Community Hospital	-	49,242
My Cancer My Choice	5,000	-
	<u>61,000</u>	<u>69,242</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

7. Support and governance costs

	General Activities 2021 £	Total funds 2021 £	Total funds 2020 £
Rent	1,157	1,157	1,157
Insurance	490	490	485
Travel costs	146	146	434
Printing, postage and stationery	571	571	682
Telephone	1,552	1,552	1,363
Computer expenses	2,556	2,556	1,008
Marketing and PR	3,933	3,933	8,109
Repairs and maintenance	14	14	-
General office expenses	419	419	1,096
Bank charges	218	218	224
Wages and salaries	27,350	27,350	27,079
Pension	830	830	634
Depreciation	160	160	200
Trustees' indemnity insurance	300	300	303
Independent examiner's fee	815	815	2,472
Accountancy fees	336	336	210
	<u>40,847</u>	<u>40,847</u>	<u>45,456</u>
Total 2020	<u>45,456</u>	<u>45,456</u>	

8. Independent examiner's remuneration

	2021 £	2020 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	2,000	1,750
Fees payable to the charity's independent examiner in respect of: Preparation of the charity's annual accounts	<u>520</u>	<u>410</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

9. Staff costs

	2021	2020
	£	£
Wages and salaries	27,350	27,079
Contribution to defined contribution pension schemes	830	634
	<u>28,180</u>	<u>27,713</u>

The average number of persons employed by the charity during the period was as follows:

	2021	2020
	No.	No.
Average number of employees - all part time	<u>2</u>	<u>3</u>

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the period ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

11. Tangible fixed assets

	Office equipment £
Cost or valuation	
At 1 January 2021	4,078
At 31 December 2021	<u>4,078</u>
Depreciation	
At 1 January 2021	3,279
Charge for the period	160
At 31 December 2021	<u>3,439</u>
Net book value	
At 31 December 2021	<u>639</u>
At 31 December 2020	<u>799</u>

12. Debtors

	2021 £	2020 £
Gift aid	19,773	6,356
Other debtors	14,769	14,158
Prepayments and accrued income	704	726
	<u>35,246</u>	<u>21,240</u>

13. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,533	2,779
Other creditors	28	-
Accruals and deferred income	16,520	13,865
	<u>18,081</u>	<u>16,644</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

14. Statement of funds

Statement of funds - current period

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Unrestricted funds				
Designated funds				
Rainbow Rooms	-	49,155	(41,400)	7,755
General funds				
General Funds - all funds	212,492	289,010	(152,229)	349,273
Total Unrestricted funds	212,492	338,165	(193,629)	357,028
Restricted funds				
Rosemary Appeal	237,123	150	-	237,273
Total of funds	449,615	338,315	(193,629)	594,301

Designated funds

The Rainbow Rooms provide facilities combining the comfort of a private room with connecting doors to an adjoining family room, to allow family members to stay at the hospital with their loved one who is at the end stage of life.

Restricted funds

The Rosemary Appeal was a joint project with the Newbury & Thatcham Hospital Building Trust (N&THBT), to provide a building to provide essential facilities for the local community, including chemotherapy, IV therapies, day care, renal dialysis.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

14. Statement of funds (continued)

Statement of funds - prior period

	Balance at 1 January 2020 £	As restated Income £	As restated Expenditure £	As restated Transfers in/out £	Balance at 31 December 2020 £
Unrestricted funds					
Designated funds					
Rainbow Rooms	-	36,322	(40,833)	4,511	-
Unrestricted funds					
General Funds - all funds	155,900	152,700	(91,597)	(4,511)	212,492
Total Unrestricted funds	155,900	189,022	(132,430)	-	212,492
Restricted funds					
Rosemary Appeal	306,173	192	(69,242)	-	237,123
Total of funds	462,073	189,214	(201,672)	-	449,615

NEWBURY CANCER CARE

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

15. Summary of funds

Summary of funds - current period

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Designated funds	-	49,155	(41,400)	7,755
General funds	212,492	289,010	(152,229)	349,273
Restricted funds	237,123	150	-	237,273
	<u>449,615</u>	<u>338,315</u>	<u>(193,629)</u>	<u>594,301</u>

Summary of funds - prior period

	Balance at 1 January 2020 £	As restated Income £	As restated Expenditure £	As restated Transfers in/out £	Balance at 31 December 2020 £
Designated funds	-	36,322	(40,833)	4,511	-
General funds	155,900	152,700	(91,597)	(4,511)	212,492
Restricted funds	306,173	192	(69,242)	-	237,123
	<u>462,073</u>	<u>189,214</u>	<u>(201,672)</u>	<u>-</u>	<u>449,615</u>

NEWBURY CANCER CARE

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	639	-	639
Current assets	374,470	237,273	611,743
Creditors due within one year	(18,081)	-	(18,081)
Total	357,028	237,273	594,301

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	799	-	799
Current assets	228,337	237,123	465,460
Creditors due within one year	(16,644)	-	(16,644)
Total	212,492	237,123	449,615

17. Pension commitments

During the year contributions of £830 (2020: £634) were paid to a defined contribution scheme. As at the year end £28 (2020: £nil) was unpaid.

18. Other financial commitments

During the year the Charity pledged approximate £27k to fund the building of a canopy at the Rosemary Centre. It is expected that this will be paid during the 2022 financial year and will be funded by unrestricted funds.

19. Related party transactions

No related party transactions took place during the current or prior year.

20. Controlling party

Newbury Cancer Care is controlled by its Trustees who are listed on page 1 of the financial statements.

