NEWBURY CANCER CARE

England & Wales · Charity number 1157796

Details

Other names	THE NEWBURY AND DISTRICT CANCER CARE TRUST, NDCCT
Status	Registered
Legal form	CIO
Registered	2014-07-09
Register	View on the Charity Commission register

Contact

Address	The Rosemary Centre West Berkshire Community Hospital Rookes Way Thatcham RG18 3AS
Phone	0163531542
Email	OFFICE@NEWBURYCANCERCARE.ORG.UK
Website	www.newburycancercare.org.uk

Activities

Objects: 1) TO RELIEVE SICKNESS DISTRESS AND SUFFERING BY THE EDUCATION, PROMOTION AND IMPROVEMENT OF THE CARE OF PATIENTS WITH CANCER WHO RESIDE IN, OR ARE IN RECEIPT OF TREATMENT IN, WEST BERKSHIRE, AND THE SUPPORT OF THEIR IMMEDIATE FAMILIES. 2) THE CHARITY TRUSTEES MAY WHERE FUNDS PERMIT APPLY THE SAME OBJECTS AND AIMS TO THE END OF LIFE CARE OF THOSE SUFFERING FROM ILLNESS OTHER THAN CANCER.

Activities: The charity provides practical help to cancer patients and their families from diagnosis through to end of life care. We have a team of volunteer drivers who provide transport to and from hospital for appointments and treatment. Cash grants can be made available where appropriate. We fund various services through the Palliative Care Service and are the parent charity for the Rainbow Hospice Rooms

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Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- West Berkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£761,649	£193,031	£1,058,088	2
2023-12-31	£187,297	£222,972	-	-
2022-12-31	£178,262	£247,418	-	-
2021-12-31	£338,315	£193,629	-	-
2020-12-31	£189,214	£201,672	-	-

Trustees

Name	Role	Appointed
David Ian Ormrod	Chair	2020-04-07
Ashley Gold		2024-06-04
Avril Cole		2019-01-15
Clive Hunt		2024-02-06
Julie Anne Campbell		2024-12-10
Mairi Clare Bull		2020-10-06
Penelope Lisa Wright		2018-07-03
Rachel Mearkle		2025-10-07
Rashmi Knowles		2023-10-03
Rebecca Legate		2025-10-07
Victoria Beckwith		2025-08-19

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NEWBURY CANCER CARE

England & Wales - Charity number 1157796

Accounts

Charity registration number: 1157796

Newbury Cancer Care

Annual Report and Financial Statements

for the Year Ended 31 December 2024

Newbury Cancer Care

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Newbury Cancer Care

Reference and Administrative Details

Chairman

D I Ormrod

Trustees :

A J Cole
D I Ormrod
P L Wright
K A De Monte (resigned 29 April 2024)
J Baggaley (resigned 15 October 2024)
T Allum (resigned 7 October 2025)
E J Allen
M C Bull
C Hunt (appointed 6 February 2024)
R Knowles
A Gold (appointed 4 June 2024)
J Campbell (appointed 10 December 2024)
V Beckwith (appointed 19 August 2025)
R Mearkle (appointed 7 October 2025)

Senior Management / Leadership Team

Dr Paul Millard, President
Helen Milroy, Co-opted Member and Director of Operations

Charity Registration Number

1157796

Principal Office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Newbury
Berkshire
RG18 3AS

Independent Examiner

Kerry Hawkins FCCA
UHY Ross Brooke
Chartered Accountants and Registered Auditors
31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Newbury Cancer Care

Reference and Administrative Details (continued)

Solicitors

Gardner Leader LLP
20-24 Market Place
Newbury
Berkshire
RG14 5BA

Bankers

Newbury Building Society

Lloyds Bank
2 Pavement
York
YO1 9UP

Newbury Cancer Care

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2024.

Objectives and activities

Objects and aims

Newbury Cancer Care was established more than 40 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Reserves and grant making policies

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

a. To achieve a margin of working capital sufficient to enable all aspects of the charity's activities to be conducted efficiently and unimpeded.
b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves are considered sufficient to cover one year of routine fixed expenditure and allow the charity to continue to fulfil its core objectives.

Achievements and performance

Our transport services remain a core element of our operations. Demand remains high, with over 850 bookings to 10 healthcare locations for 126 patients. We have been successful in increasing our pool of volunteer drivers to 30, and they drove almost 50,000 miles to reduce patient stress whilst attending consultations and treatment appointments.

Somewhat surprisingly, our awards of hardship grants decreased from the 2023 levels, but the £34k awarded still represents a lifeline for many people struggling financially through their cancer treatments.

Demand for the annual calendars, featuring local scenes and landscapes, has declined over recent years. The effort to produce and distribute them now outweighs the value gained, so the 2025 calendar publication will be our last. We will continue with the recently introduced charity Christmas card sales as they provide valuable income and useful publicity.

The cancer support group (Coffee Connections) formed in Newbury in 2023 goes from strength to strength with an average of 15 attendees (with a recent peak of 20) every Monday at a local community café. In early 2025, a new lunch club was introduced, primarily aimed at those who cannot regularly attend the coffee morning due to work commitments.

To mark the 40th anniversary of the founding of Newbury Cancer Care we held a celebratory event in May 2024 at a local hotel, which was attended by almost 90 guests. We were able to provide a summary of our history and achievements via presentations and files of press cuttings and photographs over the years. It was also an opportunity to thank the many funders, volunteers and staff who have supported the charity over this period and to outline our exciting plans for the future.

In June 2024 we held a seminar for local healthcare professionals working in the spheres of cancer care and supporting services. Entitled “Cancer Care in the Community, Towards the Future” over 70 attendees heard presentations from local, regional and national speakers on subjects ranging from end of life care, cancer survival statistics, lung cancer treatments, living with constant neuropathic pain and the development of the NHS and the challenges the organisation faces. Feedback from attendees was very positive.

A number of side rooms in one of the wards within the West Berkshire Community Hospital (WBCH) are in almost constant use as palliative care and end-of-life facilities. We have agreed to fund the installation of patio doors in a number of these rooms which will provide access to a new low maintenance garden, and the first two sets of these doors were installed in mid 2025. These newly configured rooms are termed “Butterfly Rooms”.

The series of “Take Control” and “Wellbeing” days held in the Rosemary Centre in conjunction with the RBH Cancer Rehab Team, proved very popular. On the back of this success, additional workshops entitled “Coping Creatively” and also Chair Yoga sessions have commenced in 2025.

Newbury Cancer Care core objectives continue to be:

- Providing support and advice
- Patient transport services
- Patient hardship grants
- Providing equipment as and when requested
- Clinical staff educational support
- Support of the Rainbow Rooms and Rosemary Centre services

Financial review

Income from the Charity's core activity for the year ended 31 December 2024 amounted to £261,649 (2023: £187,297) comprising £165,682 (2023: £156,169) from the various donations and local community fundraising initiatives, legacy receipts of £73,875 (2023: £16,848), the sale of calendars, books and Christmas cards of £6,735 (2023: £6,935) and investment income of £15,357 (2023: £7,345).

Unrestricted direct expenses of £82,269 (2023: £100,064) include patient grants of £36,110 (2023: £44,595) transport service and coordinator costs of £45,581 (2023: £38,089), support grants are nil compared to (2023: £5,500) and expenditure on Rainbow Rooms equipment and expenses of £578 (2023: £11,880) . A further £105,607 (2023: £88,098) has been expended on overhead and support costs. £4,762 has been expended on fundraising costs (2023: £5,453). There is a resultant surplus on income over expenditure on the charity's core activity of £69,011 (2023: Deficit £6,318).

The Charity's share of the Rosemary Appeal Income for the year ended 31 December 2024 amounted to £500,000 (2023: nil). Expenditure from this fund amounted to £393. (2023: £29,357) These funds are held on a restricted basis.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a surplus of £568,618 (2023: Deficit £35,675) resulting in an increase in reserves to £1,058,088 (2023: £489,470) of which £707,523 (2023: £207,916) is restricted and £350,565 (2023: £281,554) in unrestricted.

Plans for future periods

Aims and key objectives for future periods

We have agreed to provide funding to extend the current chemotherapy chair service in the Rosemary Centre from the current facility which has 4 chairs used 2 days per week. The funding includes any changes to the internal building structure to accommodate the extra space required, purchase of an additional 4 chairs and an increase in staffing levels (funding for 12 months) to build up to a full 5-day service – ultimately leading to a five-fold increase in capacity. The RBH business case to cover the increase in lease costs and the legal costs associated with this change has been approved and the NHS Estates Dept have been contracted to provide a design and project management service. The extended service is expected to be in place by the end of 2025.

The Financial review shows a large surplus of income over expenditure for the 2024 financial year, almost entirely due to a large legacy received during the year. This legacy was given with the proviso that it be used exclusively for projects in or on the Rosemary Centre – i.e. a Restricted donation. The Trustees consider that this large donation should be used to cover the costs associated with the above chemo chairs extension project and the project described below regarding additional/extended cancer care services in the reconfigured Rosemary Centre day-room.

The lease for the main Rosemary Centre day-room space has been held by Sue Ryder since opening in 2018 but, post-COVID, has been under-utilised. With the move by Sue Ryder to centralise their administration function to another Berkshire location, we have been able to work with Sue Ryder and the cancer centre at the Royal Berkshire Hospital (RBH) to develop plans for more extensive use of the day-room space. Initial drawings of the reconfigured space show the creation of 3 consulting rooms, 2 treatment rooms, admin space, an improved reception area and a flexibly configured meeting/workshop room. These plans will be developed for work to commence in 2026.

The start made on turning Donnington Ward side rooms to “Butterfly Rooms” will continue with the creation of a low maintenance garden and, potentially, further patio doors installations. The timescale for these works will depend on room utilisation and in conjunction with the requirements of the ward staff.

The building to house two MRI scanners and two PET scanners as part of the WBCH’s role as a Government Diagnostic Centre has been delayed from its anticipated 2024 build. We still expect these new diagnostic facilities to provide opportunities for Newbury Cancer Care to provide support for service enhancements.

We thank those Trustees who have recently stood down from their role and welcome the newly appointed Trustees. We will continue to seek new Trustees with relevant experience and knowledge and a passion for supporting cancer patients and their families throughout West Berkshire.

Structure, governance and management

Nature of governing document

The Newbury and District Cancer Care Trust (NDCCT) was established as a Charitable Unincorporated Association Registered Charity No. 291975. On 1 October 2014 the NDCCT converted to a Charitable Incorporated Organisation (CIO) registration no. 1157796 and transferred the net assets into this entity. During the period ended 31 December 2018 NDCCT changed its name, corporate colours and logo to Newbury Cancer Care.

Recruitment and appointment of trustees

When a vacancy occurs the remaining Trustees are responsible for the identification and appointment of suitable replacements. New Trustees are briefed on governance issues, responsibilities of the office of Charity Trustee and are familiarised with administrative procedures and the core objectives of the Charity.

Arrangements for setting key management personnel remuneration

The remuneration of key management is set by the board of Trustees.

Organisational structure

Decisions are made by the board of Trustees, and are carried out by the Charity's Director of Operations, Ms Helen Milroy, and one transport co-ordinator.

Major risks and management of those risks

Risk management

Throughout 2024 we continued to monitor the risks included in the Risk Register (developed in 2021) and, in line with our Risk Management Policy (updated in 2021), take any remedial/mitigating actions as necessary.

Total unrestricted reserves are considered sufficient to cover one year of routine fixed expenditure and allow the charity to continue to fulfil its core objectives. As core costs increase, the charity will review any unrestricted surplus to assess if it is viable for the Reserves to be increased to continue to cover one year of routine fixed expenditure thus allowing the charity to continue to fulfil its core objectives.

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....
D I Ormrod
Chairman and trustee

Newbury Cancer Care

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on ..... and signed on its behalf by:

.....
D I Ormrod
Chairman and trustee

Newbury Cancer Care

Independent Examiner's Report to the trustees of Newbury Cancer Care

I report to the trustees on my examination of the accounts of Newbury Cancer Care for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of Newbury Cancer Care you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Newbury Cancer Care's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Newbury Cancer Care's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Newbury Cancer Care as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Kerry Hawkins, FCCA
Chartered Accountants and Registered Auditors
UHY Ross Brooke

31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Date:.....

Newbury Cancer Care

Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	239,557	500,000	739,557
Other trading activities	3	6,735	-	6,735
Investment income	4	15,357	-	15,357
Total income		261,649	500,000	761,649
Expenditure on:				
Fundraising costs		(4,762)	-	(4,762)
Direct costs	6	(82,269)	(393)	(82,662)
Independent Examiner's remuneration	5	(2,000)	-	(2,000)
Other governance costs	5	(1,103)	-	(1,103)
Support costs	7	(102,504)	-	(102,504)
Total expenditure		(192,638)	(393)	(193,031)
Net income		69,011	499,607	568,618
Net movement in funds		69,011	499,607	568,618
Reconciliation of funds				
Total funds brought forward		281,554	207,916	489,470
Total funds carried forward	16	350,565	707,523	1,058,088

Newbury Cancer Care

Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	173,017	-	173,017
Other trading activities	3	6,935	-	6,935
Investment income	4	7,345	-	7,345
Total income		187,297	-	187,297
Expenditure on:				
Raising funds		(5,453)	-	(5,453)
Direct costs	6	(100,064)	(29,357)	(129,421)
Independent Examiner's remuneration	5	(2,000)	-	(2,000)
Other governance costs	5	(812)	-	(812)
Other expenditure	7	(85,286)	-	(85,286)
Total expenditure		(193,615)	(29,357)	(222,972)
Net expenditure		(6,318)	(29,357)	(35,675)
Net movement in funds		(6,318)	(29,357)	(35,675)
Reconciliation of funds				
Total funds brought forward		287,872	237,273	525,145
Total funds carried forward	16	281,554	207,916	489,470

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 16.

Newbury Cancer Care

(Registration number: 1157796)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	415	409
Current assets			
Debtors	13	24,992	27,335
Cash at bank and in hand	14	1,037,271	477,055
		1,062,263	504,390
Creditors: Amounts falling due within one year	15	(4,590)	(15,329)
Net current assets		1,057,673	489,061
Net assets		1,058,088	489,470
Funds of the charity:			
Restricted income funds			
Restricted funds	16	707,523	207,916
Unrestricted income funds			
Unrestricted funds		350,565	281,554
Total funds	16	1,058,088	489,470

The financial statements on pages 10 to 23 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....
D I Ormrod
Chairman and trustee

1 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation
Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern
The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependant on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure, direct costs and support costs comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant expenditure

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Tangible fixed assets
Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office Equipment	20% straight line

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Fund structure
General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Pensions
The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations	165,682	-	165,682	156,169
Legacies	73,875	-	73,875	16,848
Rosemary Appeal	-	500,000	500,000	-
	239,557	500,000	739,557	173,017

3 Income from other trading activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Trading income;			
Calendar sales	6,390	6,390	6,588
Christmas card sales	345	345	347
	6,735	6,735	6,935

4 Investment income

	Unrestricted funds General £	Total funds £
Investment income	15,357	15,357
Total for 2024	15,357	15,357
Total for 2023	7,345	7,345

5 Other governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent Examiner's remuneration	2,000	2,000	2,000
Other governance costs	1,103	1,103	812
	3,103	3,103	2,812

6 Direct costs

	2024 £	2023 £
Rosemary Appeal (Restricted Funds)	393	29,357
Patient transport costs	24,050	17,185
Grants to institutions	-	5,500
Rainbow Rooms equipment and expenses	578	11,880
Grants to individuals	36,110	44,595
Wages and salaries	21,531	20,904
Direct costs total	82,662	129,421

7 Support costs

	Unrestricted funds General £	Total 2024 £
Staff costs		
Wages and salaries	34,608	34,608
Pension costs	1,310	1,310
Office Travel	519	519
Rent	1,263	1,263
Insurance	804	804
Repairs and maintenance	138	138
Marketing	13,689	13,689
Telephone and fax	1,891	1,891
IT expenses	2,927	2,927
Printing, postage and stationery	1,721	1,721
Sundry expenses	550	550
Support services - support costs	2,191	2,191
SALT Support funding - support costs	32,376	32,376
Training	7,850	7,850
Just giving charges	563	563
Depreciation of computer	104	104
	102,504	102,504

	Unrestricted funds General £	Total 2023 £
Staff costs		
Wages and salaries	33,600	33,600
Pension costs	1,261	1,261
Office Travel	415	415
Rent	1,215	1,215
Insurance	860	860
Repairs and maintenance	200	200
Marketing	9,965	9,965
Telephone and fax	1,620	1,620
IT expenses	2,614	2,614
Printing, postage and stationery	572	572
Sundry expenses	329	329
Support services - support costs	1,137	1,137
SALT Support funding - support costs	30,834	30,834
Just giving charges	562	562
Depreciation of computer	102	102
	85,286	85,286

8 Grant-making

Analysis of grants

	Grants to institutions 2023 £
Analysis	
My Cancer My Choice	5,500

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year in relation to their trustee duties.

One trustee was also a service user and received a hardship grant awarded in line with our policies.

No trustees have received any reimbursed expenses from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	56,139	54,504
Employers pension	1,310	1,261
	57,449	55,765

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Average number of employees - all part time	2	2

Contributions to the employee pension schemes for the year totalled £1,310 (2023 - £1,261).

As at the end of the year £255 was unpaid.

No employee received emoluments of more than £60,000 during the year

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Office Equipment£	Total £
Cost		
At 1 January 2024	4,078	4,078
Additions	110	110
At 31 December 2024	4,188	4,188
Depreciation		
At 1 January 2024	3,669	3,669
Charge for the year	104	104
At 31 December 2024	3,773	3,773
Net book value		
At 31 December 2024	415	415
At 31 December 2023	409	409

13 Debtors

	2024 £	2023 £
Rosemary Appeal - NTHBT	11,392	11,392
Prepayments	924	3,450
Other debtors	5,262	8,189
Gift Aid control	7,414	4,304
	24,992	27,335

14 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	1,037,271	477,055

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	523	911
Other taxation and social security	723	-
Other creditors	669	11,918
Accruals	2,675	2,500
	4,590	15,329

16 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £
Unrestricted funds				
General				
General Funds - all funds	281,554	245,656	(192,060)	335,150
Designated				
Rainbow Rooms	-	15,993	(578)	15,415
Total unrestricted funds	281,554	261,649	(192,638)	350,565
Restricted funds				
Rosemary Appeal	207,916	500,000	(393)	707,523
Total funds	489,470	761,649	(193,031)	1,058,088

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted funds					
General					
General Funds - all funds	287,872	182,993	(181,735)	(7,576)	281,554
Designated					
Rainbow Rooms	-	4,304	(11,880)	7,576	-
Total unrestricted funds	287,872	187,297	(193,615)	-	281,554
Restricted					
Rosemary Appeal	237,273	-	(29,357)	-	207,916
Total funds	525,145	187,297	(222,972)	-	489,470

The specific purposes for which the funds are to be applied are as follows:

Designated funds

The Rainbow Rooms provide facilities combining the comfort of a private room with connecting doors to an adjoining family room, to allow family members to stay at the hospital with their loved one who is at the end stage of life.

Restricted funds

The Rosemary Appeal was a joint project with the Newbury & Thatcham Hospital Building Trust (N&THBT), to provide a building to provide essential facilities for the local community, including chemotherapy, IV therapies, day care, renal dialysis.

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	415	-	415
Current assets	354,740	707,523	1,062,263
Current liabilities	(4,590)	-	(4,590)
Total net assets	350,565	707,523	1,058,088

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Unrestricted funds General 2023 £	Restricted funds 2023 £	Total funds at 31 December 2023 £
Tangible fixed assets	409	-	409
Current assets	296,474	207,916	504,390
Current liabilities	(15,329)	-	(15,329)
Total net assets	281,554	207,916	489,470

18 Related party transactions

There were no related party transactions in the year.

NEWBURY CANCER CARE

England & Wales - Charity number 1157796

Accounts

Charity registration number: 1157796

Newbury Cancer Care

Annual Report and Financial Statements

for the Year Ended 31 December 2023

Newbury Cancer Care

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Newbury Cancer Care

Reference and Administrative Details

Chairman

D I Ormrod

Trustees :

A J Cole
D I Ormrod
P L Wright
K A De Monte (resigned 29 April 2024)
L J Robins (resigned 1 August 2023)
J Baggaley
T Allum
E J Allen
M C Bull
M Brownridge (resigned 2 August 2023)
C Hunt (appointed 6 February 2024)
R Knowles (appointed 3 October 2023)
A Gold (appointed 4 June 2024)

Senior Management / Leadership Team

Dr Paul Millard, President
Helen Milroy, Co-opted Member and Director of Operations

Charity Registration Number

1157796

Principal Office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Newbury
Berkshire
RG18 3AS

Independent Examiner

Kerry Hawkins FCCA
UHY Ross Brooke
Chartered Accountants and Registered Auditors
31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Solicitors

Gardner Leader LLP
20-24 Market Place
Newbury
Berkshire
RG14 5BA

Bankers

Newbury Building Society

Lloyds Bank

Newbury Cancer Care

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2023.

Objectives and activities

Objects and aims

Newbury Cancer Care was established more than 35 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Reserves and grant making policies

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

a. To achieve a margin of working capital sufficient to enable all aspects of the charity's activities to be conducted efficiently and unimpeded.
b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves are considered sufficient to cover one year of routine fixed expenditure and allow the charity to continue to fulfil its core objectives.

Financial review

Income from the Charity's core activity for the year ended 31 December 2023 amounted to £187,297 (2022: £178,262) comprising £156,169 (2022: £134,106) from the various donations and local community fundraising initiatives, legacy receipts of £16,848 (2022: £35,050), the sale of calendars, books and Christmas cards of £6,935 (2022: £7,331) and investment income of £7,345 (2022: £1,775).

Unrestricted direct expenses of £100,064 (2022: £194,767) include patient grants of £44,595 (2022: £42,199), transport service and coordinator costs of £38,089 (2022: £36,263), support grants of £5,500 (2022: £63,474) and expenditure on Rainbow Rooms equipment and expenses of £11,880 (2022: £52,831) . A further £88,098 (2022: £48,112) has been expended on overhead and support costs. There is a resultant deficit expenditure over income on the charity's core activity of £6,318 (2022: £69,156)

The Charity's share of the Rosemary Appeal Income for the year ended 31 December 2023 amounted to nil (2022: nil). Expenditure from this fund amounted to £29,357. These funds are held on a restricted basis.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a deficit of £35,675 (2022: £69,156) resulting in a decrease in reserves to £489,470 (2022: £525,145), of which £207,916 (2022: £237,273) is restricted and £281,554 (2022: £287,872) in unrestricted.

Newbury Cancer Care

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

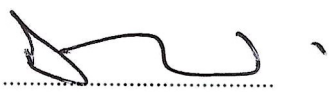
The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 6.8.24 and signed on its behalf by:



D I Ormrod
Chairman and trustee

Newbury Cancer Care

Independent Examiner's Report to the trustees of Newbury Cancer Care

I report to the trustees on my examination of the accounts of Newbury Cancer Care for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of Newbury Cancer Care you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Newbury Cancer Care's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Newbury Cancer Care as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Hawkins

Kerry Hawkins, FCCA
UHY Ross Brooke

31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Date: 22.8.2024

Newbury Cancer Care

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	173,017	-	173,017
Other trading activities	3	6,935	-	6,935
Investment income	4	7,345	-	7,345
Total income		187,297	-	187,297
Expenditure on:				
Fundraising costs		(5,453)	-	(5,453)
Direct costs	6	(100,064)	(29,357)	(129,421)
Independent Examiner's remuneration	5	(2,000)	-	(2,000)
Other governance costs	5	(812)	-	(812)
Support costs	7	(85,286)	-	(85,286)
Total expenditure		(193,615)	(29,357)	(222,972)
Net expenditure		(6,318)	(29,357)	(35,675)
Net movement in funds		(6,318)	(29,357)	(35,675)
Reconciliation of funds				
Total funds brought forward		287,872	237,273	525,145
Total funds carried forward	16	281,554	207,916	489,470

The notes on pages 12 to 21 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2023 (continued)

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	169,156	-	169,156
Other trading activities	3	7,331	-	7,331
Investment income	4	1,775	-	1,775
Total income		178,262	-	178,262
Expenditure on:				
Raising funds		(4,539)	-	(4,539)
Direct costs	6	(194,767)	-	(194,767)
Independent Examiner's remuneration	5	(2,000)	-	(2,000)
Other governance costs	5	(640)	-	(640)
Other expenditure	7	(45,472)	-	(45,472)
Total expenditure		(247,418)	-	(247,418)
Net expenditure		(69,156)	-	(69,156)
Net movement in funds		(69,156)	-	(69,156)
Reconciliation of funds				
Total funds brought forward		357,028	237,273	594,301
Total funds carried forward	16	287,872	237,273	525,145

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 16.

Newbury Cancer Care

(Registration number: 1157796)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	409	511
Current assets			
Debtors	13	27,335	27,685
Cash at bank and in hand	14	477,055	515,644
		504,390	543,329
Creditors: Amounts falling due within one year	15	(15,329)	(18,695)
Net current assets		489,061	524,634
Net assets		489,470	525,145
Funds of the charity:			
Restricted income funds			
Restricted funds	16	207,916	237,273
Unrestricted income funds			
Unrestricted funds		281,554	287,872
Total funds	16	489,470	525,145

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on 6.9.24 and signed on their behalf by:

.....

D I Ormrod
Chairman and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependant on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure, direct costs and support costs comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant expenditure

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office Equipment	20% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Fund structure
General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Pensions
The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations	156,169	156,169	134,106
Legacies	16,848	16,848	35,050
	173,017	173,017	169,156

3 Income from other trading activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Trading income;			
Calendar sales	6,588	6,588	6,037
Christmas card sales	347	347	735
Book sales	-	-	559
	6,935	6,935	7,331

4 Investment income

	Unrestricted funds General £	Total funds £
Investment income	7,345	7,345
Total for 2023	7,345	7,345
Total for 2022	1,775	1,775

5 Other governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent Examiner's remuneration	2,000	2,000	2,000
Other governance costs	812	812	640
	2,812	2,812	2,640

6 Direct costs

	2023 £	2022 £
Rosemary Appeal (Restricted funds)	29,357	-
Patient transport costs	17,185	18,959
Grants to institutions	5,500	63,474
Rainbow Rooms equipment and expenses	11,880	52,831
Grants to individuals	44,595	42,199
Wages and salaries	20,904	17,304
Direct costs total	129,421	194,767

7 Support costs

	Unrestricted funds General £	Total 2023 £
Staff costs		
Wages and salaries	33,600	33,600
Pension costs	1,261	1,261
Office Travel	415	415
Rent	1,215	1,215
Insurance	860	860
Repairs and maintenance	200	200
Marketing	9,965	9,965
Telephone and fax	1,620	1,620
IT expenses	2,614	2,614
Printing, postage and stationery	572	572
Sundry expenses	329	329
Support services - support costs	1,137	1,137
SALT Support funding - support costs	30,834	30,834
Just giving charges	562	562
Depreciation of computer	102	102
	85,286	85,286

	Unrestricted funds General £	Total 2022 £
Staff costs		
Wages and salaries	29,576	29,576
Pension costs	1,032	1,032
Office Travel	240	240
Rent	1,215	1,215
Insurance	769	769
Repairs and maintenance	280	280
Marketing	5,695	5,695
Telephone and fax	1,394	1,394
IT expenses	3,553	3,553
Printing, postage and stationery	616	616
Sundry expenses	643	643
Just giving charges	331	331
Depreciation of computer	128	128
	45,472	45,472

8 Grant-making

Analysis of grants

	Grants to institutions 2023 £	2022 £
Analysis		
Sue Ryder Charity - Palliative Care Service	-	58,474
My Cancer My Choice	5,500	5,000
	5,500	63,474

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year in relation to their trustee duties.

One trustee was also a service user and received a hardship grant awarded inline with our policies.

No trustees have received any reimbursed expenses from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	54,504	46,880
Employers pension	1,261	1,032
	55,765	47,912

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Average number of employees - all part time	2	2

Contributions to the employee pension schemes for the year totalled £1,261 (2022 - £1,032).

As at the end of the year nothing was unpaid.

No employee received emoluments of more than £60,000 during the year

Newbury Cancer Care

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

11 Taxation

The charity is registered charity and is thus

NEWBURY CANCER CARE

England & Wales - Charity number 1157796

Accounts

Charity registration number: 1157796

Newbury Cancer Care

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Newbury Cancer Care

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Newbury Cancer Care

Reference and Administrative Details

Chairman

D I Ormrod

Trustees :

A J Cole

D I Ormrod

P L Wright

K A D Monte (appointed 4 October 2022)

L J Robins (appointed 6 December 2022 and resigned 1 August 2023)

J Baggaley

T Allum

E J Allen

M C Bull

C Stockwell (resigned 31 May 2022)

C Bartlam (resigned 6 December 2022)

M Hart (resigned 31 March 2022)

M Brownridge (appointed 31 May 2022)

Senior Management / Leadership Team

Dr Paul Millard, President

Helen Milroy, Co-opted Member and Director of Operations

Charity Registration Number

1157796

Principal Office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Newbury
Berkshire
RG18 3AS

Independent Examiner

Kerry Hawkins FCCA
UHY Ross Brooke
31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Reference and Administrative Details (continued)

Solicitors

Gardner Leader LLP
20-24 Market Place
Newbury
Berkshire
RG14 5BA

Bankers

Newbury Building Society
90 Bartholomew Street
Newbury
Berkshire
RG14 5EE

Lloyds Bank
5 Bridge Street
Newbury
Berkshire
RG14 5BQ

Newbury Cancer Care

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2022.

Objectives and activities

Objects and aims

Newbury Cancer Care was established more than 35 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Reserves and grant making policies

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

a. To achieve a margin of working capital sufficient to enable all aspects of the charity's activities to be conducted efficiently and unimpeded.
b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves are considered sufficient to cover one year of routine fixed expenditure and allow the charity to continue to fulfil its core objectives.

Achievements and performance

Main achievements of the charity

The demand for our transport services has not yet reached pre-COVID levels. However, despite an increasing trend of last minute bookings for, and changes to, hospital appointments, we provided our valuable transport service to 107 patients. Our drivers covered an estimated 45,000 miles travelling to 744 appointments (a 30% increase on 2021) at 10 different hospitals.

Our awards of hardship grants more than tripled to over £42,000. Improvements to the facilities for patients and family members as part of end-of-life treatment in the Rainbow Rooms saw the opening of the new Rainbow Garden and the installation of a second sun canopy over the new patio doors.

We continued to provide financial support to Sue Ryder as their palliative care, workshops and complimentary therapy services in the Rosemary Centre saw some post-COVID recovery.

The annual calendars, featuring local scenes and landscapes, continue to be popular and, combined with our second year of Christmas card sales, provided very useful funds to support our operations.

We finalised a Memorandum of Understanding document which provides a framework for how Newbury Cancer Care and the Cancer Leads at Royal Berkshire Hospital (RBH) in Reading will work together to expand and extend pre and post cancer diagnosis from the West Berkshire Community Hospital (WBCH).

Newbury Cancer Care core objectives continue to be:

- Providing support and advice
- Patient transport services
- Patient hardship grants
- Providing equipment as and when requested
- Clinical staff education support
- Support of the Rainbow Rooms and Rosemary Centre services

Financial review

Income from the Charity's core activity for the year ended 31 December 2022 amounted to £178,262 (2021: £338,165) comprising £134,106 (2021: £175,970) from the various donations and local community fundraising initiatives, legacy receipts of £35,050 (2021: £150,775), the sale of calendars, books and Christmas cards of £7,331 (2021: £9,354) and investment income of £1,775 (2021: £2,066).

Direct expenses of £194,767 (2021: £148,341) include patient grants of £42,199 (2021: £12,205), transport service and coordinator costs of £36,263 (2021: £33,736), support grants of £63,474 (2021: £61,000) and expenditure on Rainbow Rooms equipment and expenses of £52,831 (2021: £41,400). A further £48,112 (2021: £40,847) has been expended on overhead and support costs. There is a resultant deficit expenditure over income on the charity's core activity of £69,156 (2021: Surplus £144,536)

The Charity's share of the Rosemary Appeal Income for the year ended 31 December 2022 amounted to nil (2021: £150). These funds are held on a restricted basis.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a deficit of £69,156 (2021: Surplus £144,686) resulting in a decrease in reserves to £525,145 (2021: £594,301), of which £237,273 (2021: £237,273) is restricted and £287,872 (2021: £357,028) in unrestricted, of which £73,000 is already allocated to known future projects.

Plans for future periods

Aims and key objectives for future periods

Further support for Rainbow Rooms equipment and facilities is always foremost in our thoughts. Continued high demand for the use of the Rainbow Rooms is leading us to consider how additional Rainbow Rooms could be provided, a project that we believe would attract significant public support from individuals and charitable trusts in terms of raising funds.

Although a little delayed from its original schedule, the building to house two MRI scanners and PET scanners as part of the WBCH's role as a Government diagnostic centre is expected to be built during 2023. This will undoubtedly provide opportunities for Newbury Cancer Care to support important new equipment purchases and service enhancements. We will continue to build on our relationship with Cancer Leads at the RBH, potentially providing funding to "pump prime" additional cancer support services at the WBCH.

Our transport service remains an integral part of our service offering, and we will be actively recruiting additional drivers to overcome the current challenge posed by more complex demands and a reducing pool of drivers.

Raising awareness of Newbury Cancer Care, our objectives and our services, continues to be a priority for us so that we can maximise our impact and benefit. Publicity via local media and community fundraising events (our own and 3rd party events) will feature strongly in our future plans.

We thank those Trustees who have recently stood down from their role and we continue to seek new Trustees with relevant experience and knowledge and a passion for supporting cancer patients and their families throughout West Berkshire.

Structure, governance and management

Nature of governing document

The Newbury and District Cancer Care Trust (NDCCT) was established as a Charitable Unincorporated Association Registered Charity No. 291975. On 1 October 2014 the NDCCT converted to a Charitable Incorporated Organisation (CIO) registration no. 1157796 and transferred the net assets into this entity. During the period ended 31 December 2018 NDCCT changed its name, corporate colours and logo to Newbury Cancer Care.

Recruitment and appointment of trustees

When a vacancy occurs the remaining Trustees are responsible for the identification and appointment of suitable replacements. New Trustees are briefed on governance issues, responsibilities of the office of Charity Trustee and are familiarised with administrative procedures and the core objectives of the Charity.

Arrangements for setting key management personnel remuneration

The remuneration of key management is set by the board of Trustees.

Organisational structure

Decisions are made by the board of Trustees, and are carried out by the Charity's Director of Operations, Ms Helen Milroy, and one transport co-ordinator.

Major risks and management of those risks

Risk management

Throughout 2022 we continued to monitor the risks included in the Risk Register (developed in 2021) and, in line with our Risk Management Policy (updated in 2021), take any remedial/mitigating actions as necessary.

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....
D I Ormrod
Chairman and trustee

Newbury Cancer Care

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on ..... and signed on its behalf by:

.....
D I Ormrod
Chairman and Trustee

Newbury Cancer Care

Independent Examiner's Report to the trustees of Newbury Cancer Care

I report to the trustees on my examination of the accounts of Newbury Cancer Care for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of Newbury Cancer Care you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Newbury Cancer Care's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Newbury Cancer Care as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Kerry Hawkins, FCCA
UHY Ross Brooke

31a Charnham Street
Hungerford
Berkshire
RG17 0EJ

Date:.....

Newbury Cancer Care

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	169,156	-	169,156
Other trading activities	3	7,331	-	7,331
Investment income	4	1,775	-	1,775
Total income		178,262	-	178,262
Expenditure on:				
Fundraising costs		(4,539)	-	(4,539)
Direct costs	6	(194,767)	-	(194,767)
Independent Examiner's remuneration	5	(2,000)	-	(2,000)
Other governance costs	5	(640)	-	(640)
Support costs	7	(45,472)	-	(45,472)
Total expenditure		(247,418)	-	(247,418)
Net expenditure		(69,156)	-	(69,156)
Net movement in funds		(69,156)	-	(69,156)
Reconciliation of funds				
Total funds brought forward		357,028	237,273	594,301
Total funds carried forward	17	287,872	237,273	525,145

The notes on pages 12 to 21 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2022 (continued)

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	326,745	150	326,895
Other trading activities	3	9,354	-	9,354
Investment income	4	2,066	-	2,066
Total income		338,165	150	338,315
Expenditure on:				
Raising funds		(4,441)	-	(4,441)
Direct costs	6	(148,341)	-	(148,341)
Independent Examiner's remuneration	5	(815)	-	(815)
Other governance costs	5	(336)	-	(336)
Other expenditure	7	(39,696)	-	(39,696)
Total expenditure		(193,629)	-	(193,629)
Net income		144,536	150	144,686
Net movement in funds		144,536	150	144,686
Reconciliation of funds				
Total funds brought forward		212,492	237,123	449,615
Total funds carried forward	17	357,028	237,273	594,301

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 17.

Newbury Cancer Care

(Registration number: 1157796)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	511	639
Current assets			
Debtors	13	27,685	35,246
Cash at bank and in hand	14	515,644	576,497
		543,329	611,743
Creditors: Amounts falling due within one year	15	(18,695)	(18,081)
Net current assets		524,634	593,662
Net assets		525,145	594,301
Funds of the charity:			
Restricted income funds			
Restricted funds	17	237,273	237,273
Unrestricted income funds			
Unrestricted funds		287,872	357,028
Total funds	17	525,145	594,301

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....
D I Ormrod
Chairman and trustee

1 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation
Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern
The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependant on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisified that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure, direct costs and support costs comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant expenditure

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Tangible fixed assets
Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office Equipment	20% straight line

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Fund structure
General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Pensions
The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations	134,106	134,106	175,970
Legacies	35,050	35,050	150,775
Rosemary Appeal	-	-	150
	169,156	169,156	326,895

3 Income from other trading activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Trading income;			
Calendar sales	6,037	6,037	6,428
Christmas card sales	735	735	774
Book sales	559	559	2,152
	7,331	7,331	9,354

4 Investment income

	Unrestricted funds General £	Total funds £
Investment income	1,775	1,775
Total for 2022	1,775	1,775
Total for 2021	2,066	2,066

5 Other governance costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Independent Examiner's remuneration	2,000	2,000	815
Other governance costs	640	640	336
	2,640	2,640	1,151

6 Direct costs

	Note	2022 £	2021 £
Patient transport costs		18,959	16,466
Grants to institutions	8	63,474	61,000
Rainbow Rooms equipment and expenses		52,831	41,400
Grants to individuals		42,199	12,205
Wages and salaries		17,304	17,270
Direct costs total		194,767	148,341

7 Support costs

	Unrestricted funds General £	Total 2022 £
Staff costs		
Wages and salaries	29,576	29,576
Pension costs	1,032	1,032
Office Travel	240	240
Rent	1,215	1,215
Insurance	769	769
Repairs and maintenance	280	280
Marketing	5,695	5,695
Telephone and fax	1,394	1,394
IT expenses	3,553	3,553
Printing, postage and stationery	616	616
Sundry expenses	643	643
Just giving charges	331	331
Depreciation of computer	128	128
	45,472	45,472

	Unrestricted funds General £	Total 2021 £
Staff costs		
Wages and salaries	27,350	27,350
Pension costs	830	830
Office Travel	146	146
Rent	1,157	1,157
Insurance	490	490
Repairs and maintenance	14	14
Marketing	3,933	3,933
Telephone and fax	1,552	1,552
IT expenses	2,556	2,556
Printing, postage and stationery	571	571
Sundry expenses	419	419
Trustees indemnity insurance	300	300
Just giving charges	218	218
Depreciation of computer	160	160
	39,696	39,696

8 Grant-making

Analysis of grants

	Grants to institutions	
	2022	2021
	£	£
Analysis		
Sue Ryder Charity - Palliative Care Service	58,474	56,000
My Cancer My Choice	5,000	5,000
	63,474	61,000

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2022	2021
	£	£
Staff costs during the year were:		
Wages and salaries	46,880	44,620
Employers pension	1,032	830
	47,912	45,450

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022	2021
	No	No
Average number of employees - all part time	2	2

Contributions to the employee pension schemes for the year totalled £1,032 (2021 - £830).

As at the end of the year £nil (2021: £28) was unpaid.

No employee received emoluments of more than £60,000 during the year

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Office Equipment£	Total £
Cost		
At 1 January 2022	4,078	4,078
At 31 December 2022	4,078	4,078
Depreciation		
At 1 January 2022	3,439	3,439
Charge for the year	128	128
At 31 December 2022	3,567	3,567
Net book value		
At 31 December 2022	511	511
At 31 December 2021	639	639

13 Debtors

	2022 £	2021 £
Rosemary Appeal - NTHBT	11,392	11,392
Prepayments	726	704
Other debtors	5,432	3,377
Gift Aid control	10,135	19,773
	27,685	35,246

14 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	515,644	576,497

15 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,295	1,533
Other creditors	-	28
Accruals	16,400	16,520
	18,695	18,081

16 Commitments

Capital commitments

The £27,000 relating to 2021 was to fund the building of a canopy at the Rosemary Centre.
The total amount contracted for but not provided in the financial statements was £Nil (2021 - £27,000).

17 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
Unrestricted funds					
General					
General Funds - all funds	349,273	167,784	(194,587)	(34,598)	287,872
Designated					
Rainbow Rooms	7,755	10,478	(52,831)	34,598	-
Total unrestricted funds	357,028	178,262	(247,418)	-	287,872
Restricted funds					
Rosemary Appeal	237,273	-	-	-	237,273
Total funds	594,301	178,262	(247,418)	-	525,145

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted funds				
General				
General Funds - all funds	212,492	289,010	(152,229)	349,273
Designated				
Rainbow Rooms	-	49,155	(41,400)	7,755
Total unrestricted funds	212,492	338,165	(193,629)	357,028
Restricted				
Rosemary Appeal	237,123	150	-	237,273
Total funds	449,615	338,315	(193,629)	594,301

The specific purposes for which the funds are to be applied are as follows:

Designated funds

The Rainbow Rooms provide facilities combining the comfort of a private room with connecting doors to an adjoining family room, to allow family members to stay at the hospital with their loved one who is at the end stage of life.

Restricted funds

The Rosemary Appeal was a joint project with the Newbury & Thatcham Hospital Building Trust (N&THBT), to provide a building to provide essential facilities for the local community, including chemotherapy, IV therapies, day care, renal dialysis.

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Tangible fixed assets	511	-	511
Current assets	306,056	237,273	543,329
Current liabilities	(18,695)	-	(18,695)
Total net assets	287,872	237,273	525,145

	Unrestricted funds General 2021 £	Restricted funds 2021 £	Total funds at 31 December 2021 £
Tangible fixed assets	639	-	639
Current assets	374,470	237,273	611,743
Current liabilities	(18,081)	-	(18,081)
Total net assets	357,028	237,273	594,301

19 Related party transactions

There were no related party transactions in the year.

NEWBURY CANCER CARE

England & Wales - Charity number 1157796

Accounts

Charity number: 1157796

NEWBURY CANCER CARE

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2021

NEWBURY CANCER CARE

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NEWBURY CANCER CARE

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE PERIOD ENDED 31 DECEMBER 2021

Trustees

David Ormrod, Chairperson
Sylvia Fones, Secretary (resigned 13 May 2021)
Avril Cole, Treasurer
Jennifer Baggaley
Christopher Bartlam
Liz Chaplin (resigned 3 August 2021)
Mike Hart (resigned 31 March 2022)
Penelope Wright
Richard Ward (resigned 13 April 2021)
Tessa Allum
Emma Holland
Clare Bull
Chrissie Stockwell (appointed 8 June 2021, resigned 31 May 2022)
Allan Brownridge (appointed 31 May 2022)

Co-opted Members Helen Milroy

Charity registered number

1157796

Principal office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Thatcham
Berkshire
RG18 3AS

President

Dr Paul Millard

Director of Operations

Helen Milroy

Accountants

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2021

Bankers

Lloyds Bank plc
5 Bridge Street
Newbury
Berkshire
RG14 5BQ

Newbury Building Society
90 Bartholomew Street
Newbury
Berkshire
RG14 5EE

Solicitors

Gardner Leader LLP
20 - 24 Market Place
Newbury
Berkshire
RG14 5BA

NEWBURY CANCER CARE

TRUSTEES' REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2021

The Trustees present their annual report together with the financial statements of Newbury Cancer Care for the 12-month period ended 31 December 2021. The Trustees confirm that the annual report and financial statements of the Charity comply with the Charities Act 2011, have been prepared in accordance with the revised Statement of Recommended Practice 'Accounting and Reporting by Charities' SORP (FRS 102) 2019 and comply with the Charity's governing document.

Structure, governance and management

Constitution

The Newbury and District Cancer Care Trust (NDCCT) was established as a Charitable Unincorporated Association Registered Charity No. 291975. On 1 October 2014 the NDCCT converted to a Charitable Incorporated Organisation (CIO) registration no. 1157796 and transferred its net assets into this entity. During the period ended 31 December 2018 NDCCT changed its name, corporate colours and logo to Newbury Cancer Care.

Methods of appointment or election of Trustees

When a vacancy occurs the remaining Trustees are responsible for the identification and appointment of suitable replacements. New Trustees are briefed on governance issues, responsibilities of the office of Charity Trustee and are familiarised with administrative procedures and the core objectives of the Charity.

Organisational structure and how the charity makes decisions

Decisions are made by the board of Trustees, and are carried out by the Charity's Executive Officer, Ms Helen Milroy, and one transport co-ordinator.

Pay policy for key management personnel

The remuneration of key management is set by the board of Trustees.

Risk management

The COVID-19 pandemic highlighted how very unexpected events can affect even the most stable and robust organisations and, in 2021, we implemented a more thorough and detailed risk management process. Throughout 2021, COVID-19 continued to present a risk to income, particularly in the area of community fund-raising and donations, but we were able to manage and mitigate that risk by the tight control of expenditure and focussing on other income streams.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2021

Objectives and activities

Policies and objectives

Newbury Cancer Care was established more than 35 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public Benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

Achievements and performance

Main achievements of the charity

As the impact of the COVID-19 pandemic eased a little, the demand for our transport services increased in the latter part of 2021, but has not yet returned to pre-pandemic levels. However, we were pleased to provide transport for 117 patients attending 602 appointments and also awarded patient hardship grants totalling £12,205. The very touching and positive feedback from family members able to use the two cuddle beds purchased in 2020 for the Rainbow Rooms, inspired one such family member to fundraise for another cuddle bed, and we supported that campaign to stretch the funds sufficient to buy two, due for arrival in early 2022. The further Rainbow Room improvements planned for 2021 were delivered - French doors providing direct access to an improved patio and garden area and new curtains.

A new covered canopy has been installed linking the rear doors of the West Berkshire Community Hospital (converted from fire doors to access-controlled doors) to the Rosemary Centre entrances.

We increased our financial support to Sue Ryder as their palliative care, workshops and complimentary therapy services in the Rosemary Centre slowly began to recover as the COVID-19 impact eased. Future Sue Ryder funding will depend on our own financial position and detailed reports on the performance and impact of their Rosemary Centre-based services.

Once again the 2021 calendars proved a hit, and continued sales of our "A Man for All Seasons" book, plus, for the first time, sales of our own Christmas Cards, contributed very useful funds to support our operations.

Newbury Cancer Care core objectives continue to be:

- Providing support and advice
- Patient transport services
- Patient hardship grants
- Providing equipment as and when requested
- Clinical staff educational support
- Support of the Rainbow Rooms and Rosemary Centre services

Achievements and performance (continued)

Financial review

Going concern

Income from the Charity's core activity for the period ended 31 December 2021 amounted to £338,165 (2020: £189,022) comprising £175,970 (2020: £163,162) from various donations and local community fundraising initiatives, legacy receipts of £150,775 (2020: £10,621) and the sale of calendars, books and surplus equipment.

Direct expenses of £148,341 (2020: £83,356) include patients grants of £12,205 (2020: £8,153), transport service and coordinator costs of £33,736 (2020: £34,370) and the donations of £56,000 (2020: £nil) to the Sue Ryder Organisation as these were paid out of restricted funds from the Rosemary Appeal in the prior year. A further £40,847 (2020: £45,456) has been expended on overhead and support costs and there is a resultant surplus of income over expenditure on the charity's core activity of £144,536 (2020: £56,592).

The Charity's share of the Rosemary Appeal income for the period ended 31 December 2021 amounted to £150 (2020: £192). These funds are held on a restricted basis and during the year a sum of £nil (2020: £69,242) was transferred to the hospital project as a contribution to the ongoing building costs.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a surplus of £144,686 (2020: deficit of £12,458) resulting in an increase in reserves to £594,301 (2020: £449,615), of which £237,273 (2020: £237,123) is restricted and £357,028 (2020: £212,492) is unrestricted, of which approximately £73k is already allocated to known future costs and projects.

Reserves and grant making policy

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

a. To achieve a margin of working capital sufficient to enable all aspects of the Charity's activities to be conducted efficiently and unimpeded.
b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves have been reduced dramatically over the past several years but are considered sufficient to cover one year of routine fixed expenditure and allow the Charity to continue to fulfil its core objectives.

Plans for future periods

Further support for Rainbow Room equipment and facilities is planned, as are more improvements to the garden with canopies over the patio doors. Continued high demand for the use of the Rainbow Rooms is leading us to consider how additional Rainbow Rooms could be provided, a project that we believe would attract significant public support from individuals and charitable trusts in terms of raising funds.

The Government announcement that the West Berkshire Community Hospital is to become a diagnostic hub for cancer screening, along with the building of facilities to house two MRI scanners and two PET scanners at the hospital, will, we believe, provide opportunities for Newbury Cancer Care to support important new equipment purchases and service enhancements.

We are also in discussions with the Cancer Leads in local departments to create a Memorandum of Understanding document to provide a framework for how Newbury Cancer Care can assist in their stated aim of

providing additional pre and post cancer diagnosis services from the West Berkshire Community Hospital.

Raising awareness of Newbury Cancer Care, our objectives and our services, continues to be a priority for us so that we can maximise our impact and benefit. Publicity via local media and community fundraising events, hopefully increasing in number as the pandemic impact reduces further, will feature strongly in our future plans.

We thank those Trustees who have recently stood down from their role and we will continue to seek new Trustees with relevant experience and knowledge and a passion for supporting cancer patients and their families throughout West Berkshire.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Memorandum of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



David Ormrod
Chairperson
Date: 02/08/22

NEWBURY CANCER CARE

INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2021

Independent Examiner's Report to the Trustees of Newbury Cancer Care ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the period ended 31 December 2021.

Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chatered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:  Dated: 1/9/2022

Michael Bath BSc FCA DChA

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

NEWBURY CANCER CARE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	**326,745**	**150**	**326,895**	173,975
Other trading activities	4	**9,354**	**-**	**9,354**	13,521
Investments	5	**2,066**	**-**	**2,066**	1,718
Total income		**338,165**	**150**	**338,315**	189,214
Expenditure on:					
Raising funds		**4,441**	**-**	**4,441**	3,618
Charitable activities:					
Direct costs		**148,341**	**-**	**148,341**	152,598
Support costs		**39,696**	**-**	**39,696**	42,774
Governance costs		**1,151**	**-**	**1,151**	2,682
Total expenditure		**193,629**	**-**	**193,629**	201,672
Net income/(expenditure)		**144,536**	**150**	**144,686**	(12,458)
Net movement in funds		**144,536**	**150**	**144,686**	(12,458)
Reconciliation of funds:					
Total funds brought forward		**212,492**	**237,123**	**449,615**	462,073
Net movement in funds		**144,536**	**150**	**144,686**	(12,458)
Total funds carried forward		**357,028**	**237,273**	**594,301**	449,615

The Statement of Financial Activities includes all gains and losses recognised in the period.

The notes on pages 10 to 21 form part of these financial statements.

NEWBURY CANCER CARE

BALANCE SHEET
AS AT 31 DECEMBER 2021

	Note		2021 £		2020 £
Fixed assets					
Tangible assets	11		**639**		799
Current assets					
Debtors	12	**35,246**		21,240	
Cash at bank and in hand		**576,497**		444,220	
		611,743		465,460	
Creditors: amounts falling due within one year	13	**(18,081)**		(16,644)	
Net current assets			**593,662**		448,816
Total net assets			**594,301**		449,615
Charity funds					
Restricted funds	14		**237,273**		237,123
Unrestricted funds	14		**357,028**		212,492
Total funds			**594,301**		449,615

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....

David Ormrod
Chairperson
Date: 02/08/22.

The notes on pages 10 to 21 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 20% straight line

1.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.7 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

1.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The Trustees consider that there are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	175,970	-	**175,970**	163,162
Legacies	150,775	-	**150,775**	10,621
Rosemary Appeal	-	150	**150**	192
	326,745	150	**326,895**	173,975
Total 2020	173,783	192	173,975	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Calendar sales	6,428	**6,428**	6,792
Book sales	2,152	**2,152**	6,729
Christmas card sales	774	**774**	-
	9,354	**9,354**	13,521
Total 2020	13,521	13,521	

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income	2,066	**2,066**	1,718
Total 2020	1,718	1,718	

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

6. Direct costs

	General activities 2021 £	Rosemary Appeal 2021 £	Total funds 2021 £	Total funds 2020 £
Patient transport costs	33,736	-	**33,736**	34,370
Grants to individuals	12,205	-	**12,205**	8,153
Grants to institutions	61,000	-	**61,000**	69,242
Rainbow Rooms equipment and expenses	41,400	-	**41,400**	40,833
	148,341	-	**148,341**	152,598
Total 2020	83,356	69,242	152,598	

Grants payable

	2021 £	2020 £
Grants to individuals	**12,205**	8,153
Grants to institutions	**61,000**	69,242
	73,205	77,395

During the year grants were made to the following institutions:

	2021 £	2020 £
Sue Ryder Charity - Palliative Care Service	**56,000**	20,000
West Berkshire Community Hospital	**-**	49,242
My Cancer My Choice	**5,000**	-
	61,000	69,242

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

7. Support and governance costs

	General Activities 2021 £	Total funds 2021 £	Total funds 2020 £
Rent	1,157	**1,157**	1,157
Insurance	490	**490**	485
Travel costs	146	**146**	434
Printing, postage and stationery	571	**571**	682
Telephone	1,552	**1,552**	1,363
Computer expenses	2,556	**2,556**	1,008
Marketing and PR	3,933	**3,933**	8,109
Repairs and maintenance	14	**14**	-
General office expenses	419	**419**	1,096
Bank charges	218	**218**	224
Wages and salaries	27,350	**27,350**	27,079
Pension	830	**830**	634
Depreciation	160	**160**	200
Trustees' indemnity insurance	300	**300**	303
Independent examiner's fee	815	**815**	2,472
Accountancy fees	336	**336**	210
	40,847	**40,847**	45,456
Total 2020	45,456	45,456	

8. Independent examiner's remuneration

	2021 £	2020 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	**2,000**	1,750
Fees payable to the charity's independent examiner in respect of:		
Preparation of the charity's annual accounts	**520**	410

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

9. Staff costs

	2021 £	2020 £
Wages and salaries	**27,350**	27,079
Contribution to defined contribution pension schemes	**830**	634
	28,180	27,713

The average number of persons employed by the charity during the period was as follows:

	2021 No.	2020 No.
Average number of employees - all part time	**2**	3

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the period ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

11. Tangible fixed assets

	Office equipment £
Cost or valuation	
At 1 January 2021	**4,078**
At 31 December 2021	**4,078**
Depreciation	
At 1 January 2021	**3,279**
Charge for the period	**160**
At 31 December 2021	**3,439**
Net book value	
At 31 December 2021	**639**
At 31 December 2020	799

12. Debtors

	2021 £	2020 £
Gift aid	**19,773**	6,356
Other debtors	**14,769**	14,158
Prepayments and accrued income	**704**	726
	35,246	21,240

13. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	**1,533**	2,779
Other creditors	**28**	-
Accruals and deferred income	**16,520**	13,865
	18,081	16,644

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

14. Statement of funds

Statement of funds - current period

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Unrestricted funds				
Designated funds				
Rainbow Rooms	-	49,155	(41,400)	7,755
General funds				
General Funds - all funds	212,492	289,010	(152,229)	349,273
Total Unrestricted funds	212,492	338,165	(193,629)	357,028
Restricted funds				
Rosemary Appeal	237,123	150	-	237,273
Total of funds	449,615	338,315	(193,629)	594,301

Designated funds

The Rainbow Rooms provide facilities combining the comfort of a private room with connecting doors to an adjoining family room, to allow family members to stay at the hospital with their loved one who is at the end stage of life.

Restricted funds

The Rosemary Appeal was a joint project with the Newbury & Thatcham Hospital Building Trust (N&THBT), to provide a building to provide essential facilities for the local community, including chemotherapy, IV therapies, day care, renal dialysis.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

14. Statement of funds (continued)

Statement of funds - prior period

	Balance at 1 January 2020 £	As restated Income £	As restated Expenditure £	As restated Transfers in/out £	Balance at 31 December 2020 £
Unrestricted funds					
Designated funds					
Rainbow Rooms	-	36,322	(40,833)	4,511	-
Unrestricted funds					
General Funds - all funds	155,900	152,700	(91,597)	(4,511)	212,492
Total Unrestricted funds	155,900	189,022	(132,430)	-	212,492
Restricted funds					
Rosemary Appeal	306,173	192	(69,242)	-	237,123
Total of funds	462,073	189,214	(201,672)	-	449,615

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

15. Summary of funds

Summary of funds - current period

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Designated funds	-	49,155	(41,400)	7,755
General funds	212,492	289,010	(152,229)	349,273
Restricted funds	237,123	150	-	237,273
	449,615	338,315	(193,629)	594,301

Summary of funds - prior period

	Balance at 1 January 2020 £	As restated Income £	As restated Expenditure £	As restated Transfers in/out £	Balance at 31 December 2020 £
Designated funds	-	36,322	(40,833)	4,511	-
General funds	155,900	152,700	(91,597)	(4,511)	212,492
Restricted funds	306,173	192	(69,242)	-	237,123
	462,073	189,214	(201,672)	-	449,615

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	639	-	**639**
Current assets	374,470	237,273	**611,743**
Creditors due within one year	(18,081)	-	**(18,081)**
Total	357,028	237,273	**594,301**

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	799	-	799
Current assets	228,337	237,123	465,460
Creditors due within one year	(16,644)	-	(16,644)
Total	212,492	237,123	449,615

17. Pension commitments

During the year contributions of £830 (2020: £634) were paid to a defined contribution scheme. As at the year end £28 (2020: £nil) was unpaid.

18. Other financial commitments

During the year the Charity pledged approximate £27k to fund the building of a canopy at the Rosemary Centre. It is expected that this will be paid during the 2022 financial year and will be funded by unrestricted funds.

19. Related party transactions

No related party transactions took place during the current or prior year.

20. Controlling party

Newbury Cancer Care is controlled by its Trustees who are listed on page 1 of the financial statements.

NEWBURY CANCER CARE

England & Wales - Charity number 1157796

Accounts

Charity number: 1157796

NEWBURY CANCER CARE

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2020

NEWBURY CANCER CARE

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE PERIOD ENDED 31 DECEMBER 2020

Trustees

Dr Paul Millard, acting Chairperson (effective until December 2020)
Sylvia Fones, Secretary (resigned 31 May 2021)
Avril Cole, Treasurer
Tessa Allum (appointed 7 April 2020)
Jen Baggaley
Christopher Bartlam
Clare Bull (appointed 6 October 2020)
Liz Chaplin
Mike Hart
Emma Holland
David Ormrod, appointed Chairperson 1 January 2021 (appointed 7 April 2020)
Richard Ward (resigned 13 April 2021)
Penny Wright

Co-opted Members Helen Milroy

Charity registered number

1157796

Principal office

The Rosemary Centre
West Berkshire Community Hospital
Benham Hill
Newbury
Berkshire
RG18 3AS

President

Dr Paul Millard

Director of Operations

Helen Milroy

Accountants

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

Bankers

Lloyds Bank plc
5 Bridge Street
Newbury
Berkshire
RG14 5BQ

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2020

Solicitors

Gardner Leader LLP
20 - 24 Market Place
Newbury
Berkshire
RG14 5BA

TRUSTEES' REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2020

The Trustees present their annual report together with the financial statements of Newbury Cancer Care for the 12-month period ended 31 December 2020. The Trustees confirm that the annual report and financial statements of the Charity comply with the Charities Act 2011, have been prepared in accordance with the revised Statement of Recommended Practice 'Accounting and Reporting by Charities' SORP (FRS 102) 2019 and comply with the Charity's governing document.

Structure, governance and management

Constitution

The Newbury and District Cancer Care Trust (NDCCT) was established as a Charitable Unincorporated Association Registered Charity No. 291975. On 1 October 2014 the NDCCT converted to a Charitable Incorporated Organisation (CIO) registration no. 1157796 and transferred its net assets into this entity. During the period ended 31 December 2018 NDCCT changed its name, corporate colours and logo to Newbury Cancer Care.

Methods of appointment or election of Trustees

When a vacancy occurs the remaining Trustees are responsible for the identification and appointment of suitable replacements. New Trustees are briefed on governance issues, responsibilities of the office of Charity Trustee and are familiarised with administrative procedures and the core objectives of the Charity.

Organisational structure and how the charity makes decisions

Decisions are made by the board of Trustees, and are carried out by the Charity's Executive Officer, Ms Helen Milroy, and two transport co-ordinators.

Pay policy for key management personnel

The remuneration of key management is set by the board of Trustees.

Risk management

The COVID-19 pandemic highlighted how very unexpected events can affect even the most stable and robust organisations, and we are in the process of implementing a more thorough and detailed risk management process. Although COVID-19 did present a risk to income, particularly in the area of community fund-raising and donations, we were able to manage and mitigate that risk by the tight control of expenditure and focusing on other income streams.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2020

Objectives and activities

Policies and objectives

Newbury Cancer Care was established more than 35 years ago to respond quickly and effectively to local (West Berkshire) needs by providing practical and emotional support to cancer patients and their families from diagnosis through to palliative and end of life care. The Charity also supports some other patients with life limiting illnesses. These remain our core objectives.

Public Benefit

The Trustees have considered the Charity Commission's general guidance on public benefit and are satisfied that the Charity's aims and objectives and overall activities in serving the local community are compliant and conform with statutory requirements.

Achievements and performance

Main achievements of the charity

As alluded to in the Risk Management section, the COVID-19 pandemic led to a reduction in the demand for our transport services in particular, but we were able to continue to provide support and guidance to the individuals and families in West Berkshire who were presented with the challenges of cancer diagnoses and treatment. In terms of elements within our core objectives, we provided transport for 117 patients attending 602 appointments and awarded patient hardship grants totalling £8,153. Utilising a Greenham Common Trust "double match day" we were also able to fundraise for two cuddle beds for the Rainbow Rooms. A generous In Memoriam donation has allowed us to plan further Rainbow Room improvements such as French doors providing direct access to an improved patio and garden area.

In 2020, our financial contribution to Sue Ryder to support their day hospice services in the Rosemary Centre was reduced a little to reflect the reduced services during the COVID-19 lockdown, but we have worked closely with them in recent times to agree an increased level of financial support to match an increased level of Rosemary Centre services, and work with them re future RC services.

We have again been able to add a number of additional people with suitable skills and experience to strengthen our Trustee Board, and the transition to a new Chairperson was achieved very smoothly.

Newbury Cancer Care core objectives continue to be:

- Providing support and advice
- Patient transport service
- Patient hardship grants
- Equipment as and when requested
- Clinical staff educational support
- Support of the Rainbow Rooms and Rosemary Centre

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2020

Achievements and performance (continued)

Financial review

Income from the Charity's core activity for the period ended 31 December 2020 amounted to £189,022 (2019: £138,164) comprising £169,891 (2019: £128,524) from various donations and local community fundraising initiatives, legacy receipts of £10,621 (2019: £nil) and the sale of calendars and surplus equipment.

Direct expenses of £83,356 (2019: £62,349) include patients grants of £8,153 (2019: £11,785), transport service and coordinator costs of £34,370 (2019: £49,963) and the donations of £nil (2019: £nil) to the Sue Ryder Organisation as these are now being paid out of restricted funds from the Rosemary Appeal. A further £45,456 (2019: £46,372) has been expended on overhead and support costs and there is a resultant surplus of income over expenditure on the charity's core activity of £56,592 (2019: £24,974).

The Charity's share of the Rosemary Appeal income for the period ended 31 December 2020 amounted to £192 (2019: £189,453). These funds are held on a restricted basis and during the year a sum of £69,242 (2019: £321,854) was transferred to the hospital project as a contribution to the ongoing building costs.

The overall effect of combining the Charity's core activity with the Rosemary Appeal funding leaves a deficit of £12,458 (2019: deficit of £107,427) resulting in a decrease in reserves to £449,615 (2019: £462,073), of which £237,123 (2019: £306,173) is restricted and £212,492 (2019: £155,900) is unrestricted.

Reserves and grant making policy

These are clearly related. There is a steady flow of requests to support/assist individuals who are experiencing financial hardship as a consequence of their cancer and each request for a financial grant is considered sympathetically and approved when considered appropriate. The Charity continues to support patient services and capital projects at the West Berkshire Hospital as funds allow.

The reserves policy is based upon the Charity's core objectives and its principal features are:

a. To achieve a margin of working capital sufficient to enable all aspects of the Charity's activities to be conducted efficiently and unimpeded.
b. To provide sufficient resources to cover unexpected or unavoidable expenditure that cannot otherwise be met from income.

Total unrestricted reserves have been reduced dramatically over the past several years but are considered sufficient to cover one year of routine fixed expenditure and allow the Charity to continue to fulfil its core objectives.

Plans for future periods

We will be utilising some of the remaining Rosemary Appeal funds to further improve the facilities within the Rosemary Centre, specifically enhancing the appearance and ambience of the reception area and the installation of a covered canopy linking the rear door of the West Berkshire Community Hospital to the two sets of entrance doors to the Rosemary Centre.

Raising awareness of Newbury Cancer Care, our objectives and our services, continues to be a priority for us so that we can maximise our impact and benefit. Publicity via local media and community fundraising events will feature strongly in our future plans.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2020

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Memorandum of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....

Dr Paul Millard
Acting Chairperson to 31 December 2020
Date: 01/10/2021.

.....

David Ormrod
Chairperson effective 1 January 2021

INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2020

Independent Examiner's Report to the Trustees of Newbury Cancer Care ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the period ended 31 December 2020.

Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 DECEMBER 2020

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed: MNFarwell Dated: 6/10/2021

Michael Farwell MA FCA DChA

James Cowper Kreston
Chartered Accountants
2 Communications Road
Greenham Business Park
Greenham
Newbury
Berkshire
RG19 6AB

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	3	**180,512**	**192**	**180,704**	317,977
Other trading activities	4	**6,792**	**-**	**6,792**	7,345
Investments	5	**1,718**	**-**	**1,718**	2,295
Total income		**189,022**	**192**	**189,214**	327,617
Expenditure on:					
Raising funds		**3,618**	**-**	**3,618**	5,076
Charitable activities:					
Direct costs	6	**83,356**	**-**	**83,356**	62,349
Support costs	7	**42,774**	**-**	**42,774**	46,140
Governance costs	8	**2,682**	**-**	**2,682**	14,710
Rosemary Appeal		**-**	**-**	**-**	306,769
Other charitable activities		**-**	**69,242**	**69,242**	-
Total expenditure		**132,430**	**69,242**	**201,672**	435,044
Net income/(expenditure)		**56,592**	**(69,050)**	**(12,458)**	(107,427)
Net movement in funds		**56,592**	**(69,050)**	**(12,458)**	(107,427)
Reconciliation of funds:					
Total funds brought forward		**155,900**	**306,173**	**462,073**	569,500
Net movement in funds		**56,592**	**(69,050)**	**(12,458)**	(107,427)
Total funds carried forward		**212,492**	**237,123**	**449,615**	462,073

The Statement of Financial Activities includes all gains and losses recognised in the period.

The notes on pages 12 to 24 form part of these financial statements.

BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note		2020 £		2019 £
Fixed assets					
Tangible assets	12		799		999
Current assets					
Debtors	13	21,240		21,749	
Cash at bank and in hand	19	444,220		465,676	
		465,460		487,425	
Creditors: amounts falling due within one year	14	(16,644)		(26,351)	
Net current assets			448,816		461,074
Total net assets			449,615		462,073
Charity funds					
Restricted funds	15		237,123		306,173
Unrestricted funds	15		212,492		155,900
Total funds			449,615		462,073

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....

Dr Paul Millard
Acting Chairperson to 31 December 2020
Date: 01/10/2021.

.....

David Ormrod
Chairperson effective 1 January 2021

The notes on pages 12 to 24 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDED 31 DECEMBER 2020

	Note	2020 £	2019 £
Cash flows from operating activities			
Net cash used in operating activities	18	**(23,174)**	307,007
Cash flows from investing activities			
Investment income		**1,718**	2,295
Proceeds from the sale of tangible fixed assets		**-**	142
Net cash provided by investing activities		**1,718**	**2,437**
Change in cash and cash equivalents in the period		**(21,456)**	**309,444**
Cash and cash equivalents at the beginning of the period		**465,676**	156,232
Cash and cash equivalents at the end of the period	19	**444,220**	465,676

The notes on pages 12 to 24 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Newbury Cancer Care meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

The trustees have considered the impact of the global COVID-19 pandemic on the ability of the charity to continue trading for the foreseeable future. This review has included considering the impact of the pandemic to the date of signing the financial statements. Based on this review the trustees believe that the financial statements have been prepared appropriately on the going concern basis.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

General donations are accounted for on a cash received basis. Donations and gifts in kind are included in the financial statements at market value.

Income from calendars and functions is included when the charity has entitlement to receive it.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The Rosemary Appeal was a joint appeal with Newbury and Thatcham Hospital Building Trust. The purpose of the appeal was to build a purpose built building offering both bespoke care for cancer patients (on top floor) and those with renal failure (on ground floor). The building was opened in 2018. The income and expenditure for this appeal is split equally between the two charities. All income and expenditure is restricted for this project.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Grants payable are charged in the period when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 20% straight line

1.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.8 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

1.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The Trustees consider that there are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

3. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations	169,891	-	169,891	128,524
Legacies	10,621	-	10,621	-
Rosemary Appeal	-	192	192	189,453
	180,512	192	180,704	317,977
Total 2019	128,524	189,453	317,977	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Calendar sales	6,792	6,792	7,345
Total 2019	7,345	7,345	

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment income	1,718	1,718	2,295
Total 2019	2,295	2,295	

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

6. Direct costs

	General Activities 2020 £	Rosemary Appeal 2020 £	Total funds 2020 £	Total funds 2019 £
Patient transport costs	34,370	-	**34,370**	49,963
Grants to individuals	8,153	-	**8,153**	11,785
Grants to institutions	-	69,242	**69,242**	306,769
Rainbow Rooms equipment and expenses	40,833	-	**40,833**	125
Support for Charles Clore Unit WBCH	-	-	-	476
	83,356	**69,242**	**152,598**	**369,118**
Total 2019	62,349	306,769	369,118	

Grants payable

	2020 £	2019 £
Grants to individuals	**8,153**	11,785
Grants to institutions	**69,242**	306,769
	77,395	318,554

During the year grants were made to the following institutions:

	2020 £	2019 £
Sue Ryder Charity - Palliative Care Service	**20,000**	40,000
West Berkshire Community Hospital	**49,242**	266,769
	69,242	306,769

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

7. Support costs

	General Activities 2020 £	Rosemary Appeal 2020 £	Total funds 2020 £	Total funds 2019 £
Rent	1,157	-	1,157	1,157
Insurance	485	-	485	1,314
Travel costs	434	-	434	194
Printing, postage and stationery	682	-	682	1,071
Telephone	1,363	-	1,363	1,898
Computer expenses	1,008	-	1,008	1,188
Marketing and PR	8,109	-	8,109	8,531
Training and education	-	-	-	838
General office expenses	1,096	-	1,096	376
Bank charges	224	-	224	471
Loss on disposal of tangible fixed assets	-	-	-	98
Wages and salaries	27,079	-	27,079	28,259
Pension	634	-	634	495
Depreciation	200	-	200	250
	42,471	-	42,471	46,140
Total 2019	42,936	3,204	46,140	

8. Governance costs

	General Activities 2020 £	Rosemary Appeal 2020 £	Total funds 2020 £	Total funds 2019 £
Accountancy fees	210	-	210	11,490
Independent examiner's remuneration	2,472	-	2,472	2,400
Trustees' indemnity insurance	303	-	303	820
	2,985	-	2,985	14,710
Total 2019	3,436	11,274	14,710	

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

9. Independent examiner's remuneration

	2020 £	2019 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	2,472	2,400

10. Staff costs

	2020 £	2019 £
Wages and salaries	43,879	45,080
Pension	634	495
	44,513	45,575

The average monthly number of employees during the year was as follows:

	2020	2019
Average number of employees - all part time	3	3
	3	3

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration paid to key management for the year was £27,713 (2019: £28,754).

11. Trustees' remuneration and expenses

During the period Trustees received no remuneration or other benefits (2019 - £NIL).

During the period ended 31 December 2020, no Trustee expenses have been incurred (2019 - £NIL).

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

12. Tangible fixed assets

	Office equipment £
Cost or valuation	
At 1 January 2020	4,078
At 31 December 2020	4,078
Depreciation	
At 1 January 2020	3,079
Charge for the period	200
At 31 December 2020	3,279
Net book value	
At 31 December 2020	799
At 31 December 2019	999

13. Debtors

	2020 £	2019 £
Gift aid	6,356	4,500
Other debtors	14,158	16,523
Prepayments and accrued income	726	726
	21,240	21,749

14. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	2,779	11,804
Other taxation and social security	-	682
Accruals and deferred income	13,865	13,865
	16,644	26,351

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

15. Statement of funds

Statement of funds - current period

	Balance at 1 January 2020 £	Income £	Expenditure £	Balance at 31 December 2020 £
Unrestricted funds				
General funds	**155,900**	**189,022**	**(132,430)**	**212,492**
Restricted funds				
Rosemary Appeal	**306,173**	**192**	**(69,242)**	**237,123**
Total of funds	**462,073**	**189,214**	**(201,672)**	**449,615**

Statement of funds - prior period

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
Unrestricted funds				
General Funds	130,926	138,164	(113,190)	155,900
Restricted funds				
Rosemary Appeal	438,574	189,453	(321,854)	306,173
Total of funds	569,500	327,617	(435,044)	462,073

Restricted funds

The Rosemary Appeal was a joint project with the Newbury & Thatcham Hospital Building Trust (N&THBT), to provide a building to provide essential facilities for the local community, including chemotherapy, IV therapies, day care, renal dialysis.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

16. Summary of funds

Summary of funds - current period

	Balance at 1 January 2020 £	Income £	Expenditure £	Balance at 31 December 2020 £
General funds	155,900	189,022	(132,430)	212,492
Restricted funds	306,173	192	(69,242)	237,123
	462,073	189,214	(201,672)	449,615

Summary of funds - prior period

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
General funds	130,926	138,164	(113,190)	155,900
Restricted funds	438,574	189,453	(321,854)	306,173
	569,500	327,617	(435,044)	462,073

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	799	-	799
Current assets	228,337	237,123	465,460
Creditors due within one year	(16,644)	-	(16,644)
Total	212,492	237,123	449,615

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	999	-	999
Current assets	181,252	306,173	487,425
Creditors due within one year	(26,351)	-	(26,351)
Total	155,900	306,173	462,073

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net expenditure for the period (as per Statement of Financial Activities)	(12,458)	(107,427)
Adjustments for:		
Depreciation charges	200	250
Investment income	(1,718)	(2,295)
Profit on sale of fixed assets	-	98
Decrease in debtors	509	421,654
Decrease in creditors	(9,707)	(5,273)
Net cash provided by/(used in) operating activities	(23,174)	307,007

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

19. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand	444,220	465,676
Total cash and cash equivalents	**444,220**	465,676

20. Analysis of changes in net debt

	At 1 January 2020 £	Cash flows £	At 31 December 2020 £
Cash at bank and in hand	465,676	(21,456)	444,220
	465,676	(21,456)	444,220

21. Pension commitments

During the year contributions of £634 (2019: £495) were paid to a defined contribution scheme. As at the year end £nil (2019: £nil) was unpaid.

22. Related party transactions

No related party transactions took place during the year.

23. Controlling party

Newbury Cancer Care is controlled by its Trustees who are listed on page 1 of the financial statements.