

LIVING WORDS ARTS

England & Wales · Charity number 1157780

Details

Status	Registered
Legal form	Charitable company
Company number	08776627
Registered	2014-07-08
Register	View on the Charity Commission register

Contact

Address	Gf05 Glassworks Mill Bay Folkestone Kent
Phone	07967502506
Email	info@livingwords.org.uk
Website	www.livingwords.org.uk

Activities

Objects: THE CHARITY'S OBJECTS ("OBJECTS") ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:-(1)TO ADVANCE PUBLIC EDUCATION IN, AND APPRECIATION OF THE ARTS IN PARTICULAR, BUT NOT EXCLUSIVELY THE ARTS OF THEATRE AND LITERATURE.(2)THE ADVANCEMENT OF HEALTH BY THE PROVISION OF ARTS AND LITERATURE ACTIVITIES THAT SUPPORT, NURTURE AND IMPROVE HEALTH AND WELL BEING, PARTICULARLY FOR INDIVIDUALS EXPERIENCING DEMENTIA AND OTHER MENTAL HEALTH ISSUES, AS WELL AS THOSE WHO CARE FOR THEM AND INTERACT WITH THEM.

Activities: Working with people experiencing dementia and isolated and disempowered people, Living Words supports free speech and expression. The work enables individuals to feel heard and understood, even when communication seems lost. Inspired by this participatory work we create anthologies, performances and events.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-30	£68,638	£57,644	-	-
2023-11-30	£113,289	£120,041	-	-
2022-11-30	£154,235	£161,986	-	-
2021-11-30	£74,214	£72,258	-	-
2020-11-30	£100,070	£87,506	-	-

Trustees

Name	Role	Appointed
Lauretta Kavanagh	Chair	2022-11-25
Jack Rowley		2023-02-22
Kathryn Gilfoy		2021-03-13
Nicholas Ewbank		2022-11-25

Accounts

REGISTERED COMPANY NUMBER: 08776627 (England and Wales)
REGISTERED CHARITY NUMBER: 1157780

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2024
FOR
LIVING WORDS ARTS**

**Xeinadin South East Ltd
19 North Street
Ashford
Kent
TN24 8LF**

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for the Year Ended 30 November 2024

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The trustees of Living Words Arts who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

We are a charity that works for the benefit of: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, other neurological issues, isolation and/or mental ill health and terminal illness - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. We champion the voices of those seldom heard. We are very grateful to all of our partnerships, funders and supporters.

2023 - 2024 sees a lowering in our income from previous years though large reach and impact. Funding spent in 2023 -2024 was from: Kent County Council; Arts Council; BBC; NCCH; and NHS. We also ran specific fundraisers and received monies from donations. We would like to thank JJ Systems who continue to give us monthly support. Thank You to everyone who supported us through this year, including trustee Reinhard Guss who delivered his final Open Garden fundraisers for Living Words. We are hugely grateful for a legacy bequeathed to us which will help us share our Listen out Loud methodology with people in the coming years. Thank you to Screen South, who partnered with us, as well as Kent County Council Suicide Prevention and Public Health.

Key highlights and overview of Dec 2023- end Nov 2024 year, were:

- Delivered Normal? Festival of the Brain's 'A Series of Fortunate Events' - 10 events across a weekend, in the run up to Christmas exploring our brains through, science, the lived experience and artists with a focus on neurodivergence and resilience.
- Delivered our CPD accredited courses for professional carers, reaching more and further afield people living with dementias.
- Commissioned to deliver 'Why work with artists?' understanding cross-sector working and creative health Workshops for Kent County Council staff members.
- Commissioned by Kent County Council and NHS to create and produce a film with Living Warriors participants - shared at events, online and on featured on the BBC.
- Commissioned by BBC Ideas to make a film '5 Myths About Dementia' with project participants.
- Was integral in starting and being a core member of CHAFF - Creative Health Alliance For Folkestone, working with other local creative health organisations to see how we might best unite, pool resources and support each other. Initiative supported by NCCH and KCC.
- Began filming about Multi System Atrophy, a rare neurological condition
- Delivered talks and conversations with prominent LGBTQIA+ national writers with/for our local community

- Had our work platformed at local and regional mental health and suicide prevention conferences, including delivering talks and panels

- Ran online workshops for Taiwanese artists and social care via our previous British Council led trip to Taiwan

We enter 2024/25 with a commitment to make a film and get a publishing deal for the best way to share the Listen Out Loud practice, with support from our legacy monies. Personally, I hope that, like us, you are inspired by our work and want to be part of Living Words story. As trustees we are committed to finding sustainable ways to share Living Words' Listen Out Loud method, which is the backbone of all of our work.

If you would like to donate, details about how to do this are at the end of this report. Please consider supporting us, every pound counts. And if you are interested in joining us in any other way, contact info@livingwords.org.uk.

Lauretta Kavanagh, chair
27th August 2025

OBJECTIVES AND ACTIVITIES

Objectives and aims

Living Words Arts is a registered charity, registered charity number 1157780. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. Our self-employed staff are writers, actors, theatre makers, illustrators, animators and singers. We rely on project funding to carry out this work.

We would like you to support us in our crucial work, so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

What we aim to do: our objectives and activities
Our mission

As drawn up in our Story of Change, our mission is to improve society's recognition of the value of people affected by to the dementias, mental ill health and isolation, through improving all peoples' understanding, awareness and communication skills. We do this through: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well-being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Charitable activities

A bit more about our work

- Participatory 1 to 1s, staff workshops & care home sharing events

These are in the form of 3 month long care home residency programmes, as part of our Living Experience strand, and in 5/6 weekly blocks as our Living Warriors programme. We work in our Listen Out Loud methodology, which is our practice that we are wanting to share more widely via online courses, and the development of geographical hubs. LIVING EXPERIENCE involves residencies in care homes, settings, day centres and hospitals, working one-to-one with people experiencing dementia and their carers & families. Staff workshops and sharings embed the use of people's Living Words books & enhance wellbeing through deeper connection. LIVING WARRIORS uses the same method to work with people experiencing ongoing mental health concerns. Projects take place in our specially build library hub, with artists working one-to-one with people and in small groups.

- Artistic outcomes - incl. books, films, songs, readings

Participants words' - with full ethical consents and continued communication with the person, the advocate/power of attorney, the relatives, and the care home (as appropriate) - are taken out to the public through high quality art form. This is to enable the voice of people in late stage dementias, end of life, or ongoing mental health challenges to be heard, and then stigma over time, we aim, reduced. Participants and families are involved in this process as much or little as they indicate, extending to collaboration.

- Talks/presentations/sharings - theatres, conferences, literary festivals, & on radio

- We further share our work on invitation at arts, science and literary events.

- Festival - incl. pre fest outreach

- We share our practice and the words of people with dementias, those with mental ill health and those who are isolated at Normal? Festival of the Brain. We programme unheard voices, stories and neurological diversity. We aim to promote difference and positive communication practices in our community. We also bring people to the arts who have had little or no interaction with art forms since school.

New projects

We are delighted to be furthering our development work into film, as well as delivering master classes and cross sector working consultancy.

FINANCIAL REVIEW

Financial position

How we funded our work

Our work is funded project to project, with additional donations from individuals, fundraisers and charitable bodies. The work carried out is tremendous and we are aware we do so much on not a huge amount.

Total income received during the year was XXX with expenditure of XXX, leaving a net surplus of XXX

Reserves policy

Our reserves remain low, this is something we would like more support with - to feed into our longer term sustainability. We are focussed on delivery, and funded project to project, and are committed to continue to build our reserves.

FUTURE PLANS

We aim to increase our levels of core and unrestricted funds, to be able to implement our plan to enable the charity to be truly sustainable. We are open to help on this and would also like help in being connected to philanthropists and potential legacy funds. Whilst donations to the large charities are the rule for a lot of wills, we would like to become the exception. Money given to us goes directly to impact people as our overheads are so much lower than larger charities. In the UK there are over 850,000 people living with a dementia. 38% of people in the UK have a family member or close friend living with a dementia. The main dementia organisations are focussing on finding a cure, and funding is mainly focussing on this, with no guarantee of a positive outcome. There are people living with dementia NOW who need our projects. By 2050 it is predicted that every person will be affected by dementias, either directly or through caring for another.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited from those who have known of the charity and it's work for a number of years, either by observation of the charity's activities or contacts through the other trustees and directors.

Once an individual expresses an interest in becoming a trustee, they are invited to attend a board meeting as an observer. After this, they are put forward to be appointed.

We are looking to expand our trustee team, and are looking to represent the diverse world in which we live and that our work represents. Please contact us if you are interested in supporting us further.

Key management remuneration

The board of trustees and the key management personnel of the charity are in charge of:

- a. directing and controlling the charity
- b. running and operating the charity on a day to day business

The trustees give of their time freely and act in a supportive, advisory and overseeing capacity

Any conflicts of interest with any parts of the charity's work must be disclosed by trustees upon discovery of conflict.

Thanks

The trustees would like to pay tribute to:

- our local community in Folkestone, who support us & impact our national reach
- our volunteers for their time, support, and commitment
- the members of staff who give of their time out of hours in support of the work of Living Words Arts

Related parties

During the year N Ewbank, trustee, loaned Living Words £3,500 at an interest rate of 5% per annum. This remains outstanding.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08776627 (England and Wales)

Registered Charity number

1157780

Registered office

Gf05
The Glassworks
Mill Bay
Folkestone
Kent
CT20 1JG

Trustees

R Guss
Ms A Bruce
K Gilfoy
Ms L Kavanagh
N Ewbank

Company Secretary

T A Ernst

Independent Examiner

Xeinadin South East Ltd
19 North Street
Ashford
Kent
TN24 8LF

29/08/2025

Approved by order of the board of trustees on and signed on its behalf by:

Lauretta Kavanagh

.....
Ms L Kavanagh - Trustee

Independent examiner's report to the trustees of Living Words Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rosanna Turner ACA DChA

Xeinadin South East Ltd
19 North Street
Ashford
Kent
TN24 8LF

Date:29.08.2025.....

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2024

	Notes	Unrestricted fund £	Restricted funds £	30.11.24 Total funds £	30.11.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		46,156	-	46,156	3,316
Charitable activities					
Projects & Workshops		19,472	3,000	22,472	105,449
Performances & Events		-	-	-	4,500
Investment income	2	<u>10</u>	<u>-</u>	<u>10</u>	<u>24</u>
Total		<u>65,638</u>	<u>3,000</u>	<u>68,638</u>	<u>113,289</u>
EXPENDITURE ON					
Charitable activities					
Projects & Workshops		38,120	19,524	57,644	60,558
Performances & Events		<u>-</u>	<u>-</u>	<u>-</u>	<u>59,483</u>
Total		<u>38,120</u>	<u>19,524</u>	<u>57,644</u>	<u>120,041</u>
NET INCOME/(EXPENDITURE)		27,518	(16,524)	10,994	(6,752)
RECONCILIATION OF FUNDS					
Total funds brought forward		(448)	16,524	16,076	22,828
TOTAL FUNDS CARRIED FORWARD		<u>27,070</u>	<u>-</u>	<u>27,070</u>	<u>16,076</u>

The notes form part of these financial statements

BALANCE SHEET
30 November 2024

	Notes	Unrestricted fund £	Restricted funds £	30.11.24 Total funds £	30.11.23 Total funds £
CURRENT ASSETS					
Debtors	6	37,800	-	37,800	-
Cash at bank		<u>58</u>	<u>-</u>	<u>58</u>	<u>18,400</u>
		37,858	-	37,858	18,400
CREDITORS					
Amounts falling due within one year	7	(10,788)	-	(10,788)	(2,324)
		<u></u>	<u></u>	<u></u>	<u></u>
NET CURRENT ASSETS		<u>27,070</u>	<u>-</u>	<u>27,070</u>	<u>16,076</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>27,070</u>	<u>-</u>	<u>27,070</u>	<u>16,076</u>
NET ASSETS		<u>27,070</u>	<u>-</u>	<u>27,070</u>	<u>16,076</u>
FUNDS					
	9				
Unrestricted funds				27,070	(448)
Restricted funds				<u>-</u>	<u>16,524</u>
TOTAL FUNDS				<u>27,070</u>	<u>16,076</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29.08.2025 and were signed on its behalf by:

Lauretta Kavanagh

.....
L Kavanagh - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.11.24	30.11.23
	£	£
Deposit account interest	<u>10</u>	<u>24</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.11.24	30.11.23
	£	£
Depreciation - owned assets	<u>-</u>	<u>536</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2024 nor for the year ended 30 November 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2024 nor for the year ended 30 November 2023.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 December 2023 and 30 November 2024	<u>2,442</u>
DEPRECIATION	
At 1 December 2023 and 30 November 2024	<u>2,442</u>
NET BOOK VALUE	
At 30 November 2024	<u>-</u>
At 30 November 2023	<u>-</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.24	30.11.23
	£	£
Other debtors	<u>37,800</u>	<u>-</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.24	30.11.23
	£	£
Other loans (see note 8)	3,500	-
Accruals and deferred income	<u>7,288</u>	<u>2,324</u>
	<u>10,788</u>	<u>2,324</u>

8. LOANS

An analysis of the maturity of loans is given below:

	30.11.24	30.11.23
	£	£
Amounts falling due within one year on demand:		
Other loans	<u>3,500</u>	<u>-</u>

9. MOVEMENT IN FUNDS

	At 1.12.23 £	Net movement in funds £	At 30.11.24 £
Unrestricted funds			
General fund	(448)	27,518	27,070
Restricted funds			
KCC	537	(537)	-
ACE Project	<u>15,987</u>	<u>(15,987)</u>	<u>-</u>
	<u>16,524</u>	<u>(16,524)</u>	<u>-</u>
TOTAL FUNDS	<u>16,076</u>	<u>10,994</u>	<u>27,070</u>

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	65,638	(38,120)	27,518
Restricted funds			
KCC	-	(537)	(537)
ACE Project	<u>3,000</u>	<u>(18,987)</u>	<u>(15,987)</u>
	<u>3,000</u>	<u>(19,524)</u>	<u>(16,524)</u>
TOTAL FUNDS	<u>68,638</u>	<u>(57,644)</u>	<u>10,994</u>

Comparatives for movement in funds

	At 1.12.22 £	Net movement in funds £	At 30.11.23 £
Unrestricted funds			
General fund	22,828	(23,276)	(448)
Restricted funds			
KCC	-	537	537
ACE Project	<u>-</u>	<u>15,987</u>	<u>15,987</u>
	<u>-</u>	<u>16,524</u>	<u>16,524</u>
TOTAL FUNDS	<u>22,828</u>	<u>(6,752)</u>	<u>16,076</u>

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,569	(62,845)	(23,276)
Restricted funds			
KCC	3,500	(2,963)	537
Flux NHS	19,500	(19,500)	-
BBC Film	3,200	(3,200)	-
ACE Project	<u>47,520</u>	<u>(31,533)</u>	<u>15,987</u>
	<u>73,720</u>	<u>(57,196)</u>	<u>16,524</u>
TOTAL FUNDS	<u>113,289</u>	<u>(120,041)</u>	<u>(6,752)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.22 £	Net movement in funds £	At 30.11.24 £
Unrestricted funds			
General fund	22,828	4,242	27,070
	<u>22,828</u>	<u>4,242</u>	<u>27,070</u>
TOTAL FUNDS	<u>22,828</u>	<u>4,242</u>	<u>27,070</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	105,207	(100,965)	4,242
Restricted funds			
KCC	3,500	(3,500)	-
Flux NHS	19,500	(19,500)	-
BBC Film	3,200	(3,200)	-
ACE Project	<u>50,520</u>	<u>(50,520)</u>	<u>-</u>
	<u>76,720</u>	<u>(76,720)</u>	<u>-</u>
TOTAL FUNDS	<u>181,927</u>	<u>(177,685)</u>	<u>4,242</u>

10. RELATED PARTY DISCLOSURES

During the year, N Ewbank, a trustee loaned the charity £3,500 at a rate of 5% per annum. This remains outstanding at the year end.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2024

	30.11.24 £	30.11.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,356	3,316
Legacies	<u>37,800</u>	<u>-</u>
	46,156	3,316
Investment income		
Deposit account interest	10	24
Charitable activities		
Other Income	3,149	467
Contract Income	12,823	19,912
Grants	<u>6,500</u>	<u>89,570</u>
	<u>22,472</u>	<u>109,949</u>
Total incoming resources	68,638	113,289
EXPENDITURE		
Charitable activities		
Wages	-	16,001
Telephone	742	270
Postage and stationery	804	350
Advertising	660	2,565
Artist Wages	39,880	58,903
Production Costs	4,924	21,376
Training	180	3,203
Travel	283	576
Rent	3,902	3,941
Professional Fees	-	240
IT Costs & Software	<u>240</u>	<u>5,690</u>
	51,615	113,115
Support costs		
Management		
Insurance	527	527
Finance		
Bank charges	192	92
Computer equipment	<u>-</u>	<u>536</u>
	192	628

This page does not form part of the statutory financial statements

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2024

	30.11.24 £	30.11.23 £
Finance		
Other 3		
Bank loan interest	88	-
Governance costs		
Sundries	2,612	2,870
Accountancy and legal fees	<u>2,610</u>	<u>2,901</u>
	<u>5,222</u>	<u>5,771</u>
Total resources expended	<u>57,644</u>	<u>120,041</u>
Net income/(expenditure)	<u><u>10,994</u></u>	<u><u>(6,752)</u></u>

Document Activity Report

Document Sent

Fri, 29 Aug 2025 08:58:21 GMT

Document Activity History

Document history shows most recent activity first

Date	Activity
Fri, 29 Aug 2025 13:04:54 GMT	Lauretta Kavanagh Approved the document
Fri, 29 Aug 2025 12:49:40 GMT	Lauretta Kavanagh viewed the document
Fri, 29 Aug 2025 12:39:59 GMT	Lauretta Kavanagh viewed the document
Fri, 29 Aug 2025 09:01:11 GMT	Document Sent

Accounts

REGISTERED COMPANY NUMBER: 08776627 (England and Wales)
REGISTERED CHARITY NUMBER: 1157780

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2023
FOR
LIVING WORDS ARTS**

**Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF**

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REPORT OF THE TRUSTEES
for the Year Ended 30 November 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Welcome to our annual report for 2022-23.

Living Words is a charity working to advance:

- public education in, and appreciation of, the arts in particular; and
- health by the provision of arts and literature activities that support, nurture and improve health and wellbeing, especially for individuals from marginalised and isolated groups, and people who struggle to communicate.

We exist to support wellbeing through use of the arts in working with people affected by dementia, isolation and/or mental illness; and to bring their words out to the public in artistic formats, to inform social attitudes to their condition. We champion the voices of seldom-heard groups or under represented people. We are very grateful to all of our partners, funders and supporters.

2022-2023 saw a dip in our income, following incredible work delivered by our team and cross-sector relationships further developed by the charity, throughout the Covid-19 pandemic and into running of the Artswork and KCC-funded Flux project with and for overlooked groups of children and young people across Kent and Medway in 2022. Funding spent in 2022-2023 was from: Arts Council England, the BBC, French Huguenot Church of London Charitable Trust, Folkestone Town Council, Joseph Rowntree, Kent Community Foundation, Kent County Council, Medway Council, the National Activity Providers Association, NHS Kent and Medway and the National Lottery. We also ran specific fundraisers and received money from donations. We are especially grateful to JJ Systems who give us a monthly grant and organised a Ball at Canterbury Cathedral in aid of Living Words and Alzheimer's Society in November 2023. Also, Screen South who partnered with us when we really needed local help. Thank you so much to everyone who supported us through a year of challenge, agility and community delivery, as outlined in this report. We were inspired by the community action, volunteering and involvement for Living Words and our public purpose.

As we moved into our new financial year, we were delivering the final elements of project Flux, which included producing a film for BBC Ideas connected to our Living Warriors self-harm project. Flux was a series of creative arts interventions that happened across Kent and Medway in 2022. Most lifelong mental illnesses emerge in our teens, and the mental health impact of the Covid pandemic on children and young people is an ongoing concern. Flux enabled experiences in the arts to improve the mental health and wellbeing of overlooked groups of young people. We worked with 319 children and young people across Kent and Medway, including the following groups: care-experienced young people, young carers and asylum-seeking young people; LGBTQIA+ young people, young people in the lowest decile socio-economic areas and young people at risk of offending; Pupil Referral Unit students and young people at risk of self-harming behaviours. Living Words led Flux, with individual projects delivered by Kent-based cultural partners: Community Art Kent, Gulbenkian and Ideas Test. We were supported by an Advisory Board, key partners and representatives from Kent and Medway's public health and social care services; also, the project's initial commissioners, Artswork. Within Flux, Living Words ran Living Warriors projects with young LGBTQIA+ young people as well as schools-based projects exploring anxiety and unkindness towards oneself/self-harm.

Living Words delivered online courses for carers, professionals and - for the first time – family of people with dementia. The high-quality six-week courses also introduced the development and then piloting of an App. Support for this was fantastic and, in this new ground, opportunities were cultivated for Living Words' strategic legacy and our Listen out Loud methodology reaching more people through more sustainable use of Living Words' resources. We worked with new tech company Virtus Studios who we met via Screen South in our work to develop content for the App. We see this as a future revenue stream, and are committed to growing the brand awareness of Living Words in order make it happen. Feedback on the App included the following:

- “It’s so helpful. When I started my work we just take care of them. After Listen Out Loud course, we spend some time now to know their feelings, their sadness – we want to know what they feel.” Professional carer Beenu.
- “We’re still using the Living Words every day. It’s just like I said last time, it’s become part of our vocabulary, the way that we work with our residents, the way that we speak with our residents, especially those who have got communication problems. It really does help and it helps them to feel in the moment and feel like they’re being listened to.” Professional carer Laura on six-month check-in.
- “This has been so great, I am able to have something to do with him when I visit, and it has made us speak in a new way, plus I get to learn more about the carers and see them in a new way. Thank you for doing this.” Family carer.

Normal? Festival of the Brain community meetings continued to further explore the desire for the Festival in our lives after lockdown and a town much changed by Covid. Living Words took the helm of the festival and its potential future, following decisions made by previous festival co-producers, Folkestone Fringe and Creative Folkestone, to leave the partnership due to changed organisational priorities and infrastructure. We partnered with Screen South to deliver Normal? Field Trip. Due to unforeseen challenges with our co-curated two-day hybrid festival, we shifted to a more in-depth engagement with our beneficiaries over an entire year. We successfully supported the community in learning how to run a new-style festival and generated long-term opportunities and employment for neurodiverse and vulnerable community members, while positively impacting the growing 'arts in health' sector in Kent.

Always driven by lived neurodiverse and mental health experiences of local people, we remained adaptive, exploring festival shape and purpose with a cross-town group, advisory group and organisational partners. We initially embraced a camp-format rather than multiple venues, focusing on 'collective grief' as identified in community meetings. While Normal? engagement numbers had increased year on year, we questioned how to engage, or re-engage, the hardest-to-reach individuals in Folkestone, including those involved in Normal? from the start - strengthening community by responding to needs/wants, ensuring inclusivity and accessibility.

We planned Normal? Field Trip for July 2023. This included telepresence robots, partnership development through workshops and creative pairings between community members, artists and scientists; audio creations, talks, performances and best practice sharing. We refined plans through collaborative think-in groups, weekly open offices, advisory-group meetings, weekly production meetings with partner Screen South and marketing campaigns led by neurodiverse user feedback. Normal? Field Trip was to be 'pay what you decide' with free bus service, shaped by open communication and support-led resources and facilities.

In the face of adversity in the form of unexpected Ukrainian troop training in the area for the Field Trip, uncovered during due diligence, we created further options to ensure that the earlier work was not wasted. We pivoted to address continuous community needs to further plan something necessary, enriching and future-facing. Post-September 2023, Normal? focused on resilience and letting go and wintering - countering the usual December noise and speed with a smaller, 'at-home', resourceful, and immediate focus amid the cost-of-living crisis. We shifted to a more in-depth engagement with our beneficiaries over an entire year. We successfully supported the community in learning how to run a new-style festival, and created longer-term opportunities and employment for neurodiverse and vulnerable community members, while positively impacting the 'arts in health' sector in Kent.

Key highlights and an overview of December 2022 to November 2023 inclusive, were:

- Continued sharing and more viewers of our BBC Ideas film on self-harm, strengthening that relationship to include being invited on to the BBC's advisory board for Mental Health Awareness Week 2023.
- Delivery of our CPD (Continuing Professional Development) accredited courses for professional and family carers, reaching more people, further afield, who live with dementia.
- Flux project completion, with a formal evaluation presented to stakeholders, including findings on exceeded delivery ambitions for reach, numbers and impact.
- Became aware of and grew work around collective imagination practice, gaining funding from Joseph Rowntree.
- Running workshops in our Listen Out Loud method at UK Dementia Congress.
- Had our creative pairings and Normal? work shared across multiple Kent and Medway exhibition spaces, including the Turner in Margate.
- Platformed at local, regional and national dementia conferences and markets.
- Developed and successfully trialed the first App to go in line with our courses, working with pioneering Virtus

REPORT OF THE TRUSTEES
for the Year Ended 30 November 2023

Studios.

- Welcomed Mary Fridley from partner East Side Institute in New York.
- Led the NAPA (National Activity Providers Association) opening event for National Arts in Care Homes' Day, with a Covid reflection session, including three carers from our Covid projects co-delivering the session with Living Words' leader, Susanna Howard.
- Hosted four Normal? Festival of the Brain events in advance of our December festival. Also, as part of Normal? Festival of the Brain: A Series of Fortunate Events, we co-hosted with Screen South the second Level 3 / Bright Black neurodiverse gaming festival; enabled the first-ever Disco Neurotico from Byron Vincent and team, which was followed by events at South Bank, Lowry and other national venues in 2024; ran a Folkestone Living Advent event and weekend of activities aimed at calm and cosiness in opposition to the usual festive noise and activity.

Funding applications submission is demanding, as ever, and it is a very tough economic climate for charities. Our founder and artistic director's time is taken up with funding, delivery, administration and team development, which squeezes our capacity for strategy and planning to pivot the charity for its future.

We want Living Words and our Listen Out Loud methodology to reach further and positively impact more people. We remain committed to securing funding for core costs to advance our public purpose and support the wellbeing and ambitions of our Founder and Artistic Director, Susanna. We are a small-size charity, staying focused on mission, innovation and sustainability in a challenging time, and seeing and believing in our people and communities as our most valuable assets.

- "Living Words has been pivotal in single-handedly shaping my professional career - providing me with a versatile skillset that I apply across my work, as well as through my everyday life. In having the opportunity to lead projects more than ever before over this past year, whilst having the time and space to experiment, express creativity, and be myself - is truly unmatched, with regards to my personal and professional development." Living Words team member, Olivia.

I hope that, like us, you are inspired by our work and would like to be part of the Living Words story. As Trustees, we are committed to finding sustainable longer-term support of the unique Listen Out Loud method and all of Living Words' activity to continue to influence the arts and health and growing creative health sectors. If you would like to donate to Living Words or connect to us to support our fundraising, then please contact us directly at: <https://livingwords.org.uk>. Please consider supporting us, every pound counts. And if you are interested in joining us in any other way, then please contact info@livingwords.org.uk.

Lauretta Kavanagh

Lauretta Kavanagh, Chair

OBJECTIVES AND ACTIVITIES

Objectives and aims

Living Words Arts is a registered charity, registered charity number 1157780. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. Our self-employed staff are writers, actors, theatre makers, illustrators, animators and singers. We rely on project funding to carry out this work.

We would like you to support us in our crucial work, so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

Our mission

As drawn up in our Story of Change, our mission is to improve society's recognition of the value of people affected by to the dementias, mental ill health and isolation, through improving all peoples' understanding, awareness and communication skills. We do this through: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well-being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

ACHIEVEMENT AND PERFORMANCE

FINANCIAL REVIEW

Financial position

How we funded our work

Our work is funded project to project, with additional donations from individuals, fundraisers and charitable bodies. The work carried out is tremendous and we are aware we do so much on not a huge amount. We are grateful recipients of KCF core funding, now in its third year.

During the year, income received amounted to £113,289, with expenditure of £120,041. This left a net deficit of £6,752. Reserves carried forward were £16,076.

Reserves policy

Our reserves remain low, this is something we would like more support with - to feed into our longer term sustainability. We are focussed on delivery, and funded project to project, and are committed to continue to build our reserves.

FUTURE PLANS

We aim to increase our levels of core and unrestricted funds, to be able to implement our plan to enable the charity to be truly sustainable. We are open to help on this and would also like help in being connected to philanthropists and potential legacy funds. Whilst donations to the large charities are the rule for a lot of wills, we would like to become the exception. Money given to us goes directly to impact people as our overheads are so much lower than larger charities. In the UK there are over 850,000 people living with a dementia. 38% of people in the UK have a family member or close friend living with a dementia. The main dementia organisations are focussing on finding a cure, and funding is mainly focussing on this, with no guarantee of a positive outcome. There are people living with dementia NOW who need our projects. By 2050 it is predicted that every person will be affected by dementias, either directly or through caring for another.

If you would like to donate, or connect to us to support our fundraising. Either contact us directly at the above contact, or you can donate directly via our website at : <https://livingwords.enthuse.com/profile> We do hope you might consider supporting us, every pound counts. Thank you.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited from those who have known of the charity and its work for a number of years, either by observation of the charity's activities or contacts through the other trustees and directors.

Once an individual expresses an interest in becoming a trustee, they are invited to attend a board meeting as an observer. After this, they are put forward to be appointed.

We are looking to expand our trustee team, and are looking to represent the diverse world in which we live and that our work represents. Please contact us if you are interested in supporting us further.

Key management remuneration

The board of trustees and the key management personnel of the charity are in charge of directing and controlling the charity, and running and operating the charity on a day to day business. The trustees give of their time freely and act in a supportive, advisory and overseeing capacity. Any conflicts of interest with any parts of the charity's work must be disclosed by trustees upon discovery of conflict.

Thanks

The trustees would like to pay tribute to:

- Our local community in Folkestone, who support us and impact our national reach.
- Our volunteers and organisational partners for their time, support and commitment.
- Our Founder and Artistic Director, Susanna Howard, and members of staff who always go above and beyond in support of the work of Living Words Arts.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08776627 (England and Wales)

Registered Charity number

1157780

Registered office

Gf05
The Glassworks
Mill Bay
Folkestone
Kent
CT20 1JG

Trustees

R Guss
Ms A Bruce
K Gilfoy
Ms L Kavanagh
N Ewbank
J Rowley (appointed 22.2.23)

Company Secretary

T A Ernst

Independent Examiner

Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF

07/10/2024

Approved by order of the board of trustees on and signed on its behalf by:

L Kavanagh

.....
Ms L Kavanagh - Trustee

Independent examiner's report to the trustees of Living Words Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rosanna Turner ACA DChA
Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF

Date: 07/10/2024

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2023

	Notes	Unrestricted fund £	Restricted funds £	30.11.23 Total funds £	30.11.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,316	-	3,316	8,242
Charitable activities					
Projects & Workshops		31,729	73,720	105,449	138,590
Performances & Events		4,500	-	4,500	7,400
Investment income	2	<u>24</u>	<u>-</u>	<u>24</u>	<u>3</u>
Total		<u>39,569</u>	<u>73,720</u>	<u>113,289</u>	<u>154,235</u>
EXPENDITURE ON					
Charitable activities					
Projects & Workshops		3,362	57,196	60,558	45,702
Performances & Events		<u>59,483</u>	<u>-</u>	<u>59,483</u>	<u>116,284</u>
Total		<u>62,845</u>	<u>57,196</u>	<u>120,041</u>	<u>161,986</u>
NET INCOME/(EXPENDITURE)		(23,276)	16,524	(6,752)	(7,751)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>22,828</u>	<u>-</u>	<u>22,828</u>	<u>30,579</u>
TOTAL FUNDS CARRIED FORWARD		<u>(448)</u>	<u>16,524</u>	<u>16,076</u>	<u>22,828</u>

The notes form part of these financial statements

	Notes	Unrestricted fund £	Restricted funds £	30.11.23 Total funds £	30.11.22 Total funds £
FIXED ASSETS					
Tangible assets	5	-	-	-	536
CURRENT ASSETS					
Cash at bank		1,876	16,524	18,400	46,235
CREDITORS					
Amounts falling due within one year	6	(2,324)	-	(2,324)	(23,943)
NET CURRENT ASSETS/(LIABILITIES)		<u>(448)</u>	<u>16,524</u>	<u>16,076</u>	<u>22,292</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(448)</u>	<u>16,524</u>	<u>16,076</u>	<u>22,828</u>
NET ASSETS		<u>(448)</u>	<u>16,524</u>	<u>16,076</u>	<u>22,828</u>
FUNDS	7				
Unrestricted funds				(448)	22,828
Restricted funds				<u>16,524</u>	<u>-</u>
TOTAL FUNDS				<u>16,076</u>	<u>22,828</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on07/10/2024..... and were signed on its behalf by:

L Kavanagh

.....
L Kavanagh - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.11.23	30.11.22
	£	£
Deposit account interest	<u>24</u>	<u>3</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.11.23	30.11.22
	£	£
Depreciation - owned assets	<u>536</u>	<u>814</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2023 nor for the year ended 30 November 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2023 nor for the year ended 30 November 2022.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 December 2022 and 30 November 2023	<u>2,442</u>
DEPRECIATION	
At 1 December 2022	1,906
Charge for year	<u>536</u>
At 30 November 2023	<u>2,442</u>
NET BOOK VALUE	
At 30 November 2023	<u>-</u>
At 30 November 2022	<u>536</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.23	30.11.22
	£	£
Accruals and deferred income	<u>2,324</u>	<u>23,943</u>

7. MOVEMENT IN FUNDS

	At 1.12.22 £	Net movement in funds £	At 30.11.23 £
Unrestricted funds			
General fund	22,828	(23,276)	(448)
Restricted funds			
KCC	-	537	537
ACE Project	<u>-</u>	<u>15,987</u>	<u>15,987</u>
	<u>-</u>	<u>16,524</u>	<u>16,524</u>
TOTAL FUNDS	<u>22,828</u>	<u>(6,752)</u>	<u>16,076</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,569	(62,845)	(23,276)
Restricted funds			
KCC	3,500	(2,963)	537
Flux NHS	19,500	(19,500)	-
BBC Film	3,200	(3,200)	-
ACE Project	<u>47,520</u>	<u>(31,533)</u>	<u>15,987</u>
	<u>73,720</u>	<u>(57,196)</u>	<u>16,524</u>
TOTAL FUNDS	<u>113,289</u>	<u>(120,041)</u>	<u>(6,752)</u>

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.12.21 £	Net movement in funds £	At 30.11.22 £
Unrestricted funds			
General fund	27,899	(5,071)	22,828
Restricted funds			
Arts Council	2,680	(2,680)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>30,579</u>	<u>(7,751)</u>	<u>22,828</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	145,340	(150,411)	(5,071)
Restricted funds			
Arts Council	1,495	(4,175)	(2,680)
KCC	4,900	(4,900)	-
FTC	2,500	(2,500)	-
	<u>8,895</u>	<u>(11,575)</u>	<u>(2,680)</u>
TOTAL FUNDS	<u>154,235</u>	<u>(161,986)</u>	<u>(7,751)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.21 £	Net movement in funds £	At 30.11.23 £
Unrestricted funds			
General fund	27,899	(28,347)	(448)
Restricted funds			
Arts Council	2,680	(2,680)	-
KCC	-	537	537
ACE Project	-	15,987	15,987
	<u>2,680</u>	<u>13,844</u>	<u>16,524</u>
TOTAL FUNDS	<u>30,579</u>	<u>(14,503)</u>	<u>16,076</u>

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	184,909	(213,256)	(28,347)
Restricted funds			
Arts Council	1,495	(4,175)	(2,680)
KCC	8,400	(7,863)	537
Flux NHS	19,500	(19,500)	-
BBC Film	3,200	(3,200)	-
FTC	2,500	(2,500)	-
ACE Project	<u>47,520</u>	<u>(31,533)</u>	<u>15,987</u>
	<u>82,615</u>	<u>(68,771)</u>	<u>13,844</u>
TOTAL FUNDS	<u><u>267,524</u></u>	<u><u>(282,027)</u></u>	<u><u>(14,503)</u></u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 November 2023.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2023

	30.11.23 £	30.11.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,316	8,242
Investment income		
Deposit account interest	24	3
Charitable activities		
Workshop Fee	-	9,556
Other Income	467	667
Contract Income	19,912	92,761
Grants	<u>89,570</u>	<u>43,006</u>
	<u>109,949</u>	<u>145,990</u>
Total incoming resources	113,289	154,235
EXPENDITURE		
Charitable activities		
Wages	16,001	-
Telephone	270	-
Postage and stationery	350	-
Advertising	2,565	6,890
Artist Wages	58,903	113,784
Production Costs	21,376	31,293
Training	3,203	1,644
Travel	576	-
Rent	3,941	3,199
Professional Fees	240	1,333
IT Costs & Software	<u>5,690</u>	<u>-</u>
	113,115	158,143
Support costs		
Management		
Insurance	527	474
Finance		
Bank charges	92	86
Computer equipment	<u>536</u>	<u>814</u>
	628	900

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2023

	30.11.23 £	30.11.22 £
Finance		
Governance costs		
Sundries	2,870	240
Accountancy and legal fees	<u>2,901</u>	<u>2,229</u>
	<u>5,771</u>	<u>2,469</u>
Total resources expended	<u>120,041</u>	<u>161,986</u>
Net expenditure	<u><u>(6,752)</u></u>	<u><u>(7,751)</u></u>

Accounts

REGISTERED COMPANY NUMBER: 08776627 (England and Wales)
REGISTERED CHARITY NUMBER: 1157780

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2022
FOR
LIVING WORDS ARTS**

**Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF**

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for the Year Ended 30 November 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Welcome to our annual report for 2021/22. We are a charity that works for the benefit of: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or mental ill health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. We champion the voices of those seldom heard. We are very grateful to all of our partnerships, funders and supporters.

2021 - 2022 sees a jump in our income, off the back of the incredible work delivered and cross-sector relationships further developed by the charity, throughout the Covid-19 pandemic. Funding spent in 2021 - 2022 was from: Arts Council via Artswork; BBC; Folkestone Town Council; Kent Community Foundation; Kent County Council; Medway Council; NHS; Screen Archive South East; and Southbank Centre. We also ran specific fundraisers and received monies from donations. We would like to thank JJ Systems who continue to give us monthly support, due to their experience of the work of Living Words with a family member. Additionally, thanks to councilor Jackie Meade who raised funds for us via the Mayor's Auction, previously delayed by the pandemic. This support and endorsement of our work is incredible to receive. Thank You to everyone who has been so kind, enabling us to move towards thriving sustainably. We are also thankful to Kent County Council for supporting our growth and development, following unsuccessful funding bids the charity had hoped we would be awarded, to scale up and transfer administrative leadership of the organisation.

As we moved into our new financial year, we were delivering Southbank Centre's first in care home dementia project, working with care home residents and staff in our Listen Out Loud method. Producing individual books of residents' words for resident, staff and family. In December 2021 we were also beginning delivery on our largescale young peoples' programme of projects, called FLUX. FLUX was a series of creative arts interventions that took place across Kent and Medway in 2022. Mental illness emerges early in life and the mental health impact of the covid pandemic on children and young people is an ongoing concern. Flux enabled experiences in the arts to help improve the mental health and well-being of overlooked groups of young people. We worked with people in care, young carers, those seeking asylum, LGBTQIA+, those in lowest 10% decile socio-economic areas, those at risk of offending, young people in pupil referral units, those at risk of self-harming behaviours. Working directly with 319 children and young people across Kent and Medway. Living Words led Flux, with individual projects organised by Kent-based cultural partners- Community Art Kent, Gulbenkian and Ideas Test. Living Words was supported by an Advisory Board and by key partners and representatives from Kent and Medway mental health social and public health services, as well as initial commissioners, Artswork. Within Flux Living Words ran Living Warriors projects with young LGBTQIA+ young people, as well as schools projects exploring anxiety and unkindness/self-harm towards oneself. Living Words outputs created included published anthologies, songs, audio recordings of spoken word and a film for BBC Ideas called 'Overcoming Self-harm'.

Living Words recommenced delivery Normal? Festival of the Brain community meetings, to explore the desire for the festival, in the new post-lockdown and a town much changed by Covid, with accelerated gentrification and increased people moving out of major towns. Following decisions from previous festival partners, Folkestone Fringe exiting partnership due to organizational focus, and Creative Folkestone's infrastructure and outlook changing, Living Words took control of the festival and its potential future.

From April onwards, Living Words' organization focus came to strategy - how could we harness what had happened during the pandemic, and what did this mean for our strategy and model going forward. To explore this, we held strategy days with all our team. We put in for a couple of major bids to bring in support to enable structural change and bring in a General Manager/CEO.

Key highlights and overview of Dec 2021 - end Nov 2022 year, were:

- Article about our work and our Listen Out Loud method featured in - and was on the cover of - The Journal of Dementia Care.
- Developing CPD accredited courses, including filming video content, in partnership with Hi3 Network / Screensouth
- Running Southbank Centre's first in care home dementia arts project, with our Living Experience residency.
- Branding development for Living Experience and Living Warriors strands, plus our Listen Out Loud methodology.
- Running workshops in our Listen Out Loud method at UK Dementia Congress.
- Lead partner and project manager of FLUX programme of projects.
- Running of 3 x Living Warriors projects with young LGBTQIA+ young people - successfully continuing our partnership with Kent Libraries.
- Living Warriors: Flux. Anthology Publication
- Creation & production of BBC Ideas short film 'Overcoming Self-harm'
- Running schools programme of projects in 2 Kent academies, working with young people around kindness and anxiety.
- Speaking at Kent and Medway Children and Young people self-harm and suicide prevention conference, sharing words of young people across Kent in relation to this.
- Co-hosting Level 3 neurodiverse gaming festival, with Screensouth, further developing our growing partnership working.

As ever funding application writing is a strain on development, and our founder and leader's time is taken up with delivery, admin, team development and then funding, meaning there is often little time for planning and strategy.

We want our organisation and the Listen Out Loud methodology to reach further and positively impact more people. With this in mind we have been developing online courses for carers. We were hopeful that we would receive funds to employ a CE/General Manager for the organisation, to relieve the strain from the founder, and also to start moving towards the next stage of Living Words development. This did not eventuate, and so we left the year end, responding and pivoting in the agile way Living Words is always able to do. Entering a new year exploring how best to adjust.

Personally, I hope that, like us, you are inspired by our work and want to be part of Living Words story. If you would like to donate, details about how to do this are at the end of this report. Please consider supporting us, every pound counts. And if you are interested in joining us in any other way, contact info@livingwords.org.uk We are currently actively looking for new trustees to increase and diversify our team even further.

Lauretta Kavanagh

Lauretta Kavanagh, chair
16th May 2023

OBJECTIVES AND ACTIVITIES

Objectives and aims

Living Words Arts is a registered charity, registered charity number 1157780. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. Our self-employed staff are writers, actors, theatre makers, illustrators, animators and singers. We rely on project funding to carry out this work.

We would like you to support us in our crucial work, so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

What we aim to do: our objectives and activities

Our mission

As drawn up in our Story of Change, our mission is to improve society's recognition of the value of people affected by to the dementias, mental ill health and isolation, through improving all peoples' understanding, awareness and communication skills. We do this through: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well-being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

A bit more about our work

- Participatory 1 to 1s, staff workshops & care home sharing events

These are in the form of 3 month long care home residency programmes, as part of our Living Experience strand, and in 5/6 weekly blocks as our Living Warriors programme. We work in our Listen Out Loud methodology, which is our practice that we are wanting to share more widely via online courses, and the development of geographical hubs. LIVING EXPERIENCE involves residencies in care homes, settings, day centres and hospitals, working one-to-one with people experiencing dementia and their carers & families. Staff workshops and sharings embed the use of people's Living Words books & enhance wellbeing through deeper connection. LIVING WARRIORS uses the same method to work with people experiencing ongoing mental health concerns. Projects take place in our specially build library hub, with artists working one-to-one with people and in small groups.

- Artistic outcomes - incl. books, films, songs, readings

Participants words' - with full ethical consents and continued communication with the person, the advocate/power of attorney, the relatives, and the care home (as appropriate) - are taken out to the public through high quality art form. This is to enable the voice of people in late stage dementias, end of life, or ongoing mental health challenges to be heard, and then stigma over time, we aim, reduced. Participants and families are involved in this process as much or little as they indicate, extending to collaboration.

- Talks/presentations/sharings - theatres, conferences, literary festivals, & on radio

We further share our work on invitation at arts, science and literary events.

- Festival - incl. pre fest outreach

We share our practice and the words of people with dementias, those with mental ill health and those who are isolated at Normal? Festival of the Brain. We programme unheard voices, stories and neurological diversity. We aim to promote difference and positive communication practices in our community. We also bring people to the arts who have had little or no interaction with art forms since school.

New projects

FLUX: Living Words is lead partner and project manager for this Kent/Medway-wide programme of work. We are leading Community Art Kent, Gulbenkian, Marlowe and Ideas Test to work with marginalized young people in response to increase in poor mental health, self harm and suicide young people during the pandemic. Supported by Artswork, ACE, KCC, Medway, NHS - this work feeds directly into future development of cross-sector working.

- Other artistic work

It may be that other artistic art forms or projects arise from our participatory work and experience. Where possible, we encourage creation of these works, if the sharing of the works connects to our aims.

FINANCIAL REVIEW

Financial position

How we funded our work

Our work is funded project to project, with additional donations from individuals, fundraisers and charitable bodies. The work carried out is tremendous and we are aware we do so much on not a huge amount. We are grateful recipients of KCF core funding, now in its second year.

Reserves policy

Our reserves remain low, this is something we would like more support with - to feed into our longer term sustainability. We are focussed on delivery, and funded project to project, and are committed to continue to build our reserves.

FUTURE PLANS

We aim to increase our levels of core and unrestricted funds, to be able to implement our plan to enable the charity to be truly sustainable. We are open to help on this and would also like help in being connected to philanthropists and potential legacy funds. Whilst donations to the large charities are the rule for a lot of wills, we would like to become the exception. Money given to us goes directly to impact people as our overheads are so much lower than larger charities. In the UK there are over 850,000 people living with a dementia. 38% of people in the UK have a family member or close friend living with a dementia. The main dementia organisations are focussing on finding a cure, and funding is mainly focussing on this, with no guarantee of a positive outcome. There are people living with dementia NOW who need our projects. By 2050 it is predicted that every person will be affected by dementias, either directly or through caring for another.

If you would like to donate, or connect to us to support our fundraising. Either contact us directly at the above contact, or you can donate directly via our website at : <https://livingwords.enthuse.com/profile> We do hope you might consider supporting us, every pound counts. Thank you.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited from those who have known of the charity and its work for a number of years, either by observation of the charity's activities or contacts through the other trustees and directors.

Once an individual expresses an interest in becoming a trustee, they are invited to attend a board meeting as an observer. After this, they are put forward to be appointed.

We are looking to expand our trustee team, and are looking to represent the diverse world in which we live and that our work represents. Please contact us if you are interested in supporting us further.

Key management remuneration

The board of trustees and the key management personnel of the charity are in charge of:

- a. directing and controlling the charity
- b. running and operating the charity on a day to day business

The trustees give of their time freely and act in a supportive, advisory and overseeing capacity

Any conflicts of interest with any parts of the charity's work must be disclosed by trustees upon discovery of conflict.

Thanks

The trustees would like to pay tribute to:

- our local community in Folkestone, who support us & impact our national reach
- our volunteers for their time, support, and commitment
- the members of staff who give of their time out of hours in support of the work of Living Words Arts

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08776627 (England and Wales)

Registered Charity number

1157780

REPORT OF THE TRUSTEES
for the Year Ended 30 November 2022

Registered office

Gf05
The Glassworks
Mill Bay
Folkestone
Kent
CT20 1JG

Trustees

R Guss
Ms A Bruce
K Gilfoy
Ms L Kavanagh (appointed 25.11.22)
N Ewbank (appointed 25.11.22)

Company Secretary

T A Ernst

Independent Examiner

Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF

23/08/2023

Approved by order of the board of trustees on and signed on its behalf by:

Lauretta Kavanagh

.....
Ms L Kavanagh - Trustee

Independent examiner's report to the trustees of Living Words Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicholas Hume FCA

Nicholas Hume FCA
Calcutt Matthews WBZ Ltd
19 North Street
Ashford
Kent
TN24 8LF

Date: 23 August 2023

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2022

	Notes	Unrestricted fund £	Restricted funds £	30.11.22 Total funds £	30.11.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		8,242	-	8,242	5,068
Charitable activities					
Projects & Workshops		137,095	1,495	138,590	58,511
Performances & Events		-	7,400	7,400	10,635
Investment income	2	<u>3</u>	<u>-</u>	<u>3</u>	<u>-</u>
Total		<u>145,340</u>	<u>8,895</u>	<u>154,235</u>	<u>74,214</u>
EXPENDITURE ON					
Charitable activities					
Projects & Workshops		36,627	9,075	45,702	59,967
Performances & Events		<u>113,784</u>	<u>2,500</u>	<u>116,284</u>	<u>12,291</u>
Total		<u>150,411</u>	<u>11,575</u>	<u>161,986</u>	<u>72,258</u>
NET INCOME/(EXPENDITURE)		(5,071)	(2,680)	(7,751)	1,956
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>27,899</u>	<u>2,680</u>	<u>30,579</u>	<u>28,623</u>
TOTAL FUNDS CARRIED FORWARD		<u>22,828</u>	<u>-</u>	<u>22,828</u>	<u>30,579</u>

The notes form part of these financial statements

BALANCE SHEET
30 November 2022

	Notes	Unrestricted fund £	Restricted funds £	30.11.22 Total funds £	30.11.21 Total funds £
FIXED ASSETS					
Tangible assets	5	536	-	536	1,350
CURRENT ASSETS					
Debtors	6	-	-	-	21,427
Cash at bank		<u>46,235</u>	<u>-</u>	<u>46,235</u>	<u>9,722</u>
		46,235	-	46,235	31,149
CREDITORS					
Amounts falling due within one year	7	(23,943)	-	(23,943)	(1,920)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>22,292</u>	<u>-</u>	<u>22,292</u>	<u>29,229</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>22,828</u>	<u>-</u>	<u>22,828</u>	<u>30,579</u>
NET ASSETS		<u>22,828</u>	<u>-</u>	<u>22,828</u>	<u>30,579</u>
FUNDS	8				
Unrestricted funds				22,828	27,899
Restricted funds				<u>-</u>	<u>2,680</u>
TOTAL FUNDS				<u>22,828</u>	<u>30,579</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on23/08/2023..... and were signed on its behalf by:

Loretta Kavanagh

.....
L Kavanagh - Trustee

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.11.22	30.11.21
	£	£
Deposit account interest	<u>3</u>	<u>-</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.11.22	30.11.21
	£	£
Depreciation - owned assets	<u>814</u>	<u>814</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2022 nor for the year ended 30 November 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2022 nor for the year ended 30 November 2021.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 December 2021 and 30 November 2022	<u>2,442</u>
DEPRECIATION	
At 1 December 2021	1,092
Charge for year	<u>814</u>
At 30 November 2022	<u>1,906</u>
NET BOOK VALUE	
At 30 November 2022	<u>536</u>
At 30 November 2021	<u>1,350</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 November 2022**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.11.22	30.11.21
	£	£
Prepayments and accrued income	<u>-</u>	<u>21,427</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.22	30.11.21
	£	£
Trade creditors	(1)	-
Accruals and deferred income	<u>23,944</u>	<u>1,920</u>
	<u>23,943</u>	<u>1,920</u>

8. MOVEMENT IN FUNDS

	At 1.12.21 £	Net movement in funds £	At 30.11.22 £
Unrestricted funds			
General fund	27,899	(5,071)	22,828
Restricted funds			
Arts Council	2,680	(2,680)	-
TOTAL FUNDS	<u>30,579</u>	<u>(7,751)</u>	<u>22,828</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	145,340	(150,411)	(5,071)
Restricted funds			
Arts Council	1,495	(4,175)	(2,680)
KCC	4,900	(4,900)	-
FTC	2,500	(2,500)	-
	<u>8,895</u>	<u>(11,575)</u>	<u>(2,680)</u>
TOTAL FUNDS	<u>154,235</u>	<u>(161,986)</u>	<u>(7,751)</u>

8. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.12.20 £	Net movement in funds £	At 30.11.21 £
Unrestricted funds			
General fund	5,165	22,734	27,899
Restricted funds			
Arts Council	15,378	(12,698)	2,680
NKWW	<u>8,080</u>	<u>(8,080)</u>	<u>-</u>
	<u>23,458</u>	<u>(20,778)</u>	<u>2,680</u>
TOTAL FUNDS	<u><u>28,623</u></u>	<u><u>1,956</u></u>	<u><u>30,579</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	54,034	(31,300)	22,734
Restricted funds			
Arts Council	2,680	(15,378)	(12,698)
KCC	15,000	(15,000)	-
NKWW	-	(8,080)	(8,080)
French Huguenot	<u>2,500</u>	<u>(2,500)</u>	<u>-</u>
	<u>20,180</u>	<u>(40,958)</u>	<u>(20,778)</u>
TOTAL FUNDS	<u><u>74,214</u></u>	<u><u>(72,258)</u></u>	<u><u>1,956</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 November 2022**8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.20 £	Net movement in funds £	At 30.11.22 £
Unrestricted funds			
General fund	5,165	17,663	22,828
Restricted funds			
Arts Council	15,378	(15,378)	-
NKWW	<u>8,080</u>	<u>(8,080)</u>	<u>-</u>
	<u>23,458</u>	<u>(23,458)</u>	<u>-</u>
TOTAL FUNDS	<u><u>28,623</u></u>	<u><u>(5,795)</u></u>	<u><u>22,828</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	199,374	(181,711)	17,663
Restricted funds			
Arts Council	4,175	(19,553)	(15,378)
KCC	19,900	(19,900)	-
NKWW	-	(8,080)	(8,080)
French Huguenot	2,500	(2,500)	-
FTC	<u>2,500</u>	<u>(2,500)</u>	<u>-</u>
	<u>29,075</u>	<u>(52,533)</u>	<u>(23,458)</u>
TOTAL FUNDS	<u><u>228,449</u></u>	<u><u>(234,244)</u></u>	<u><u>(5,795)</u></u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 November 2022.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2022

	30.11.22 £	30.11.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,242	5,068
Investment income		
Deposit account interest	3	-
Charitable activities		
Workshop Fee	9,556	1,876
Other Income	667	413
Contract Income	92,761	25,177
Grants	<u>43,006</u>	<u>41,680</u>
	<u>145,990</u>	<u>69,146</u>
Total incoming resources	154,235	74,214
EXPENDITURE		
Charitable activities		
Postage and stationery	-	330
Advertising	6,890	430
Artist Wages	113,784	50,749
Production Costs	31,293	5,961
Training	1,644	90
Travel	-	125
Rent	3,199	4,001
Professional Fees	1,333	3,808
IT Costs & Software	<u>-</u>	<u>3,795</u>
	158,143	69,289
Support costs		
Management		
Insurance	474	-
Finance		
Bank charges	86	68
Computer equipment	<u>814</u>	<u>814</u>
	900	882
Governance costs		
Sundries	240	-
Carried forward	240	-

This page does not form part of the statutory financial statements

LIVING WORDS ARTS

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2022

	30.11.22 £	30.11.21 £
Governance costs		
Brought forward	240	-
Accountancy and legal fees	<u>2,229</u>	<u>2,087</u>
	<u>2,469</u>	<u>2,087</u>
Total resources expended	<u>161,986</u>	<u>72,258</u>
Net (expenditure)/income	<u>(7,751)</u>	<u>1,956</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 08776627 (England and Wales)
REGISTERED CHARITY NUMBER: 1157780

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2021
FOR
LIVING WORDS ARTS**

**Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF**

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for the Year Ended 30 November 2021

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Welcome to our annual report for 2020/21. We are a charity that works for the benefit of: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

2. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. We champion the voices of those seldom heard. We are very grateful to all of our partnerships, funders and supporters.

Despite our demonstrable agility to pivot our plans and delivery in response to the Covid-19 pandemic in 2020, the pandemic had a huge impact on our work in 2021 and that is demonstrated in our dip in income. Reasons for this are outlined below, but we can also say that the next year 2021 - 2022, sees a jump in income, £186000 at time of writing. Our funding spent 2020 - 2021 was from: Arts Council; Festivals Fund RDHCT; FHCLC; Kent County Council; Kent Community Foundation; London Contemporary Voices; Medway Council; KMPT; NHS; Walker Construction; The Lambeth Club; Taiwan Creative Ageing E-Forum; and the BBC. We also ran specific fundraisers and received monies from donations, including Plan With Care fundraiser; J&J Systems; and Thomas Ernst. We would like to especially thank Dan White who ran the London Marathon in our name, in honour of the work we have done with his mum Glynis over the years, and Jacqui Offen - the daughter of John, who we worked with - and her daughter Emily, who included us as charity with Alzheimer's Society in their company Galadance Ball held at Canterbury Cathedral. This support and endorsement of our work is incredible to receive. Thank You to everyone who has been so kind, enabling us to stay afloat and move towards thriving.

As we moved into our new financial year, we were concluding delivery on our largescale care home project. Our big project 'Bringing The Inside Out' was run with 19 care homes across the UK, and over 70 individuals, resulting in the book 'Bringing the Inside Out' featuring the words of carers, people with a dementia, and their relatives about their experience of the Covid-19 pandemic. The book was endorsed by Dementia Research Centre, National Care Forum, and celebrities including Alison Steadman, and a foreword by Brian Cox OBE. We held public covid-secure online events and promoted this project as much as we could. The book received positive publicity, reviews and write ups in Alzheimer's Magazine, Times Radio and local radio. It also provided pockets of income across the year. We partnered with canterbury University bookshop, who displayed and sold the book. An example review included, on twitter: 'One of the most important artworks to come out of the pandemic so far.' Francois Matarasso @arestlessart

Following the end of project event, and books getting out to project members, local care homes, and those who ordered the book from our online store, we spent time in the rehearsal room reflecting and developing possible ways in which we could create a performance piece from the words and experiences of project members. We asked the questions What? How? And most importantly - Why? We continue to be committed to share the Covid-impacted words of those with a dementia, their carers and relatives.

The Culture Cubed Evaluation of our large scale care home project was completed and shared with stakeholders, as well as being condensed and published in Journal of Dementia Care for late 2021.

Nationally and further afield, there was interest in how we responded to Covid with those impacted by dementias, and we were invited to present at Dukes Theatre, Lancaster's Dementia Festival, as well as one of two speakers at the Taiwan Creative Ageing E-Forum.

REPORT OF THE TRUSTEES
for the Year Ended 30 November 2021

Living Words continued to deliver Normal? Festival of the Brain with partners Creative Folkestone and Folkestone Fringe, throughout the winter of 20/21, and into the start of Spring 21. Responding to social and public health concerns, and the real life on the ground concerns of our community, of how we were all going cope mentally with further winter lockdowns. The festival held long 'weekenders' with an average of 5 events, which included online/phone/park/street/ venues/interactive from home feeds of workshops/talks/performances. Thanks to ALL artists, scientists, speakers and thinkers involved, and our team and volunteers for going above and beyond to enable all to be experienced. We have all been changed by Covid-19, and we have become even more adaptable and agile in response to Covid provoked constant delivery adjustments.

The Culture Cubed evaluation for Normal? reported XXXXXX Covid hit, fest postponed. Fest.community met in parks [45 stakeholders]. Due to need + NHS/KCC winter mental health concern, held fest Oct20-Mar21, support to vulnerable people & artists facing isolation - events online/phone/street/ live streamed from venues/interactive in homes. 69 speakers/artists/filmmakers/panel members [25% of contributors, neurodiverse], min.10895 online aud. Anon artist '21: "I consider Normal? to be the most important & impactful art festival in the UK. There's a crack where mental health & creativity converge... It's a lifeline to many struggling with fear, loss, uncertainty. I always leave feeling more alive, curious, creative & hopeful."

The early part of the year also saw Susanna and the team delivering on some potential new avenues of expansion that came from opportunities during the height of COVID. This included the start of a new relationship with ScreenSouth.

From April onwards, the focus came to strategy - how could we harness what had happened during the pandemic, and what did this mean for our organisational plans and model going forward. To explore this, we held strategy days with all our team. Our founder was still dealing with impact of familial tragedy and sickness, and worked throughout this time. As trustees, we are aware of the impact of these years on her and the need for her to be supported by all.

We delivered a third round of the Living Warriors programme, responding to the needs of people who had been ill with Covid and long-Covid, and the concern for long term impact on their mental health. This project had to be remote, and we held the intimate project on Zoom. Artistic outputs of this project included a published anthology and animations created and voiced by project members with producer support from Living Words.

Key highlights and overview of 2020-2021 year, were:

- 'Bringing the Inside Out' book published, and positively reviewed by wide audiences.
- Developing creative practice sessions with artists to explore and feed in to new strategy creation
- Start of new strategic thinking to have new 3-5 year model 2022 onwards
- Initial creation of Listen Out Loud courses outlines and planning
- LCV - sessions with young singers coming out of Covid, with concerns for their mental health. Supported co-creation of musical pieces about their collective lockdown experiences performed during lockdown online concerts.
- Community covid-safe cinema screening of 'The Father', Q&A with film's producer and local people living with a dementia.
- Living Warriors: Covid project with four artists and remote delivery, anthology published, plus sound pieces and animations created. Included, creation of animation with project member Oliver Pratt, the film 'Intensive' about his Covid experience - featured on BBC ideas and main website, receiving over 300K whole views (going on to win huge award 2022).
- Being made Artwork/KCC Young Minds arts and mental health project lead partner to deliver projects across Kent and Medway until Dec 2022.

As ever funding application writing is the main strain on our development, and our founder and leader's time is taken up with delivery, admin, team development and then funding, meaning there is often little time for planning and strategy. We want our organization and the Listen Out Loud methodology to reach further and positively impact more people. We are starting our plans to deliver this now. We need a General Manager, to move into future CEO position We need support with this, to get out of the delivery/funding loop and have more ongoing funds. We know the quality, reach and depth of our work deserves it. We hope to report this change in our next yearly report.

Personally, I hope that, like us, you will be inspired by our work and want to be part of Living Words story. If you would like to donate, details about how to do this are at the end of this report. Please consider supporting us, every pound counts. And if you are interested in joining us in any other way, contact info@livingwords.org.uk We are currently actively looking for new trustees to increase and diversify our team even further.

Alexandra Bruce, trustee
15th August 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

Living Words Arts is a registered charity, registered charity number 1157780. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. Our self-employed staff are writers, actors, theatre makers, illustrators, animators and singers. We rely on project funding to carry out this work.

We would like you to support us in our crucial work, so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

What we aim to do: our objectives and activities

Our mission

As drawn up in our Story of Change, our mission is to improve society's recognition of the value of people affected by to the dementias, mental ill health and isolation, through improving all peoples' understanding, awareness and communication skills. We do this through: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

A bit more about our work

- Participatory 1 to 1s, staff workshops & care home sharing events

These are usually in the form of 3 month long care home residency programmes. Though also include community Living Words workshops and one to one writing sessions. Plus in 2019, we began developing our residency model and taking it into new settings. This enabled our Living Warriors - mental health projects, and working more within the community with people with dementias living at home. At the heart of our work and practice is our 'Listen out Loud' method. Get in touch to find out more.

- Artistic outcomes - incl. books, films, songs, readings

Participants words' - with full ethical consents and continued communication with the person, the advocate/power of attorney, the relatives, and the care home (as appropriate) - are taken out to the public through high quality art form. This is to enable the voice of people in late stage dementias to be heard, and then stigma around possibilities re: communication and value be impacted, and over time, we aim, reduced. Participants and families are involved in this process as much or little as they indicate, extending to collaboration.

- Talks/presentations/sharings - theatres, conferences, literary festivals, & on radio

We further share our work on invitation at arts, science and literary events.

- Festival - incl. pre fest outreach

We share our practice and the words of people with dementias, those with mental ill health and those who are isolated at Normal? Festival of the Brain. We programme unheard voices, stories and neurological diversity. We aim to promote difference and positive communication practices in our community. We also bring people to the arts who have had little or no interaction with art forms since school.

New projects

FLUX: Living Words is lead partner and project manager for this Kent/Medway-wide programme of work Oct '21 - Feb '23 We are leading Community Art Kent, Gulbenkian, Marlowe and Ideas Test to work with marginalized young people in response to increase in poor mental health, self harm and suicide young people during the pandemic. Supported by Artswork, ACE, KCC, Medway, NHS - this work feeds directly into future development of cross-sector working.

-Other artistic work

It may be that other artistic art forms or projects arise from our participatory work and experience. Where possible, we encourage creation of these works, if the sharing of the works connects to our aims.

FINANCIAL REVIEW

Financial position

How we funded our work

Our work is funded project to project, with additional donations from individuals, fundraisers and charitable bodies. We are hugely grateful to KCF and KCC for monies towards our core during this year. As trustees we also are aware of how the charity often overdelivers, and we are monitoring that in order to support our sustainability. We are looking for funds and to appoint a General Manager to start 2023, put back due to project growth, trustee development and project timings.

During the year, we recieved a total of £74,214, whilst expenditure was £72,258. This left a surplus of £1,956 and reserves carried forward of £30,579.

Reserves policy

Our reserves are minimal, this is something we would like more support with - to feed into our longer term sustainability. We are focussed on delivery, and funded project to project, and are committed to continue to build our reserves.

FUTURE PLANS

We aim to increase our levels of core and unrestricted funds, to be able to implement our plan to enable the charity to be truly sustainable. We are open to help on this and would also like help in being connected to philanthropists and potential legacy funds. Whilst donations to the large charities are the rule for a lot of wills, we would like to become the exception. Money given to us goes directly to impact people as our overheads are so much lower than larger charities. In the UK there are over 850,000 people living with a dementia. 38% of people in the UK have a family member or close friend living with a dementia. The main dementia organisations are focussing on finding a cure, and funding is mainly focussing on this, with no guarantee of a positive outcome. There are people living with dementia NOW who need our projects. By 2050 it is predicted that every person will be affected by dementias, either directly or through caring for another.

If you would like to donate, or connect to us to support our fundraising. Either contact us directly at the above contact, or you can donate directly via our website at : <https://livingwords.enthuse.com/profile> We do hope you might consider supporting us, every pound counts. Thank you.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited from those who have known of the charity and its work for a number of years, either by observation of the charity's activities or contacts through the other trustees and directors.

Once an individual expresses an interest in becoming a trustee, they are invited to attend a board meeting as an observer. After this, they are put forward to be appointed.

We are looking to expand our trustee team, and are looking to represent the diverse world in which we live and that our work represents. Please contact us if you are interested in supporting us further.

Key management remuneration

The board of trustees and the key management personnel of the charity are in charge of:

- a. directing and controlling the charity
- b. running and operating the charity on a day to day business

The trustees give of their time freely and act in a supportive, advisory and overseeing capacity

Any conflicts of interest with any parts of the charity's work must be disclosed by trustees upon discovery of conflict.

Thanks

The trustees would like to pay tribute to:

- our local community in Folkestone, who support us & impact our national reach
- our volunteers for their time, support, and commitment
- the members of staff who give of their time out of hours in support of the work of Living Words Arts

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08776627 (England and Wales)

Registered Charity number

1157780

REPORT OF THE TRUSTEES
for the Year Ended 30 November 2021

Registered office

Gf05
The Glassworks
Mill Bay
Folkestone
Kent
CT20 1JG

Trustees

R Guss
Ms A Bruce
K Gilfoy (appointed 13.3.21)

Company Secretary

T A Ernst

Independent Examiner

Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF

18/08/2022

Approved by order of the board of trustees on and signed on its behalf by:



.....
Ms A Bruce - Trustee

Independent examiner's report to the trustees of Living Words Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rosanna Turner ACA DChA
Institute of Chartered Accountants
Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF

Date: 18/08/22

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2021

	Notes	Unrestricted fund £	Restricted funds £	30.11.21 Total funds £	30.11.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		5,068	-	5,068	9,970
Charitable activities					
Projects & Workshops		38,331	20,180	58,511	86,723
Performances & Events		10,635	-	10,635	-
Investment income	2	-	-	-	500
Total		54,034	20,180	74,214	97,193
EXPENDITURE ON					
Charitable activities					
Projects & Workshops		21,509	38,458	59,967	82,506
Performances & Events		9,791	2,500	12,291	5,000
Total		31,300	40,958	72,258	87,506
NET INCOME/(EXPENDITURE)		22,734	(20,778)	1,956	9,687
RECONCILIATION OF FUNDS					
Total funds brought forward		5,165	23,458	28,623	18,936
TOTAL FUNDS CARRIED FORWARD		<u>27,899</u>	<u>2,680</u>	<u>30,579</u>	<u>28,623</u>

BALANCE SHEET
30 November 2021

	Notes	Unrestricted fund £	Restricted funds £	30.11.21 Total funds £	30.11.20 Total funds £
FIXED ASSETS					
Tangible assets	5	1,350	-	1,350	2,164
CURRENT ASSETS					
Debtors	6	21,427	-	21,427	15,237
Cash at bank		<u>7,042</u>	<u>2,680</u>	<u>9,722</u>	<u>32,975</u>
		28,469	2,680	31,149	48,212
CREDITORS					
Amounts falling due within one year	7	(1,920)	-	(1,920)	(21,753)
NET CURRENT ASSETS		<u>26,549</u>	<u>2,680</u>	<u>29,229</u>	<u>26,459</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>27,899</u>	<u>2,680</u>	<u>30,579</u>	<u>28,623</u>
NET ASSETS		<u>27,899</u>	<u>2,680</u>	<u>30,579</u>	<u>28,623</u>
FUNDS	8				
Unrestricted funds				27,899	5,165
Restricted funds				<u>2,680</u>	<u>23,458</u>
TOTAL FUNDS				<u>30,579</u>	<u>28,623</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

LIVING WORDS ARTS

BALANCE SHEET - continued
30 November 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18/08/2022 and were signed on its behalf by:



.....
A Bruce - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 November 2021**2. INVESTMENT INCOME**

	30.11.21	30.11.20
	£	£
Deposit account interest	<u>-</u>	<u>500</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.11.21	30.11.20
	£	£
Depreciation - owned assets	<u>814</u>	<u>278</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2021 nor for the year ended 30 November 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2021 nor for the year ended 30 November 2020.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 December 2020 and 30 November 2021	<u>2,442</u>
DEPRECIATION	
At 1 December 2020	278
Charge for year	<u>814</u>
At 30 November 2021	<u>1,092</u>
NET BOOK VALUE	
At 30 November 2021	<u>1,350</u>
At 30 November 2020	<u>2,164</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.21	30.11.20
	£	£
Trade debtors	-	15,237
Prepayments and accrued income	<u>21,427</u>	<u>-</u>
	<u>21,427</u>	<u>15,237</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.21	30.11.20
	£	£
Trade creditors	-	19,863
Accruals and deferred income	<u>1,920</u>	<u>1,890</u>
	<u>1,920</u>	<u>21,753</u>

8. MOVEMENT IN FUNDS

	At 1.12.20 £	Net movement in funds £	At 30.11.21 £
Unrestricted funds			
General fund	5,165	22,734	27,899
Restricted funds			
Arts Council	15,378	(12,698)	2,680
NKWW	<u>8,080</u>	<u>(8,080)</u>	<u>-</u>
	<u>23,458</u>	<u>(20,778)</u>	<u>2,680</u>
TOTAL FUNDS	<u>28,623</u>	<u>1,956</u>	<u>30,579</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	54,034	(31,300)	22,734
Restricted funds			
Arts Council	2,680	(15,378)	(12,698)
KCC	15,000	(15,000)	-
NKWW	-	(8,080)	(8,080)
French Huguenot	<u>2,500</u>	<u>(2,500)</u>	<u>-</u>
	<u>20,180</u>	<u>(40,958)</u>	<u>(20,778)</u>
TOTAL FUNDS	<u>74,214</u>	<u>(72,258)</u>	<u>1,956</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 November 2021**8. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.12.19 £	Net movement in funds £	At 30.11.20 £
Unrestricted funds			
General fund	(179)	5,344	5,165
Restricted funds			
Arts Council	6,232	9,146	15,378
KCC	12,883	(12,883)	-
NKWW	-	8,080	8,080
	<u>19,115</u>	<u>4,343</u>	<u>23,458</u>
TOTAL FUNDS	<u>18,936</u>	<u>9,687</u>	<u>28,623</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	48,046	(42,702)	5,344
Restricted funds			
Arts Council	14,890	(5,744)	9,146
KCC	-	(12,883)	(12,883)
NKWW	31,257	(23,177)	8,080
Kent Community Foundation	3,000	(3,000)	-
	<u>49,147</u>	<u>(44,804)</u>	<u>4,343</u>
TOTAL FUNDS	<u>97,193</u>	<u>(87,506)</u>	<u>9,687</u>

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.19 £	Net movement in funds £	At 30.11.21 £
Unrestricted funds			
General fund	(179)	28,078	27,899
Restricted funds			
Arts Council	6,232	(3,552)	2,680
KCC	<u>12,883</u>	<u>(12,883)</u>	<u>-</u>
	<u>19,115</u>	<u>(16,435)</u>	<u>2,680</u>
TOTAL FUNDS	<u>18,936</u>	<u>11,643</u>	<u>30,579</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	102,080	(74,002)	28,078
Restricted funds			
Arts Council	17,570	(21,122)	(3,552)
KCC	15,000	(27,883)	(12,883)
NKWW	31,257	(31,257)	-
Kent Community Foundation	3,000	(3,000)	-
French Huguenot	<u>2,500</u>	<u>(2,500)</u>	<u>-</u>
	<u>69,327</u>	<u>(85,762)</u>	<u>(16,435)</u>
TOTAL FUNDS	<u>171,407</u>	<u>(159,764)</u>	<u>11,643</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 November 2021.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2021

	30.11.21 £	30.11.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5,068	9,970
Investment income		
Deposit account interest	-	500
Charitable activities		
Workshop Fee	1,876	2,750
Other Income	413	-
Contract Income	25,177	-
Grants	<u>41,680</u>	<u>83,973</u>
	<u>69,146</u>	<u>86,723</u>
Total incoming resources	74,214	97,193
EXPENDITURE		
Charitable activities		
Postage and stationery	330	298
Advertising	430	173
Artist Wages	50,749	65,790
Production Costs	5,961	11,011
Training	90	250
Travel	125	857
Rent	4,001	3,225
Professional Fees	3,808	2,010
IT Costs & Software	<u>3,795</u>	<u>1,149</u>
	69,289	84,763
Support costs		
Management		
Insurance	-	226
Finance		
Bank charges	68	80
Computer equipment	<u>814</u>	<u>278</u>
	882	358
Governance costs		
Accountancy and legal fees	2,087	2,159

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2021

	30.11.21	30.11.20
	<u>£</u>	<u>£</u>
Total resources expended	<u>72,258</u>	<u>87,506</u>
Net income	<u><u>1,956</u></u>	<u><u>9,687</u></u>

Accounts

REGISTERED COMPANY NUMBER: 08776627 (England and Wales)

REGISTERED CHARITY NUMBER: 1157780

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020
FOR
LIVING WORDS ARTS**

**Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF**

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Detailed Statement of Financial Activities	16

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Welcome to our annual report for 2019/20. We are a charity that works for the benefit of: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

2. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. We champion the voices of those seldom heard. We are very grateful to all of our partnerships, funders and supporters. Despite the need to pivot our plans and delivery in response to the Covid-19 pandemic, outlined below, we are still here. Our funders for this year were: Kent Community Foundation, Martello Fund; Arts Council England; Kent County Council; Festivals Fund RDHCT; Medway Council; KMPT; NHS; Hythe Dementia Awareness Forum; Folkestone Mayor's Fund; Folkestone and Hythe District Council; and the BBC. We also ran specific fundraisers and received monies from individual donations, including Putney Dementia Awareness Group's fundraiser ball; Thomas Ernst; and trustee Reinhard Guss' garden parties. Many thanks to all who have been so kind, enabling us to stay afloat and move towards thriving. Despite the pandemic, 2019-2020 was our highest income to date. We look forward to building on this.

3. As 2019 became 2020, we had a very clear strategy, building upon the profile raising of the previous year, our intention was to 1) Continue working in our 'Listen Out Loud' methodology, working with people with late stage dementias, mid stage dementias, carers, and those with ongoing mental health battles; and 2) Up the quality and inclusion of our artistic responses to our participatory work; 3) Grow our board of Trustees; 4) Continue to work locally, share our work nationally and impact internationally. We were to do this through: a) Having our Living Warrior films shown in cinemas across the region, then the UK; b) Run 2 care home residencies locally; c) Deliver Normal? Festival of the Brain across 4 days in May; d) Develop our work with Nepalese elders; e) Develop, rehearse and tour a new theatre show about carers, relatives and those dying who are living with a dementia; f) Continue to research and develop an online course offer for pilot delivery 2022/3.

Dec 2019 - March 2020 saw us complete our pilot project with the local Nepalese elders, with a community sharing in Cheriton library; perform locally as part of the Folkestone Living Advent Calendar, sharing the words and songs of people from the area with late stage dementias; run a new project in Hythe continuing our work with Hythe Town Council/Dementia Aware Hythe, working in the homes of people with late stage dementia and their partners who have become their carers, this involved a big sharing event for the community; co-create Living Warriors films - participant led films, made with high production values, for the cinema. These were to go in cinemas as calls of hope to those who may be feeling depressed or suicidal, and was funded and supported by NHS/KMPT/KCC/Medway Council Innovation Fund.

When Covid hit in 2020 we had just had the friends and family screening of our Living Warrior films at Folkestone's Silver Screen cinema, and our founder Susanna Howard had been named Folkestone and Hythe 'Woman of the Year'. All of our live delivery was abruptly halted, and pivoted to online in support of our ongoing work. The majority of our anticipated funds were cancelled, as was all planned live activity. We were initially contacted and given support from Martello Fund through Kent Community Foundation, and Folkestone Mayor's Fund. Other previous funders supported our survival, including Arts Council England: Emergency Fund. As a charity, rather than a business, we were not given the grants of support available to businesses, but were supported by FHDC with a one off £5000 discretionary support mid-way through 2020. We met all of our financial obligations for 2020.

As news of the tragedy in care homes unfolded, we responded by communicating and supporting carers, and launching a consultancy period to work out how our skills could be used to benefit and support our communities. Through this we worked out how to support our artists and team to deliver a new way of working. The size of our organisation, and the

precarious status of our team, has always meant that we are able to be responsive and this was proved all the more resilient during the pandemic. Because our overheads are relatively low, and all of our team are still paid as self-employed, rather than employees, we were able to respond to Covid in the knowledge that we would be able to weather the storm, however hard it was. We knew that we had lost our expected income and projects, but were used to turning things around and living month to month. This mentality enabled us to flourish during the next 9 months, delivering quality projects, whilst bigger arts organisations shut their doors, furloughed staff, and counted their pennies - arguably, leaving the people that they usually support and work with out in the cold. Our resilience is the combination of our determination and the deep roots of our 'Listen Out Loud' methodology. The year was not without its struggles, particularly for our founder, who experienced the loss and serious ill health of friends, family and associates, and who despite all this led our team and our co-curated partnerships tremendously, with fantastic support and stepping up from our team.

Key highlights and overview of 2019-2020 year, were:

- Re thinking with our partners Creative Folkestone and Folkestone Fringe, to deliver the Normal? Festival of the Brain across 6 months, rather than one weekend. We held outdoor Think In events for our community of co-creators of the festival to explore what this would look like, looking ahead to the likely Autumn/Winter lockdown, we felt our responsibility to run events for people to engage in from home, to connect and safeguard wellbeing through artistic activity and self expression. We decided to run the festival from October - March, and to honour the commitments we had made to artists previously committed to the 4 day festival. We had funding secured from ACE & RDHCT Festivals Fund that we would not lose, and could build from there. Normal? Festival of the Brain launched with an outdoor event, live on social media from the park behind our office and featuring approx. 5 events per month, focussing on the themes of Touch, Power, and Knowing v Growing.
- Our trustee 'In The Garden' fundraiser went online and was deftly organised, enabling attendees from across the country. While good for us, this impacted more widely, directly influencing Good Chance Theatre's fundraisers for the Global 'Little Amal' project.
- Artist workshops online and in park, to keep our team connected and look to build how we could and would respond to the pandemic. This included consulting with carers and care homes
- Our Living Warrior films could not be shown in cinemas, but we created a website, got them on the local news and edited 3 of the films into one, which is featured on BBC Ideas website. This work was featured on BBC 10 o'clock News on World Suicide Prevention Day in September.
- Designing and running Action Learning 'Listen Out Loud' courses for carers
- Our big project 'Bringing The Inside Out' was run with 19 care homes across the UK, and over 70 individuals, resulting in the book 'Bringing the Inside Out' featuring the words of carers, people with a dementia, and their relatives about their experience of the Covid-19 pandemic. The book was endorsed by Dementia Research Centre, National Care Forum, and celebrities including Alison Steadman, and a foreword by Brian Cox OBE. The book received positive publicity, reviews and write ups in Alzheimer's Magazine, Times Radio and local radio.
- We developed connection and partnership with East Side Institute, New York - Reimagining Dementia: A Coalition for Justice; One of our trainees in Taiwan shared her work in care homes in Taiwan, going from strength to strength; the Hungarian literary journal translated and wrote about our work; we continued to be featured internationally online and in journals and magazines.

As we look ahead, we wonder what the impact of Covid-19 will be long-term on how we adapt our delivery. Our agility and ability to pivot saw us positively impacting lives in the face of the fear of the pandemic. Like many, our founder, and team were impacted by Covid-19. In Susanna Howard's family there was loss and serious illness, this meant the team picked up and led on project and delivery elements and showed us that we are moving towards sustainability. In 2020-21/2 we want to up this and want to up our funding to enable us to bring in a General Manager. We need support with this, to get out of the delivery/funding loop and have more ongoing funds. We know the quality, reach and depth of our work deserves it.

I hope that, like us, you will be inspired by our work and want to be part of Living Words story. If you would like to donate, details about how to do this are at the end of this report. Please consider supporting us, every pound counts.

Alexandra Bruce, trustee
26th August 2021

OBJECTIVES AND ACTIVITIES

Objectives and aims

Living Words Arts is a registered charity, registered charity number 1157780. We exist to provide improved wellbeing, through the use of the arts, when working with people affected by dementias, isolation and/or ill mental health - and to take their words out to the public in artistic formats, to challenge societal attitudes towards the stigma of their condition. Our self-employed staff are writers, actors, theatre makers, illustrators, animators and singers. We rely on project funding to carry out this work.

We would like you to support us in our crucial work, so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

What we aim to do: our objectives and activities

Our mission

As drawn up in our Story of Change, our mission is to improve society's recognition of the value of people affected by to the dementias, mental ill health and isolation, through improving all peoples' understanding, awareness and communication skills. We do this through: 1) advancing public education in, and appreciation of the arts in particular, but not exclusively the arts of literature and theatre; and 2) the advancement of health by the provision of arts and literature activities that support, nurture and improve health and well being, particularly for individuals from marginalised and isolated groups and those who struggle to communicate.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

A bit more about our work

- Participatory 1 to 1s, staff workshops & care home sharing events

These are usually in the form of 3 month long care home residency programmes. Though also include community Living Words workshops and one to one writing sessions. Plus in 2019, we began developing our residency model and taking it into new settings. This enabled our Living Warriors - mental health projects, and working more within the community with people with dementias living at home. At the heart of our work and practice is our 'Listen out Loud' method. Get in touch to find out more.

- Artistic outcomes - incl. books, films, songs, readings

Participants words' - with full ethical consents and continued communication with the person, the advocate/power of attorney, the relatives, and the care home (as appropriate) - are taken out to the public through high quality art form. This is to enable the voice of people in late stage dementias to be heard, and then stigma around possibilities re: communication and value be impacted, and over time, we aim, reduced. Participants and families are involved in this process as much or little as they indicate, extending to collaboration.

- Talks/presentations/sharings - theatres, conferences, literary festivals, & on radio

We further share our work on invitation at arts, science and literary events.

- Festival - incl. pre fest outreach

We share our practice and the words of people with dementias, those with mental ill health and those who are isolated at Normal? Festival of the Brain. We programme unheard voices, stories and neurological diversity. We aim to promote difference and positive communication practices in our community. We also bring people to the arts who have had little or no interaction with art forms since school.

-Other artistic work

It may be that other artistic art forms or projects arise from our participatory work and experience. Where possible, we encourage creation of these works, if the sharing of the works connects to our aims.

FINANCIAL REVIEW

Financial position

How we funded our work

Our work is funded project to project, with additional donations from individuals, fundraisers and charitable bodies. The work carried out is tremendous and we are aware we do so much on not a huge amount. As we move into a more sustainable framework, we are looking for funds and to appoint a General Manager as of 2022.

Reserves policy

Our reserves are minimal, this is something we would like more support with - to feed into our longer term sustainability. We are focussed on delivery, and funded project to project, and are committed to continue to build our reserves.

FUTURE PLANS

We aim to increase our levels of core and unrestricted funds, to be able to implement our plan to enable the charity to be truly sustainable. We are open to help on this and would also like help in being connected to philanthropists and potential legacy funds. Whilst donations to the large charities are the rule for a lot of wills, we would like to become the exception. Money given to us goes directly to impact people as our overheads are so much lower than larger charities. In the UK there are over 850,000 people living with a dementia. 38% of people in the UK have a family member or close friend living with a dementia. The main dementia organisations are focussing on finding a cure, and funding is mainly focussing on this, with no guarantee of a positive outcome. There are people living with dementia NOW who need our projects. By 2050 it is predicted that every person will be affected by dementias, either directly or through caring for another.

If you would like to donate, or connect to us to support our fundraising. Either contact us directly at the above contact, or you can donate directly via our website at : <https://livingwords.enthuse.com/profile> We do hope you might consider supporting us, every pound counts. Thank you.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited from those who have known of the charity and its work for a number of years, either by observation of the charity's activities or contacts through the other trustees and directors.

Once an individual expresses an interest in becoming a trustee, they are invited to attend a board meeting as an observer. After this, they are put forward to be appointed.

We are looking to expand our trustee team, and are looking to represent the diverse world in which we live and that our work represents. Please contact us if you are interested in supporting us further.

Key management remuneration

The board of trustees and the key management personnel of the charity are in charge of:

- a. directing and controlling the charity
- b. running and operating the charity on a day to day business

The trustees give of their time freely and act in a supportive, advisory and overseeing capacity

Any conflicts of interest with any parts of the charity's work must be disclosed by trustees upon discovery of conflict.

Thanks

The trustees would like to pay tribute to:

- our local community in Folkestone, who support us & impact our national reach
- our volunteers for their time, support, and commitment
- the members of staff who give of their time out of hours in support of the work of Living Words Arts

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08776627 (England and Wales)

Registered Charity number

1157780

Registered office

32-40 The Workshop
Tontine Street
Folkestone
Kent
CT20 1JU

Trustees

D W Rintoul
R Guss
Ms A Bruce

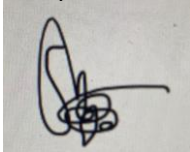
Company Secretary

T A Ernst

Independent Examiner

Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF

Approved by order of the board of trustees on26.08.21..... and signed on its behalf by:



.....
Ms A Bruce - Trustee

Independent examiner's report to the trustees of Living Words Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rosanna Turner ACA DChA
Institute of Chartered Accountants
Calcutt Matthews WBZ Ltd
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF

Date:26.08.21.....

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2020

	Notes	Unrestricted fund £	Restricted funds £	30.11.20 Total funds £	30.11.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		12,847	-	12,847	8,387
Charitable activities					
Projects & Workshops		37,576	49,147	86,723	56,485
Investment income	2	<u>500</u>	<u>-</u>	<u>500</u>	<u>5</u>
Total		50,923	49,147	100,070	64,877
EXPENDITURE ON					
Charitable activities					
Projects & Workshops		37,702	44,804	82,506	36,513
Performances & Events		<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>7,834</u>
Total		<u>42,702</u>	<u>44,804</u>	<u>87,506</u>	<u>44,347</u>
NET INCOME		8,221	4,343	12,564	20,530
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>(179)</u>	<u>19,115</u>	<u>18,936</u>	<u>(1,594)</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>8,042</u></u>	<u><u>23,458</u></u>	<u><u>31,500</u></u>	<u><u>18,936</u></u>

The notes form part of these financial statements

BALANCE SHEET
30 November 2020

	Notes	Unrestricted fund £	Restricted funds £	30.11.20 Total funds £	30.11.19 Total funds £
FIXED ASSETS					
Tangible assets	5	2,164	-	2,164	-
CURRENT ASSETS					
Debtors	6	3,164	14,950	18,114	596
Cash at bank		<u>4,616</u>	<u>28,359</u>	<u>32,975</u>	<u>20,921</u>
		7,780	43,309	51,089	21,517
CREDITORS					
Amounts falling due within one year	7	(1,902)	(19,851)	(21,753)	(2,581)
NET CURRENT ASSETS		<u>5,878</u>	<u>23,458</u>	<u>29,336</u>	<u>18,936</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		8,042	23,458	31,500	18,936
NET ASSETS		<u>8,042</u>	<u>23,458</u>	<u>31,500</u>	<u>18,936</u>
FUNDS	8				
Unrestricted funds				8,042	(179)
Restricted funds				<u>23,458</u>	<u>19,115</u>
TOTAL FUNDS				<u>31,500</u>	<u>18,936</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on26.08.2021..... and were signed on its behalf by:

A handwritten signature in black ink, appearing to be 'A Bruce', written on a light-colored rectangular background.

.....
A Bruce - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.11.20	30.11.19
	£	£
Deposit account interest	<u>500</u>	<u>5</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.11.20	30.11.19
	£	£
Depreciation - owned assets	<u>278</u>	<u>-</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2020 nor for the year ended 30 November 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2020 nor for the year ended 30 November 2019.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
Additions	<u>2,442</u>
DEPRECIATION	
Charge for year	<u>278</u>
NET BOOK VALUE	
At 30 November 2020	<u>2,164</u>
At 30 November 2019	<u>-</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.20	30.11.19
	£	£
Trade debtors	<u>18,114</u>	<u>596</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.11.20	30.11.19
	£	£
Trade creditors	19,863	781
Accruals and deferred income	<u>1,890</u>	<u>1,800</u>
	<u>21,753</u>	<u>2,581</u>

8. MOVEMENT IN FUNDS

	At 1.12.19 £	Net movement in funds £	At 30.11.20 £
Unrestricted funds			
General fund	(179)	8,221	8,042
Restricted funds			
Arts Council	6,232	9,146	15,378
KCC	12,883	(12,883)	-
NKWW	<u>-</u>	<u>8,080</u>	<u>8,080</u>
	<u>19,115</u>	<u>4,343</u>	<u>23,458</u>
TOTAL FUNDS	<u>18,936</u>	<u>12,564</u>	<u>31,500</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,923	(42,702)	8,221
Restricted funds			
Arts Council	14,890	(5,744)	9,146
KCC	-	(12,883)	(12,883)
NKWW	31,257	(23,177)	8,080
Kent Community Foundation	<u>3,000</u>	<u>(3,000)</u>	<u>-</u>
	<u>49,147</u>	<u>(44,804)</u>	<u>4,343</u>
TOTAL FUNDS	<u>100,070</u>	<u>(87,506)</u>	<u>12,564</u>

8. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.12.18 £	Net movement in funds £	At 30.11.19 £
Unrestricted funds			
General fund	(1,594)	1,415	(179)
Restricted funds			
Arts Council	-	6,232	6,232
KCC	-	12,883	12,883
	-	19,115	19,115
TOTAL FUNDS	<u>(1,594)</u>	<u>20,530</u>	<u>18,936</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	21,663	(20,248)	1,415
Restricted funds			
Arts Council	18,284	(12,052)	6,232
KCC	24,930	(12,047)	12,883
	43,214	(24,099)	19,115
TOTAL FUNDS	<u>64,877</u>	<u>(44,347)</u>	<u>20,530</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.18 £	Net movement in funds £	At 30.11.20 £
Unrestricted funds			
General fund	(1,594)	9,636	8,042
Restricted funds			
Arts Council	-	15,378	15,378
NKWW	-	8,080	8,080
	-	23,458	23,458
TOTAL FUNDS	<u>(1,594)</u>	<u>33,094</u>	<u>31,500</u>

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8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72,586	(62,950)	9,636
Restricted funds			
Arts Council	33,174	(17,796)	15,378
KCC	24,930	(24,930)	-
NKWW	31,257	(23,177)	8,080
Kent Community Foundation	<u>3,000</u>	<u>(3,000)</u>	<u>-</u>
	<u>92,361</u>	<u>(68,903)</u>	<u>23,458</u>
TOTAL FUNDS	<u><u>164,947</u></u>	<u><u>(131,853)</u></u>	<u><u>33,094</u></u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 November 2020.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 November 2020

	30.11.20 £	30.11.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	12,847	8,387
Investment income		
Deposit account interest	500	5
Charitable activities		
Workshop Fee	2,750	9,321
Grants	<u>83,973</u>	<u>47,164</u>
	<u>86,723</u>	<u>56,485</u>
Total incoming resources	100,070	64,877
EXPENDITURE		
Charitable activities		
Telephone	-	242
Postage and stationery	298	974
Advertising	173	2,279
Artist Wages	65,790	23,063
Production Costs	11,011	7,834
Training	250	1,466
Travel	857	2,881
Rent	3,225	1,650
Professional Fees	2,010	236
IT Costs & Software	<u>1,149</u>	<u>986</u>
	84,763	41,611
Support costs		
Management		
Insurance	226	-
Finance		
Bank charges	80	-
Computer equipment	<u>278</u>	<u>-</u>
	358	-
Governance costs		
Accountancy and legal fees	<u>2,159</u>	<u>2,736</u>
Total resources expended	<u>87,506</u>	<u>44,347</u>
Net income	12,564	20,530

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