



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 1st April 2022

To: 31st March 2023

Charity name: Home-Start Birmingham-North West

Charity registration number: 1157767

Company number: 08858885

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children2. To prevent cruelty to or maltreatment of children3. To relieve sickness, poverty and need amongst children and parents4. To promote the education of the public in better standards of child care within the area of North West Birmingham
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Training volunteers who then offer one to one home visiting, support and friendship on a regular basis2. Through group workers, offer Support Groups to parents so that they can get out, meet others with similar problems and become more involved in their own communities3. Give support to Statutory bodies with regard to families in crisis including child protection issues
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees consider that they have fulfilled their duties in this area and have had regard for the guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a

Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	We would like to thank all the volunteers who have contributed many hours of their time to support our work. They are key to delivering our core activities of supporting families with a volunteer home visitor.
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have been able to continue, this year, with successful delivery of all established services. In December our group worker, Sarah Moore, moved on to pastures new. Her role was filled by volunteer Alison Yau, who had been an amazing support to Sarah and the families in our play and learn groups. It was a natural progression for Alison to step up and meant that consistency remained for the families that accessed these services.</p> <p>All staff were trained in First Words Together, an early language support program that is run by the National Literacy Trust. This program is being delivered as a group but also as 1-1 in family's homes.</p> <p>We have welcomed newly trained volunteers this year, as well as having the continued support of our active volunteers. The support they offer makes a huge difference.</p> <p>The staff team remain dedicated to the work that they do and provide the best support they can to all the families we have open to us. Our families are supported by 1-1 home visits but also via our groups.</p>
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Financial review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This year has shown an in-year deficit of - £52,237 compared with last year's £10,876 deficit. This is due to a gap in new income at the end of the financial year which was addressed in the following year. .</p> <p>Our unrestricted reserves sat at £29,243 at year end which was of concern – this was closely monitored as we entered the new financial year and new fundraising sources were put in place.</p> <p>Our future fundraising strategy will develop the resilience of our income by:</p> <ol style="list-style-type: none"> 1. Continuing to plan on a full cost recovery basis 2. Make use of smaller grants and different project models to diversify our income 3. Identify future risk points where large grants come to an end, and proactively plan for this.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have designated £45,000 as a reserve to cover the costs of closing down the Scheme, in the event of the Charity's termination. We aim to carry between 3 and 6 months running costs at any one time, which based on this year's expenditure would be between £43,527 and £87,054.
Amount of reserves held	Para 1.22	£29,423 in unrestricted funds.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Based on these accounts and following independent examination, the trustees are confident that the charity is a going concern due to identified funds and cashflow forecast for the year ahead.

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Memorandum and articles of association
How is the charity constituted?	Para 1.25	The charity is constituted as a company limited by guarantee.

for example limited company, unincorporated association, CIO		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are elected by the board. We actively seek to recruit trustees who will fulfil identified skills and experience gaps within the board.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is affiliated to its federated parent body of Home-Start UK. The charity pays an annual levy to the parent body, and benefits from guidance, template policies and procedures and a national profile. The charity further works in a consortium with the other Home-Start schemes based in Birmingham. This consortium aids joint working, and is the vehicle for joint delivery of the city-wide Birmingham Forward Steps contract.
Relationship with any related parties	Para 1.51	No related party transactions took place within the reporting period.
Other		

Reference and administrative details

Charity name	Home-Start Birmingham-North West
Other name the charity uses	
Registered charity number	1157767
Charity's principal address	Kingstanding Wellbeing Centre, Dulwich Road, Birmingham, B44 0EW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacqueline Redding	Chair		Majority of exiting trustees
2	Andrew David Hopkins	Treasurer Company Secretary		Majority of exiting trustees
3	Carolynne Davies	Trustee		Majority of exiting trustees

6	Andrea Mary Vaughan	Vice Chair		Majority of exiting trustees
8	Paul Early	Trustee	Resigned on 10 September 2022	Majority of exiting trustees

Name of chief executive or names of senior staff members (optional information)

Sarah Fisher – Scheme Manager

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Jacqueline Redding	Andrew Hopkins

Position (for example Secretary, Chair, etc)	Chair	Treasurer
Date	30/01/2024	

Annual accounts for the period

Period start date

01-Apr-22 To

Period end
date

31-Mar-23

Section A Statement of financial activities (including summary income and expenditure account)

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Income (Note 3)					
Income and endowments from:					
Donations and legacies	40,730	36,059	-	76,789	92,322
Charitable activities	45,021	-	-	45,021	45,244
Other trading activities			-	-	-
Investments	60	-	-	60	5
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	85,811	36,059	-	121,870	137,571
Expenditure (Notes 4)					
Expenditure on:					
Raising funds	4,000	-	-	4,000	2,500
Charitable activities	116,302	52,087	-	168,390	142,645
Separate material expense item					
Depreciation	1,717	-	-	1,717	3,302
Total	122,020	52,087	-	174,107	148,447
Net income/(expenditure) before tax for the reporting period	- 36,208	- 16,028	-	- 52,237	- 10,875
Tax payable	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	- 36,208	- 16,028	-	- 52,237	- 10,875
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	- 36,208	- 16,028	-	- 52,237	- 10,875
Extraordinary items	-	-	-	-	-
Transfers between funds					
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	- 36,208	- 16,028	-	- 52,237	- 10,876
Reconciliation of funds:					
Total funds brought forward	65,451	29,252	-	94,703	105,579
Total funds carried forward	29,243	13,224	-	42,466	94,703

Section B Balance sheet

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets				
Tangible assets (Note 8)	1,473		1,473	3,190
Total fixed assets	1,473	-	1,473	3,190
Current assets				
Debtors (Note 9)	10,000	-	10,000	-
Cash at bank and in hand	18,478	13,224	31,702	91,580
Total current assets	28,478	13,224	41,702	91,580
Creditors: amounts falling due within one year (Note 10)	709	-	709	67
Net current assets/(liabilities)	27,770	13,224	40,993	91,513
Total assets less current liabilities	29,242	13,224	42,466	94,703
Creditors: amounts falling due after one year	-	-	-	-
Provisions for liabilities	-	-	-	-
Total net assets or liabilities	29,242	13,224	42,466	94,703
Funds of the Charity				
Restricted income funds		13,224	13,224	29,252
Unrestricted funds	29,243		29,243	65,451
Total funds (Note 11)	29,243	13,224	42,466	94,703

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Andrew David Hopkins	30/12/2023

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
Andrew David Hopkins	30/12/2023
	Print name

Section C Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Note 2**Accounting policies****2.1 INCOME****Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost

The charity made redundancy payments during the reporting period. They have been included as an item of salary expenditure and detailed in Note 7.3

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

2.3 ASSETS**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £100

They are valued at cost.

The depreciation rates and methods used are disclosed in note 8.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	10,733	-	10,733	4,016
	General grants provided by government/other charities	29,997	36,059	66,056	88,306
	Total	40,730	36,059	76,789	92,322
Charitable activities:	BFS Contractual Income	44,811	-	44,811	44,811
	Other income	210		210	433
	Total	45,021	-	45,021	45,244
Income from investments:	Interest income				
		60	-	60	5
	Total	60	-	60	5
TOTAL INCOME		85,811	36,059	121,870	137,571

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Section C**Notes to the accounts****Note 5****Support Costs**

This year			
	Unrestricted	Restricted	Grand total
Support cost	£	£	£
Repairs & renewals	-	-	-
Telephone & Broadband	1,445	15	1,460
Offices expenses			-
Postage			-
Stationery and printing	621		621
Publicity	1,523	14	1,537
Independent Examination	200		200
IT costs	1,206	-	1,206
Professional fees	2,208	4,675	6,883
Bank charges			-
DBS Costs	93		93
Other	2	-	2
Total	7,298	4,704	12,002

Last Year

	Unrestricted	Restricted	Grand total
Support cost	£	£	£
Repairs & renewals	-	-	-
Telephone & Broadband	850	605	1,455
Offices expenses	- 60	82	22

Postage	20	12	32
Stationery and printing	390	66	456
Publicity	180	-	180
Independent Examination	-		-
IT costs	3,286	-	3,286
Professional fees	932	6,376	7,308
Bank charges	45		45
DBS Costs	290	105	395
Other	500	-	500
Total	6,433	7,246	13,679

Section C**Notes to the accounts****Note 6****Fees for examination of the accounts**

This year £	Last year £
200	-

Section C	Notes to the accounts	(cont)
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Note 7 **Paid employees**

7.1 Staff Costs

	This year £	Last year £
Salaries and wages (gross 2023, net to employee 2022)	126,510	77,639
Employer NI 2023, Total Payments to HMRC 2022	4,676	19,705
Pension costs (defined contribution scheme)	2,446	3,874
Total staff costs	133,632	101,218

This year:

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Pension expenses were allocated against the same funds as the corresponding salaries.

Total amount paid to key management personnel (includes trustees and senior management) for their services to the charity.

This year £	Last year £
35,079	29,555

7.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	4	4
Governance	-	-
Other	-	-
Total	4	4

7.3 Redundancy payments

Total amount of payment

This year £	Last year £
-	-

Section C	Notes to the accounts	(cont)
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Note 8 **Tangible fixed assets**

8.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	30,568	30,568
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	24,076	24,076
Transfers *	-	-	-	-	-
At end of the year	-	-	-	6,492	6,492

6492

8.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)		SL	
** Rate			n/a	

At beginning of the year	-	-	-	27,378	27,378
Disposals	-	-	-	24,076	24,076
Depreciation	-	-	-	1,717	1,717
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	5,019	5,019

8.3 Net book value

Net book value at the beginning of the year	-	-	-	3,190	3,190
Net book value at the end of the year	-	-	-	1,473	1,473

Section C

Notes to the accounts

(cont)

Note 9

Debtors and prepayments

Trade debtors

Prepayments and accrued income

Other debtors

This year £	Last year £
-	-
10,000.0	-
-	-
Total10,000.0	-

Section C	Notes to the accounts	(cont)
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Note 10 **Creditors and accruals**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade creditors	509	67	-	-
Accruals	200	-	-	-
Total	709	67	-	-

Section C **Notes to the accounts** **(cont)**

Note 11 **Charity funds**

11.1 Details of material funds held and movements during the CURRENT reporting period

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Awards for All Covid	U	Core support due to Covid		9,997.00	-9997			-
BCC Emergency Food Fund	R			3,200.00	-3,200.00			-
CAF	R	Home-Start Healthy Minds Project	479					479
Children In Need	R	Staffing and volunteer expenses	18,432	32,784	- 33,313			17,903
Children in Need Booster	R	Covid specific supports	1317					1,317
Children in Need Money Heroes	R	Specific CIN Project	0					-
Consortium PR fund	R			75	- 34			41
Harry Payn	R	General, non salary costs	-					-
Heart of England: Doing Things Differently	R	Home-Start Healthy Minds Project	4,769		- 3,226			1,543
Holiday Kitchen					- 324			- 324
Home-Start Caring For Families	R	Home-Start Caring For Families						-
Home-Start Healthy Starts	R	Home-Start Healthy Starts	485		- 2,141			- 1,656
HSUK Covid	U	Loneliness project	29					29
Kingstanding Group fund	R	Supporting residents of Kingstanding to access groups. Individual funders Heart of England Comm. Foundation (£2000), Baren Davenport (£1000) and Joseph Hopkins (£1000)	3,272		- 37			3,235
Nationwide	R	Funds for IT and comms for staff	-					-
Thomas Browich Family grants	R	Funds received from Thomas Bromwich on behalf of families	-		- 231			- 231
Postcode Lottery	R	Grant	-					-
Other funds (balancing figure)	N/a	N/a	65,920	75,814	- 121,604			20,130
Total Funds as per balance sheet			94,703	121,870	- 174,107	-	-	42,466

Section C

Notes to the accounts

(cont)

Note 11 Charity funds

11.2 Details of material funds held and movements during the PREVIOUS reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Awards for All Covid	U	Core support due to Covid		9996	-9996			-
CAF	R	Home-Start Healthy Minds Project	719		-240			479
Children In Need	R	Staffing and volunteer expenses	14,909	32,284	- 28,761	-	-	18,432
Children in Need Booster	R	Covid specific supports	1976		- 659			1,317
Children in Need Money Heroes	R	Specific CIN Project	0	1,000	- 1,000			-
Harry Payn	R	General, non salary costs	1,000			- 1,000	-	-
Heart of England: Doing Things Differently	R	Home-Start Healthy Minds Project	16,925		- 12,156			4,769
Home-Start Caring For Families	R	Home-Start Caring For Families		3,996	- 120	- 3,876		-
Home-Start Healthy Starts	R	Home-Start Healthy Starts		12,488	- 12,003			485
HSUK Covid	U	Loneliness project	272		- 240	- 3		29
Kingstanding Group fund	R	Supporting residents of Kingstanding to access groups. Individual funders Heart of England Comm. Foundation (£2000), Baren Davenport (£1000) and Joseph Hopkins (£1000)	3,470		- 198	-	-	3,272
Nationwide	R	Funds for IT and comms for staff	604		- 604	-	-	-
Thomas Browich Family grants	R	Funds received from Thomas Bromwich on behalf of families	961		- 961	-	-	-
Postcode Lottery	R	Grant	-	19,962	- 19,962	-	-	-
figure)	N/a	N/a	64,743	57,845	- 61,547	4,879	-	65,920
Total Funds as per balance sheet			105,579	137,571	- 148,447	-	-	94,703

Section C	Notes to the accounts	(cont)
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Note 11 **Charity funds (cont)**

11.3 Designated funds

This year

Planned use	Purpose of the designation	Amount
Reserves	3 months operating costs	45,000

Last year

Planned use	Purpose of the designation	Amount
Reserves	3 months operating costs	45,000

Note 12	Transactions with trustees and related parties
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12.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

12.2 Trustees' expenses

No trustee expenses have been incurred

12.3 Transaction(s) with related parties

This year

There have been no related party transactions in the reporting period

Last year

There have been no related party transactions in the reporting period



Section A

Independent Examiner's Report

Report to the trustees

Home Start Birmingham North West

On accounts for the year
ended31st March 2023Charity no
(if any)

1157767

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7th February 2024

Name:

Sandra Wise

Relevant professional
qualification(s) or body
(if any):BA (Hons) Accountancy
Member of CIPFA

Address:

124 Beaumont Road

Bournville, Birmingham

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