



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2023		Day 31	Month 08	Year 2024

Section A Reference and administration details

Charity name	St Johns out of school club
Other names charity is known by	St Johns after school club
Registered charity number (if any)	1157741
Charity's principal address	St Johns C/E Methodist Primary School
	Harbour Lane, Brinscall, Chorley
	Lancashire
Postcode	PR6 8PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Siquia Palmer	Administrator		
2	Lianne Gristwood	Chair		
3	Shelley Hawker	Treasurer		
4	Steven Rothwell			
5	Laura Wharton			
6	Helen Dougan	Vice chair		
7	Lisa Thompson			
8	Hannah Ordish			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected from membership by membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

To advance the education of children and young people by such means as the charity trustees think fit and in particular but not exclusively by providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S palmer	
Full name(s)	Mrs Siquia Palmer	
Position (eg Secretary, Chair, etc)	Administrator	
Date	21/04/2025	

Brinscall St John's After School Club							
Income less Expenditure 2023-24							
Income					Expenditure		
Sessions		100,704.49			Groceries	£	4,682.09
Interest		£ 567.93			phone	£	268.43
Other Income		£ 229.22			Salaries	£	70,723.12
Cash Income		£ 154.00			resources	£	2,563.86
					parentpay	£	-
					insurance	£	411.24
					ofsted	£	50.00
					rent	£	9,500.00
					stationary	£	250.00
					training	£	72.00
					Payroll	£	994.98
					sundries	£	254.89
					auditor	£	125.00
					Donations	£	8,910.50
					cash from bank		
					Bank charges	£	58.45
					cash expenditure	£	218.95
Total		101,655.64					£ 99,083.51
Represented by:-							
Cash	31.08.23	£ 62.75			Cash	-£	2.20
Bank	31.08.23	£ 167,423.10			Bank	£	169,492.25
Reserves	31.08.23	£ 35,933.33			Reserves	£	36,501.26
Excess income		£ 2,572.13					
		£ 205,991.31					£ 205,991.31
Bank Reconciliation							
Bank Balance as at 31.08.24				£ 181,717.14			
less cheques nots presented							
Payroll July			£ 5,795.35				
Payroll August			£ 6,429.54				
				£ 12,224.89			
Plus income not presented							
Total				£ 169,492.25			

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