



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

### Section A Reference and administration details

Charity name St Johns out of school club

Other names charity is known by St Johns after school club

Registered charity number (if any) 1157741

Charity's principal address St Johns C/E Methodist Primary School

Harbour Lane, Brinscall, Chorley

Lancashire

Postcode

PR6 8PT

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Siquia Palmer	Administrator		
2	Jenny Byrom	Secretary		
3	Lianne Gristwood	Chair		
4	Shelley Hawker	Treasurer		
5	Steven Rothwell			
6	Laura Wharton			
7	Helen Dougan			
8	Lisa Thompson			
9	Hannah Ordish			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected from membership by membership

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

To advance the education of children and young people by such means as the charity trustees think fit and in particular but not exclusively by providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

--

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main  
achievements of the charity  
during the year**

## Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S palmer

*s palmer*

Full name(s)

Mrs Siquia Palmer

Position (eg Secretary, Chair, etc)

Administrator

Date

28/05/2024

<b>Brinscall St John's After School Club</b>							
<b>Income less Expenditure 2022-23</b>							
Income				Expenditure			
Sessions		£ 116,487.56		Groceries			£ 4,684.02
Interest		£ 279.18		phone			£ 250.67
Other Income		£ 1,221.00		Salaries			£ 63,767.83
Cash Income		£ 1,481.50		resources			£ 9,833.75
				parentpay			£ -
				insurance			£ 394.67
				ofsted			£ 66.20
				rent			£ 8,500.00
				stationary			£ 299.99
				training			£ 180.00
				Payroll			£ 1,137.12
				sundries			£ 859.98
				auditor			£ 100.00
				Chorley Schools Sports			
				cash from bank			
				Garden project			
				cash expenditure			£ 854.73
<b>Total</b>		<b>£ 119,469.24</b>					<b>£ 90,928.96</b>
Represented by:-							
Cash	31.08.22	£ 85.98			Cash		£ 62.75
Bank	31.08.22	£ 139,138.77			Bank		£ 167,423.10
Reserves	31.08.22	£ 35,654.15			Reserves		£ 35,933.33
Excess income		<b>£ 28,540.28</b>					
		£ 203,419.18					£ 203,419.18
Bank Reconciliation							
Bank Balance as at 31.08.23				£ 178,140.27			
less cheques nots presented							
Payroll July			£ 5,597.83				
Payroll August			£ 5,119.34				
				£ 10,717.17			
Plus income not presented							
<b>Total</b>				<b>£ 167,423.10</b>			