



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 01	09	2019	To 31	08	2020

Section A

Reference and administration details

Charity name St Johns out of school club

Other names charity is known by St Johns after school club

Registered charity number (if any) 1157741

Charity's principal address St Johns C/E Methodist Primary School

Harbour Lane, Brinscall, Chorley

Lancashire

Postcode

PR6 8PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nick Hays			
2	Siquia Palmer	Administrator		
3	Jenny Byrom	Secretary		
4	Lianne Gristwood	Chair		
5	Shelley Hawker	Treasurer		
6	Steven Rothwell			
7	Laura Wharton			
8	Helen Dougan			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from membership by membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

To advance the education of children and young people by such means as the charity trustees think fit and in particular but not exclusively by providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) S palmer

Full name(s) Mrs Siquia Palmer

Position (eg Secretary, Chair, etc) Administrator

Date 10/04/2020

Brinscall St John's After School Club

Income less Expenditure 2019-2020

Income				Expenditure			
Sessions		£ 78,525.26		food		£ 3,496.03	
Interest		£ 54.13		phone		£ 184.65	
Furlough		£ 3,209.96		Salaries		£ 57,059.82	
				resources		£ 1,025.88	
				parentpay		£ 449.68	
				insurance		£ 320.81	
				ofsted		£ 58.10	
				rent		£ 8,500.00	
				stationary		£ 577.63	
				training			
				Payroll		£ 1,421.40	
				auditor		£ 200.00	
				Sundry		£ 64.00	
Total		£ 81,789.35				£ 73,358.00	
Represented by							
Cash	31.08.19	-£ 2.87		Cash	31.08.20	-£ 9.52	
Bank	31.08.19	£ 99,257.40		Bank	31.08.20	£ 107,641.27	
Reserves	31.08.19	£ 35,579.83		Reserves	31.08.20	£ 35,633.96	
excess income		£ 8,431.35					
		£ 143,265.71				£ 143,265.71	
Bank Reconciliation							
Bank Bal as at 31.08.20			115594.22				
Less cheques not presented							
Payroll July		£ 5,067.46					
Payroll August		£ 4,579.21					
Other August		£ 94.84					
Payroll August		£ 1,421.40					
			£ 11,162.91				
Plus income not presented							
Furlough July		£ 1,989.46					
Furlough August		£ 1,220.50					
			£ 3,209.96				
Bank Balance			£ 107,641.27				