

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales · Charity number 1157739

Details

Other names YTEP

Status Registered

Legal form CIO

Registered 2014-07-07

Register [View on the Charity Commission register](#)

Contact

Address C/o The Mirfield Centre
Stocks Bank Road
Mirfield
WF14 0BW

Phone 07762 102656

Email ytep@mirfield.org.uk

Activities

Objects: 1)TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN THE MINISTERIAL EDUCATION AND FOR BOTH ORDAINED AND LAY MEMBERS OF THE CHRISTIAN CHURCHES; AND2)THE ADVANCEMENT OF THEOLOGICAL AND MINISTERIAL EDUCATION AND TRAINING FOR THOSE WITH A PERSONAL INTEREST.

Activities: Provision of theological education validated by Durham University under the Common Awards Scheme. The scheme is open to those who wish to train for lay or ordained ministry and for independent students who have a genuine interest in pursuing study in theology, ministry and mission. Opportunities to study programmes are provided at nine different locations spread across the whole of Yorkshire.

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Religious Activities
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£81,014	£89,559	-	-
2024-08-31	£83,637	£86,532	-	-
2023-08-31	£92,410	£88,277	-	-
2022-08-31	£89,332	£87,788	-	-
2021-08-31	£98,189	£90,864	-	-

Trustees

Name	Role	Appointed
Dr Daniel McGinnis		2023-04-01
Dr Eleanor Marion Wort		2025-01-14
Rt Revd Mark Crispin Rake Sowerby		2020-05-06

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales - Charity number 1157739

Accounts

Yorkshire Theological Education Partnership

a Charitable Incorporated Organisation (CIO)

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

Charity Registration No. 1157739



Yorkshire Theological Education Partnership

Year Ended 31 August 2025

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The trustees present their report and accounts for the year ended 31 August 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the charity's constitution, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)'.

Purpose and activities

The objects of the charity are:

- 1) To advance education for the public benefit in ministerial education and for both ordained and lay members of the Christian Churches; and
- 2) The advancement of theological and ministerial education and training for those with a personal interest.

Statement on public benefit

The trustees are pleased to confirm that they have considered the Charity Commission's guidance on public benefit and believe that YTEP fulfils the requirements for this.

YTEP co-ordinates theological education across the whole of Yorkshire and beyond on behalf of the Anglican dioceses of Leeds and York, and three other training providers – Church Army, the College of the Resurrection and St Hild College. The programmes offered by the partnership are validated by Durham University and form part of what is known nationally as the Common Awards Scheme for theological education.

Charity Name: Yorkshire Theological Education Partnership (CIO)
Also known as: YTEP
Charity Number: 1157739
Charity Office: The Mirfield Centre, Stocks Bank Road, Mirfield WF14 0BW
Email: ytep@mirfield.org.uk

Members: The Diocesan Board of Finance of the Diocese of York
St Hild College
Church Army
The College of the Resurrection

Trustees: Dr. Timothy James Monkton Ling (Church Army) retired 31 December 2024
Bishop Mark Crispin Rake Sowerby (College of the Resurrection)
Rev'd Dr. Ian MacDonald McIntosh (Diocese of York) retired 3 October 2025
Rev'd Dr. Daniel McGinnis (St Hild College)
Dr. Eleanor Marion Wort (Church Army) appointed 5 February 2025

Academic Co-ordinator: Jo Slack

Common Awards Management Committee Chair:
Rev'd Canon Dr. Gary I Wilton retired 30 September 2025
Rev'd Dr. Jo Logan appointed 30 September 2025

Advisers:

Bankers: CAF Bank Ltd 25 Kings Hill Avenue, West Malling, ME19 4JQ
Accountants: Forrest Burlinson 20 Owl Lane, Dewsbury, WF12 7RQ
Independent Examiner: Darren Broadbent FCA

Review of achievements and performance

YTEP continued to perform well during 2024-25 including continuing advancements in digital pedagogy, and the sharing of other good academic practice from across partner centres. The upgrade of Moodle over the summer, adoption of the new Marking Scheme and significant improvements to the YTEP Moodle site have improved user experience.

All of the above was supported by the continued strengthening of the collegial culture between the partner institutions, strong stakeholder communication and the consolidation of the positive working relationship with the Common Awards Team at Durham University. This was underpinned and articulated by positive feedback from the Periodic External Review undertaken in Autumn 2024. This report commended the working relationships within the partnership.

YTEP leadership and staffing

Canon Dr. Gary Wilton continued to serve as Chair of YTEP's Common Awards Management Committee, seconded from Church Army.

Ms Jo Slack continued to serve as the YTEP Academic Registrar.

Mrs Lynne Gordon-Taylor continued to serve as Academic Administrator.

Heads of Centres:

<i>Church Army</i>	<i>Dr. Elli Wort</i>
<i>College of the Resurrection</i>	<i>Bishop Mark Sowerby</i>
<i>St Hild College</i>	<i>Dr. Daniel McGinnis</i>
<i>York School of Ministry</i>	<i>Mrs Lynn Comer</i>

Partners

During this academic year Church Army has secured new teaching premises due to the closure of their site in Sheffield and will be relocating to the College of the Resurrection. This positive move, approved by Durham University, will encourage further collaboration between partner centres and demonstrate the benefits of a mixed ecology.

Curriculum

YTEP's tenth year of operation as a Theological Education Institution (TEI) saw the partner Centres continuing to deliver Common Awards programmes in a variety of modes to a diverse range of students, including those aiming for ordination (both C of E and Baptist) or lay ministry, and some who are independent. They continued to refresh their curriculum with new module options and amended delivery and assessment patterns particularly in light of the increase of generative AI.

Students and their outcomes

	2021-22	2022-23	2023-24	2024-25
Student registrations	311	275	218	190
Student withdrawals	11	26	5	11
Suspensions (for all or part of the academic year)	22	14	13	10
Student progressions	159	123	115	117

There has been a drop in student numbers over the years which has been a result of changes in YTEP partners i.e. Diocesan schools of ministry choosing to either use non-accredited pathways for their students or outsource to other partners.

In addition YSOM previously had nearly 90 students and is now down to a low level of students with the removal of their level 4 and 5 provision, as they have pursued a non-accredited pathway for their Readers training pathway. St Hild's and College of the Resurrection's numbers have increased during this time with healthy recruitment overall despite these changes.

It is likely that withdrawals and suspensions continue to be impacted, at least in part, to the fall-out from COVID-19 and the consequent pressures on students' health and/or capacity to fit in part-time studies alongside often increased work and church responsibilities. The high average age of students means that they are more prone to health pressures than the population as a whole.

Academic and pastoral support to individual students is provided at Centre level, with only a limited number of cases needing to be referred to the 'central' YTEP team for resolution where there are questions about what is permitted within Common Awards regulations.

Awards recommended	2022	2023	2024	2025
No Award	13	14	12	10
Foundation Award	5	14	5	2
Cert HE (TMM)	13	29	24	24
Cert HE 180 (CMM)	9	5	5	3
Dip HE	14	15	12	10
BA Ordinary	3	0	2	3
BA Honours	10	18	12	14
Grad Cert	4	5	8	2
Grad Dip	10	5	10	6
PG Cert	6	6	3	3
PG Dip	4	7	8	8
MA (TMM)	13	9	17	14
MA (CCL)				1
MA (WaLS)				5
Total Awards	91	113	106	95

Feedback received from the external examiner at the 2024 Exam Board was complimentary about the quality of assessment, the use of a varied range of assessments and YTEPs active approach to facing the challenges of AI. Positive feedback was also received from the Common Awards Team.

Financial review and reserves policy

Total income for the year was £81,014 and total expenditure £89,559 (2024: £83,637 and £86,532.)

Therefore 2024/25 is a deficit for the year of £8,545 (2023/24: deficit of £2,895).

Reserves, all of which are unrestricted, as at 31 August 2025 stood at £50,442 (2024: £58,987).

This complies with the trustees' reserves policy, which requires a minimum of one half of the average annual expenditure for the preceding three years to be available in reserves.

Future plans

YTEP is continuing to respond positively and creatively to national initiatives in relation to EDI and racism. This will go forward into 2025. Partners and colleagues are particularly alert to the emergence of generative AI and the need to evolve the curriculum, research and assessment accordingly.

YTEP is continuing to work on the recommendations made by the Periodic External review in a desire to continually develop and provide a first class experience to all students across the centres.

The YTEP Trustees received a strategic review report from an external consultant and are keen to act on its recommendations in the coming academic year.

Charitable Incorporated Organisation (CIO) - structure, governance and management

The charity is governed by its CIO Constitution and was registered with the Charity Commission for England and Wales on 7 July 2014 as a Charitable Incorporated Organisation (CIO). Appointment of trustees is governed by the CIO Constitution and made by the member organisations.

The CIO has power to do anything in the furtherance of its objects or that is conducive or incidental to doing so. Membership of the CIO is open to anyone or any organisation, subject to the approval of the trustees, who is interested in furthering its purposes and applies for membership in agreement and acceptance of the duties of members as set out in the CIO Constitution. The members of the CIO have no liability to contribute to its assets and no responsibility for settling its debts and liabilities in the event the CIO is wound up.

The day-to-day running of YTEP is delegated to the Chair of the Management Committee, including line management of the post of Academic Co-ordinator.

The charity recognises that it has a responsibility to provide guidance and assist new trustees in fulfilling their duties and responsibilities. This is done in accordance with Charity Commission guidance.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the CIO's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved by the Board of Trustees on 26 February 2026 and signed on their behalf by:

.....
Bishop Mark CR Sowerby
Trustee, Yorkshire Theological Education Partnership

Independent Examiner's Report to the trustees of Yorkshire Theological Education Partnership

I report on the accounts of the Yorkshire Theological Education Partnership CIO for the year ended 31 August 2025, which consist of the Statement of Financial Activities, the Balance Sheet and accompanying notes.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

The trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charitable Incorporated Organisation (CIO)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, for the statements I have made, or for the opinions I have stated.

.....

dated: 17 March 2026

Darren Broadbent

Member of the Institute of Chartered Accountants in England and Wales
for and on behalf of **Forrest Burlinson Chartered Accountants**
20 Owl Lane, Shawcross, Dewsbury, WF12 7RQ

	Note	Total Unrestricted Funds 2025 £	Total Funds 2024 £
Income			
<i>From Charitable Activities:</i>			
Fees and Diocesan Contributions		80,917	83,536
Investment income - bank interest		97	101
		<u>81,014</u>	<u>83,637</u>
Total income		<u>81,014</u>	<u>83,637</u>
Expenditure:			
<i>On Charitable Activities:</i>			
Tuition fees		21,692	22,610
Salaries and employment costs	3	47,766	35,237
Room hire and catering		1,425	1,074
Travel expenses		1,141	780
Administration and office costs		4,011	4,631
Fees re CAMC Chair and acting co-ordinator		6,666	21,250
PER costs		1,148	--
Accounting fees		950	950
Governance costs		4,760	--
Total expenditure on charitable activities		<u>89,559</u>	<u>86,532</u>
Total expenditure		<u>89,559</u>	<u>86,532</u>
Net movement in funds		(8,545)	(2,895)
Reconciliation of funds:			
Total funds brought forward		58,987	61,882
Total funds carried forward	6	<u>50,442</u>	<u>58,987</u>

The statement of financial activities includes all gains and losses recognised in the year and the prior year.
All income and expenditure derives from continuing activities.

	Note	Total Unrestricted Funds 2025 £	Total Funds 2024 £
Current assets:			
Debtors		4,236	3,346
Cash at bank and in hand		47,872	57,492
Total current assets		<u>52,108</u>	<u>60,838</u>
Liabilities:			
Creditors falling due within one year	4	<u>(1,666)</u>	<u>(1,851)</u>
Net current assets		50,442	58,987
Total net assets		<u><u>50,442</u></u>	<u><u>58,987</u></u>
The funds of the charity:			
Unrestricted funds	6	50,442	58,987
Total charity funds		<u><u>50,442</u></u>	<u><u>58,987</u></u>

The notes on pages 8 to 10 form part of these accounts.

Approved by the trustees on 26 February 2026 and signed on their behalf by:

.....
 Bishop Mark CR Sowerby
 Trustee
 Yorkshire Theological Education Partnership

1 Accounting policies

The Charity is a public benefit entity as defined by FRS 102.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Annual Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice: '*Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*' (Charity SORP), and with FRS 102, applying the disclosure requirements of section 1A other than where additional disclosure is required by the Charity SORP or in order to show a true and fair view, and the Charities Act 2011 and applicable regulations.

The accounts are presented in UK pounds.

1.2 Legal status

The Charity is a Charitable Incorporated Organisation (CIO). The members of the CIO are detailed in the Trustees' Annual Report, as are the names of the trustees of the Charity.

1.3 Funds structure

Unrestricted income funds comprise those funds which the Charity is free to use for any purpose in the furtherance of the charitable objects. Restricted funds are subject to specific restrictions, which the donor, legatee or other third party has specified are to be solely used for particular areas of the Charity's work or for specific projects undertaken by the Charity. There are presently no restricted funds.

1.4 Recognition of income

Income is included in the Statement of Financial Activities when:

- the Charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity;
- it is probable that the income will be received; and
- the amount can be measured reliably.

Income received in advance of the provision of a service or entitlement is deferred until the criteria for income recognition are met and disclosed if material in the notes to the accounts.

Income and expenses are not offset, unless permitted by the Charity SORP and FRS 102.

1.5 Expenditure, liability recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of tuition fees, providing courses, premises expenses and associated support costs. Expenditure includes VAT which is not recoverable by the Charity.

1.6 Pension costs

Payments to a defined contribution pension scheme for staff are charged as an expense as they fall due.

1.7 Taxation

No tax has been provided in these accounts because the trustees believe that the income and gains of the charity are within the exemptions granted for charities.

1.8 Support costs

All costs on these accounts directly relate to the one charitable activity.
Support costs totalled £4,961 (2024: £5,581) and consist of the administrative costs and accounting fees.
These include governance costs of £950 (2024: £950).

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and any short term highly liquid investments and deposit accounts.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.12 Material uncertainties and going concern

There are no material uncertainties about the Charity's ability to continue as a going concern.

2 Net Movements in funds for the year

The net movement in funds for the year is stated after charging:

	2025	2024
	£	£
Accountants fees for independent examination	330	330
Accountants fees for accounting services	620	620

3 Staff costs

	2025	2024
	£	£
Wages and salaries	46,634	33,559
Employers pension contributions	829	835
Employers liability insurance	303	514
Staff recruitment	--	329
	<u>47,766</u>	<u>35,237</u>

The monthly average number of persons employed during the year was 2 (2024: 1)

No employee received employee benefits of more than £60,000.

4 Creditors falling due within one year

	2025	2024
	£	£
Tax and social security	686	871
Accruals for expenditure	980	980
	<u>1,666</u>	<u>1,851</u>

5 Securities and charges

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the end of the year and the prior year, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6 Analysis of charitable funds - unrestricted funds

	Funds as at 1 September				Funds as at 31 August
	2024 £	Income £	Expenditure £	Transfers £	2025 £
General fund	58,743	81,014	(89,559)	--	50,198
Designated fund - C.L.A.Y.	244	--	--	--	244
Total unrestricted funds	58,987	81,014	(89,559)	--	50,442
Total funds	58,987	81,014	(89,559)	--	50,442

Analysis of movements in unrestricted funds - prior year:

	Funds as at 1 September				Funds as at 31 August
	2023 £	Income £	Expenditure £	Transfers £	2024 £
General fund	61,638	83,637	(86,532)	--	58,743
Designated fund - C.L.A.Y.	244	--	--	--	244
Total funds	61,882	83,637	(86,532)	--	58,987

The general fund is available to be spent for any of the purposes of the charity.
Designated fund - C.L.A.Y. (Christians Learning Across Yorkshire), funds were transferred to YTEP in 2016, the trustees have designated these to be held in a separate fund.

7 Trustees' remuneration and expenses

The trustees received no emoluments or expenses in the year, or the comparative year.

8 Related party transactions

There were no related party transactions that require disclosure within the requirements of the Charity SORP paragraphs 9.13 to 9.17.

The CIO has taken advantage of the exemption permitted by FRS 102 section 33 not to provide disclosures of transactions entered into with its member organisations.

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales - Charity number 1157739

Accounts

Yorkshire Theological Education Partnership

a Charitable Incorporated Organisation (CIO)

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FOR THE YEAR ENDED 31 AUGUST 2024

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Yorkshire Theological Education Partnership

Year Ended 31 August 2024

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- 2) The advancement of theological and ministerial education and training for those with a personal interest.

Statement on public benefit

The trustees are pleased to confirm that they have considered the Charity Commission's guidance on public benefit and believe that YTEP fulfils the requirements for this.

YTEP co-ordinates theological education across the whole of Yorkshire and beyond on behalf of the Anglican dioceses of Leeds and York, and three other training providers – Church Army, the College of the Resurrection and St Hild College. The programmes offered by the partnership are validated by Durham University and form part of what is known nationally as the Common Awards Scheme for theological education.

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Charity Office: The Mirfield Centre, Stocks Bank Road, Mirfield WF14 0BW
Email: ytep@mirfield.org.uk

Members: The Diocesan Board of Finance of the Diocese of Leeds to 31 August 2024
The Diocesan Board of Finance of the Diocese of York
St Hild College
Church Army
The College of the Resurrection

Trustees: Dr. Timothy James Monkton Ling (Church Army) retired 31 December 2024
Bishop Anthony W Robinson (Chair) retired 8 May 2024
Bishop Mark CR Sowerby (College of the Resurrection)
Rev'd Dr. Ian MacDonald McIntosh (Diocese of York)
Rev'd Canon Andrew Norman (Diocese of Leeds) resigned 31 August 2024
Dr. Daniel McGinnis (St Hild College)
Dr. Elli Wort (Church Army) appointed 5 February 2025

Academic Co-ordinator: Jo Slack appointed May 2024

Common Awards Management Committee Chair: Rev'd Canon Dr. Gary I Wilton

Advisers:

Bankers: CAF Bank Ltd 25 Kings Hill Avenue, West Malling, ME19 4JQ
Accountants: Forrest Burlinson 20 Owl Lane, Dewsbury, WF12 7RQ
Independent Examiner: Darren Broadbent FCA

Review of achievements and performance

YTEP continued to perform well during 2023/24 included continuing advancements in digital pedagogy, and the sharing of other good academic practice across Centres, particularly in relation to progressing the recommendations of the Church of England's 2021 Report 'From Lament to Action'.

All of the above was supported by the strengthening of the collegial culture between the partner institutions, the strengthening of stakeholder communication and the consolidation of the positive working relationship with the Common Awards Team at Durham University. This was underpinned and articulated by positive feedback from partners and stakeholders. The standard contract with Durham University was renewed without conditions.

YTEP leadership and staffing

In May 2024 we appointed Ms Jo Slack as YTEP Academic Registrar (0.4FTE) with Canon Dr. Gary Wilton continuing to serve as Chair of YTEP's Common Awards Management Committee, seconded from Church Army.

Mrs Lynne Gordon-Taylor continued to serve as Administrative Officer with the post re-nominated as Academic Administrator.

Heads of Centres:

<i>Church Army</i>	<i>Dr. Elli Wort</i>	
<i>College of the Resurrection</i>	<i>Bishop Mark Sowerby</i>	
<i>St Hild College</i>	<i>Dr. Daniel McGinnis</i>	
<i>Leeds School of Ministry</i>	<i>Canon Andrew Norman</i>	<i>to 31 August 2024</i>
<i>York School of Ministry</i>	<i>Mrs Lynn Comer</i>	

Partners

At the end of August 2024 St. Hild College and the Diocese of Leeds formalised their developing partnership. St Hild took over the responsibility for the delivery of Common Awards for Diocese of Leeds candidates and the Diocese of Leeds withdrew as a member of YTEP.

Curriculum

YTEP's ninth year of operation as a Theological Education Institution (TEI) saw the partner Centres continuing to deliver Common Awards programmes in a variety of modes to a diverse range of students, including those aiming for ordination (both C of E and Baptist) or lay ministry, and some who are independent. They continued to refresh their curriculum with new module options and amended delivery and assessment patterns.

Students and their outcomes

The number of students registered on programmes at the beginning of academic year 2023/24, or starting during the year was 218 (2022/23: 275; 2021/22: 278; 2020/21: 311; 2019/20: 312).

During 2023/24:

- 5 students completely withdrew early from their programme (26 in 2022/23; 11 in 2021/22; 20 in 2020/21).
- 13 students suspended their studies for all or part of the year (14 in 2022/23; 22 in 2021/22; 21 in 2020/21).

It is likely that the continuing raised profile of withdrawals and suspensions relates at least in part to COVID-19 and the consequent pressures on students' health and/or capacity to fit in part-time studies alongside often increased work and church responsibilities. The high average age of students may mean that they are more prone to health pressures than the population as a whole.

195 student profiles were presented to the Board of Examiners for progression or award decisions in June or October (243 in 2023; 250 in 2022; 275 in 2021).

Awards recommended	2022	2023	2024
<i>No Award</i>	13	16	12
Foundation Award	5	14	5
Cert HE (TMM)	13	29	24
Cert HE 180 (CMM)	9	5	5
Dip HE	14	15	12
BA Ordinary	3	0	2
BA Honours	10	18	12
Grad Cert	4	5	8
Grad Dip	10	6	10
PG Cert	6	5	3
PG Dip	4	8	8
MA	13	10	17
Total Awards	91	115	106

Feedback received from the external examiner was complimentary about the quality of student work, assessment standards and the feedback provided to students by tutors. Positive feedback was also received from the Common Awards Team.

Financial review and reserves policy

Total income for the year was £83,637 and total expenditure £86,532 (2023: £92,410 and £88,277.) Therefore 2023/24 is a deficit for the year of £2,895 (2022/23: surplus of £4,133).

Reserves, all of which are unrestricted, as at 31 August 2024 stood at £58,987 (2023: £61,882). Sufficient to cover over 8 months' expenditure in the very unlikely event of no income being received. This complies with the trustees' reserves policy, which requires a minimum of one half of the average annual expenditure for the preceding three years to be available in reserves.

Future plans

YTEP is continuing to respond positively and creatively to national initiatives in relation to EDI and racism. This will go forward into 2025. At the same time partners and colleagues are particularly alert to the emergence of generative AI and the need to evolve the curriculum, research and assessment accordingly.

YTEP's next Periodic External Review by the Church of England Ministry Development Team and Durham University, is taking place in 2024/25.

Following on from this, the YTEP Trustees have initiated a strategic review to mark the tenth anniversary of the organization in 2025.

Charitable Incorporated Organisation (CIO) - structure, governance and management

The charity is governed by its CIO Constitution and was registered with the Charity Commission for England and Wales on 7 July 2014 as a Charitable Incorporated Organisation (CIO). Appointment of trustees is governed by the CIO Constitution and made by the member organisations.

The CIO has power to do anything in the furtherance of its objects or that is conducive or incidental to doing so. Membership of the CIO is open to anyone or any organisation, subject to the approval of the trustees, who is interested in furthering its purposes and applies for membership in agreement and acceptance of the duties of members as set out in the CIO Constitution.

The members of the CIO have no liability to contribute to its assets and no responsibility for settling its debts and liabilities in the event the CIO is wound up.

The day-to-day running of YTEP is delegated to the Chair of the Management Committee, including line management of the post of Academic Co-ordinator.

The charity recognises that it has a responsibility to provide guidance and assist new trustees in fulfilling their duties and responsibilities. This is done in accordance with Charity Commission guidance.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the CIO's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved by the Board of Trustees on 5 February 2025 and signed on their behalf by:

.....
Bishop Mark CR Sowerby
Trustee, Yorkshire Theological Education Partnership

Independent Examiner's Report to the trustees of Yorkshire Theological Education Partnership

I report on the accounts of the Yorkshire Theological Education Partnership CIO for the year ended 31 August 2024, which consist of the Statement of Financial Activities, the Balance Sheet and accompanying notes.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

The trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charitable Incorporated Organisation (CIO)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, for the statements I have made, or for the opinions I have stated.

.....

dated: 5 February 2025

Darren Broadbent

Member of the Institute of Chartered Accountants in England and Wales
for and on behalf of **Forrest Burlinson Chartered Accountants**
20 Owl Lane, Shawcross, Dewsbury, WF12 7RQ

	Note	Total Unrestricted Funds 2024 £	Total Funds 2023 £
Income			
<i>From Charitable Activities:</i>			
Fees and Diocesan Contributions		83,536	92,320
Investment income - bank interest		101	90
		<u>83,637</u>	<u>92,410</u>
Total income		<u>83,637</u>	<u>92,410</u>
Expenditure:			
<i>On Charitable Activities:</i>			
Tuition fees		22,610	23,770
Salaries and employment costs	3	35,237	38,480
Room hire and catering		1,074	1,315
Travel expenses		780	747
Administration and office costs		4,631	5,123
Fees re CAMC Chair and acting co-ordinator		21,250	17,917
Accounting fees		950	925
Total expenditure on charitable activities		<u>86,532</u>	<u>88,277</u>
Total expenditure		<u>86,532</u>	<u>88,277</u>
Net movement in funds		(2,895)	4,133
Reconciliation of funds:			
Total funds brought forward		61,882	57,749
Total funds carried forward	6	<u>58,987</u>	<u>61,882</u>

The statement of financial activities includes all gains and losses recognised in the year and the prior year.
All income and expenditure derives from continuing activities.

	Note	Total Unrestricted Funds 2024 £	Total Funds 2023 £
Current assets:			
Debtors		3,346	--
Cash at bank and in hand		57,492	63,421
Total current assets		<u>60,838</u>	<u>63,421</u>
Liabilities:			
Creditors falling due within one year	4	<u>(1,851)</u>	<u>(1,539)</u>
Net current assets		58,987	61,882
Total net assets		<u><u>58,987</u></u>	<u><u>61,882</u></u>
The funds of the charity:			
Unrestricted funds	6	58,987	61,882
Total charity funds		<u><u>58,987</u></u>	<u><u>61,882</u></u>

The notes on pages 8 to 10 form part of these accounts.

Approved by the trustees on 5 February 2025 and signed on their behalf by:

.....
 Bishop Mark CR Sowerby
 Trustee
 Yorkshire Theological Education Partnership

1 Accounting policies

The Charity is a public benefit entity as defined by FRS 102.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Annual Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice: '*Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*' (Charity SORP), and with FRS 102, applying the disclosure requirements of section 1A other than where additional disclosure is required by the Charity SORP or in order to show a true and fair view, and the Charities Act 2011 and applicable regulations.

The accounts are presented in UK pounds.

1.2 Legal status

The Charity is a Charitable Incorporated Organisation (CIO). The members of the CIO are detailed in the Trustees' Annual Report, as are the names of the trustees of the Charity.

1.3 Funds structure

Unrestricted income funds comprise those funds which the Charity is free to use for any purpose in the furtherance of the charitable objects. Restricted funds are subject to specific restrictions, which the donor, legatee or other third party has specified are to be solely used for particular areas of the Charity's work or for specific projects undertaken by the Charity. There are presently no restricted funds.

1.4 Recognition of income

Income is included in the Statement of Financial Activities when:

- the Charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity;
- it is probable that the income will be received; and
- the amount can be measured reliably.

Income received in advance of the provision of a service or entitlement is deferred until the criteria for income recognition are met and disclosed if material in the notes to the accounts.

Income and expenses are not offset, unless permitted by the Charity SORP and FRS 102.

1.5 Expenditure, liability recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of tuition fees, providing courses, premises expenses and associated support costs. Expenditure includes VAT which is not recoverable by the Charity.

1.6 Pension costs

Payments to a defined contribution pension scheme for staff are charged as an expense as they fall due.

1.7 Taxation

No tax has been provided in these accounts because the trustees believe that the income and gains of the charity are within the exemptions granted for charities.

1.8 Support costs

All costs on these accounts directly relate to the one charitable activity.
Support costs totalled £5,581 (2023: £6,048) and consist of the administrative costs and accounting fees.
These include governance costs of £950 (2023: £925).

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and any short term highly liquid investments and deposit accounts.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.12 Material uncertainties and going concern

There are no material uncertainties about the Charity's ability to continue as a going concern.

2 Net Movements in funds for the year

The net movement in funds for the year is stated after charging:

	2024	2023
	£	£
Accountants fees for independent examination	330	300
Accountants fees for accounting services	620	625

3 Staff costs

	2024	2023
	£	£
Wages and salaries	33,559	37,472
Employers pension contributions	835	1,008
Employers liability insurance	514	--
Staff recruitment	329	--
	<u>35,237</u>	<u>38,480</u>

The monthly average number of persons employed during the year was 1 (2023: 1)

No employee received employee benefits of more than £60,000.

4 Creditors falling due within one year

	2024	2023
	£	£
Tax and social security	871	554
Accruals for expenditure	980	985
	<u>1,851</u>	<u>1,539</u>

5 Securities and charges

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the end of the year and the prior year, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6 Analysis of charitable funds - unrestricted funds

	Funds as at				Funds as at
	1 September				31 August
	2023	Income	Expenditure	Transfers	2024
	£	£	£	£	£
General fund	61,638	83,637	(86,532)	--	58,743
Designated fund - C.L.A.Y.	244	--	--	--	244
Total unrestricted funds	61,882	83,637	(86,532)	--	58,987
Total funds	61,882	83,637	(86,532)	--	58,987

Analysis of movements in unrestricted funds - prior year:

	Funds as at				Funds as at
	1 September				31 August
	2022	Income	Expenditure	Transfers	2023
	£	£	£	£	£
General fund	57,505	92,410	(88,277)	--	61,638
Designated fund - C.L.A.Y.	244	--	--	--	244
Total funds	57,749	92,410	(88,277)	--	61,882

The general fund is available to be spent for any of the purposes of the charity.
Designated fund - C.L.A.Y. (Christians Learning Across Yorkshire), funds were transferred to YTEP in 2016, the trustees have designated these to be held in a separate fund.

7 Trustees' remuneration and expenses

The trustees received no emoluments or expenses in the year, or the comparative year.

8 Related party transactions

There were no related party transactions that require disclosure within the requirements of the Charity SORP paragraphs 9.13 to 9.17.

The CIO has taken advantage of the exemption permitted by FRS 102 section 33 not to provide disclosures of transactions entered into with its member organisations.

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales - Charity number 1157739

Accounts

Yorkshire Theological Education Partnership

a Charitable Incorporated Organisation (CIO)

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

Charity Registration No. 1157739



Yorkshire Theological Education Partnership

Year Ended 31 August 2023

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The trustees present their report and accounts for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the charity's constitution, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)'.

Purpose and activities

The objects of the charity are:

- 1) To advance education for the public benefit in ministerial education and for both ordained and lay members of the Christian Churches; and
- 2) The advancement of theological and ministerial education and training for those with a personal interest.

Statement on public benefit

The trustees are pleased to confirm that they have considered the Charity Commission's guidance on public benefit and believe that YTEP fulfils the requirements for this.

YTEP co-ordinates theological education across the whole of Yorkshire and beyond on behalf of the Anglican dioceses of Leeds and York, and three other training providers – Church Army, the College of the Resurrection and St Hild College. The programmes offered by the partnership are validated by Durham University and form part of what is known nationally as the Common Awards Scheme for theological education.

Charity Name: Yorkshire Theological Education Partnership (CIO)
Also known as: YTEP
Charity Number: 1157739
Charity Office: The Mirfield Centre, Stocks Bank Road, Mirfield WF14 0BW
Email: ytep@mirfield.org.uk

Members: The Diocesan Board of Finance of the Diocese of Leeds
The Diocesan Board of Finance of the Diocese of York
St Hild College
Church Army
The College of the Resurrection

Trustees: Bishop Anthony W Robinson (Chair)
Bishop Mark CR Sowerby (College of the Resurrection)
Rev'd Dr. Ian MacDonald McIntosh (Diocese of York)
Rev'd Canon Andrew Norman (Diocese of Leeds) appointed March 2023
Rev'd Canon Dr. Hayley Matthews (Diocese of Leeds) retired March 2023
Rev'd Canon Dr. Mark Powley (St Hild College) retired April 2023
Dr. Daniel McGinnis (St Hild College) appointed April 2023
Dr. Timothy James Monkton Ling (Church Army)

Academic Co-ordinator: Martine Somerville retired December 2022
Rev'd Canon Dr. Gary Wilton (secondment Church Army) appointed January 2023

Advisers:

Bankers: CAF Bank Ltd 25 Kings Hill Avenue, West Malling, ME19 4JQ
Accountants: Forrest Burlinson 20 Owl Lane, Dewsbury, WF12 7RQ
Independent Examiner: Darren Broadbent FCA

Review of achievements and performance

Developmental work during 2022/23 included continuing advancements in digital pedagogy, and the sharing of other good academic practice across Centres, particularly in relation to equality, diversity and inclusion, and racism issues. It also included the integration of a new St Hild Lincoln Centre (previously the Lincoln School of Theology).

All of the above was supported by the strengthening of the collegial culture between the partner institutions, the strengthening of stakeholder communication and the consolidation of the working relationship with the Common Awards Team at Durham University. It also included the adoption of a more pro-active approach to team working between YTEP postholders.

Partners organisations

Canon Andrew Norman, Director of Ministry and Mission in the Diocese of Leeds replaced Canon Dr. Hayley Matthews on her appointment as Archdeacon of Wrexham from March 2023.

Dr. Daniel McGinnis, Principal of St Hild succeeded Canon Dr. Mark Powley on his appointment as Archbishop's Mission Enabler in the Northern province from April 2023.

YTEP leadership and staffing

Canon Dr. Gary Wilton was seconded from Church Army to succeed Rev'd Janet Williams, from St. Hild College, as Chair of YTEP's Common Awards Management Committee (CAMC).

Canon Wilton also agreed to an additional secondment to serve as interim Academic Co-ordinator following Mr Sommerville's retirement. Mrs Lynne Gordon-Taylor continued in post as Administrative Officer working responsively to procedural streamlining and changes in organisational culture.

Heads of Centres:

<i>Church Army</i>	<i>Dr. Elli Wort succeeded Canon Wilton as Head of Initial Training from March 2023.</i>
<i>College of the Resurrection</i>	<i>Bishop Mark Sowerby</i>
<i>St Hild College</i>	<i>Dr. Daniel McGinnis succeeded Canon Dr. Mark Powley from April 2023.</i>
<i>Leeds School of Ministry</i>	<i>Canon Andrew Norman succeeded Canon Dr. Hayley Matthews from March 2023.</i>
<i>York School of Ministry</i>	<i>Mrs Lynn Comer</i>

Curriculum

YTEP's eighth year of operation as a Theological Education Institution (TEI) saw the partner Centres continuing to deliver Common Awards programmes in a variety of modes to a diverse range of students, including those aiming for ordination (both C of E and Baptist) or lay ministry, and some who are independent. They continued to refresh their curriculum with new module options and amended delivery and assessment patterns.

The College of the Resurrection began delivering a new MA in Worship and Liturgical Studies from September 2022, while St. Hild College began to offer the new MA in Contemporary Christian Leadership, with a slant towards church planting to complement its other work in this area.

Students and their outcomes

The number of students registered on programmes at the beginning of academic year 2022/23, or starting during the year was 275 (2021/22: 278; 2020/21: 311; 2019/20: 312).

During 2022/23:

- 26 students completely withdrew early from their programme (11 in 2021/22; 20 in 2020/21; 11 in 2019/20).
- 14 students suspended their studies for all or part of the year (22 in 2021/22; 21 in 2020/21).

It is likely that the continuing raised profile of withdrawals and suspensions relates at least in part to COVID-19 and the consequent pressures on students' health and/or capacity to fit in part-time studies alongside often increased work and church responsibilities. The high average age of students may mean that they are more prone to health pressures than the population as a whole.

243 student profiles were presented to the Board of Examiners for progression or award decisions in June or October 2023 (250 in 2022; 275 in 2021).

Awards recommended	2022	2023
<i>No Award</i>	13	16
Foundation Award	5	14
Cert HE (TMM)	13	29
Cert HE 180 (CMM)	9	5
Dip HE	14	15
BA Ordinary	3	0
BA Honours	10	18
Grad Cert	4	5
Grad Dip	10	6
PG Cert	6	5
PG Dip	4	8
MA	13	10
Total Awards	91	115

Feedback received from the external examiner was complimentary about the quality of student work, assessment standards and the feedback provided to students by tutors. Positive feedback was also received from the Common Awards Team.

Financial review and reserves policy

The structure of fees introduced in 2019 continued to apply in 2022/23, with fees charged by YTEP to Centres adjusted in the light of changing student numbers and expenditure levels, thus enabling effective control of the end-of-year balance. Meeting and travel expenses have settled at a lower level long-term due to changed working patterns following the pandemic.

Unrestricted reserves as at 31 August 2023 stood at £61,882 (2022: £57,749), sufficient to cover over 11 months' regular expenditure (excluding Durham University's annual fees of about £23,000) in the unlikely event of no income being received. This complies with the trustees' reserves policy, which requires a minimum of one half of YTEP's average annual expenditure for the preceding three years to be available in reserves.

Future plans

YTEP is continuing to respond positively and creatively to national initiatives in relation to EDI and racism. This will go forward into 2024.

Preparations will begin for YTEP's next Periodic External Review by the Church of England Ministry Development Team and Durham University, due to take place in the second half of 2024.

St. Hild College and Leeds School of Ministry are close to finalising details of a partnership agreement to be inaugurated in September 2024.

The YTEP staffing structure and ways of working are currently being reviewed with the intention of implementing changes, as agreed by the Trustees, during 2024.

Charitable Incorporated Organisation (CIO) - structure, governance and management

The charity is governed by its CIO Constitution and was registered with the Charity Commission for England and Wales on 7 July 2014 as a Charitable Incorporated Organisation (CIO). Appointment of trustees is governed by the CIO Constitution and made by the member organisations.

The CIO has power to do anything in the furtherance of its objects or that is conducive or incidental to doing so. Membership of the CIO is open to anyone or any organisation, subject to the approval of the trustees, who is interested in furthering its purposes and applies for membership in agreement and acceptance of the duties of members as set out in the CIO Constitution.

The members of the CIO have no liability to contribute to its assets and no responsibility for settling its debts and liabilities in the event the CIO is wound up.

The day-to-day running of YTEP is delegated to the Chair of the Management Committee, including line management of the post of Academic Co-ordinator.

The charity recognises that it has a responsibility to provide guidance and assist new trustees in fulfilling their duties and responsibilities. This is done in accordance with Charity Commission guidance.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the CIO's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved by the Board of Trustees on 13 December 2023 and signed on their behalf by:

.....
Dr. Timothy James Monkton Ling
Trustee, Yorkshire Theological Education Partnership

Independent Examiner's Report to the trustees of Yorkshire Theological Education Partnership

I report on the accounts of the Yorkshire Theological Education Partnership CIO for the year ended 31 August 2023, which consist of the Statement of Financial Activities, the Balance Sheet and accompanying notes.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

The trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charitable Incorporated Organisation (CIO)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, for the statements I have made, or for the opinions I have stated.

.....

dated: 13 December 2023

Darren Broadbent

Member of the Institute of Chartered Accountants in England and Wales
for and on behalf of **Forrest Burlinson Chartered Accountants**
20 Owl Lane, Shawcross, Dewsbury, WF12 7RQ

	Note	Total Unrestricted Funds 2023 £	Total Funds 2022 £
Income			
<i>From Charitable Activities:</i>			
Fees and Diocesan Contributions		92,320	89,329
Investment income - bank interest		90	3
		<u>92,410</u>	<u>89,332</u>
Total income		<u>92,410</u>	<u>89,332</u>
Expenditure:			
<i>On Charitable Activities:</i>			
Tuition fees		23,770	22,788
Salaries and employment costs		38,480	54,570
Room hire and catering		1,315	893
Travel expenses		747	160
Administration and office costs		5,123	3,477
Fees re CAMC Chair and acting co-ordinator		17,917	5,000
Accounting fees		925	900
Total expenditure on charitable activities		<u>88,277</u>	<u>87,788</u>
Total expenditure		<u>88,277</u>	<u>87,788</u>
Net movement in funds		4,133	1,544
Reconciliation of funds:			
Total funds brought forward		57,749	56,205
Total funds carried forward	6	<u>61,882</u>	<u>57,749</u>

The statement of financial activities includes all gains and losses recognised in the year and the prior year.
All income and expenditure derives from continuing activities.

	Note	Total Unrestricted Funds 2023 £	Total Funds 2022 £
Current assets:			
Debtors		--	8,162
Cash at bank and in hand		63,421	51,439
Total current assets		<u>63,421</u>	<u>59,601</u>
Liabilities:			
Creditors falling due within one year	4	<u>(1,539)</u>	<u>(1,852)</u>
Net current assets		61,882	57,749
Total net assets		<u><u>61,882</u></u>	<u><u>57,749</u></u>
The funds of the charity:			
Unrestricted funds	6	61,882	57,749
Total charity funds		<u><u>61,882</u></u>	<u><u>57,749</u></u>

The notes on pages 8 to 10 form part of these accounts.

Approved by the trustees on 13 December 2023 and signed on their behalf by:

.....
 Dr. Timothy James Monkton Ling
 Trustee
 Yorkshire Theological Education Partnership

1 Accounting policies

The Charity is a public benefit entity as defined by FRS 102.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Annual Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice: '*Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*' (Charity SORP), and with FRS 102, applying the disclosure requirements of section 1A other than where additional disclosure is required by the Charity SORP or in order to show a true and fair view, and the Charities Act 2011 and applicable regulations.

The accounts are presented in UK pounds.

1.2 Legal status

The Charity is a Charitable Incorporated Organisation (CIO). The members of the CIO are detailed in the Trustees' Annual Report, as are the names of the trustees of the Charity.

1.3 Funds structure

Unrestricted income funds comprise those funds which the Charity is free to use for any purpose in the furtherance of the charitable objects. Restricted funds are subject to specific restrictions, which the donor, legatee or other third party has specified are to be solely used for particular areas of the Charity's work or for specific projects undertaken by the Charity. There are presently no restricted funds.

1.4 Recognition of income

Income is included in the Statement of Financial Activities when:

- the Charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity;
- it is probable that the income will be received; and
- the amount can be measured reliably.

Income received in advance of the provision of a service or entitlement is deferred until the criteria for income recognition are met and disclosed if material in the notes to the accounts.

Income and expenses are not offset, unless permitted by the Charity SORP and FRS 102.

1.5 Expenditure, liability recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of tuition fees, providing courses, premises expenses and associated support costs. Expenditure includes VAT which is not recoverable by the Charity.

1.6 Pension costs

Payments to a defined contribution pension scheme for staff are charged as an expense as they fall due.

1.7 Taxation

No tax has been provided in these accounts because the trustees believe that the income and gains of the charity are within the exemptions granted for charities.

1.8 Support costs

All costs on these accounts directly relate to the one charitable activity.
Support costs totalled £6,048 (2022: £4,377) and consist of the administrative costs and accounting fees.
These include governance costs of £925 (2022: £900).

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and any short term highly liquid investments and deposit accounts.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.12 Material uncertainties and going concern

There are no material uncertainties about the Charity's ability to continue as a going concern.

2 Net Movements in funds for the year

The net movement in funds for the year is stated after charging:

	2023	2022
	£	£
Accountants fees for independent examination	300	300
Accountants fees for accounting services	625	600

3 Staff costs

	2023	2022
	£	£
Wages and salaries	37,469	52,620
Social Security costs	--	745
Employers pension contributions	875	1,204
	<u>38,344</u>	<u>54,569</u>

The monthly average number of persons employed during the year was 1 (2022: 2)
No employee received employee benefits of more than £60,000.

4 Creditors falling due within one year

	2023	2022
	£	£
Tax and social security	554	780
Accruals for expenditure	985	1,072
	<u>1,539</u>	<u>1,852</u>

5 Securities and charges

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the end of the year and the prior year, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6 Analysis of charitable funds - unrestricted funds

	Funds as at 1 September				Funds as at 31 August
	2022 £	Income £	Expenditure £	Transfers £	2023 £
General fund	57,505	92,410	(88,277)	--	61,638
Designated fund - C.L.A.Y.	244	--	--	--	244
Total unrestricted funds	57,749	92,410	(88,277)	--	61,882
Total funds	57,749	92,410	(88,277)	--	61,882

Analysis of movements in unrestricted funds - prior year:

	Funds as at 1 September				Funds as at 31 August
	2021 £	Income £	Expenditure £	Transfers £	2022 £
General fund	55,961	89,332	(87,788)	--	57,505
Designated fund - C.L.A.Y.	244	--	--	--	244
Total funds	56,205	89,332	(87,788)	--	57,749

The general fund is available to be spent for any of the purposes of the charity.
Designated fund - C.L.A.Y. (Christians Learning Across Yorkshire), funds were transferred to YTEP in 2016, the trustees have designated these to be held in a separate fund.

7 Trustees' remuneration and expenses

The trustees received no emoluments or expenses in the year, or the comparative year.

8 Related party transactions

There were no related party transactions that require disclosure within the requirements of the Charity SORP paragraphs 9.13 to 9.17.

The CIO has taken advantage of the exemption permitted by FRS 102 section 33 not to provide disclosures of transactions entered into with its member organisations.

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales - Charity number 1157739

Accounts

Yorkshire Theological Education Partnership

a Charitable Incorporated Organisation (CIO)

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

Charity Registration No. 1157739

Yorkshire Theological Education Partnership

Year Ended 31 August 2022

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The trustees present their report and accounts for the year ended 31 August 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the charity's constitution, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)'.

Purpose and activities

The objects of the charity are:

- 1) To advance education for the public benefit in ministerial education and for both ordained and lay members of the Christian Churches; and
- 2) The advancement of theological and ministerial education and training for those with a personal interest.

Statement on public benefit

The trustees are pleased to confirm that they have considered the Charity Commission's guidance on public benefit and believe that YTEP fulfils the requirements for this.

YTEP co-ordinates theological education across the whole of Yorkshire on behalf of the Anglican dioceses of Leeds and York, and three other training providers – Church Army, the College of the Resurrection and St Hild College. The programmes offered by the partnership are validated by Durham University and form part of what is known nationally as the Common Awards Scheme for theological education.

Charity Name: Yorkshire Theological Education Partnership (CIO)
Also known as: YTEP
Charity Registration Number: 1157739
Charity Office: The Mirfield Centre, Stocks Bank Road, Mirfield WF14 0BW
Email: ytep@mirfield.org.uk

Members: The Diocesan Board of Finance of the Diocese of Leeds
The Diocesan Board of Finance of the Diocese of York
St Hild College
Church Army
The College of the Resurrection

Trustees: Bishop Anthony W Robinson (Chair)
Revd Dr. Gavin Wakefield (Diocese of York)
- retired 7 December 2021
Revd Dr. Ian MacDonald McIntosh (Diocese of York)
- appointed 7 December 2021
Revd Canon Dr. Hayley Matthews (Diocese of Leeds)
Revd Canon Dr. Mark Powley (St Hild College)
Dr. Timothy James Monkton Ling (Church Army)
Bishop Mark CR Sowerby (College of the Resurrection)

Academic Co-ordinator: Martine Somerville

Advisers: Bankers: CAF Bank Ltd 25 Kings Hill Avenue, West Malling, ME19 4JQ
Accountants: Forrest Burlinson 20 Owl Lane, Dewsbury, WF12 7RQ
Independent Examiner: Ebrahim Suleman ACA

Review of achievements and performance

Developmental work during 2021/22 included improvements to the YTEP website, enhancements to and consolidation of advancements in digital pedagogy, and the sharing of other good academic practice across Centres, particularly in relation to equality, diversity and inclusion, and racism issues.

Partners organisations

Following significant changes the previous year there were no changes to the members of the partnership during academic year 2021/22.

Personnel

Revd Dr Ian McIntosh, the Diocese of York's new Director of Mission and Ministry, was appointed as a new Trustee in autumn 2021, replacing Rev Dr Gavin Wakefield.

YTEP's own staff team (all part-time) remained unchanged throughout the year, with Mr Martine Somerville as Academic Co-ordinator, Mrs Lynne Gordon-Taylor as Administrative Officer and Rev'd Janet Williams from St Hild College as Chair of YTEP's Common Awards Management Committee.

Most Centres' staff teams remained relatively stable, while that of St Hild College was strengthened by the appointment of three new academic tutors and a Head of Academic Quality & Regulation to lead its bid for registration with the Office for Students by autumn 2023.

Curriculum

YTEP's seventh year of operation as a Theological Education Institution (TEI) saw the partner Centres continuing to deliver Common Awards programmes in a variety of attendance modes to a diverse range of students, including those aiming for ordination (both C of E and Baptist) or lay ministry, and some who are independent. They continued to refresh their curriculum with new module options and amended delivery and assessment patterns. In-person delivery made a welcome comeback following the pandemic, with online and 'hybrid' delivery becoming less common but treated as more routine than previously.

During the year the College of the Resurrection developed a new MA in Worship and Liturgical Studies programme for delivery from September 2022 and St Hild College planned the introduction of the Common Awards MA in Contemporary Christian Leadership, with a slant towards church planting to complement its other work in this area.

Students and their outcomes

2021 was not an easy year for recruitment. 103 students started programmes in 2021/22 (a drop of 26), while 175 students continued their Common Awards studies from the previous year.

Of this total of 278, 15 students started in the spring term, only 11 withdrew from their programmes completely during the year (a decrease of 2) and 22 suspended their studies for all or part of the year (up 1).

250 student profiles were presented to the Board of Examiners for progression or award decisions in June or October 2022 [275 in 2021]. The largest fall was in MA awards – from 22 to 13.

The Board recommended the following numbers of awards:

Foundation Award	5	Grad Cert	4
Cert HE (120 credits)	13	Grad Dip	10
Cert HE (180 credits)	9	PG Cert	6
Dip HE	14	PG Dip	4
BA (Ordinary)	3	MA	13
BA (Honours)	10	Total	91

13 students exited without having accumulated sufficient credits to receive an award.

Feedback received from the external examiner (in post only for AY 2021/22) was complimentary about the quality of student work, assessment standards and the feedback provided to students by tutors.

Financial review and reserves policy

The structure of fees introduced in 2019 continued to apply in 2021/22, with fees charged by YTEP to Centres adjusted in the light of changing student numbers and expenditure levels, thus enabling effective control of the end-of-year balance. Meeting and travel expenses have settled at a lower level long-term due to changed working patterns following the pandemic.

Unrestricted reserves as at 31 August 2022 stood at £57,749 (2021: £56,205), sufficient to cover over 11 months' regular expenditure (excluding Durham University's annual fees of about £23,000) in the unlikely event of no income being received. This complies with the Trustees' Reserves Policy, which requires a minimum of one half of YTEP's average annual expenditure for the preceding three years.

Future plans

YTEP's Academic Co-ordinator, Martine Somerville, is due to retire at Christmas 2022. The process to appoint his successor has started and should be completed before he leaves.

During 2022/23 work is continuing in response to national initiatives in relation to EDI and racism. Preparations will begin for YTEP's next Periodic External Review by the Church of England Ministry Development Team and Durham University, due to take place in the first half of 2024. The College of the Resurrection and St Hild College are developing a new joint residential contextual ordination training pathway to launch in autumn 2023.

Charitable Incorporated Organisation (CIO) - structure, governance and management

The charity is governed by its CIO Constitution and was registered with the Charity Commission for England and Wales on 7 July 2014 as a Charitable Incorporated Organisation (CIO). Appointment of trustees is governed by the CIO Constitution and made by the member organisations.

The CIO has power to do anything in the furtherance of its objects or that is conducive or incidental to doing so.

Membership of the CIO is open to anyone or any organisation, subject to the approval of the trustees, who is interested in furthering its purposes and applies for membership in agreement and acceptance of the duties of members as set out in the CIO Constitution.

The members of the CIO have no liability to contribute to its assets and no responsibility for settling its debts and liabilities in the event the CIO is wound up.

The day-to-day running of YTEP is delegated to the Chair of the Management Committee and the Academic Co-ordinator.

The charity recognises that it has a responsibility to provide guidance and assist new trustees in fulfilling their duties and responsibilities. This is done in accordance with Charity Commission guidance.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the CIO's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved by the Board of Trustees on 7 December 2022 and signed on their behalf by:

.....

Bishop A.W. Robinson
Chair, Yorkshire Theological Education Partnership

Independent Examiner's Report to the trustees of Yorkshire Theological Education Partnership

I report on the accounts of the Yorkshire Theological Education Partnership CIO for the year ended 31 August 2022, which consist of the Statement of Financial Activities, the Balance Sheet and accompanying notes.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

The trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charitable Incorporated Organisation (CIO)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, for the statements I have made, or for the opinions I have stated.

.....

dated: 9 December 2022

Darren Broadbent

Member of the Institute of Chartered Accountants in England and Wales
for and on behalf of **Forrest Burlinson Chartered Accountants**
20 Owl Lane, Shawcross, Dewsbury, WF12 7RQ

	Note	Total Unrestricted Funds 2022 £	Total Funds 2021 £
Income			
<i>From Charitable Activities:</i>			
Fees and Diocesan Contributions		89,329	98,189
Investment income - bank interest		3	--
		<u>89,332</u>	<u>98,189</u>
Total income		<u>89,332</u>	<u>98,189</u>
Expenditure:			
<i>On Charitable Activities:</i>			
Tuition fees		22,788	23,004
Grants made		--	156
Salaries and employment costs		54,570	53,234
Room hire and catering		893	--
Travel expenses		160	219
Administration and office costs		3,477	3,351
Fees to St Hild College		5,000	10,000
Accounting fees		900	900
Total expenditure on charitable activities		<u>87,788</u>	<u>90,864</u>
Total expenditure		<u>87,788</u>	<u>90,864</u>
Net movement in funds		1,544	7,325
Reconciliation of funds:			
Total funds brought forward		56,205	48,880
Total funds carried forward	6	<u>57,749</u>	<u>56,205</u>

The statement of financial activities includes all gains and losses recognised in the year and the prior year.
All income and expenditure derives from continuing activities.

	Note	Total Unrestricted Funds 2022 £	Total Funds 2021 £
Current assets:			
Debtors		8,162	--
Cash at bank and in hand		51,439	57,897
Total current assets		<u>59,601</u>	<u>57,897</u>
Liabilities:			
Creditors falling due within one year	4	<u>(1,852)</u>	<u>(1,692)</u>
Net current assets		57,749	56,205
Total net assets		<u><u>57,749</u></u>	<u><u>56,205</u></u>
The funds of the charity:			
Unrestricted funds	6	57,749	56,205
Total charity funds		<u><u>57,749</u></u>	<u><u>56,205</u></u>

The notes on pages 8 to 10 form part of these accounts.

Approved by the trustees on 7 December 2022 and signed on their behalf by:

.....
 Bishop A.W. Robinson
 Trustee/Chair
 Yorkshire Theological Education Partnership

1 Accounting policies

The Charity is a public benefit entity as defined by FRS 102.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Annual Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice: '*Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*' (Charity SORP), and with FRS 102, applying the disclosure requirements of section 1A other than where additional disclosure is required by the Charity SORP or in order to show a true and fair view, and the Charities Act 2011 and applicable regulations.

The accounts are presented in UK pounds.

1.2 Legal status

The Charity is a Charitable Incorporated Organisation (CIO). The members of the CIO are detailed in the Trustees' Annual Report, as are the names of the trustees of the Charity.

1.3 Funds structure

Unrestricted income funds comprise those funds which the Charity is free to use for any purpose in the furtherance of the charitable objects. Restricted funds are subject to specific restrictions, which the donor, legatee or other third party has specified are to be solely used for particular areas of the Charity's work or for specific projects undertaken by the Charity. There are presently no restricted funds.

1.4 Recognition of income

Income is included in the Statement of Financial Activities when:

- the Charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity;
- it is probable that the income will be received; and
- the amount can be measured reliably.

Income received in advance of the provision of a service or entitlement is deferred until the criteria for income recognition are met and disclosed if material in the notes to the accounts.

Income and expenses are not offset, unless permitted by the Charity SORP and FRS 102.

1.5 Expenditure, liability recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of tuition fees, providing courses, premises expenses and associated support costs. Expenditure includes VAT which is not recoverable by the Charity.

1.6 Pension costs

Payments to a defined contribution pension scheme for staff are charged as an expense as they fall due.

1.7 Taxation

No tax has been provided in these accounts because the trustees believe that the income and gains of the charity are within the exemptions granted for charities.

1.8 Support costs

All costs on these accounts directly relate to the one charitable activity.
Support costs totalled £4,377 (2021: £4,251) and consist of the administrative costs and accounting fees.
These include governance costs of £900 (2021: £900).

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and any short term highly liquid investments and deposit accounts.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.12 Material uncertainties and going concern

There are no material uncertainties about the Charity's ability to continue as a going concern.

2 Net Movements in funds for the year

The net movement in funds for the year is stated after charging:

	2022	2021
	£	£
Accountants fees for independent examination	300	300
Accountants fees for accounting services	600	600

3 Staff costs

	2022	2021
	£	£
Wages and salaries	52,620	51,358
Social Security costs	745	710
Employers pension contributions	1,204	1,166
	<u>54,569</u>	<u>53,234</u>

The monthly average number of persons employed during the year was 2 (2021: 2)
No employee received employee benefits of more than £60,000.

4 Creditors falling due within one year

	2022	2021
	£	£
Tax and social security	780	765
Accruals for expenditure	1,072	927
	<u>1,852</u>	<u>1,692</u>

5 Securities and charges

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the end of the year and the prior year, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6 Analysis of charitable funds - unrestricted funds

	Funds as at				Funds as at
	1 September				31 August
	2021	Income	Expenditure	Transfers	2022
	£	£	£	£	£
General fund	55,961	89,332	(87,788)	--	57,505
Designated fund - C.L.A.Y.	244	--	--	--	244
Total unrestricted funds	56,205	89,332	(87,788)	--	57,749
Total funds	56,205	89,332	(87,788)	--	57,749

Analysis of movements in restricted funds - prior year:

	Funds as at				Funds as at
	1 September				31 August
	2020	Income	Expenditure	Transfers	2021
	£	£	£	£	£
Common Awards Grants	156	--	(156)	--	--
	156	--	(156)	--	--

Analysis of movements in unrestricted funds - prior year:

	Funds as at				Funds as at
	1 September				31 August
	2020	Income	Expenditure	Transfers	2021
	£	£	£	£	£
General fund	48,480	98,189	(90,708)	--	55,961
Designated fund - C.L.A.Y.	244	--	--	--	244
Total funds	48,724	98,189	(90,708)	--	56,205
Total funds	48,880	98,189	(90,864)	--	56,205

The general fund is available to be spent for any of the purposes of the charity.

Designated fund - C.L.A.Y. (Christians Learning Across Yorkshire), funds were transferred to YTEP in 2016, the trustees have designated these to be held in a separate fund.

Restricted funds

The restricted fund in 2020/21 held grant funding from Durham University (Common Awards) for a research project by a staff member at St Hild College. This was fully expended in 2020/21.

7 Trustees' remuneration and expenses

The trustees received no emoluments or expenses in the year, or the comparative year.

8 Related party transactions

There were no related party transactions that require disclosure within the requirements of the Charity SORP paragraphs 9.13 to 9.17.

YORKSHIRE THEOLOGICAL EDUCATION PARTNERSHIP

England & Wales - Charity number 1157739

Accounts

Yorkshire Theological Education Partnership

a Charitable Incorporated Organisation (CIO)

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

Charity Registration No. 1157739

Yorkshire Theological Education Partnership

Year Ended 31 August 2021

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Purpose and activities

The objects of the charity are:

- 1) To advance education for the public benefit in ministerial education and for both ordained and lay members of the Christian Churches; and
- 2) The advancement of theological and ministerial education and training for those with a personal interest.

The trustees are pleased to confirm that they have considered the Charity Commission's guidance on public benefit and believe that YTEP fulfils the requirements for this.

YTEP co-ordinates theological education across Yorkshire on behalf of the Anglican dioceses of Leeds and York, and three other training providers - Church Army, the College of the Resurrection and St Hild College. The programmes offered by the partnership are validated by Durham University and form part of what is known nationally as the Common Awards Scheme for theological education.

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Also known as: YTEP
Charity Registration Number: 1157739
Charity Office: The Mirfield Centre, Stocks Bank Road, Mirfield WF14 0BW
Email: ytep@mirfield.org.uk

Members: The Diocesan Board of Finance of the Diocese of Leeds
The Diocesan Board of Finance of the Diocese of York
St Hild College
Church Army
The College of the Resurrection

Trustees: Bishop Anthony W Robinson (Chair)
Canon Dr. Christine Gore (Diocese of Sheffield)
- retired 7 December 2021
Revd Dr. Gavin Wakefield (Diocese of York)
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Dr. Timothy James Monkton Ling (Church Army)
Bishop Mark CR Sowerby (College of the Resurrection)

Academic Co-ordinator: Martine Somerville

Advisers: Bankers: CAF Bank Ltd 25 Kings Hill Avenue, West Malling, ME19 4JQ
Accountants: Forrest Burlinson 20 Owl Lane, Dewsbury, WF12 7RQ
Independent Examiner: Ebrahim Suleman ACA

Review of achievements and performance

Partners organisations

Due in part to the ongoing fluidity in the national environment for ministerial training, YTEP's partners saw the following changes:

- One of YTEP's three partner diocesan Schools of Ministry (Sheffield) ceased to recruit to its accredited programme in 2019 and taught out its last Common Awards students in December 2020. As a consequence the Sheffield Diocesan Board of Finance left the partnership in autumn 2021, once the final awards for SSoM's students had been processed.
- The first Evangelists-in-Training on Church Army's new 3-year programme were registered for a CertHE award in spring 2021.
- The College of the Resurrection (CoR) was successfully integrated into YTEP and started to deliver Common Awards programmes to ordinands under its umbrella in September 2020. CoR taught out its University of Sheffield programmes in summer 2021.

Personnel

Two trustees resigned in summer 2021:

- Canon Dr Christine Gore, as the Sheffield DBF left the partnership;
- Revd Dr Gavin Wakefield, on his retirement as the Diocese of York's Director of Training for Missional Ministry (replaced in the autumn by Revd Dr Ian McIntosh).

YTEP's own staff team (all part-time) remained unchanged throughout the year, with Mr Martine Somerville as Academic Co-ordinator, Mrs Lynne Gordon-Taylor as Administrative Officer and Rev'd Janet Williams from St Hild College as Chair of YTEP's Common Awards Management Committee.

Significant changes occurred in the leadership and structure of Church Army's Training Team in spring 2021, while other Centres' staff teams remained relatively stable.

Curriculum

YTEP's sixth year of operation as a Theological Education Institution (TEI) saw the partner Centres continuing to deliver Common Awards programmes in a variety of attendance modes to a diverse range of students, including those aiming for ordination (both C of E and Baptist) or lay ministry, and some who are independent.

Apart from the comprehensive revisions of some Centres' pathways introduced in autumn 2020, more modest changes to programmes such as new module options and amended delivery and assessment patterns continued to be made across YTEP in order to meet students' needs more effectively.

COVID-19

More significant new delivery patterns, introduced in response to the advent of the coronavirus in March 2020, continued throughout 2020/21, while module content and assessment methods remained pretty constant. We were grateful for ongoing digital pedagogical and learning resources support from both the Church of England's National Ministry Team and Durham University. Centre staff and students are nevertheless to be commended for the adaptability, commitment and resilience that they have continued to display under the most demanding of circumstances.

Students and their outcomes

With new/renewed student intakes at the College of the Resurrection and Leeds School of Ministry counted in, a total of 129 students started programmes in 2020/21, while 179 students continued their Common Awards studies from the previous year, a marked shift in numbers from the continuing to the new starter category.

Of these 308, 25 started in the spring term, only 13 withdrew from their programmes completely during the year (an increase of 2) and 20 suspended their studies during the year (up 4), some at least partly due to the pandemic.

275 student profiles were presented to the Board of Examiners for progression or award decisions in July or October 2021 [290 in 2020]. The Board recommended the following numbers of awards:

Foundation Award	4
Cert HE (120 credits)	9
Cert HE (180 credits)	14
Dip HE	10
BA (Ordinary)	1
BA (Honours)	12
Grad Cert	11
Grad Dip	12
PG Cert	2
PG Dip	8
MA	22
Total	105

Just 9 students exited without receiving an award.

Feedback received from the external examiner was very complimentary about improved assessment and the quality of student work, especially at masters level.

Financial review and reserves policy

The structure of fees paid by Centres introduced in 2019 continued to work well in 2020/21, as fees charged to Centres were adjusted in the light of changing student numbers, expenditure levels and even members of the Partnership. Savings on items such as meeting and travel expenses (due to different working patterns caused by COVID-19) continued from 2019/20 throughout 2020/21.

Unrestricted reserves as at 31 August 2021 stood at £56,205 (2020: £48,880), sufficient to cover over 9 months' regular expenditure (excluding Durham University's annual fees of about £23,000) in the unlikely event of no income being received. This complies with the new reserves policy adopted by the trustees in November 2020, which requires a minimum of one half of YTEP's average annual expenditure for the preceding three years.

Future plans

Work is planned to continue during 2021/22 to build on the recent restructuring of the YTEP website and improve its user-friendliness, to enhance and consolidate advancements in digital pedagogy, to develop other good academic practice further and share it across Centres, and to respond to national initiatives in relation to equality, diversity and inclusion, especially with reference to racism.

Charitable Incorporated Organisation (CIO) - structure, governance and management

The charity is governed by its CIO Constitution and was registered with the Charity Commission for England and Wales on 7 July 2014 as a Charitable Incorporated Organisation (CIO).

Appointment of trustees is governed by the CIO Constitution and made by the member organisations.

The CIO has power to do anything in the furtherance of its objects or that is conducive or incidental to doing so.

Membership of the CIO is open to anyone or organisation, subject to the approval of the trustees, who is interested in furthering its purposes and applies for membership in agreement and acceptance of the duties of members as set out in the CIO Constitution.

The members of the CIO have no liability to contribute to its assets and no responsibility for settling its debts and liabilities in the event the CIO is wound up.

The day-to-day running of YTEP is delegated to the Chair of the Management Committee and the Academic Co-ordinator.

The charity recognises that it has a responsibility to provide guidance and assist new trustees in fulfilling their duties and responsibilities. This is done in accordance with Charity Commission guidance.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the CIO's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved by the Board of Trustees on 17 May 2022 and signed on their behalf by:

.....

Bishop A.W. Robinson
Chair, Yorkshire Theological Education Partnership

Independent Examiner's Report to the trustees of Yorkshire Theological Education Partnership

I report on the accounts of the Yorkshire Theological Education Partnership CIO for the year ended 31 August 2021, which consist of the Statement of Financial Activities, the Balance Sheet and accompanying notes.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

The trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charitable Incorporated Organisation (CIO)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, for the statements I have made, or for the opinions I have stated.

.....

dated:

Ebrahim Suleman

Member of the Institute of Chartered Accountants in England and Wales
for and on behalf of **Forrest Burlinson Chartered Accountants**
20 Owl Lane, Shawcross, Dewsbury, WF12 7RQ

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Note				
Income				
<i>From Charitable Activities:</i>				
Fees and Diocesan Contributions	98,189	--	98,189	95,743
	98,189	--	98,189	95,743
Total income	98,189	--	98,189	95,743
Expenditure:				
<i>On Charitable Activities:</i>				
Tuition fees	23,004	--	23,004	24,161
Grants made	--	156	156	2,028
Salaries and employment costs	53,234	--	53,234	54,308
Facilities costs	--	--	--	--
Room hire and catering	--	--	--	810
Travel expenses	219	--	219	940
Administration and office costs	3,351	--	3,351	3,320
Fees to St Hild College	10,000	--	10,000	6,667
IT and website costs	--	--	--	--
Accounting fees	900	--	900	900
Total expenditure on charitable activities	90,708	156	90,864	93,134
Total expenditure	90,708	156	90,864	93,134
Net movement in funds	7,481	(156)	7,325	2,609
Reconciliation of funds:				
Total funds brought forward	48,724	156	48,880	46,271
Total funds carried forward	56,205	--	56,205	48,880

The statement of financial activities includes all gains and losses recognised in the year and the prior year.
All income and expenditure derives from continuing activities.

Balance Sheet

as at 31 August 2021

	Unrestricted Funds 2021 Note	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Current assets:				
Cash at bank and in hand		57,897	57,897	51,348
Total current assets		57,897	57,897	51,348
Liabilities:				
Creditors falling due within one year	4	(1,692)	--	(2,468)
Net current assets		56,205	56,205	48,880
Total net assets		56,205	56,205	48,880
The funds of the charity:				
Restricted funds	6	--		156
Unrestricted funds	6	56,205	--	48,724
Total charity funds		56,205	56,205	48,880

The notes on pages 8 to 11 form part of these accounts.

Approved by the trustees on 17 May 2022 and signed on their behalf by:

.....
 Bishop A.W. Robinson
 Trustee/Chair
 Yorkshire Theological Education Partnership

1 Accounting policies

The Charity is a public benefit entity as defined by FRS 102.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Annual Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice: '*Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*' (Charity SORP), and with FRS 102, applying the disclosure requirements of section 1A other than where additional disclosure is required by the Charity SORP or in order to show a true and fair view, and the Charities Act 2011 and applicable regulations.

The accounts are presented in UK pounds.

1.2 Legal status

The Charity is a Charitable Incorporated Organisation (CIO). The members of the CIO are detailed in the Trustees' Annual Report, as are the names of the trustees of the Charity.

1.3 Funds structure

Unrestricted income funds comprise those funds which the Charity is free to use for any purpose in the furtherance of the charitable objects. Restricted funds are subject to specific restrictions, which the donor, legatee or other third party has specified are to be solely used for particular areas of the Charity's work or for specific projects undertaken by the Charity.

1.4 Recognition of income

Income is included in the Statement of Financial Activities when:

- the Charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity;
- it is probable that the income will be received; and
- the amount can be measured reliably.

Income received in advance of the provision of a service or entitlement is deferred until the criteria for income recognition are met and disclosed if material in the notes to the accounts.

Income and expenses are not offset, unless permitted by the Charity SORP and FRS 102.

1.5 Expenditure, liability recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of tuition fees, providing courses, premises expenses and associated support costs. Expenditure includes VAT which is not recoverable by the Charity.

1.6 Pension costs

Payments to a defined contribution pension scheme for staff are charged as an expense as they fall due.

1.7 Taxation

No tax has been provided in these accounts because the trustees believe that the income and gains of the charity are within the exemptions granted for charities.

1.8 Support costs

All costs on these accounts directly relate to the one charitable activity.
Support costs totalled £4,251 (2020: £4,220) and consist of the administrative costs and accounting fees.
These include governance costs of £900 (2020: £900).

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and any short term highly liquid investments and deposit accounts.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.12 Material uncertainties and going concern

There are no material uncertainties about the Charity's ability to continue as a going concern.

2 Net Movements in funds for the year

The net movement in funds for the year is stated after charging:

	2021	2020
	£	£
Accountants fees for independent examination	300	300
Accountants fees for accounting services	600	600

3 Staff costs

	2021	2020
	£	£
Wages and salaries	51,358	51,934
Social Security costs	710	1,193
Employers pension contributions	1,166	1,181
	<u>53,234</u>	<u>54,308</u>

The monthly average number of persons employed during the year was 2 (2020: 2)

No employee received employee benefits of more than £60,000.

4 Creditors falling due within one year

	2021	2020
	£	£
Tax and social security	765	1,050
Accruals for expenditure	927	1,418
	<u>1,692</u>	<u>2,468</u>

5 Securities and charges

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the end of the year and the prior year, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6 Analysis of charitable funds - restricted funds

	Funds as at 1 September				Funds as at 31 August
	2020	Income	Expenditure	Transfers	2021
	£	£	£	£	£
Common Awards Grants	156	--	(156)	--	--
	156	--	(156)	--	--

Analysis of charitable funds - unrestricted funds

	Funds as at 1 September				Funds as at 31 August
	2020	Income	Expenditure	Transfers	2021
	£	£	£	£	£
Unrestricted funds - general fund	48,480	98,189	(90,708)	--	55,961
Designated fund - C.L.A.Y.	244	--	--	--	244
Total unrestricted funds	48,724	98,189	(90,708)	--	56,205
Total funds	48,880	98,189	(90,864)	--	56,205

Analysis of movements in restricted funds - prior year:

	Funds as at 1 September				Funds as at 31 August
	2019	Income	Expenditure	Transfers	2020
	£	£	£	£	£
Common Awards Grants	2,184	--	(2,028)	--	156
	2,184	--	(2,028)	--	156

Analysis of movements in unrestricted funds - prior year:

	Funds as at 1 September				Funds as at 31 August
	2019	Income	Expenditure	Transfers	2020
	£	£	£	£	£
Unrestricted funds - general fund	43,843	95,743	(91,106)	--	48,480
Designated fund - C.L.A.Y.	244	--	--	--	244
Total funds	44,087	95,743	(91,106)	--	48,724
Total funds	46,271	95,743	(93,134)	--	48,880

The general fund is available to be spent for any of the purposes of the charity.

Designated fund - C.L.A.Y. (Christians Learning Across Yorkshire), funds were transferred to YTEP in 2016, the trustees have designated these to be held in a separate fund.

Restricted funds

The charity held grant funding from Durham University (Common Awards) for a research project by one staff member at St Hild College. This was fully expended in the year.

7 Trustees' remuneration and expenses

The trustees received no emoluments or expenses in the year, or the comparative year.

8 Related party transactions

There were no related party transactions that require disclosure within the requirements of the Charity SORP paragraphs 9.13 to 9.17.