

# **Community Unity (Leeds) CIO**

Charity number 1157737

## **Annual Report and Financial Statements**

**for the year ended 31 July 2021**



# **Community Unity (Leeds) CIO**

## **Annual Report and Financial Statements for the year ended 31 July 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# **Community Unity (Leeds) CIO**

## **Trustees' report for the year ended 31 July 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Karl Footitt	Chair/Treasurer
Mary Brennan	
Rev. Darren Percival	

**Charity number** 1157737

### **Principal address**

36 Westway  
Garforth  
Leeds  
LS25 1DB

### **Bankers**

Co-op Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
WN8 6WT

### **Accountants**

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a CIO governed by an Association constitution adopted on 7 July 2014 and as amended 5 January 2019.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# Community Unity (Leeds) CIO

## Trustees' report (continued) for the year ended 31 July 2021

### Objectives and activities

#### The charity's objects

1. To develop the capacity and skills of the members of the community of Richmond Hill, Cross Green and East End Park in the ward of Burmantofts and Richmond Hill in the Metropolitan District of Leeds in such a way that they are better able to identify, and help meet their needs and to participate more fully in society.
2. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.
3. The prevention or relief of poverty by providing items and services to individuals in need.
  - a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

#### The charity's main activities

Community Unity (Leeds) CIO's main activities are community family parties, support for local people, weekly meals and Christmas hampers and toy deliveries.

#### Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### Achievements and performance

During this year Community Unity trustees and volunteers, in place of our normal Wednesday Meals, we ran a food provision for local people who were affected by the Covid19 pandemic. This was done in partnership with the area's local food hub led by Leeds Mencap and other local organisations. We also provided practical help and support to local people, some of whom were shielding/isolating.

Community Unity has received specific funds to serve the local community due to the Covid-19 pandemic. We have also received funding when we return to normal activities (such as the Wednesday meals). The work will continue as these funds allow and extra funding will be sought as required. At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

#### Financial review

The net receipts for the year were £3,372, including net receipts of £1,903 on unrestricted funds and net receipts of £1,469 on restricted funds.

#### Reserves policy

The charity's free reserves at the year end were £7,109.

The trustees have not adopted a formal reserves policy. The Trustees recognise the need to regularly review the finances, budgets and spend against budget together as part of the effective stewardship of the CIO. The charity has not or will not in the near future employ any persons or lease or rent property therefore the Trustees recognise that future reserves need only be kept to a minimum amount to cover its activities for the public benefit and fluctuations in cash flow.

Signed on behalf of the board of trustees on 6/10/21 .....

Signed: Mary Brennan ..... (Trustee)

Name: Mary Brennan .....

# Community Unity (Leeds) CIO

## Receipts and payments account for the year ended 31 July 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	2,709	3,980	6,689	6,249
Sales and fees		-	-	-	522
Food reimbursements		44	5,170	5,214	-
<b>Total receipts</b>		<u>2,753</u>	<u>9,150</u>	<u>11,903</u>	<u>6,771</u>
<b>Payments</b>					
Christmas hampers		367	7	374	2,451
Family parties		-	-	-	244
Insurance		-	131	131	131
Wednesday meals		-	115	115	1,650
Accounting		216	-	216	216
Food Hub		267	7,428	7,695	1,450
<b>Total payments</b>		<u>850</u>	<u>7,681</u>	<u>8,531</u>	<u>6,142</u>
<b>Net receipts</b>		<u>1,903</u>	<u>1,469</u>	<u>3,372</u>	<u>629</u>
<b>Fund balances brought forward</b>		<u>5,206</u>	<u>1,063</u>	<u>6,269</u>	<u>5,640</u>
<b>Fund balances carried forward</b>	(3)	<u>7,109</u>	<u>2,532</u>	<u>9,641</u>	<u>6,269</u>

**Community Unity (Leeds) CIO**  
**Statement of assets and liabilities**  
**as at 31 July 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	7,034	2,532	9,566	6,265
Cash in hand	75	-	75	4
<b>Total cash funds</b>	<u>7,109</u>	<u>2,532</u>	<u>9,641</u>	<u>6,269</u>

<b>Liabilities</b>	£
Accounts preparation	<u>240</u>

**Approval of the accounts**

The financial statements were approved by the board of trustees on 6/10/21 .....

Signed: Mary Brennan ..... (Trustee)

Name: Mary Brennan .....

# **Community Unity (Leeds) CIO**

## **Notes to the accounts**

### **for the year ended 31 July 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Community Unity (Leeds) CIO

## Notes to the accounts continued

### for the year ended 31 July 2021

#### 2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (MICE)	-	300	300	200
Leeds City Council/Veolia	-	-	-	1,000
Leeds City Council (HAP)	-	-	-	2,000
Leeds City Council (Inner East Area Cttee)	-	390	390	1,000
Leeds Community Foundation (Lunch)	-	3,290	3,290	513
Leeds Christian Company	1,000	-	1,000	-
LEDA Ltd	480	-	480	-
Richard Willis	700	-	700	-
General donations	529	-	529	1,536
	<u>2,709</u>	<u>3,980</u>	<u>6,689</u>	<u>6,249</u>

#### 3 Restricted funds

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Leeds City Council (MICE)	-	300	300	-
Leeds City Council (Inner East Area Cttee)	1,000	390	1,390	-
Leeds Community Foundation (Lunch)	63	3,290	821	2,532
Leeds Mencap	-	5,170	5,170	-
	<u>1,063</u>	<u>9,150</u>	<u>7,681</u>	<u>2,532</u>

#### Fund name

Leeds City Council (MICE)  
 Leeds City Council (Inner East Area Cttee)  
  
 Leeds Community Foundation (Lunch)  
  
 Leeds Mencap

#### Purpose of restriction

Towards the costs of the COVID-19 response food provision.  
 Towards the costs of the COVID-19 response food provision and purchase of a fridge freezer.  
 Towards the costs of the COVID-19 response food provision and the Wednesday Meals Lunch Club.  
 Reimbursements of food expenditure from Burmantofts and and Richmond Hill Hub.

#### 4 Trustee expenses

No trustee received any expenses during this year or the previous year.

#### 5 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.