

**ERB'S PALSY GROUP**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2022**  
**(Registered Charity Number 1157720)**

**Thomas & Young Limited**  
**Chartered Accountants**  
**Solihull**

## **ERB'S PALSY GROUP**

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**ERB'S PALSY GROUP****Charity Information****Chair**

K Hillyer

**Trustees**

G Hillyer (Treasurer)  
K Hillyer  
J Dewdney  
C Hemming (Secretary)  
D Robinson  
A Swift  
G R A Hillyer (appr Nov 21)  
K Hawksby (appt Nov 22)  
T Hole (appt Nov 22)

**Charity Number**

1157720

**ERB'S PALSY GROUP**

**Charity Information (Continued)**

**Charity Offices  
Registered office**

60 Anchorway Road  
Coventry  
CV3 6JJ

**Bankers**

Barclays Bank UK PLC

**Independent Examiner**

Thomas & Young Limited  
Carleton House  
266-268 Stratford Road  
Shirley  
Solihull  
West Midlands B90 3AD

**ERB'S PALSY GROUP**  
**REPORT OF THE TRUSTEES**  
**For the year ended 31 July 2022**

The Trustees present their report for the purposes of the Charities Act 2011 for the year ended 31 July 2022.

**TRUSTEES**

The Trustees who served during the year, and who have resigned or been appointed, are named on page 1.

**PRINCIPAL OFFICE**

The principal office is:

60 Anchorway Road  
Coventry  
CV3 6JJ

**ADVISORS DURING THE YEAR**

Independent Examiner: Thomas & Young Limited

Bankers: Barclays Bank UK PLC

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's aim and objective are to advance education of the public in the subject of Erb's Palsy, particularly by the provision of information and guidance to those living with Erb's Palsy (and their families) to assist them to achieve their physical, intellectual, emotional and social potential. The activities include making grants to individuals, providing human resources, advocacy, advice and information.

**Public Benefit**

The public benefits of the charity are the raising awareness of Erb's Palsy. The public benefits directly relate to the charity's key objectives. No detriment or harm arises from the charity providing the public benefits.

In shaping the objectives for the year and planning the charity's activities, the charity trustees have referred to the guidance contained in the Charity commission's general guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

**ERB'S PALSY GROUP****REPORT OF THE TRUSTEES (continued)****OBJECTIVES AND ACTIVITIES (CONTINUED)****Charitable activities**

As the year draws to a close, it has been our greatest pleasure to be able to celebrate the end of lockdown and have a Family Fun Day for the first time in three years.

The Trustees welcomed almost 250 people to the Pavilions in Harrogate for a wonderful event featuring a wide variety of hands on and arms stretched activities! The Pavilions venue was wonderful and accommodated us with plenty of space and car parking- this is a venue we shall return to at some point in the future. The event was costly, but we were lucky enough to gain Sponsorship from companies and several grants were applied for by the Chair and Deputy Chair, so the cost to the Charity finances was reduced to about £6,000 – we always budget very carefully and only book activities as and when we have secured funding for them and this enables us to continue our other works alongside this much loved event.

As with most organisations our finances have been hit quite badly by the pandemic and losing out on many fundraising opportunities, however we did have several runners who ran in the Asics Hackney 10K run in July and raised in the region of £1500 which was a great help for our finances. Our online donations platform via our website is growing and by far most of our donations and fundraising is achieved via this- which saves the Trustees a lot of administration work. We inducted two more Trustees to the Board after 31<sup>st</sup> July 2022, Kim Hawksby who has previously served and also Trudi Hole who is the mum of Max who has a group IV injury – we welcomed them and are very grateful for their ongoing support.

Three Trustees attended the Narakas Symposium which was held in Berlin in May of this year, the event was scaled down in comparison to previous events and it was obvious by the nature and content of the presentations that Research had been hit very hard by the Pandemic, with several planned presentations being delivered via Zoom due to the Researchers testing positive for Coronavirus. However, there were interesting developments in the field of imaging to accurately assess functional recovery in children and also in measuring the level of injury. The Trustees and Surgeons who attended are looking forward to "normal service" on research being resumed by the next one in 2025 in Italy.

The Charity was asked to participate in several Medical Studies being undertaken by clinicians and as ever it is our pleasure to be able to partner the NHS in research to benefit our members, we are delighted that the Charity is regarded as a model of Best Practice and as the best resource available for the study of Obstetric Brachial Plexus Injuries.

In addition to the UK based Medical Studies we have facilitated research with the highly regarded Toronto Sick Childrens Hospital Research team and are pleased to be able to help such an excellent team with their ongoing research.

Our membership continues to grow with 35 members joining this year, a mixture of new babies and older people who have found us via social media and Awareness Week, whilst it is sad to welcome new members, it is heartening that we can offer support to both families with new-borns and adults alike.

**ERB'S PALSY GROUP****REPORT OF THE TRUSTEES (continued)****OBJECTIVES AND ACTIVITIES (CONTINUED)**

Our Newsletters continue to provide regular contact for our members and our theme of Mental Health around Erb's Palsy was well received with many people contributing to the content. Our social media presence via Facebook, Instagram and Twitter are all managed by volunteers, and we are exceptionally grateful to them all for their hard work in ensuring our presence is available to see.

My fellow Trustees have carried our exemplary work, as ever and our organisation would not be able to function without their hard work and dedication. The Charity would not be the beacon of hope and excellence that it is and I offer them my Thanks for their many contributions.

**FINANCIAL REVIEW****Reserves policy**

The trustees have examined the charity's requirements for reserves and have established a policy that unrestricted reserves should be sufficient to cover at least six months of the charity's expenditure. This has been achieved.

The financial results for the year are shown in the statement of financial activities on page 7.

**Structure, governance and management****Governing document**

The charity is a charitable incorporated organisation.

**Recruitment and appointment of new trustees**

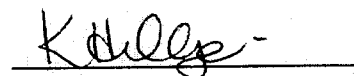
The existing trustees make appointments of new trustees when deemed necessary in order to perform the trust's objectives effectively. Potential trustees are selected on the basis of their relevant background and experience and are expected to actively support and further the charity's work.

**APPROVAL**

This report was approved by the Board of Trustees on 20/2/23 and signed on their behalf by:

K Hillyer

(Trustee)



**ERB'S PALSY GROUP****Independent Examiner's Report to the Trustees of  
ERB'S Palsy Group**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2022, which are set out on pages 7 to 15.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the ACT; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark McLean FCA  
Thomas & Young Limited  
Chartered Accountants



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Carleton House  
266 – 268 Stratford Road  
Shirley  
Solihull  
West Midlands  
B90 3AD

Dated:

20/2/23

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# ERB'S PALSY GROUP

## Statement of Financial Activities for the year ended 31 July 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Income and endowments from:</b>					
Donations and legacies	3	34,244	13,789	48,033	37,538
Charitable activities	4	1,088	750	1,838	632
Income from investments	5	3	-	3	19
<b>Total income</b>		<u>35,335</u>	<u>14,539</u>	<u>49,874</u>	<u>38,189</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>30,025</u>	<u>24,780</u>	<u>54,805</u>	<u>51,004</u>
<b>Total resources expended</b>		<u>30,025</u>	<u>24,780</u>	<u>54,805</u>	<u>51,004</u>
<b>Net incoming/(outgoing) resources before transfers</b>		<u>5,310</u>	<u>(10,241)</u>	<u>(4,931)</u>	<u>(12,815)</u>
<b>Gross transfers between funds</b>		<u>(9,432)</u>	<u>9,432</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(4,122)</u>	<u>(809)</u>	<u>(4,931)</u>	<u>(12,815)</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>36,431</u>	<u>1,691</u>	<u>38,122</u>	<u>50,937</u>
<b>Total funds carried forward</b>		<u><u>32,309</u></u>	<u><u>882</u></u>	<u><u>33,191</u></u>	<u><u>38,122</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

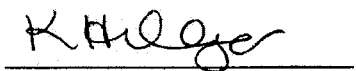
All income and expenditure derive from continuing activities.

## ERB'S PALSY GROUP

BALANCE SHEET  
As at 31 July 2022

	Note	2022	2021
		£	£
<b>CURRENT ASSETS</b>			
Debtors	11	3,293	3,959
Cash at bank and in hand		32,486	34,356
		35,779	38,315
<b>CREDITORS: amounts falling due within one year</b>	12	(2,588)	(193)
<b>Net current assets</b>		33,191	38,122
<b>Total assets less current liabilities</b>		33,191	38,122
<b>FUND BALANCES</b>			
Restricted	13	882	1,691
Unrestricted		32,309	36,431
		33,191	38,122

Approved by the Trustees on 20/2/23



and signed on its behalf by:

K Hillyer (Trustee)

**ERB'S PALSY GROUP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 July 2022**

**1. Accounting Policies**

**Charity information**

ERB'S Palsy Group is a charitable incorporated organisation, whose principal address is shown on page 3.

**1.1 Accounting convention**

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for Charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applied from 1 January 2015. This is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency. The Monetary amounts in these financial statements are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below:

**1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that they have adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the accounts.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the in furtherance of their charitable objectives unless the funds have been designed for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used.

**1.4 Incoming resources**

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation unless performance conditions require deferral of the amount.

**ERB'S PALSY GROUP****NOTES TO THE FINANCIAL STATEMENTS****for the year ended 31 July 2022****1 Accounting Policies (Continued)****1.4 Incoming resources (continued)**

Income tax recoverable in relation to donations received under Gift Aid or Deeds of Covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

**1.5 Resources expended**

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and other administrative costs. They are incurred directly in support of expenditure on the objects of the charity. All support costs have been allocated against the general charitable activity.

The analysis of these costs is included in note 7.

**1.6 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.7 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

**ERB'S PALSY GROUP****NOTES TO THE FINANCIAL STATEMENTS****for the year ended 31 July 2022****1 Accounting Policies (Continued)****1.7 Financial instruments (Continued)**

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**2 Critical accounting estimates and judgements**

In the application of the Charity's accounting policies, they are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**ERB'S PALSY GROUP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 July 2022**

**3 Donations and legacies**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Donations & Gifts	46,066	34,145
Grants	-	1,000
Membership fees	1,967	2,393
	<u>48,033</u>	<u>37,538</u>

Income from donations and legacies was £48,033 (2021 £37,538) of which £13,789 (2021 £3,570) was attributable to restricted funds and £34,244 (2021 £33,968) was attributable to unrestricted funds.

**4 Charitable activities**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Conference and merchandise	1,088	632
Study Day	750	-
	<u>1,838</u>	<u>632</u>

Income from charitable activities was £1,838 (2021 £632) of which £750 (2021 £nil) was attributable to restricted funds and £1,088 (2021 £632) was attributable to unrestricted funds.

**5 Investment Income**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Interest receivable	3	19
	<u>3</u>	<u>19</u>

**ERB'S PALSY GROUP**

**NOTES TO THE FINANCIAL STATEMENTS**

**for the year ended 31 July 2022**

**6 Analysis of expenditure on charitable activities**

	<b>AGM/ Funday</b>	<b>General</b>	<b>Study Day</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
AGM & Funday	-	18,293	-	18,293	-
Erb's Blerb					
Newsletter	-	6,030	-	6,030	12,319
Study Day	-	918	-	918	-
Merchandise					
Expenses	-	1,280	-	1,280	1,461
Equipment	-	-	-	-	1,543
Advertising,					
Website & Database	-	1,282	-	1,282	1,573
Anniversary Ball	-	-	-	-	-
Outreach	-	1,164	-	1,164	-
Tim Dyde Fund	-	808	-	808	500
Narakas Conference	-	5,261	-	5,261	-
Young Achiever	-	-	-	-	150
Herbie Act.Project	-	-	-	-	5,605
Travel Grant	-	218	-	218	100
	-	35,254	-	35,254	23,251
Share of support					
costs (see note 7)	-	17,122	-	17,122	23,429
Share of governance					
costs (see note 7)	-	2,429	-	2,429	4,324
	-	54,805	-	54,805	51,004
<b>Analysis by fund</b>					
Unrestricted funds	-	30,025	-	30,025	46,934
Restricted funds	-	24,780	-	24,780	4,070
	-	54,805	-	54,805	51,004

**ERB'S PALSY GROUP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 July 2022**

**7 Support costs**

	<b>Support costs</b>	<b>Governance costs</b>	<b>2022</b>	<b>2021</b>	<b>Basis of allocation</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Online Donation Costs	852	-	852	216	
Storage Costs	1,649	-	1,649	1,633	
Insurance	592	-	592	587	
Prizes & Gifts	364	-	364	-	
Printing, Postage & Stationery	8,605	-	8,605	12,207	
Phone & Internet	1,037	-	1,037	1,336	
Accom & Subsistence	2,250	-	2,250	865	
Travel	1,247	-	1,247	1,297	
Bank charges	-	-	-	-228	
Subscriptions	119	-	119	203	
Team building	-	-	-	4,316	
Computer costs	167	-	167	997	
Fundraising	240	-	240	-	
Trustee Meetings	-	917	917	492	Governance
Professional fees	-	1,512	1,512	3,832	Governance
	<u>17,122</u>	<u>2,429</u>	<u>19,551</u>	<u>27,753</u>	

Governance costs includes payments to the independent examiners of £1,512 (2021 £1,512) for accountancy fees.

**8 Trustees**

Trustees (or any persons connected with them) didn't receive any remuneration or benefits. £4,376 was reimbursed for directly incurred expenses to five trustees.

**9 Employees**

There were no employees during the year.



**ERB'S PALSY GROUP**

**NOTES TO THE FINANCIAL STATEMENTS**

**for the year ended 31 July 2022**

<b>10 Financial instruments</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	<u>-</u>	<u>-</u>

<b>11 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	<u>3,293</u>	<u>3,959</u>

<b>12 Creditors amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	<u>2,588</u>	<u>193</u>

<b>13 Analysis of net assets between funds</b>	<b>Unrestricted</b>	<b>Tim Dyde</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 July 2022 are represented by:			
Current assets/(liabilities)	<u>32,309</u>	<u>882</u>	<u>33,191</u>

**14 Related party transactions**

There were no disclosable related party transactions during the year (2021 – none).