

ERB'S PALSY GROUP
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021
(Registered Charity Number 1157720)

Thomas & Young Limited
Chartered Accountants
Solihull

ERB'S PALSY GROUP

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ERB'S PALSY GROUP

Charity Information

Chair

K Hillyer

Trustees

G Hillyer (Treasurer)
K Hillyer
J Dewdney
C Hemming (Secretary)
D Robinson
A Swift
G Hillyer (appointed Nov 20)

Charity Number

1157720

Charity Information (Continued)

**Charity Offices
Registered office**

60 Anchorway Road
Coventry
CV3 6JJ

Bankers

Barclays Bank UK PLC

Independent Examiner

Thomas & Young Limited
Carleton House
266-268 Stratford Road
Shirley
Solihull
West Midlands B90 3AD

ERB'S PALSY GROUP
REPORT OF THE TRUSTEES
For the year ended 31 July 2021

The Trustees present their report for the purposes of the Charities Act 2011 for the year ended 31 July 2021.

TRUSTEES

The Trustees who served during the year, and who have resigned or been appointed, are named on page 1.

PRINCIPAL OFFICE

The principal office is:

60 Anchorway Road
Coventry
CV3 6JJ

ADVISORS DURING THE YEAR

Independent Examiner: Thomas & Young Limited

Bankers: Barclays Bank UK PLC

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's aim and objective are to advance education of the public in the subject of Erb's Palsy, particularly by the provision of information and guidance to those living with Erb's Palsy (and their families) to assist them to achieve their physical, intellectual, emotional and social potential. The activities include making grants to individuals, providing human resources, advocacy, advice and information.

Public Benefit

The public benefits of the charity are the raising awareness of Erb's Palsy. The public benefits directly relate to the charity's key objectives. No detriment or harm arises from the charity providing the public benefits.

In shaping the objectives for the year and planning the charity's activities, the charity trustees have referred to the guidance contained in the Charity commission's general guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

ERB'S PALSY GROUP**REPORT OF THE TRUSTEES (continued)****OBJECTIVES AND ACTIVITIES (CONTINUED)****Charitable activities**

This year has been a challenging year for many Charities, ours included. The National Covid pandemic and National Lockdown has ensured that we have had few opportunities to engage in real life with our members and supporters.

We have had to restrict our contact to online and via post, which has been unusual and has resulted in the Board of Trustees reconsidering how we could support our membership.

We experienced a surge in our Facebook membership and activity resulting in many more posts and families asking for support. We offered advice on how to carry out Physiotherapy style activities and how to incorporate bi manual activities into experiences the children would engage with and enjoy, which would also ensure their physical well-being.

The Chair and Deputy Chair made a proposal to the Board to produce an Activity Pack to send to Primary School aged members, containing a range of activities and an activity book designed to support their home schooling and also to have some fun.

We sourced a range of items designed to encourage fine motor functions, such as Origami, needle craft and baking as well as seeds for the children to plant and grow sunflowers. There were puzzles and items featuring our mascot Herbie and of course the Charity logo.

The items were posted to each member in a cotton bag so the item could be re-used and work to promote the Charity. Over 400 packs were posted out and our members and their parents were delighted with them – our Facebook lit up with hundreds of photographs of the children (and some parents) using the puzzles and thoroughly enjoying the contents.

The project was deemed a huge success by both the Board of Trustees and the membership. Unable to hold our annual training event for Professionals was a disappointment, we have grown used to forging excellent relationships with Health Care Professionals and have missed this opportunity to engage with them.

The Trustees were approached by one of our members who asked if we could possibly produce a Thank You Gift for the Treating Hospital Teams, who continued to work throughout the Pandemic and we decided to ask our members to submit their photos and thank your comments which we then had produced into a 'Thank You Book' for each of the 4 Units treating the children. The NHS Staff were very appreciative of the efforts and kind words which our members shared in the books and sent thank you letters and shared videos for our members to see.

Finances have been adversely affected by a lack of fundraising opportunities, however our Facebook fundraising and registration with online donation services have helped slightly, however funds are approaching critical levels and we have asked our membership if they can support us to ensure we can continue to offer our services.

The Charity has funded two new booklets for our members, detailing advice and information on undertaking a Clinical Negligence Claim. These Booklets were sponsored by Tozers Solicitors and have been a useful addition to our resources.

ERB'S PALSY GROUP

REPORT OF THE TRUSTEES (continued)

OBJECTIVES AND ACTIVITIES (CONTINUED)

Membership has grown again this year, with more families of affected babies signing up than in the past couple of years, our fear is that the pandemic has resulted in more babies being injured because of shoulder dystocia and it has underlined the need for us to re-commence our Study Day training events as soon as possible.

It remains for me to thank my fellow Trustees for their hard work and dedication during what has been a challenging year for many Organisations and to hope that the coming year brings a return to normality.

FINANCIAL REVIEW

Reserves policy

The trustees have examined the charity's requirements for reserves and have established a policy that unrestricted reserves should be sufficient to cover at least six months of the charity's expenditure. This has been achieved.

The financial results for the year are shown in the statement of financial activities on page 7.

Structure, governance and management

Governing document

The charity is a charitable incorporated organisation.

Recruitment and appointment of new trustees

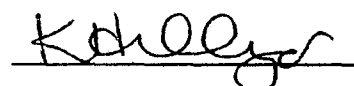
The existing trustees make appointments of new trustees when deemed necessary in order to perform the trust's objectives effectively. Potential trustees are selected on the basis of their relevant background and experience and are expected to actively support and further the charity's work.

APPROVAL

This report was approved by the Board of Trustees on 4/11/21 and signed on their behalf by:

K Hillyer

(Trustee)



ERB'S PALSY GROUP**Independent Examiner's Report to the Trustees of
ERB'S Palsy Group**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2021, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

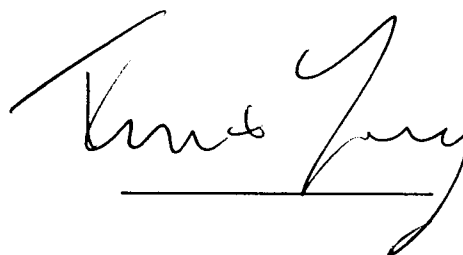
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the ACT; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

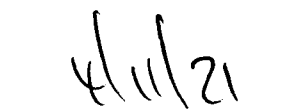
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark McLean FCA
Thomas & Young Limited
Chartered Accountants



Carleton House
266 – 268 Stratford Road
Shirley
Solihull
West Midlands
B90 3AD

Dated:



ERB'S PALSY GROUP

Statement of Financial Activities for the year ended 31 July 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income and endowments from:					
Donations and legacies	3	33,968	3,570	37,538	37,524
Charitable activities	4	632	-	632	50
Income from investments	5	19	-	19	65
Total income		<u>34,619</u>	<u>3,570</u>	<u>38,189</u>	<u>37,639</u>
Expenditure on:					
Charitable activities	6	<u>46,934</u>	<u>4,070</u>	<u>51,004</u>	<u>28,139</u>
Total resources expended		<u>46,934</u>	<u>4,070</u>	<u>51,004</u>	<u>28,139</u>
Net incoming/(outgoing) resources before transfers		<u>(12,315)</u>	<u>(500)</u>	<u>(12,815)</u>	<u>9,500</u>
Gross transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(12,315)</u>	<u>(500)</u>	<u>(12,815)</u>	<u>9,500</u>
Reconciliation of funds:					
Total funds brought forward		<u>48,746</u>	<u>2,191</u>	<u>50,937</u>	<u>41,437</u>
Total funds carried forward		<u><u>36,431</u></u>	<u><u>1,691</u></u>	<u><u>38,122</u></u>	<u><u>50,937</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ERB'S PALSY GROUP**BALANCE SHEET
As at 31 July 2021**

	Note	2021	2020
		£	£
CURRENT ASSETS			
Debtors	11	3,959	2,184
Cash at bank and in hand		34,356	48,753
		<u>38,315</u>	<u>50,937</u>
CREDITORS: amounts falling due within one year	12	(193)	-
Net current assets		<u>38,122</u>	<u>50,937</u>
Total assets less current liabilities		<u><u>38,122</u></u>	<u><u>50,937</u></u>
FUND BALANCES			
Restricted	13	1,691	2,191
Unrestricted		36,431	48,746
		<u>38,122</u>	<u>50,937</u>

Approved by the Trustees on

K Hillyer

4/11/21

and signed on its behalf by:

K Hillyer (Trustee)

ERB'S PALSY GROUP**NOTES TO THE FINANCIAL STATEMENTS****for the year ended 31 July 2021****1. Accounting Policies****Charity information**

ERB'S Palsy Group is a charitable incorporated organisation, whose principal address is shown on page 3.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for Charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applied from 1 January 2015. This is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency. The Monetary amounts in these financial statements are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below:

1.2 Going concern

At the time of approving the accounts, they have a reasonable expectation that they have adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the in furtherance of their charitable objectives unless the funds have been designed for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

ERB'S PALSY GROUP**NOTES TO THE FINANCIAL STATEMENTS****for the year ended 31 July 2021****1 Accounting Policies (Continued)****1.4 Incoming resources(continued)**

Income tax recoverable in relation to donations received under Gift Aid or Deeds of Covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and other administrative costs. They are incurred directly in support of expenditure on the objects of the charity. All support costs have been allocated against the general charitable activity.

The analysis of these costs is included in note 7.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

ERB'S PALSY GROUP**NOTES TO THE FINANCIAL STATEMENTS****for the year ended 31 July 2021****1 Accounting Policies (Continued)****1.7 Financial instruments (Continued)**

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, they are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ERB'S PALSY GROUP

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2021

3 Donations and legacies

	2021 £	2020 £
Donations & Gifts	34,145	34,975
Grants	1,000	-
Membership fees	2,392	2,549
	<u>38,189</u>	<u>37,524</u>

Income from donations and legacies was £38,189 (2020 £37,524) of which £3,570 (2020 £1,015) was attributable to restricted funds and £34,619 (2020 £36,426) was attributable to unrestricted funds.

4 Charitable activities

	2021 £	2020 £
Conference and merchandise	632	50
Funday & AGM	-	-
	<u>632</u>	<u>50</u>

Income from charitable activities was £632 (2020 £50) of which £nil (2020 £nil) was attributable to restricted funds and £632 (2020 £50) was attributable to unrestricted funds.

5 Investment Income

	2021 £	2020 £
Interest receivable	19	65
	<u>19</u>	<u>65</u>

ERB'S PALSY GROUP
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 July 2021

6 Analysis of expenditure on charitable activities

	AGM/ Funday	General	Study Day	Total 2021	Total 2020
	£	£	£	£	£
AGM & Funday	-	-	-	-	1,668
Erb's Blerb					
Newsletter	-	12,319	-	12,319	5,328
Merchandise					
Expenses	-	1,461	-	1,461	160
Equipment	-	1,543	-	1,543	740
Advertising,					
Website & Database	-	1,573	-	1,573	5,481
Outreach	-	-	-	-	108
Tim Dyde Fund	-	500	-	500	-
Young Achiever	-	150	-	150	100
Herbie Act.Project	-	5,605	-	5,605	-
Travel Grant	-	100	-	100	50
	-	23,251	-	23,251	13,634
Share of support costs (see note 7)	-	23,429	-	23,429	12,629
Share of governance costs (see note 7)	-	4,324	-	4,324	1,876
	-	51,004	-	51,004	28,139
Analysis by fund					
Unrestricted funds	-	46,934	-	46,934	26,371
Restricted funds	-	4,070	-	4,070	1,768
	-	51,004	-	51,004	28,139

ERB'S PALSY GROUP
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 July 2021

7 Support costs

	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Online Donation Costs	216	-	216	216	
Storage Costs	1,633	-	1,633	1,633	
Insurance	587	-	587	586	
Prizes & Gifts	-	-	-	-	
Printing,Postage&Stationery	12,207	-	12,207	7,060	
Phone & Internet	1,336	-	1,336	1,015	
Accom & Subsistence	865	-	865	90	
Travel	1,297	-	1,297	925	
Fundraising	-	-	-	240	
Bank charges	-228	-	-228	-22	
Subscriptions	203	-	203	203	
Team building	4,316	-	4,316	50	
Repairs	-	-	-	-	
Computer costs	997	-	997	608	
Trustee Meetings	-	492	492	363	Governance
Professional fees	-	3,832	3,832	1,513	Governance
	<u>23,429</u>	<u>4,324</u>	<u>27,753</u>	<u>14,505</u>	

Governance costs includes payments to the independent examiners of £1,512 (2020 £1,513) for accountancy fees

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration, benefits or expenses from the charity during the year.

9 Employees

There were no employees during the year.

ERB'S PALSY GROUP

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2021

10	Financial instruments	2021	2020
		£	£
	Carrying amount of financial liabilities		
	Measured at amortised cost	-	-
11	Debtors	2021	2020
		£	£
	Amounts falling due within one year:		
	Prepayments and accrued income	3,959	2,184
12	Creditors amounts falling due within one year	2021	2020
		£	£
	Accruals and deferred income	193	-
13	Analysis of net assets between funds		
		Unrestricted	Tim Dyde
		£	£
	Fund balances at 31 July 2021 are represented by:		
	Current assets/(liabilities)	36,431	1,691
			Total
			£
			38,122

14 Related party transactions

There were no disclosable related party transactions during the year (2020 – none).