



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month 4	Year 2022		Day 31	Month 3	Year 2023

## Section A Reference and administration details

**Charity name**

Vange Community Preschool

**Other names charity is known by**

**Registered charity number (if any)**

1157708

**Charity's principal address**

Vange Community Centre

Vange Hill Drive

Basildon

**Postcode**

SS16 4DA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Clarke	Chair		
2	Lacey Riches			
3	Nicola Twelftree	Manager		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Provide childcare for children aged 2-5 years old

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We hold a contingency fund incase of unforeseen circumstances

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is via the Free Early Education Entitlement (FEEE) government funding paid for all 3-5 year olds and some 2 year olds

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	N. Twelftree	
<b>Full name(s)</b>	Nicola Twelftree	
<b>Position (eg Secretary, Chair, etc)</b>	Manager	
<b>Date</b>	24/01/2024	

Vange Community Preschool (1157708)  
Income & Expenditure 01/04/2022 – 31/03/2023

£

Income

Fees	4956	
Essex County Council	29095	
Other Income	792	34844

Expenditure

Staff Costs	38132	
Catering/Cleaning	833	
Materials/Equipment	1995	
Rent	8759	
Telephone	520	
Advertising/Promotion	514	
Insurance	754	
Sundries	45	51552

To Reserves		-16708
-------------	--	--------

Assets 31.03.2023

Current Account	2758	
Savings Account	15144	
Cash In Hand	83	
	17985	

Reserves 31.03.2023

B/fwd	34693	
Reserves	-16708	
	17985	

Vange Community Preschool (1157708)  
Income & Expenditure 01/04/2022 – 31/03/2023

£

Income

Fees	4956	
Essex County Council	29095	
Other Income	792	34844

Expenditure

Staff Costs	38132	
Catering/Cleaning	833	
Materials/Equipment	1995	
Rent	8759	
Telephone	520	
Advertising/Promotion	514	
Insurance	754	
Sundries	45	51552

To Reserves		<u>-16708</u>
-------------	--	---------------

Assets 31.03.2023

Current Account	2758	
Savings Account	15144	
Cash In Hand	83	
	<u>17985</u>	

Reserves 31.03.2023

B/fwd	34693	
Reserves	<u>-16708</u>	
	<u>17985</u>	