

CASTLE DONINGTON VOLUNTEER CENTRE

England & Wales · Charity number 1157707

Details

Other names CDVC

Status Registered

Legal form CIO

Registered 2014-07-03

Register [View on the Charity Commission register](#)

Contact

Address The Community Hub
101 Bondgate
Castle Donington
Derby
DE74 2NR

Phone 01332850526

Email admin@cdvc.org.uk

Website www.cdvc.org.uk

Activities

Objects: 1. TO PROMOTE ANY CHARITABLE PURPOSE (CHARITABLE UNDER ENGLISH LAW) FOR THE BENEFIT OF THE COMMUNITY IN CASTLE DONINGTON AND THE SURROUNDING AREA AS THE TRUSTEES SEE FIT, IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE FOLLOWING MEANS:(A) PROMOTING, ENCOURAGING AND SUPPORTING VOLUNTEERING;(B) PROVIDING OPPORTUNITIES FOR INDIVIDUALS TO VOLUNTEER;(C) PROVIDING ASSISTANCE AND TRAINING FOR VOLUNTEERS.2. TO RELIEVE THE CHARITABLE NEEDS OF PEOPLE IN CASTLE DONINGTON AND THE SURROUNDING AREA BY THE PROVISION OF ADVICE AND SERVICES CALCULATED TO RELIEVE SUCH NEEDS.

Activities: We exist to recruit and support volunteers, to provide services and support to local communities including the provision of Community and Hospital Transport, to facilitate services provided by other bodies and to offer personal help and advice to individuals and groups.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Derby City
- Derbyshire
- Leicestershire
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£90,561	£73,419	-	-
2024-03-31	£88,215	£80,447	-	-
2023-03-31	£92,389	£88,295	-	-
2022-03-31	£116,255	£83,977	-	-
2021-03-31	£102,760	£88,791	-	-

Trustees

Name	Role	Appointed
ALEX LOGAN		2015-07-20
ALWYN THORPE		2015-07-20
Allan Clark		2023-12-06
DENNIS TAYLOR		2015-07-20
JOHN SEMONS		2015-07-20
JOHN WILLIAMS		2015-07-20
Jackie Forster		2025-10-29
James Knowles Hayward		2025-10-29
Jane Brewer		2025-10-29
Mark Reddish		2015-10-07
Rachel Hobbs		2025-10-29
Wayne Tranmer		2016-12-19

CASTLE DONINGTON VOLUNTEER CENTRE

England & Wales - Charity number 1157707

Accounts

Annual Report FY 2024 / 2025



Charitable Incorporated Organisation (CIO no: 1157707)

**Castle Donington Volunteer Centre,
Community Hub, 101 Bondgate, Castle Donington, DE74 2NR**

Tel: 01332 850526

email: Admin@CDVC.org.uk



Management Personnel 2024 / 2025

Board of Trustees

Chair & Operations	Wayne Tranmer
Vice Chair & Treasurer	Alwyn Thorpe
Trustee (Accounts)	John Williams
Trustee (Grow-Cook-Share)	Dennis Taylor
Trustee (Minutes Secretary & Friday Group)	Gill Schofield
Trustee (MIDAS Trainer)	Mick Forey
Trustee (Chef)	John Semons
Trustee (Allotments)	Alex Logan
Trustee (Grow-Cook-Share)	Allan Clarke
Trustee (HR)	Mark Reddish

Observer members	Chris Hills	(CD Parish Council)
	Peter Norwell	(CD Parish Council)

Staff

Office Administrator	Helen Hall
Office Administrator	Brian Hindle
Accounts Administrator	Claire Smith
Transport Maintenance	David Richards

Trustees Report For The Year Ended 31st March 2025

The Trustees present their annual report complete with financial statements for the year ending the 31st March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland.

Structure, Governance and Management

The charity is governed by its constitution which was adopted in May 2014 and amended in September 2016. The Trustees are appointed or re-appointed at the Annual General Meeting and meet bi-monthly for business.

The trustees of the charity delegate the day to day running of the organisation to the charity's staff.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

Our objective is to promote any charitable purpose for the benefit of the community in Castle Donington and the surrounding area as the trustees see fit and to relieve the charitable needs of those people by the provision of advice and services calculated to relieve such needs.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their valuable time and endless energy freely. The leadership and management of this activity is the primary responsibility of the trustees and paid staff.

Reserves Policy

The Charity's reserves policy is to maintain a level of reserves that ensure, in the event of a reduction in its key funding, or an event demanding investment, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The trustees feel that the Charity's current level of designated reserves is satisfactory in that respect.

Chair's Report

The last year has been one in which we have seen an uplift in our local services covering shopping, social groups and medical car activity. Our community transport supporting these has remained stable, however organisational and private bookings have reduced.

A significant change to our operation has been an enforced move from our long term parking location due to a building expansion on that site. The lack of acceptable local commercial alternatives has been resolved by our move to the Community Hub facilitated by Castle Donington Parish Council.

I am delighted to report that we have been able to recruit and train a number of additional volunteers as drivers, passenger assistants, social group supporters, allotment and kitchen / servers. We will continue to recruit volunteers as this will provide the flexibility as well as the blend of skills required to provide a resilience to our work.

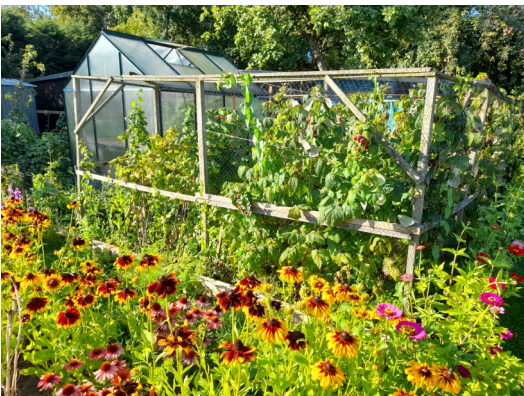
It is important to also recognise a very beneficial increase in the engagement we have with local businesses. We have working relationships with 8 nationally known companies whose local branches visit us for work sessions as part of their community support objectives.

A selection of highlights follow;

Grow-Cook-Share

We have amended our monthly Grow-Cook-Share personnel structure to ensure that we have guarantee continuity. Our meals remain popular with diners enjoying both the food and socialising with friends. This is a flagship event much appreciated by all.

My sincere thanks go to personnel that have stepped back from, and to those that have stepped forward to what is a significant commitment.



The allotment planting plan has produced a large quantity of vegetables and soft fruits for the meals plus “companion planted” flowers to provide table centre decorations. Credit goes to our volunteers who produce a wide range of products in what are very well run plots.

Friday Group

Our Friday Group continues to provide a strong social focus to our weekly calendar. Invited speakers, games, quizzes, music and afternoon cakes create a convivial atmosphere.

Regular outings to local venues complete their activities. These sessions are popular which is a tribute to the Volunteer team who organise each session providing variety and entertainment.

Easy-Movers & Chatter Club

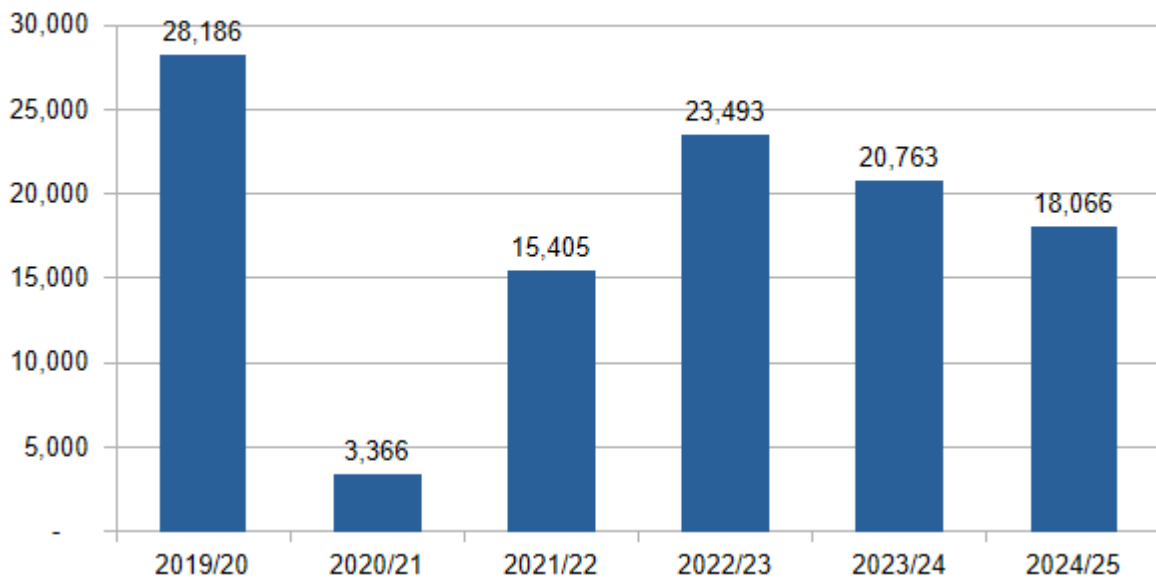
Our Monday and Wednesday exercise and social groups have grown to over 50 people regularly attending. These sessions aim to provide specific training routines to improve their general fitness and stability thereby easing their movement. We have spread the benefit of these classes by moving our Thursday Castle Donington event to a Wednesday slot held in Breedon on the Hill.

Community Transport

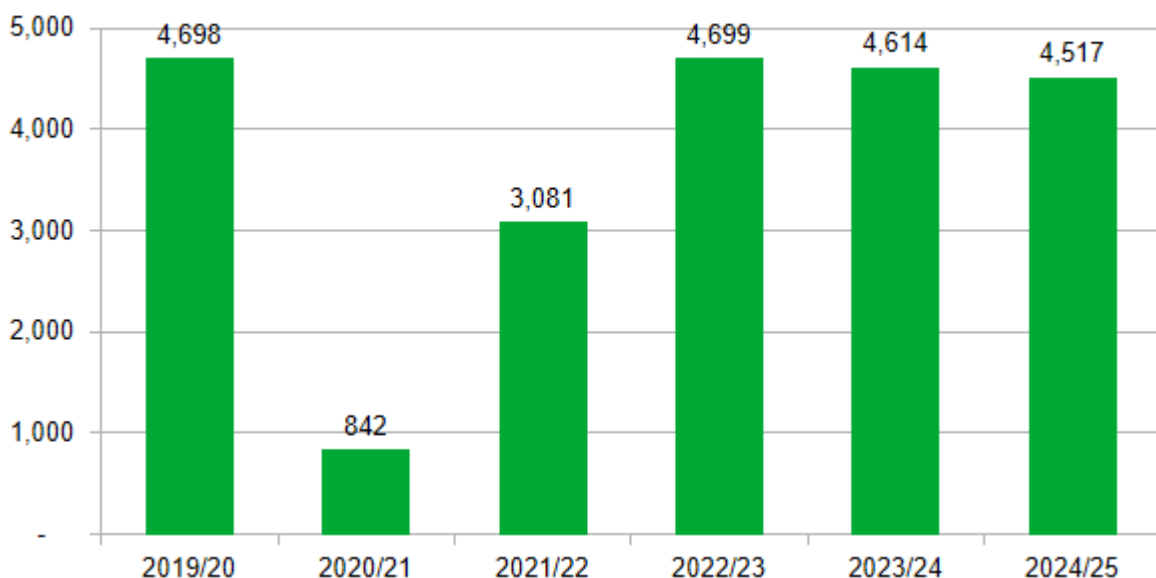
Chargeable miles this financial year reduced by 13% year on year. Whilst our short distance runs have remained stable, the level of longer distance hire remains reduced.

Continuing inflation and budget pressures on booking organisations remain the underlying cause.

Annual Transport Mileage



Average Miles per Vehicle

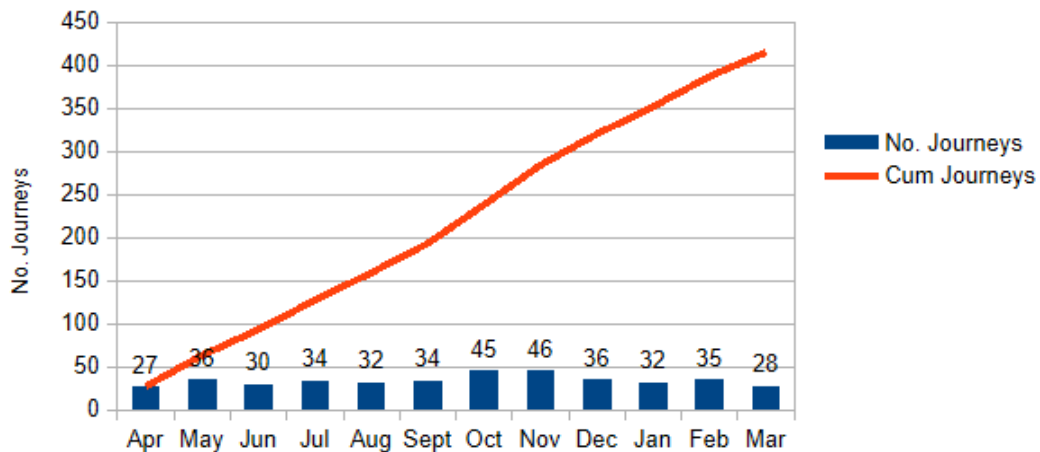


Medical Car

Demand for Medical Car transport this financial year increased by 66 journeys from 349 to 415 trips year on year, a recovery to normal levels.

This service is an essential provision in what is our setting some 15 miles away from the major hospitals with difficult public transport links to these centres.

Medical Car Journeys 2024-25



Finances

In year income increased by £2.3k (+2.8%) with operational reductions balanced by interest income.

Careful expenditure control and movement of restricted reserves resulted in a nett increase of funds carried forward increasing by £17.1k

Salaries have appropriately increased as a result of rising living costs and the reflected minimum wage.

Challenges

Careful control of both our cost base and our financial reserve position will continue. Inflation pressures reduced as we completed the financial year but global variables remain.

Volunteer recruitment has been positive this year but specific roles will need to be filled to ensure that we have a clear succession plan, especially for our Trustees and Chair as our age demographic changes.

As last year, our investigations into the future of electric powered wheelchair accessible vehicles (WAV) continues. Our assessment is that the cost of vehicles, when judged against the good condition of our fleet, makes a purchase unlikely until a vehicle replacement becomes necessary.

We look forward to a continuing maturing of the e-WAV supply chain to deliver improved capital, running cost, range and charging benefits. Additionally, the gross weight of current electric options reduces the passenger capacity by 40% relative to existing vehicles. This would fundamentally change the number of vehicles and the logistics of our operation which requires continued analysis and thought. We would like to demonstrate a commitment to a greener transport operation but at present this continues to present a difficult financial and logistical decision.

Our development fund is specifically in anticipation of these future costs and challenges.

Thank You

We are fortunate to have a dedicated team of volunteers who support us with their ideas and valuable time. We estimate that during the year we generated over 11,000 hours of volunteer time, equivalent to c. £135k of financial value, worth much more to our community well-being.

I would like to put on record the sincere thanks of both our clients and trustees of the Volunteer Centre for the support we have received from our volunteers, staff, local businesses and authorities.

Wayne Tranmer BEM
Chair of Trustees
September 2025

Attachments:

1. Annual Accounts: Statement of Financial Activities
2. Annual Accounts: Balance Sheet
3. Annual Audit Certificate

CASTLE DONINGTON VOLUNTEER CENTRE

1. STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income & Expenditure Account) For the Year Ended 31st March 2025

	Unrestricted Funds	2024/25 Restricted Funds	TOTAL	2023/24 Total
	£	£	£	£
INCOME				
Grant Income Received				
L.C.C.	42,340		42,340	42,340
C.D. Parish Council	0		0	0
Other Grants	0		0	0
Leics. & Rutland County CCG (Hosp. Trans.)	6,317		6,317	6,317
Covid 19 Grants	0		0	0
Community Transport Income	26,812		26,812	29,060
B.S.O.G. Fuel Rebates	1,362		1,362	1,894
General Donations	1,749		1,749	2,485
Hospital Transport Donations	4,169		4,169	3,319
Fundraising	0		0	0
Interest Received	7,811		7,811	2,712
Miscellaneous Income	0		0	88
Total Income	90,561	0	90,561	88,215
EXPENDITURE				
Salary Costs	32,106		32,106	31,340
Community Transport Costs				
Fuel Costs	4,861		4,861	5,597
Maintenance servicing & repairs	7,428		7,428	6,179
Insurance	7,038		7,038	6,740
Training, Travel & Equipment Costs	1,414		1,414	353
Depreciation	6,137	0	6,137	11,838
Loss (Profit) on Sale of Vehicle	0		0	-2,800
Covid 19 Costs	0		0	0
Volunteer Centre Office Costs	7,564		7,564	6,285
Audit Accountancy, Legal & I.T. Fees	1,798		1,798	850
Professional & Consultancy Fees	4,151		4,151	3,981
Hospital Transport Drivers Mileage Claims	3,927		3,927	3,149
Miscellaneous Expenses	2,770		2,770	2,320
Movement of Restricted Reserves excl. depreciation		-5,774	-5,774	4,615
Total Expenditure	79,193	-5,774	73,419	80,447
Net Incoming Resources being net income for the year	11,368	5,774	17,142	7,768
Transfer to Development Fund	0	0	0	0
Reconciliation of Funds				
Funds brought forward at 1st April 2024	108,459	32,112	140,571	132,803
Funds carried forward at 31st March 2025	119,827	37,886	157,713	140,571

CASTLE DONINGTON VOLUNTEER CENTRE

2. BALANCE SHEET AS AT 31 MARCH 2025

	31st March 2025 £	31st March 2024 £
FIXED ASSETS		
Vehicles		
Brought Forward 1 April 2024	6,137	17,974
Additions in the year	0	0
Disposals in the year	0	0
Depreciation charged in the year	-6,137	-11,837
Carried Forward 31 March 2025	0	6,137
CURRENT ASSETS		
Short Term Investments	116,306	111,908
Bank Accounts	252,804	242,079
Sundry Debtors & Prepayments	4,697	8,225
Current Assets Total	373,807	362,211
Less Current Liabilities	-898	-12,581
Net Current Assets	372,909	349,630
TOTAL NET ASSETS	372,909	355,767
Represented By:-		
UNRESTRICTED FUNDS		
Revenue fund	119,827	108,459
Development fund	215,196	215,196
RESTRICTED FUNDS	37,886	32,112
TOTAL RESERVES CARRIED FORWARD	372,909	355,767

3. ANNUAL AUDIT CERTIFICATE

CASTLE DONINGTON VOLUNTEER CENTRE
REGISTERED CHARITY NUMBER 1157707
EXAMINERS REPORT FOR THE YEAR ENDED 31ST MARCH 2025

In accordance with instructions given to me, I have examined the financial statements of the Castle Donington Volunteer Centre in accordance with approved auditing standards.
In my opinion, the financial statements give a true and fair view of the organisation's financial affairs as at 31st March 2025 and of its income and expenditure for the period then ended.

Signed Electronically N Manning

Nigel Manning dated 7th September 2025

End of Report

CASTLE DONINGTON VOLUNTEER CENTRE

England & Wales - Charity number 1157707

Accounts

Annual Report FY 2023 / 2024



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**Castle Donington Volunteer Centre,
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	Karl Shatford	(CD Parish Council)

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Trustees Report For The Year Ended 31st March 2024

The Trustees present their annual report complete with financial statements for the year ending the 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland.

Structure, Governance and Management

The charity is governed by its constitution which was adopted in May 2014 and amended in September 2016. The Trustees are appointed or re-appointed at the Annual General Meeting and meet bi-monthly for business.

The trustees of the charity delegate the day to day running of the organisation to the charity's staff.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

Our objective is to promote any charitable purpose for the benefit of the community in Castle Donington and the surrounding area as the trustees see fit and to relieve the charitable needs of those people by the provision of advice and services calculated to relieve such needs.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their valuable time and endless energy freely. The leadership and management of this activity is the primary responsibility of the trustees and paid staff.

Reserves Policy

The Charity's reserves policy is to maintain a level of reserves that ensure, in the event of a reduction in its key funding, or an event demanding investment, the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The trustees feel that the Charity's current level of designated reserves is satisfactory in that respect.

Chair's Report

The last year has been one in which we have continued our normal services providing a range of social events, exercise, shopping trips and outings. Our Medical Car operation remains very active as a much needed service.

I am pleased to report that the pressures experienced as a result of the Covid pandemic have been addressed and largely overcome. We do remain vigilant to risks as we deal largely with the elderly, vulnerable and disabled part of our community.

A highlight in the year was our hosting of King Charles's Coronation on the 5th May 2023. 120 elderly and disabled guests enjoyed a free afternoon cream tea event in The Community Hub with transport to and from home.



A selection of highlights follow;

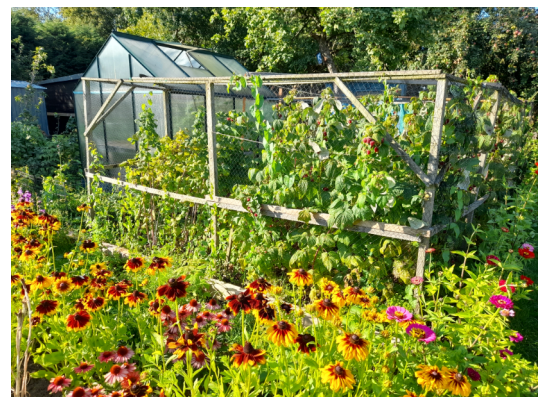
Grow-Cook-Share

Our monthly Grow-Cook-Share meals remain popular with diners enjoying both the food and socialising with friends, this is a flagship event much appreciated by all.

Our take away provision which works in parallel to this allows us to ensure that home-bound members are not forgotten.

The allotment has produced a large quantity of vegetables and soft fruits for the meals and flowers which provide table centre decorations.

A number of volunteer sessions involving local businesses have been arranged to both retain the productivity of our 4 allotments and to assist at the meal activities themselves. This is an invaluable and very much appreciated contribution to our cause.



Friday Group

Our Friday Group continues to provide a strong social focus to our weekly calendar. Invited speakers, games, quizzes, music and afternoon cakes create a convivial atmosphere. Regular outings to local centres complete their activities. These sessions are popular which is a tribute to the Volunteer team who organise each session providing variety and entertainment.

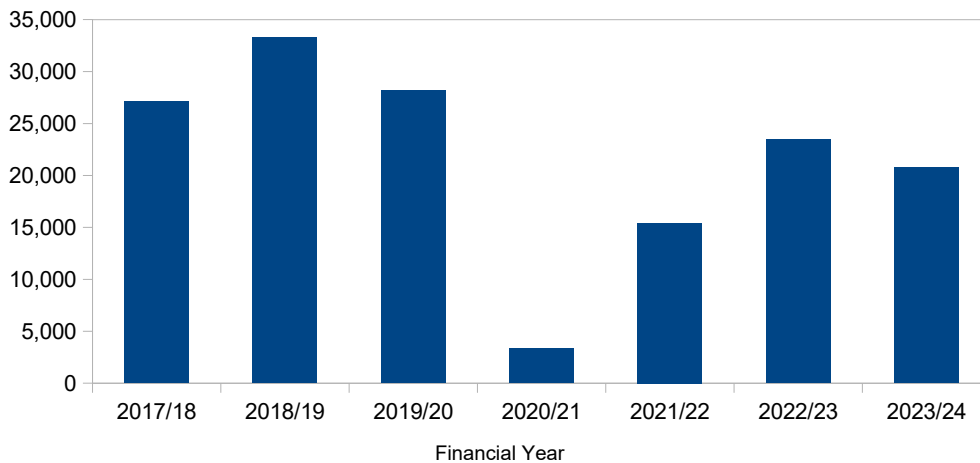
Easy-Movers & Chatter Club

Our Monday and Thursday exercise and social groups have grown to some 40 people regularly attending. These sessions aim to provide specific training routines to improve their general fitness and stability thereby easing their movement.

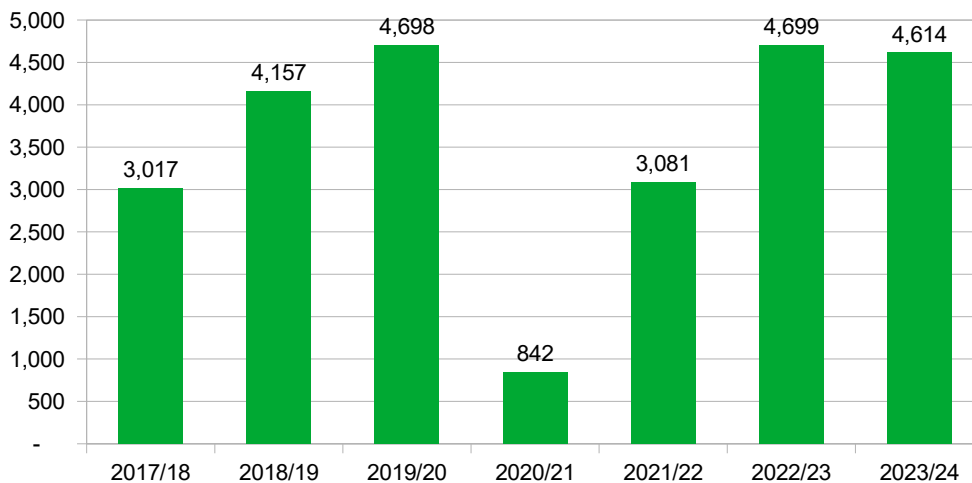
Community Transport

Chargeable miles this financial year reduced by just under 12% year on year. Whilst our short distance runs have increased, the level of longer distance hire remains reduced. Continuing inflation and budget pressures are felt to be the underlying cause.

Annual Transport Mileage - 6 Year History



Average Miles per Vehicle

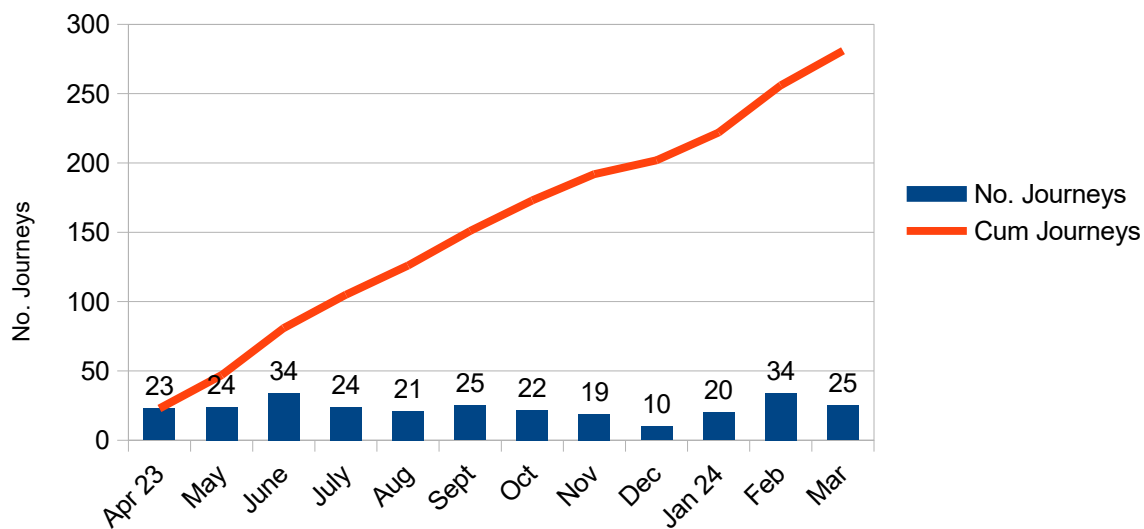


Medical Car

Demand for Medical Car transport this financial year reduced by 68 journeys from 349 to 281 trips year on year. This reduction, 20% down, is difficult to explain other than the general capacity difficulties in the NHS and GPs in Q3 / Q4 of 2023. A brief look forward into 2024, January through June, records 206 journeys made, a recovery to normal levels.

This service is an essential provision in what is our setting some 15 miles away from the major hospitals with difficult public transport links to these centres.

Medical Car Journeys 2023/24



Finances

In year income reduced by £4.2k (-4.5%) largely due to reduced Community Transport activity. This reduction, naturally, was accompanied by lower fuel costs. Our decision to dispose of our oldest vehicle realised reduced maintenance and insurance outgoings and a profit on the sale.

Salaries have appropriately increased as a result of rising living costs and our pledge to follow the Real Living Wage index.

Our nett position was a positive £7.7k for the year.

Challenges

Careful control of both our cost base and our financial reserve position will continue. Inflation pressures have reduced as we completed the financial year but global variables remain that demand continued focus.

Volunteer recruitment has been positive this year but specific roles will need to be filled to ensure that we have a clear succession plan, especially for our Trustees and Chair as our age demographic changes.

As last year, our investigations into the future of electric powered wheelchair accessible vehicles (WAV) continues. Our consistent assessment is that the cost of vehicles, when judged against the condition of our fleet, makes a purchase unlikely until a vehicle replacement becomes necessary. We look forward to a continuing maturing of the WAV supply chain to deliver improved capital and running cost, range and charging benefits. Additionally, the gross weight of current electric options reduces the passenger capacity by 40% relative to existing vehicles. This would fundamentally change the number of vehicles and the logistics of our operation which requires continued analysis and thought. We would like to demonstrate a commitment to a greener transport operation but at present this remains out of range.

Our development fund is specifically in anticipation of these future costs and challenges.

Thank You

We are fortunate to have a dedicated team of volunteers who support us with their ideas and valuable time. We estimate that during the year we generated over 11,000 hours of volunteer time, equivalent to c. £135k of financial value, worth much more to our community well-being.

I would like to put on record the sincere thanks of both our clients and trustees of the Volunteer Centre for the support we have received from our volunteers, staff, local businesses and authorities.

Wayne Tranmer BEM
Chair of Trustees
November 2024

Attachments:

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CASTLE DONINGTON VOLUNTEER CENTRE

**1. STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income & Expenditure Account)
For the Year Ended 31st March 2024**

	Unrestricted Funds £	2023/24 Restricted Funds £	TOTAL £	2022/23 Total £
<u>INCOME</u>				
Grant Income Received				
L.C.C.	42,340		42,340	42,340
C.D. Parish Council	0		0	300
Other Grants	0		0	0
Leics. & Rutland County CCG (Hosp. Trans.)	6,317		6,317	6,317
Covid 19 Grants	0		0	0
Community Transport Income	29,060		29,060	33,643
B.S.O.G. Fuel Rebates	1,894		1,894	2,877
General Donations	2,485		2,485	847
Hospital Transport Donations	3,319		3,319	4,365
Fundraising	0		0	72
Interest Received	2,712		2,712	461
Miscellaneous Income	88		88	1,167
Total Income	88,215	0	88,215	92,389
<u>EXPENDITURE</u>				
Salary Costs	31,340		31,340	28,883
Community Transport Costs				
Fuel	5,597		5,597	7,418
Maintenance servicing & repairs	6,179		6,179	6,761
Insurance	6,740		6,740	8,689
Training, Travel & Equipment Costs	353		353	157
Vehicle Depreciation	11,838	0	11,838	20,880
Loss (Profit) on Sale of Vehicle	-(2,800)		-(2,800)	0
Covid 19 Costs	0		0	47
Volunteer Centre Office Costs	6,284		6,284	6,114
Audit Accountancy, Legal & I.T. Fees	850		850	2,312
Professional & Consultancy Fees	3,981		3,981	3,860
Hospital Transport Drivers Mileage Claims	3,149		3,149	1,911
Miscellaneous Expenses	2,320		2,320	2,059
Movement of Restricted Reserves excl. depreciation		4,615	4,615	-796
Total Expenditure	75,831	4,615	80,447	88,295
Net Incoming Resources being net income for the year	12,383	-(4,615)	7,768	4,094
Transfer to Development Fund	0	0		0
Reconciliation of Funds				
Funds brought forward at 1st April 2023	96,076	36,727	132,803	128,709
Funds carried forward at 31st March 2024	108,459	32,112	140,571	132,803

CASTLE DONINGTON VOLUNTEER CENTRE

2. BALANCE SHEET AS AT 31st MARCH 2024

	March 31 2024 £	March 31 2023 £
FIXED ASSETS		
Vehicles		
Brought Forward 1 April 2023	17,974	38,855
Additions in the year	0	0
Disposals in the year	0	0
Depreciation charged in the year	-(11,837)	-(20,881)
Carried Forward 31 March 2024	6,137	17,974
CURRENT ASSETS		
Short Term Investments	111,908	111,552
Bank Accounts	242,079	220,184
Sundry Debtors & Prepayments	8,225	6,424
Current Assets Total	362,211	338,160
Less Current Liabilities	-(12,581)	-(8,135)
Net Current Assets	349,630	330,024
TOTAL NET ASSETS	355,767	347,998
Represented By:-		
UNRESTRICTED FUNDS		
Revenue fund	108,459	96,076
Development fund	215,196	215,196
RESTRICTED FUNDS	32,112	36,727
TOTAL RESERVES CARRIED FORWARD	355,767	347,999

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England & Wales - Charity number 1157707

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Trustees (Allotments)	Alex Logan
Trustee Designate (Allotments)	Allan Clarke
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The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to those risks.

Objectives and Activities

To promote any charitable purpose for the benefit of the community in Castle Donington and the surrounding area as the trustees see fit and to relieve the charitable needs of people in Castle Donington and the surrounding area by the provision of advice and services calculated to relieve such needs.

We have referred to the guidance contained in the Charity Commission's general guidance on public

benefit when reviewing our aim and objectives and in planning future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

The level of performance against objectives reflects the commitment of volunteers who give their valuable time and endless energy freely. The leadership and management of this activity is the primary responsibility of the trustees and paid staff.

Reserves Policy

The Charity's reserves policy is to maintain a level of reserves to ensure that in the event of a reduction in its key funding the Charity could continue to deliver its services for a period of time whilst considering its position and exploring other funding opportunities. The trustees feel that the Charity's current level of designated reserves is satisfactory in that respect.

Chair's Report

The last operational year has been one in which we have continued to rebuild our normal service operational levels post the Coronavirus pandemic.

We have continued to apply sensible measures and have fully recommenced both shopping and social activities in various forms to provide much needed face to face interaction.

Our priorities have been;

- To ensure that we continue to undertake our essential Medical Car service.
- To return our shopping, exercise and social group activities to normal.
- To re-establish the seated monthly Grow-Cook-Share meals which is as much a social event as a meal.

It is pleasing to report that we have successfully met these objectives.

An additional highlight in the year was our hosting of a Queens 70th Jubilee celebration in June.

120 elderly and disabled guests enjoyed a free afternoon cream tea event in The Community Hub complete with transport to and from home. This proved to be a very lively and enjoyable event to recognise the exemplary service given by our Queen.



A selection of highlights follow;

Grow-Cook-Share

Our monthly Grow-Cook-Share meals are now in full flow with diners enjoying the meals and socialising with friends.

The allotment has produced a large quantity of vegetables and soft fruits for the meals and flowers which provide table centre decorations.

My thanks go to all who assist in the planning and delivery of this key activity in our schedule of events. None of this could work without our magnificent volunteers, from those who wield a spade or watering can, those who prepare and serve great meals, those who organise and transport diners to those who have the unenviable job of washing up and clearing away.



Friday Group

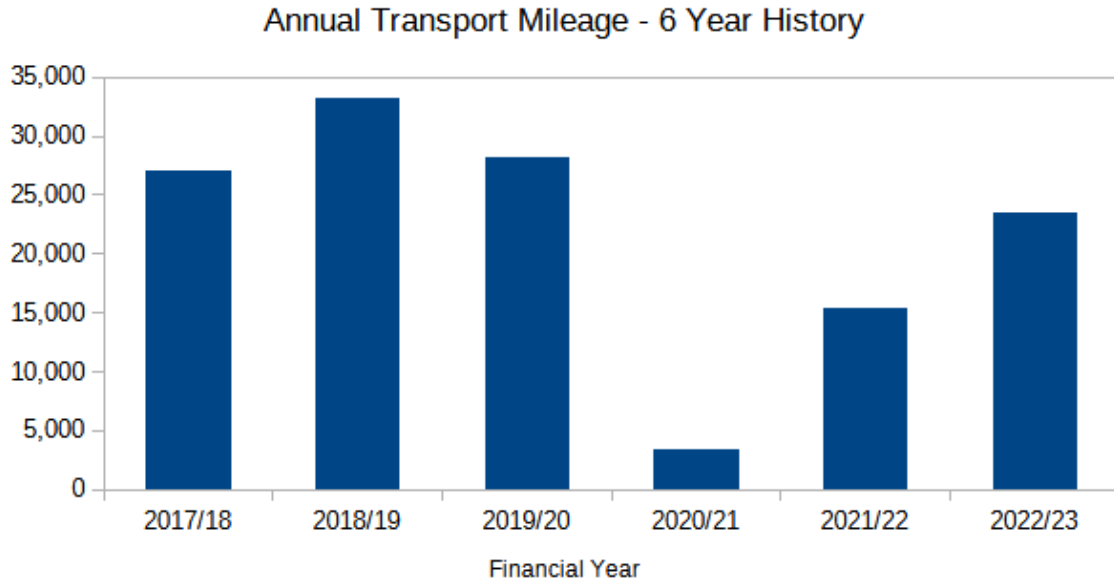
Our Friday Group continues to provide a strong social focus to our weekly calendar. Invited speakers, games, quizzes, music and afternoon cakes create a convivial atmosphere. Regular outings to local centres complete their activities. These sessions are popular which is a tribute to the Volunteer team who organise each session providing variety and entertainment.

Easy-Movers & Chatter Club

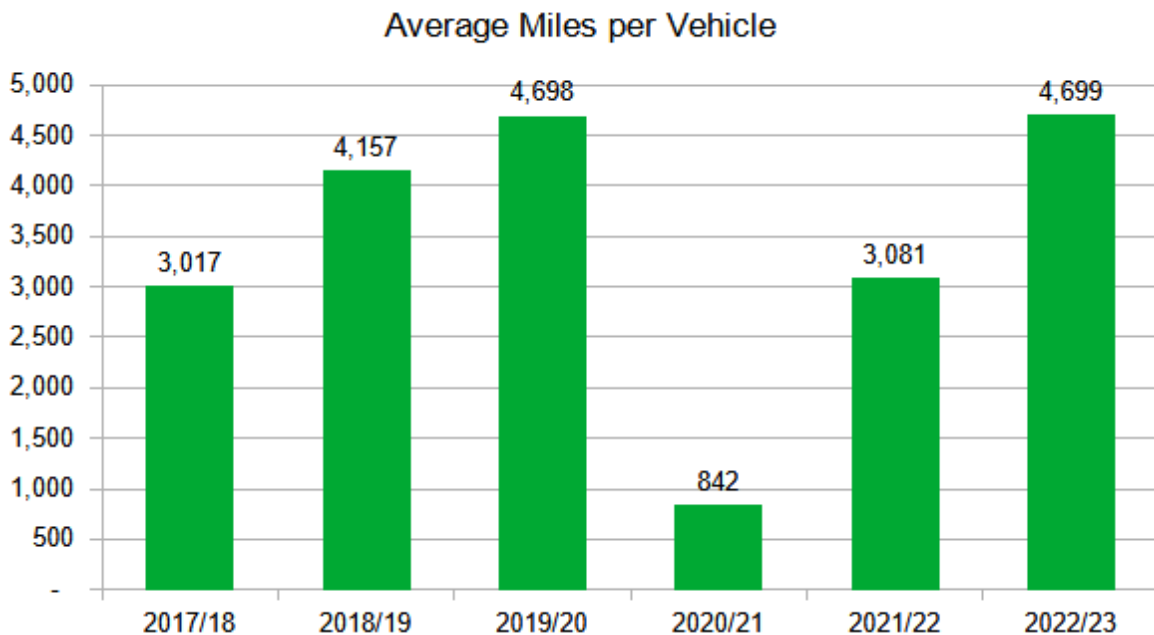
Our Monday and Thursday exercise and social groups have grown to some 40 people regularly attending. These sessions aim to provide specific training routines to improve their general fitness and stability easing their movement.

Community Transport

Our analysis of last years quarterly transport profile proved to be correct in that our forecast would rise to a level just below pre-Covid levels. Our actual level of 23,493 chargeable miles this FY reflects a return of our short range activities, but, a reduced volume of longer distance hire use still prevails.



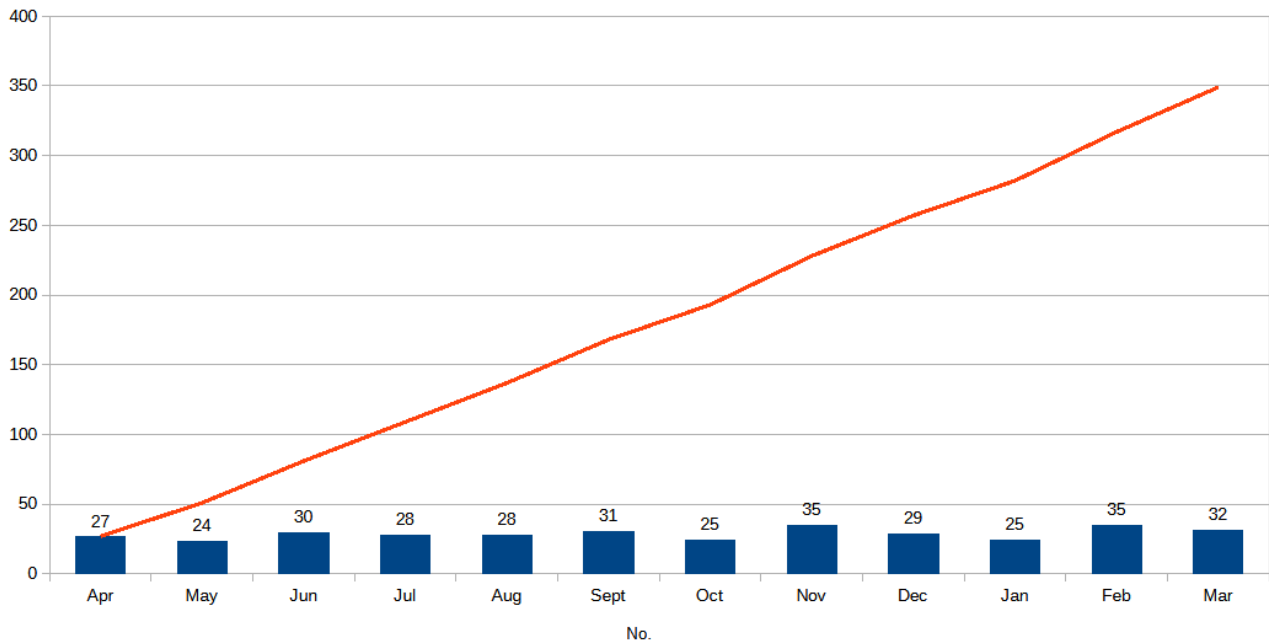
Our fleet rationalisation through time is showing an improving utilisation of this expensive asset. The 2022/23 average mileage per vehicle of 4,699 miles matches the 2019/20 period. We will continue to watch this metric whilst ensuring we have a fleet that maintains our ability to respond to demand.



Medical Car

Demand for Medical Car transport continues to mirror the uplift of demand on the NHS and the drive to clear waiting lists. A total of 349 journeys, a minor increase of 9 journeys from last year, were made to GP, Hospital and health appointments. This is a valuable and appreciated provision in what is a setting some 15 miles away from the major hospitals with difficult public transport links to these centres.

Medical Car Journeys FY 2022-23



Finances

In year income reduced by £23.8k (-20%) largely due to the removal of pandemic support but partly balanced by the expected increase in Community Transport and general income.

Key cost increases have been as expected driven by fuel, bus inspections, insurance and maintenance due to our return to operation. Other expenses have been as expected with the increase in tasks undertaken. Expenditure reductions on Covid items and prudent management of office costs helped to balance our position.

Salaries have appropriately increased as a result of rising living costs and our pledge to follow the Real Living Wage index.

Our nett position was positive for the year.

Challenges

Careful control of both our cost base and our financial reserve position will continue. Pressure on fuel and inflation costs continue to present a headwind which requires close management and is a continuing threat.

Volunteer recruitment has been positive this year but will remain a key activity as our age demographic changes.

Our investigations into the future of electric powered “wheelchair accessible vehicles” continues. Our continuing assessment is that the cost of vehicles, when judged against the condition of our fleet, makes a purchase unlikely until a vehicle replacement becomes necessary. The intervening period will lead to further developments in vehicle availability, cost and range whilst also delivering more confidence in the charging provision and running costs in what is currently an uncertain market. We strongly support, and would like to demonstrate a commitment, to a greener operation. At present the availability of appropriate means of making this change remain out of range.

Our development fund is specifically in anticipation of these future costs and challenges.

Thank You

We are fortunate to have a dedicated team of volunteers who support us with their ideas and valuable time. We estimate that during the year we generated over 10,500 hours of volunteer time, equivalent to c. £130k of financial value, but worth much more to our community well-being.

I would like to put on record the sincere thanks of both our clients and trustees of the Volunteer Centre for the support we have received from our volunteers, staff, local businesses and authorities.

Wayne Tranmer BEM

Chair of Trustees

November 2023

Attachments:

1. Annual Accounts: Statement of Financial Activities
2. Annual Accounts: Balance Sheet
3. Annual Audit Certificate

CASTLE DONINGTON VOLUNTEER CENTRE

1. STATEMENT OF FINANCIAL ACTIVITIES (Inc. an Income and Expenditure Account) For the Year Ended 31st March 2023

	Unrestricted Funds £	2022/23 Restricted Funds £	TOTAL £	2021/22 Total £
<u>INCOME</u>				
Grant Income Received				
L.C.C.	42,340		42,340	42,340
C.D. Parish Council	300		300	0
Other Grants	0			8,000
Leics. & Rutland County CCG (Hosp. Trans.)	6,317		6,317	6,257
Kegworth P.C. (Hosp. Trans.)	0			0
Covid 19 Grants	0			0
Community Transport Income	33,643		33,643	14,977
B.S.O.G. Fuel Rebates received	2,877		2,877	0
General Donations	847		847	39,136
Hospital Transport Donations	4,365		4,365	4,338
Fundraising	72		72	824
Interest Received	461		461	116
Miscellaneous Income	1,167		1,167	267
Total Income	92,389	0	92,389	116,255
<u>EXPENDITURE</u>				
Salary Costs	28,883		28,883	26,915
Community Transport Costs	0			
Fuel	7,418		7,418	4,409
Maintenance servicing & repairs	6,761		6,761	3,395
Insurance	8,689		8,689	6,531
Training, Travel & Equipment Costs	157		157	1,151
Vehicle Depreciation	11,887	8,993	20,880	23,208
Loss (Profit) on Sale of Vehicle			0	0
Covid 19 Costs	47		47	4,768
Volunteer Centre Office Costs	6,114		6,114	8,358
Audit Accountancy, Legal & I.T. Fees	400		400	400
Professional & Consultancy Fees	5,772		5,772	3,292
Hospital Transport Drivers Mileage Claims	1,911		1,911	47
Miscellaneous Expenses	2,059		2,059	1,511
Movement of Restricted Reserves excl. depreciation		-796	-796	
Total Expenditure	80,098	8,197	88,295	83,985
Net Incoming Resources being net income for the year	12,291	-8,197	4,094	32,269
Transfer to Development Fund	0	0		-(20,000)
Reconciliation of Funds				
Funds brought forward at 1st April 2022	83,785	44,924	128,709	116,439
Funds carried forward at 31st March 2023	96,076	36,727	132,803	128,709

CASTLE DONINGTON VOLUNTEER CENTRE
2. BALANCE SHEET AS AT 31ST MARCH 2023

	Mar 31, 2023 £	Mar 31, 2022 £
FIXED ASSETS		
Vehicles		
Brought Forward 1 April 2022	38,855	62,064
Additions in the year	0	0
Disposals in the year	0	0
Depreciation charged in the year	-(20,881)	-(23,208)
Carried Forward 31 March 2023	17,974	38,855
CURRENT ASSETS		
Short Term Investments	111,552	111,483
Bank Accounts	220,184	200,580
Sundry Debtors & Prepayments	6,424	4,264
Current Assets Total	338,160	316,326
Less Current Liabilities	-(8,135)	-(11,268)
Net Current Assets	330,024	305,058
TOTAL NET ASSETS	347,999	343,913
Represented By:-		
UNRESTRICTED FUNDS		
Revenue fund	96,076	83,793
Development fund	215,196	215,196
RESTRICTED FUNDS	36,727	44,924
TOTAL RESERVES CARRIED FORWARD	347,999	343,913

3. ANNUAL AUDIT CERTIFICATE

CASTLE DONINGTON VOLUNTEER CENTRE
REGISTERED CHARITY NUMBER 1157707
AUDITORS REPORT FOR THE YEAR ENDED 31ST MARCH 2023

In accordance with instructions given to me, I have audited the financial statements of the Castle Donington Volunteer Centre
in accordance with approved auditing standards.

In my opinion, the financial statements give a true and fair view of the organisation's financial affairs as at 31st March 2023
and of its income and expenditure for the period then ended.

Signed Electronically N Manning

Nigel Manning dated 15th July 2023

CASTLE DONINGTON VOLUNTEER CENTRE

England & Wales - Charity number 1157707

Accounts

Annual Report FY 2021 / 2022



Charitable Incorporated Organisation (CIO no: 1157707)

**Castle Donington Volunteer Centre,
Community Hub, 101 Bondgate, Castle Donington, DE74 2NR**

Tel: 01332 850526 email: Admin@CDVC.org.uk



Management Personnel 2021 / 22

Board of Trustees

Chair & Operations	Wayne Tranmer	
Vice Chair & Treasurer	Alwyn Thorpe	
Trustee (Accounts)	John Williams	
Trustee (Grow-Cook-Share)	Dennis Taylor	
Trustee (Secretary & Friday Group)	Gill Schofield	
Trustee (MIDAS Trainer)	Mick Forey	
Trustee (Chef)	John Semons	
Trustee (Allotments)	Alex Logan	
Trustee (HR)	Mark Reddish	
Observer members	Chris Hills	(CD Parish Council)
	Karl Shatford	(CD Parish Council)

Staff

Office Administrator	Helen Hall
Office Administrator	Brian Hindle
Accounts Administrator	Claire Smith
Transport Maintenance	David Richards

Chair's Report

The last operational year has presented a major challenge as we have worked to re-establish a “new normal” for a second year post the major lock-downs and disruptions of the Coronavirus pandemic.

Despite these challenges we have continued to apply sensible measures to minimise infection risks and have been able to recommence both shopping and social activities in various forms including controlled small group events to allow much needed face to face interaction.

Our priorities have been;

- To ensure that we continue to undertake our essential Medical Car service. This has seen a 3 fold increase in demand as the National Health Service strive to reduce the Covid backlog with 415 journeys completed to Hospital and GP appointments in the calendar year, during 2021, with 340 in this operating year.
- To recommence shopping and social outings to restore a measure of independence to individuals after 12 months of having to rely on family, friends and ourselves. These have been integrated with physical activities such as the Easy Movers exercise and Swimming which are proving popular.
- To re-establish the seated monthly Grow-Cook-Share meals which is as much a social event as a meal. We were pleased to be able to cease our meal deliveries to clients homes that we adopted during the height of the crisis.

It is pleasing to be able to report that we are able to look forward to a brighter future as the benefits of the vaccination programme and the milder forms of the virus seem to be in control, we will continue to follow guidance and not be complacent.

Notable additional highlights from the last year worthy of mention are;

- Our support of the Vaccination programme during the first phase at the national centres by our volunteer drivers totaled 3000 miles of journeys to Measham, Derby, Leicester etc.
- Our co-operation with the Pharmacy and the Parish Council in setting up the means to provide vaccinations at The Community Hub and our ability to provide volunteers to manage the booking in of attendees.
- We have continued to provide a dedicated shopping service to a small number of residents who had no other way to support themselves.

- The Friday Group, a social gathering each Friday afternoon, has formally rejoined the Volunteer Centre and have recommenced their series of speakers, activities and entertainments. This sensible integration is providing benefit to the members of the group as we are able to best utilise joint assets and skills.
- Our allotments have been truly transformed as additional volunteers have joined us and given their time to clearing and preparing the plots for this years growing season. We look forward to increasing the volume of self grown fruit and vegetables into our Grow-Cook-Share meals.

2 enablers have facilitated these activities;

- Our move to share the Community Hub with the Parish Council, Library and the local Police. The use of shared premises enhance the communications between organisations and provides a solid foundation for our activities. We are committed to growing the benefits that the Hub provides to our community.
- The selfless donation of time and significant effort of our volunteers and partners in making these possible.

A selection of highlights follow;

Grow-Cook-Share

Our monthly Grow-Cook-Share meals cautiously restarted post lock down with careful controls in place to minimise risks to our guests. I am pleased to report that they were not only incident free but also very warmly received by the diners who enjoyed both the food and the long looked for social occasions. The benefit to all was clear through the increasing volume of discussion during the first meal, indicating a welcome release from restrictions. My thanks go to all who assisted in the planning and delivery of this key activity in our schedule of events. None of this could work without our magnificent volunteers, from those who wield a spade or watering can, those who prepare and serve great meals, those who organise and transport diners to those who have the unenviable job of washing up and clearing away. We receive regular expert assistance from staff at a local business, Dimensions, who make a real difference.

Grow

During the last year, huge strides have been made in the way the allotments are managed with an extra allotment being made available which, after much work is now providing a bumper crop of apples, pears and damsons.

The allotment has produced a large quantity of potatoes, beans, onions, leeks, soft fruits and our decision to inter-plant with flowers is providing a low cost source of table centre decorations.



Ready for planting



Potato harvest

As time passes, our allotments are becoming some of the best kept and tended, a credit to the new allotment team. We look forward to delivering another bumper crop next year.

Cook

Our extended cooking team consistently produces excellent monthly lunches, the favourite of which is a roast dinner with all of the trimmings. Many of our guests who live alone do not often have the time to prepare such a treat. If this is followed by a posset, satisfaction is guaranteed. Investment in catering standard equipment has delivered a 5 star hygiene rating and the ability to provide up to 60 settings which has allowed us to also cater for other organisations in the community.

Share

Our monthly lunch provides a meal for 60 diners and a number of “delivered to home” meals for those that are unable to attend. This is supported by our transport team which picks up about half of the attendees. Our meal is not free, but the price is modest with a reserve used to provide a free Christmas meal event, where spirits of more than one sort are raised.

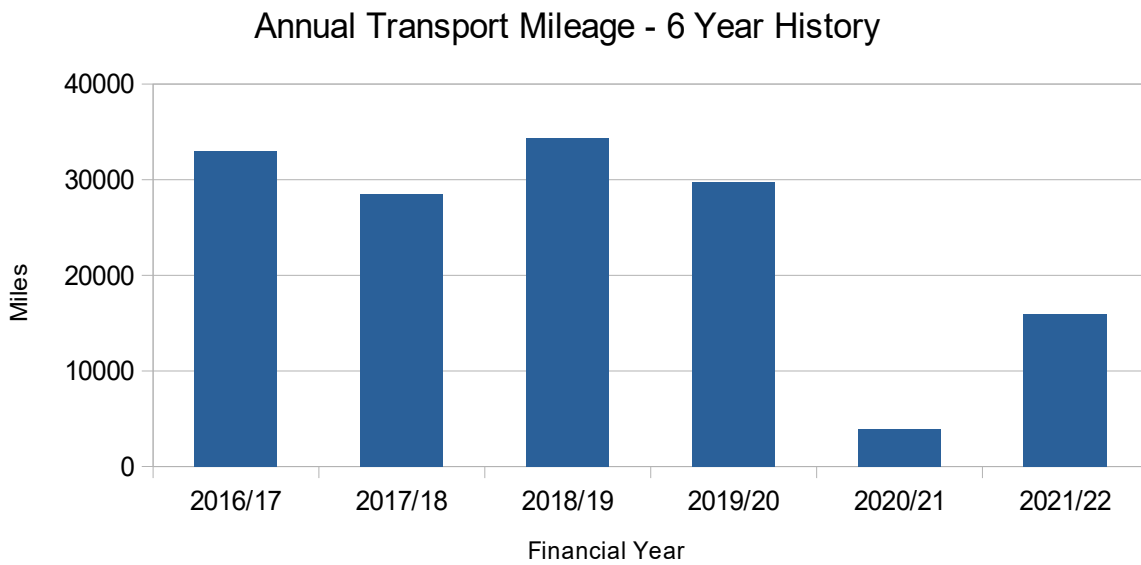


Ready for diners

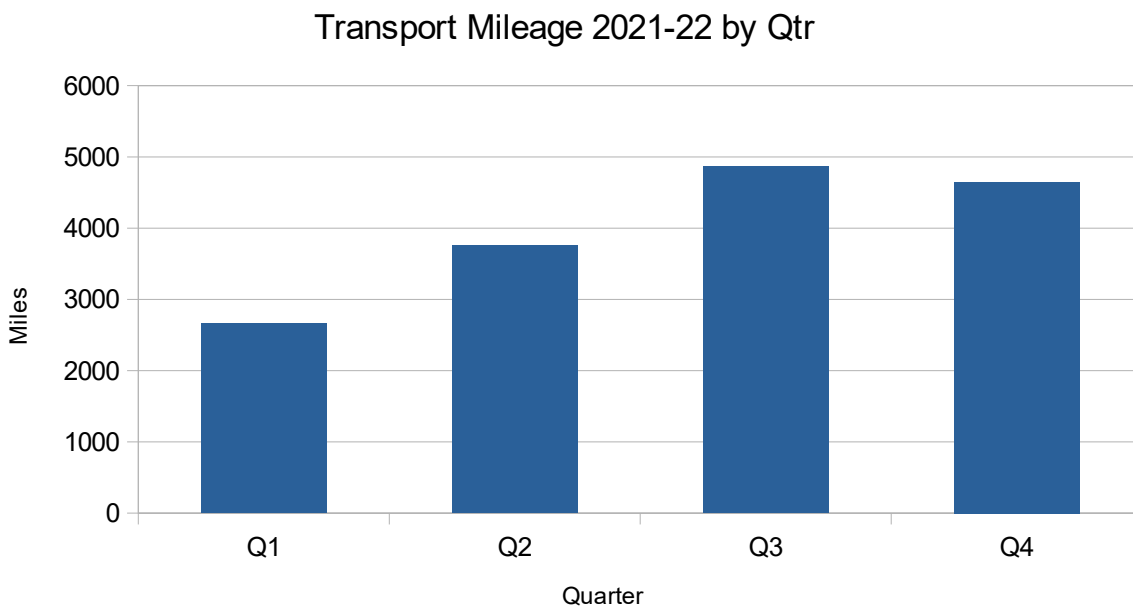


Halloween table centres

Community Transport



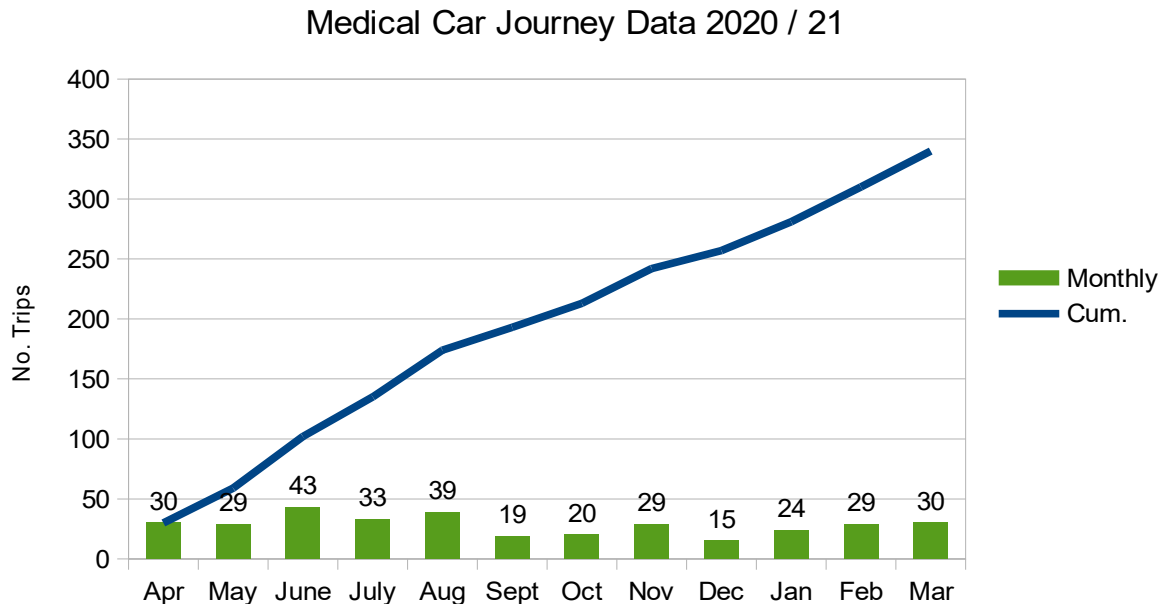
Following the significant reduction in transport activity last year, this year has seen a bounce back but, as expected, not to the levels of 2019/20. This is a 4 fold increase on 2020/21 but remains 46% lower than the immediate pre-pandemic level.



On a positive note, demand grew steadily through the quarters and looking forward beyond the end of this reporting year we are beginning to see the return of demand as more organisations are requesting transport to events.

Medical Car

Demand for Medical Car transport clearly mirrored the nationally reported uplift of demand on the NHS and the drive to clear waiting lists. A total of 340 journeys were made to GP, Hospital and health appointments. This is a valuable and appreciated provision in what is a setting some 10 miles away from the major hospitals with difficult public transport links to these centres.



Easy-Movers & Chatter Club

We created a combined Monday Easy-Movers and social Chatter Club as a post-covid response to a need to expand social interaction for both physical and mental well-being. I am delighted that we now regularly have 25 “exercisers” present with new people arriving. In conjunction with the District Council a similar Thursday group is now starting which includes seated and standing exercise routines. Both are led by excellent qualified trainers.

Ukraine Crisis response

An appeal for donations to help Ukraine at the start of the ongoing crisis led to an overwhelming local reaction. Donations were received, sorted and rapidly despatched to points of need in Ukraine, Poland and Moldova. Our thanks go to the Polish Centre in Loughborough and the Ukrainian Centre in Weston on Trent who we worked closely with to achieve this.

Finances

Despite the none repeatable nature of the pandemic assistance grants received during 2020/21 our income increased by 12.5% overall year on year or by 36% nett of those grants, an increase of £31k. Transport income, Medical-car and general donations driving this.

Key cost increases have been as expected, fuel due to our return to operation and maintenance costs driven by an enforced need to change our garage partner. Other expenses have been as expected with the increase in tasks undertaken.

Salaries have reduced due to the resignation of one individual who has not been replaced.

The Friday Group activity, previously a separate entity, has now merged with the Volunteer Centre. The year on year increase of Net Assets is due to the inclusion of their restricted funds that were transferred.

Our nett position was positive for the year and reflects prudent management of our costs.

Challenges

Careful control of both our cost base and our financial reserve position will continue. Fuel and inflation costs have created a headwind which is a continuing threat.

Volunteer recruitment will be a key theme as they are the heart of what we do.

Our investigations into the future of electric powered wheelchair accessible vehicles continues. Our current assessment is that the cost of vehicles, when judged against the condition of our fleet, makes a purchase unlikely until a vehicle replacement becomes necessary. The intervening period will lead to further developments in vehicle availability, cost and range whilst also delivering more confidence in the charging provision and running costs in what is currently an uncertain market.

We remain in close contact with the current landlords of the location of our bus depot about their development plans and our long term future as a shared space. The resolution of this is anticipated during the next operational year.

Our development fund is specifically in anticipation of these future costs and challenges.

Thanks

We are fortunate to have a dedicated team of volunteers who support us with their ideas and valuable time. We estimate that despite the enforced reduction in activities during the year we generated 9,750 hours of volunteer time, equivalent to c. £120k of financial value, but worth much more to our community well-being.

I would like to put on record the sincere thanks of both our clients and trustees of the Volunteer Centre for the support we have received from our volunteers, staff, local businesses and authorities.

The “can do – will do” spirit is alive and well in our area and has been well demonstrated.

Our community is stronger as a result.

Wayne Tranmer BEM

Chair of Trustees

October 2022

Attachments:

1. Annual Accounts: Statement of Financial Activities
2. Annual Accounts: Balance Sheet
3. Annual Audit Certificate

CASTLE DONINGTON VOLUNTEER CENTRE

1. STATEMENT OF FINANCIAL ACTIVITIES (Inc. an Income and Expenditure Account) For the Year Ended 31st March 2022

	Unrestricted Funds £	2021/22 Restricted Funds £	TOTAL £	2020/21 Total £
<u>INCOME</u>				
Grant Income Received				
L.C.C.	42,340		42,340	42,340
C.D. Parish Council	0		0	3,000
Other Grants	8,000		8,000	0
Leics. & Rutland County CCG (Hosp. Trans.)	6,257		6,257	6,228
Kegworth P.C. (Hosp. Trans.)	0		0	0
Covid 19 Grants	0		0	17,700
Community Transport Income	14,977		14,977	1,898
B.S.O.G. Fuel Rebates received	0		0	1,282
General Donations	16,786	22,350	39,136	26,503
Hospital Transport Donations	4,338		4,338	2,774
Fundraising	824		824	183
Interest Received	116		116	852
Miscellaneous Income	267		267	0
Total Income	93,905	22,350	116,255	102,760
<u>EXPENDITURE</u>				
Salary Costs	26,915		26,915	34,404
Community Transport Costs	0			
Fuel	4,409		4,409	1,395
Maintenance servicing & repairs	3,395		3,395	1,663
Insurance	6,531		6,531	8,177
Training, Travel & Equipment Costs	1,151		1,151	144
Vehicle Depreciation	8,911	14,297	23,208	23,427
Loss (Profit) on Sale of Vehicle			0	0
Covid 19 Costs	4,768		4,768	4,027
Volunteer Centre Office Costs	8,358		8,358	6,957
Audit Accountancy, Legal & I.T. Fees	400		400	400
Professional & Consultancy Fees	3,292		3,292	2,497
Hospital Transport Drivers Mileage Claims	47		47	5,262
Miscellaneous Expenses	1,503		1,503	438
Total Expenditure	69,680	14,297	83,977	88,791
Net Incoming Resources being net income for the year	24,225	8,052	32,277	13,970
Transfer to Development Fund	(20,000)	0	(20,000)	(25,000)
Reconciliation of Funds				
Funds brought forward at 1st April 2021	79,567	36,872	116,439	127,469
Funds carried forward at 31st March 2022	83,793	44,924	128,717	116,439

CASTLE DONINGTON VOLUNTEER CENTRE
2. BALANCE SHEET AS AT 31ST MARCH 2022

	31 March 2022 £	31 March 2021 £
FIXED ASSETS		
Vehicles		
Brought Forward 1 April 2021	62,064	85,490
Additions in the year	0	0
Disposals in the year	0	0
Depreciation charged in the year	-(23,208)	-(23,426)
Carried Forward 31 March 2022	38,855	62,064
CURRENT ASSETS		
Short Term Investments	111,483	110,666
Bank Accounts		
Main Working Account	200,580	149,006
Sundry Debtors & Prepayments	4,264	3,492
Current Assets Total	316,326	263,164
Less Current Liabilities	-(11,268)	-(14,329)
Net Current Assets	305,058	248,835
TOTAL NET ASSETS	343,913	310,899
Represented By:-		
UNRESTRICTED FUNDS		
Revenue fund	83,793	78,831
Development fund	215,196	195,196
RESTRICTED FUNDS	44,924	36,872
TOTAL RESERVES CARRIED FORWARD	343,913	310,899

3. ANNUAL AUDIT CERTIFICATE

CASTLE DONINGTON VOLUNTEER CENTRE
REGISTERED CHARITY NUMBER 1157707
AUDITORS REPORT FOR THE YEAR ENDED 31ST MARCH 2022

In accordance with instructions given to me, I have audited the financial statements of the Castle Donington Volunteer Centre
in accordance with approved auditing standards.

In my opinion, the financial statements give a true and fair view of the organisation's financial affairs as at 31st March 2022
and of its income and expenditure for the period then ended.

Signed Electronically N Manning

Nigel Manning dated 28th August 2022

CASTLE DONINGTON VOLUNTEER CENTRE

England & Wales - Charity number 1157707

Accounts

Annual Report FY 2020 / 2021



Charitable Incorporated Organisation (CIO no: 1157707)

**Castle Donington Volunteer Centre,
Community Hub, 101 Bondgate, Castle Donington, DE74 2NR**

Tel: 01332 850526 email: Admin@CDVC.org.uk

Management Personnel 2020 / 21

Board of Trustees

Chair	Wayne Tranmer
Vice Chair & Treasurer	Alwyn Thorpe
Trustee (Accounts)	John Williams
Trustee (Grow Cook Share)	Dennis Taylor
Trustee (Minutes Secretary)	Gill Schofield
Trustee	Mick Forey
Trustee	John Semons
Trustee	Alex Logan
Trustee	Mark Reddish

Observer members	Robert Sizer	(CD Parish Council)
	Shaun Ambrose-Jones	(CD Parish Council)

Staff

Office Administrator	Helen Hall
Office Administrator	Brian Hindle
Accounts Administrator	Tracy Symcox / Claire Smith
Transport Administrator	Richard Haigh / David Richards
Transport Administrator	Kieron Lehrle

Chair's Report

Our support to the community continued throughout the Coronavirus pandemic providing an essential range of services to many elderly, disabled and isolating residents in real need. The challenges presented by Covid-19 were significant but our careful planning and oversight, taking precautions in line with Government guidelines, allowed us to provide a high level of assistance. Additionally, I am pleased to report that none of our magnificent staff and volunteers succumbed to the virus as a result of our activities. It is appropriate though to remember one of our volunteer drivers, Mr Jim Morrison, an early victim of Covid, whose death inspired us to drive forward our efforts for others. He will be missed.

The necessary changes to our operations during this period has led to a major task to carefully recommence activities once lock-down restrictions were removed. Our efforts have concentrated on safely managing the restart of social and exercise clubs, meals and shopping dial-a-rides to enable a new normality to be regained. We are working closely with local authorities and organisations to ensure we have an integrated approach in developing new options to add variety to our offer.

Our direct support activity, thankfully, is at a lower level post the initial lock down but we retain a flexible capacity to increase our response should local infection rates increase. A summary of activities undertaken during our community response is included as an end piece in this report.

A selection of highlights follow;

GrowCookShare

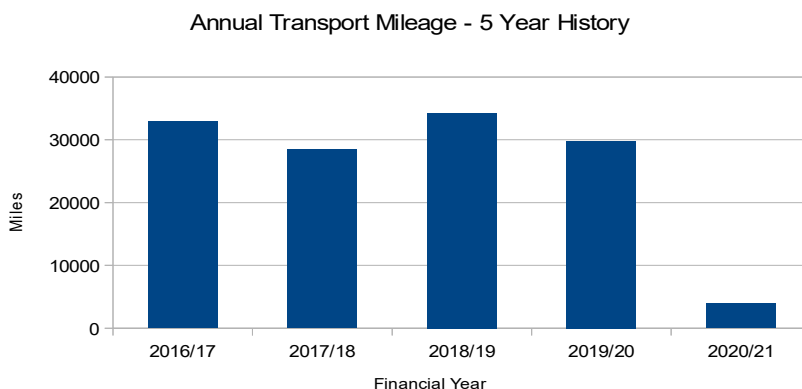
Our face to face GrowCookShare meals were naturally halted throughout the period of lock-downs. Our response was to develop a very efficient “Meals on Wheels” menu and delivery process which provided a hot 2 course meal to residents doors along with a smile and words of support, albeit from a 2m+ distance. My thanks go to those involved including supporters and suppliers who assisted in the provisioning of ingredients and thermal cabinets to enable this.



Community Transport

As to be expected our transport activity was severely impacted as we ceased all operations on the 16th ahead of lock-down on the 23rd March 2020. Two of our 5 strong bus fleet were taken off the road for varying periods to reduce cost whilst the others were used selectively to support shopping and meal deliveries and, critically, provide an option for low risk medical car passenger trips. Strict cleansing and usage protocols were introduced to minimise Covid risks.

As a result, 2020/21 recorded a decrease in fleet miles by 88% on the 2019/20 period.



Medical Car

This valuable service continued at a much reduced level throughout the pandemic as the National Health Service managed their unprecedented demand. Nevertheless, 45 urgent GP and Hospital appointments were facilitated by Volunteers during the height of the restrictions to the end of August 2020. The nature of the medical triage process made these journeys essential.

The end of 2020 justified beyond all doubt the benefit of our provision of a community transport service. The dispersed location of vaccination centres in our region resulted in over 3,000 miles being undertaken ensuring vaccination appointments were met by those unable to attend by other means. Thankfully, this rapid roll-out of the UK vaccination programme provided protection for the majority of our vulnerable client and volunteer base. It is heartening that the funding support of this programme has been rapidly renewed as its vital contribution to the NHS activity has been recognised.

Finances

Pandemic restrictions significantly reduced income from normal activities by -£36.6k, a drop of 95%.

Our response was;

1. Reduce transport costs by putting buses on SORN and managing maintenance and insurance costs producing a reduction of -£6.9k.
2. Whilst support grant income received from normal sources remained stable year on year we successfully applied for additional Covid support grants from government, local trusts and businesses which resulted in a one off contribution of +£35.1k.

Additional costs incurred included salaried overtime and holiday costs +£6.2k, and essential Covid equipment costs such as masks, sanitising, cleaning and fogging supplies at +£4.0k. Other benefits resulted from lower running costs due to the the specific nature of Covid activities.

Our nett position was positive for the year but this has to be viewed in the context that further disruption has continued during the current 2021/22 FY which will not be easily balanced by the availability of support funds. We are working hard to ensure that we act prudently to manage our position

Challenges

Prudent management of both our cost base and our financial reserve position will continue with increased confidence of success.

We anticipate that changes in the location of our bus depot may mean that we have to make alternative arrangements though we remain in close contact with the current landlords. Additionally we are researching the availability and ongoing development of e-buses and their suitability for our journey types and distances. We are in contact with a number of converters and have advised of our equipment and layout needs for elderly and disabled transport. Our development fund is specifically in anticipation of these future costs.

Thanks

As a Volunteer Centre we are fortunate to have a dedicated team of approximately 70 who support us through normal times. As a result of an appeal for assistance as restrictions started, over 100 additional volunteers stepped forward and gave selflessly of their time, efforts and ideas. They have been instrumental in contributing to our achievements and assisted in the support of many dependent individuals who had no others to turn to. We estimate that despite the cessation of our normal activities our extended volunteer group allowed us to commit around 7,500 hours of time, equivalent to c. £75k of financial but much much more of value to our community well-being.

For their dedication and outstanding contribution, putting others before themselves, I send them the deepest thanks on behalf of those they helped. It is heart warming to know that our community thrives under such challenges and brings an extraordinary range of skills and compassion to the fight. Recognition is also due to a wide range of organisations and businesses that responded to our requests for support in a generous and understanding way.

Our community is stronger as a result.

Wayne Tranmer BEM

Chair of Trustees

October 2021

Attachments :

1. Annual Accounts: Statement of Financial Activities
2. Annual Accounts: Balance Sheet
3. Annual Audit Certificate
4. Castle Donington Volunteer Centre, FY 2020-21. Our Corona-virus Response – Activity Report

CASTLE DONINGTON VOLUNTEER CENTRE

**STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and Expenditure Account)
For the Year Ended 31st March 2021**

	2020/21		TOTAL £	2019/20 Total £
	Unrestricted Funds £	Restricted Funds £		
<u>INCOME</u>				
Grant Income Received				
L.C.C.	42,340		42,340	42,340
C.D. Parish Council	3,000		3,000	3,000
Other Grants	0		0	200
Leics. & Rutland County CCG (Hosp. Trans.)	6,228		6,228	6,228
Kegworth P.C. (Hosp. Trans.)	0		0	0
Covid 19 Grants	17,700		17,700	0
Community Transport Income	1,898		1,898	37,972
B.S.O.G. Fuel Rebates received	1,282		1,282	1,392
General Donations	26,503		26,503	9,095
Hospital Transport Donations	2,774		2,774	3,260
Fundraising & Kegworth Tote	183		183	375
Interest Received	852		852	175
Miscellaneous Income	0		0	59
Total Income	102,760	0	102,760	104,096
<u>EXPENDITURE</u>				
Salary Costs	34,404		34,404	28,208
Community Transport Costs				
Fuel	1,395		1,395	8,149
Maintenance servicing & repairs	1,663		1,663	6,685
Insurance	8,177		8,177	9,261
Training, Travel & Equipment Costs	144		144	948
Vehicle Depreciation	6,911	16,516	23,427	27,704
Loss (Profit) on Sale of Vehicle	0		0	-(6,050)
Covid 19 Costs	4,027		4,027	
Volunteer Centre Office Costs	6,957		6,957	9,025
Audit Accountancy, Legal & I.T. Fees	400		400	420
Professional & Consultancy Fees	2,497		2,497	2,692
Hospital Transport Drivers Mileage Claims	5,262		5,262	6,166
Miscellaneous Expenses	438		438	824
Total Expenditure	72,274	16,516	88,791	94,031
Net Incoming Resources being net income for the year	30,486	-(16,516)	13,970	10,065
Transfer to Development Fund	-(25,000)	0	-(25,000)	-(30,000)
Reconciliation of Funds				
Funds brought forward at 1st April 2020	74,081	53,388	127,469	147,404
Funds carried forward at 31st March 2021	79,567	36,872	116,439	127,469

**CASTLE DONINGTON VOLUNTEER CENTRE
BALANCE SHEET AS AT 31ST MARCH 2021**

	March 31, 2021 £	March 31, 2020 £
FIXED ASSETS		
Vehicles		
Brought Forward 1 April 2019	85,490	97,232
Additions in the year	0	37,912
Disposals in the year	0	-(21,950)
Depreciation charged in the year	-(23,426)	-(27,703)
Carried Forward 31 March 2020	62,064	85,490
CURRENT ASSETS		
Short Term Investments	111,403	110,633
Bank Accounts		
Main Working Account	149,006	103,680
Sundry Debtors & Prepayments	3,491	10,076
Current Assets Total	263,900	224,389
Less Current Liabilities	-(14,330)	-(12,214)
Net Current Assets	249,570	212,175
TOTAL NET ASSETS	311,634	297,665
Represented By:-		
UNRESTRICTED FUNDS		
Revenue fund	79,567	74,081
Development fund	195,195	170,196
RESTRICTED FUNDS	36,872	53,388
TOTAL RESERVES CARRIED FORWARD	311,634	297,665

CASTLE DONINGTON VOLUNTEER CENTRE
REGISTERED CHARITY NUMBER 1157707
AUDITORS REPORT FOR THE YEAR ENDED 31ST MARCH 2021

In accordance with instructions given to me, I have audited the financial statements of the Castle Donington Volunteer Centre
in accordance with approved auditing standards.

In my opinion, the financial statements give a true and fair view of the organisation's financial affairs as at 31st March 2021
and of its income and expenditure for the period then ended.

Signed Electronically N Manning

Nigel Manning dated 9th October 2021



Activity Report.
Castle Donington Volunteer Centre
FY 2020 - 21 Our Corona-virus Response - Summary of Activities

Background

The well established social, exercise, shopping and meal provisioning services offered by Castle Donington Volunteer Centre ceased during the week commencing the 16th of March as a result of Government announcements of a lock down due to start on the 23rd of March. This was felt at the time to be a sensible action as we support a largely elderly and vulnerable population within the community, subsequently confirmed as an appropriate response.

Many of our existing volunteers, being over 65 years old, informed us of their intent to self isolate which presented a major issue of how to respond to the major disruption of services and supplies to these vulnerable members of our community.

We supply a service to the following villages and areas in the North West Leicestershire region.

Castle Donington	Hemington	Lockington	Sawley Marina
Cavendish Bridge	Breedon	Tonge	Diseworth
Long Whatton	Wilson	Isley Walton	

What activities have we carried out?

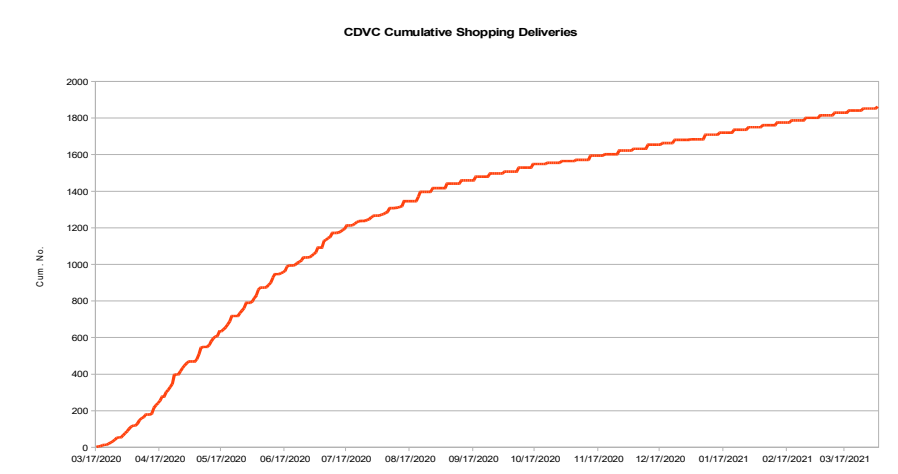
Our Covid response was intense over the first 6 months of restrictions with Trustees, Administration and Accounts employees stepping up to provide necessary services. We employ 5 individuals all of which were essential to the uplift in task and could not be furloughed within the Treasury rules. Our appeal for new volunteers in the villages was phenomenally successful recording 128 people able to provide support to the 11 villages / areas that we cover, they have been unstinting in their support.

We have provided the following services to community residents who required our assistance, whether they were self referred or referred by other agencies. We estimate that the total number of people we have supported exceeds 300.

Shopping deliveries

1863 separate deliveries.

Consisting of supplies from the Castle Donington Co-op supermarket, supplies from our newly started wholesaler contract and volunteer produced frozen foods.



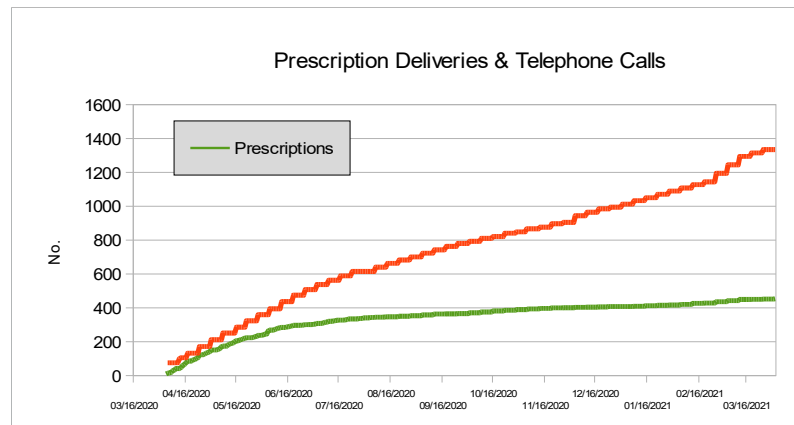
Prescription deliveries

453 deliveries to isolating residents.

A process was agreed with the local GP's & Pharmacy to streamline deliveries including preferential picking to ease their own peak loading of demand.

Telephone Contact

A "Buddy Call" process was introduced to keep in touch by telephone with people living alone without family support. This totaled 1334 support calls



"Medicar" Transport

45 Medical appointment journeys were undertaken in the height of the pandemic to the end of August 2020 taking patients to and from GP and hospital appointments. During the crisis these were assumed to be "triaged" as critically important so our buses were used to ensure distancing and comfort for the patient and driver. Medicar trip volumes significantly increased as the NHS Covid demand decreased.

Others

Many other activities were undertaken to assist including Post Office trips to ensure cash flow availability and bills were paid, dog walking, book loans and importantly, collection and redistribution of food donated by local recipients. These were targeted at people that were known to be struggling financially. 37 Book packages loaned from our honesty book initiative.

VE Day Cream Tea - A Cream Tea was delivered to over 75's and veterans, the population that were present on that day 75 years ago.

We sourced, baked, packed and delivered 318 teas before lunch on the 8th of May to rekindle memories, cheer up those in our villages who lived through the times and remind them that we were here for them. Exhausting but rewarding. All the scones and cakes were home baked by volunteers.



The use of volunteer couples helped our packing efficiency

This theme was repeated for Christmas as we teamed up with the Parish Council to deliver Christmas treats to elderly residents and to all primary school pupils.

During our shopping deliveries we had doorstep feedback that many clients would greatly appreciate some relief from preparing their own meals each day. We developed a range of frozen foods, all with allergen ingredients listings and cooking instructions which we have supplied at cost to our vulnerable clients. We delivered 2200 ready made meals, feedback allowing us to develop and introduce a range of meals including fish, chicken, beef, lamb, gammon stews, hotpots, faggots, and vegetarian options. This is an option that we continue on an "at cost" basis.

Face masks - In anticipation of the need to wear face-masks initially on public transport and GP's, an appeal to create a sewing group was issued among our volunteers and friends. We had 10 sewing machinists turning a mixture of donated and purchased materials into beak, box and pleated masks in close woven cotton capable of being hot washed for safety. A total of 2000 masks in a range of sizes, including children's were made and circulated.

Last but not least, a significant donation of wool has led to the creation of a small group of knitters to start making cannula sleeves for chemo patients and small lap blankets for others. A valued use for unwanted wool.

Re-introduction of services

Changing Government advice and the end of shielding allowed us to recommence selected services during August 2020. Whilst there were a number of reversals we slowly returned to small group shopping and social events by the end of March facilitated by our cleansing and distancing principles. This has proved to be a major step forward for our clients which is providing a feeling of well-being, introducing some normality, independence and a mental release after a long period of isolation.

The rapid roll-out of the vaccination programme has proved to be the basis of much of our activity providing the confidence to many of our clients that the risk to themselves has been much reduced.

Conclusion

Our response has kept people safe, fed, improved their mental well-being and their identity as community members. We are very proud of the contribution of our volunteers, businesses and organisations in our community.

Wayne Tranmer BEM
Chair - Castle Donington Volunteer Centre

April 2021