

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
ST JOHNS COMMUNITY HALL**

Llewelyn Davies  
Chartered Accountants  
50 Queen Street  
Pembroke Dock  
Pembrokeshire  
SA72 6JE

**ST JOHNS COMMUNITY HALL**

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**FOR THE YEAR ENDED 31 MARCH 2024**

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objectives of the charity are:

To promote the benefit of the inhabitants of Pembroke Dock and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

**FINANCIAL REVIEW**

**Review of Strategy, Development, Activities and Achievements**

The Hall continues to build back after the very trying three years of Covid etc. Mr. Tallett and Gill Davis have worked hard running the Hall

Mrs Anne Scott continues to raise lots of money with her wonderful baking at our events ably assisted by Iona Thomas and Bob Clarke and we welcome Sue Kelly who has agreed to join our committee.

We have started to hold regular quizzes through the year which are getting increasingly well known. Mr. Jim Lloyd is to be thanked for organising these evenings

Rose Hudson, our secretary is now back after a very painful knee operation.

The full Committee will all work hard to have a good year this year.

We continue to keep the building in good shape with a very nice new door on Porch B and more anti pigeon spikes replaced. Also our security system has been updated.

We are all very proud of our lunch club, running for over 20 years and as popular as ever. Many thanks to the wonderful volunteers who run it.

Thank you once again to everyone involved in our Hall.

**Investment policy and objectives**

There are no restrictions on the charity's power to invest. However the charity does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high interest savings accounts.

**Reserves policy**

It is the policy of the trustees to maintain unrestricted funds, which are the operational free reserves of the charity, at a level that provides sufficient funds to cover management and administration and to support occasional unforeseen items of expenditure.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

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**FUTURE PLANS**

The trustees will continue to work to build upon the achievements and progress made during the past year to ensure that we continue to maintain St John's Community Hall as an important focal point for social welfare, education and leisure time activities for the community of Pembroke Dock in partnership with the townspeople and relevant statutory, community and voluntary organisations.

Currently the charity is able to meet its financial obligations. However it is important that the project remains financially sound. The trustees will continue to work hard to maximise hall occupancy rates, and seek new forms of hall usage and better accessibility by members of the community. The trustees will always do their best to ensure that the hall is used as widely as possible by the local community, whilst maintaining the hall's principal income stream to ensure the long term viability of St John's Community Hall.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1157700

**Principal address**

Church Street  
Pembroke Dock  
Pembrokeshire  
SA72 6AR

**Trustees**

Mrs R Hudson  
Mr P Tallett  
Mrs V Owen  
Mrs A Scott  
Mr C Ross  
Mrs I Thomas  
Mr R Clarke  
Mr J Lloyd

**Independent Examiner**

K J Randall  
Llewelyn Davies  
Chartered Accountants  
50 Queen Street  
Pembroke Dock  
Pembrokeshire  
SA72 6JE

**Solicitors**

Philip Roache  
12 Meyrick Street  
Pembroke Dock  
SA72 6AL

Approved by order of the board of trustees on 28 October 2024 and signed on its behalf by:

Mrs V Owen - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST JOHNS COMMUNITY HALL**

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## **Independent examiner's report to the trustees of St Johns Community Hall**

I report to the charity trustees on my examination of the accounts of St Johns Community Hall (the Trust) for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K J Randall

Llewelyn Davies  
Chartered Accountants  
50 Queen Street  
Pembroke Dock  
Pembrokeshire  
SA72 6JE

28 October 2024

# ST JOHNS COMMUNITY HALL

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	30	-	30	-
<b>Charitable activities</b>	5				
General		21,968	-	21,968	16,728
Other trading activities	3	3,475	-	3,475	2,819
Investment income	4	231	-	231	45
<b>Total</b>		<u>25,704</u>	<u>-</u>	<u>25,704</u>	<u>19,592</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	6				
General		<u>25,958</u>	<u>-</u>	<u>25,958</u>	<u>16,665</u>
<b>NET INCOME/(EXPENDITURE)</b>		(254)	-	(254)	2,927
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		49,158	512,259	561,417	558,490
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>48,904</u>	<u>512,259</u>	<u>561,163</u>	<u>561,417</u>

The notes form part of these financial statements

# ST JOHNS COMMUNITY HALL

## BALANCE SHEET 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	351	507,844	508,195	508,560
<b>CURRENT ASSETS</b>					
Debtors	12	1,726	-	1,726	1,496
Cash at bank and in hand		47,678	4,416	52,094	51,913
		49,404	4,416	53,820	53,409
<b>CREDITORS</b>					
Amounts falling due within one year	13	(852)	-	(852)	(552)
<b>NET CURRENT ASSETS</b>		48,552	4,416	52,968	52,857
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		48,903	512,260	561,163	561,417
<b>NET ASSETS</b>		48,903	512,260	561,163	561,417
<b>FUNDS</b>	14				
Unrestricted funds				48,903	49,158
Restricted funds				512,260	512,259
<b>TOTAL FUNDS</b>				561,163	561,417

The financial statements were approved by the Board of Trustees and authorised for issue on 28 October 2024 and were signed on its behalf by:

Mrs V Owen - Trustee

Mr P Tallett - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024

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1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	30	-
	<u>          </u>	<u>          </u>



**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**
**3. OTHER TRADING ACTIVITIES**

	2024	2023
	£	£
Fundraising events	<u>3,475</u>	<u>2,819</u>

**4. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	<u>231</u>	<u>45</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2024	2023
		£	£
Hall lettings	General	6,903	4,728
Luncheon club	General	7,867	5,959
Grants	General	3,250	2,000
Short mat bowls	General	2,495	2,796
Table tennis	General	1,453	1,245
		<u>21,968</u>	<u>16,728</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Pembrokeshire Association of Voluntary Services	-	2,000
National Grid Electricity Distribution	<u>3,250</u>	<u>-</u>
	<u>3,250</u>	<u>2,000</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
General	<u>24,223</u>	<u>1,735</u>	<u>25,958</u>

**7. SUPPORT COSTS**

	Management	Governance costs	Totals
	£	£	£
General	<u>1,148</u>	<u>587</u>	<u>1,735</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**
**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**9. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2024	2023
Part time	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
General	16,728	-	16,728
Other trading activities	2,819	-	2,819
Investment income	45	-	45
<b>Total</b>	<u>19,592</u>	<u>-</u>	<u>19,592</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
General	<u>16,610</u>	<u>55</u>	<u>16,665</u>
<b>NET INCOME/(EXPENDITURE)</b>	2,982	(55)	2,927
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	46,176	512,314	558,490
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>49,158</u>	<u>512,259</u>	<u>561,417</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**
**11. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2023 and 31 March 2024	507,848	4,776	280	512,904
<b>DEPRECIATION</b>				
At 1 April 2023	-	4,127	217	4,344
Charge for year	-	335	31	366
Reclassification/transfer	-	(1)	-	(1)
At 31 March 2024	-	4,461	248	4,709
<b>NET BOOK VALUE</b>				
At 31 March 2024	507,848	315	32	508,195
At 31 March 2023	507,848	649	63	508,560

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade debtors	230	-
Prepayments and accrued income	1,496	1,496
	<u>1,726</u>	<u>1,496</u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Payments on account	300	-
Other creditors	552	552
	<u>852</u>	<u>552</u>

**14. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	49,158	(255)	48,903
<b>Restricted funds</b>			
Building	507,848	-	507,848
Equipment	4,391	21	4,412
Community	20	(20)	-
	<u>512,259</u>	<u>1</u>	<u>512,260</u>
<b>TOTAL FUNDS</b>	<u>561,417</u>	<u>(254)</u>	<u>561,163</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	25,704	(25,959)	(255)
<b>Restricted funds</b>			
Equipment	-	21	21
Community	-	(20)	(20)
	<u>-</u>	<u>1</u>	<u>1</u>
<b>TOTAL FUNDS</b>	<u>25,704</u>	<u>(25,958)</u>	<u>(254)</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	46,176	2,982	49,158
<b>Restricted funds</b>			
Building	507,848	-	507,848
Equipment	4,416	(25)	4,391
Community	50	(30)	20
	<u>512,314</u>	<u>(55)</u>	<u>512,259</u>
<b>TOTAL FUNDS</b>	<u>558,490</u>	<u>2,927</u>	<u>561,417</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	19,592	(16,610)	2,982
<b>Restricted funds</b>			
Equipment	-	(25)	(25)
Community	-	(30)	(30)
	<u>-</u>	<u>(55)</u>	<u>(55)</u>
<b>TOTAL FUNDS</b>	<u>19,592</u>	<u>(16,665)</u>	<u>2,927</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**
**14. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	46,176	2,727	48,903
<b>Restricted funds</b>			
Building	507,848	-	507,848
Equipment	4,416	(4)	4,412
Community	50	(50)	-
	<u>512,314</u>	<u>(54)</u>	<u>512,260</u>
<b>TOTAL FUNDS</b>	<u>558,490</u>	<u>2,673</u>	<u>561,163</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	45,296	(42,569)	2,727
<b>Restricted funds</b>			
Equipment	-	(4)	(4)
Community	-	(50)	(50)
	<u>-</u>	<u>(54)</u>	<u>(54)</u>
<b>TOTAL FUNDS</b>	<u>45,296</u>	<u>(42,623)</u>	<u>2,673</u>

**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**ST JOHNS COMMUNITY HALL****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	30	-
<b>Other trading activities</b>		
Fundraising events	3,475	2,819
<b>Investment income</b>		
Deposit account interest	231	45
<b>Charitable activities</b>		
Hall lettings	6,903	4,728
Luncheon club	7,867	5,959
Grants	3,250	2,000
Short mat bowls	2,495	2,796
Table tennis	1,453	1,245
	<u>21,968</u>	<u>16,728</u>
<b>Total incoming resources</b>	<b>25,704</b>	<b>19,592</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	5,168	4,490
Light and heat	4,474	1,962
Luncheon club purchases	3,208	2,295
Warm room expenses	2,560	-
Subscriptions	52	117
Rent	2,899	2,899
Insurance	1,547	1,491
Repairs and renewals	3,653	1,467
Cleaning	297	163
Fixtures and fittings	334	424
Computer equipment	31	31
	<u>24,223</u>	<u>15,339</u>
<b>Support costs</b>		
<b>Management</b>		
Telephone	894	548
Postage and stationery	167	21
Advertising	87	193
	<u>1,148</u>	<u>762</u>
<b>Governance costs</b>		
Accountancy fees	587	564
<b>Total resources expended</b>	<b>25,958</b>	<b>16,665</b>
<b>Net (expenditure)/income</b>	<b>(254)</b>	<b>2,927</b>

This page does not form part of the statutory financial statements