

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
ST JOHNS COMMUNITY HALL**

Llewelyn Davies
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SA72 6JE

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To promote the benefit of the inhabitants of Pembroke Dock and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

FINANCIAL REVIEW

Review of Strategy, Development, Activities and Achievements

This report is presented at the end of a difficult year because of the Covid shut down.

Mr Phil Tallett has managed our finances well despite very little income. We have been fortunate to get grants from the council which have been spent on decorating the inside of the hall and replacing a heater.

The office continues to be managed by Gill Davis who now volunteers for us 3 mornings a week.

We have had to cancel lunch club and many of the events, so it has been a very quiet year for trustees and volunteers. We are all looking forward to getting back together again.

Anne Scott has been caring for John and we send our very best wishes to both of them. Bob Clarke, our vice-chairman, has been going through a spell of bad health so we send our very best wishes to him as well.

Thank you to everyone. I know that we are making plans for future activities, whilst sticking to the Covid regulations.

Investment policy and objectives

There are no restrictions on the charity's power to invest. However the charity does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high interest savings accounts.

Reserves policy

It is the policy of the trustees to maintain unrestricted funds, which are the operational free reserves of the charity, at a level that provides sufficient funds to cover management and administration and to support occasional unforeseen items of expenditure.

FUTURE PLANS

The trustees will continue to work to build upon the achievements and progress made during the past year to ensure that we continue to maintain St John's Community Hall as an important focal point for social welfare, education and leisure time activities for the community of Pembroke Dock in partnership with the townspeople and relevant statutory, community and voluntary organisations.

Currently the charity is able to meet its financial obligations. However it is important that the project remains financially sound. The trustees will continue to work hard to maximise hall occupancy rates, and seek new forms of hall usage and better accessibility by members of the community. The trustees will always do their best to ensure that the hall is used as widely as possible by the local community, whilst maintaining the hall's principal income stream to ensure the long term viability of St John's Community Hall.

ST JOHNS COMMUNITY HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157700

Principal address

Church Street
Pembroke Dock
Pembrokeshire
SA72 6AR

Trustees

Mrs R Hudson
Mr P Tallett
Mrs V Owen
Mrs A Scott
Mr C Ross
Mrs I Thomas
Mr R Clarke
Mr J Lloyd

Independent Examiner

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Solicitors

Philip Roache
12 Meyrick Street
Pembroke Dock
SA72 6AL

Approved by order of the board of trustees on 10 November 2021 and signed on its behalf by:

Mrs V Owen - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST JOHNS COMMUNITY HALL**

Independent examiner's report to the trustees of St Johns Community Hall

I report to the charity trustees on my examination of the accounts of St Johns Community Hall (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

10 November 2021

ST JOHNS COMMUNITY HALL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5	-	5	33
Charitable activities					
General	5	24,033	-	24,033	15,858
Other trading activities	3	88	-	88	4,647
Investment income	4	369	-	369	420
Total		24,495	-	24,495	20,958
EXPENDITURE ON					
Raising funds		90	-	90	591
Charitable activities					
General	6	16,364	126	16,490	21,437
Total		16,454	126	16,580	22,028
NET INCOME/(EXPENDITURE)		8,041	(126)	7,915	(1,070)
RECONCILIATION OF FUNDS					
Total funds brought forward		44,559	512,541	557,100	558,170
TOTAL FUNDS CARRIED FORWARD		52,600	512,415	565,015	557,100

The notes form part of these financial statements

ST JOHNS COMMUNITY HALL

BALANCE SHEET 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	1,519	507,999	509,518	510,045
CURRENT ASSETS					
Debtors	12	1,046	-	1,046	698
Cash at bank and in hand		50,575	4,416	54,991	46,896
		51,621	4,416	56,037	47,594
CREDITORS					
Amounts falling due within one year	13	(540)	-	(540)	(539)
NET CURRENT ASSETS		51,081	4,416	55,497	47,055
TOTAL ASSETS LESS CURRENT LIABILITIES		52,600	512,415	565,015	557,100
NET ASSETS		52,600	512,415	565,015	557,100
FUNDS	14				
Unrestricted funds				52,600	44,559
Restricted funds				512,415	512,541
TOTAL FUNDS				565,015	557,100

The financial statements were approved by the Board of Trustees and authorised for issue on 10 November 2021 and were signed on its behalf by:

Mrs V Owen - Trustee

Mr P Tallett - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	5	33
	<u>5</u>	<u>33</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	58	3,461
Bonus ball	30	1,186
	<u>88</u>	<u>4,647</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>369</u>	<u>420</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Hall lettings	General	570	5,168
Parent & toddler	General	-	613
Luncheon club	General	1,170	6,935
Grants	General	21,394	-
Short mat bowls	General	437	2,060
Table tennis	General	462	1,082
		<u>24,033</u>	<u>15,858</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Pembrokeshire County Council	20,000	-
Coronavirus Job Retention Scheme	<u>1,394</u>	<u>-</u>
	<u>21,394</u>	<u>-</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
General	<u>15,315</u>	<u>1,175</u>	<u>16,490</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
General	605	570	1,175

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Part time	1	2

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	33	-	33
Charitable activities			
General	15,858	-	15,858
Other trading activities	4,647	-	4,647
Investment income	420	-	420
Total	20,958	-	20,958
EXPENDITURE ON			
Raising funds	591	-	591
Charitable activities			
General	21,087	350	21,437
Total	21,678	350	22,028
NET INCOME/(EXPENDITURE)	(720)	(350)	(1,070)
RECONCILIATION OF FUNDS			
Total funds brought forward	45,279	512,891	558,170

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>44,559</u>	<u>512,541</u>	<u>557,100</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2020 and 31 March 2021	<u>507,848</u>	<u>4,776</u>	<u>280</u>	<u>512,904</u>
DEPRECIATION				
At 1 April 2020	-	2,735	124	2,859
Charge for year	-	496	31	527
At 31 March 2021	<u>-</u>	<u>3,231</u>	<u>155</u>	<u>3,386</u>
NET BOOK VALUE				
At 31 March 2021	<u>507,848</u>	<u>1,545</u>	<u>125</u>	<u>509,518</u>
At 31 March 2020	<u>507,848</u>	<u>2,041</u>	<u>156</u>	<u>510,045</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Prepayments and accrued income	<u>1,046</u>	<u>698</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>540</u>	<u>539</u>

14. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	44,559	8,041	52,600
Restricted funds			
Building	507,848	-	507,848
Equipment	4,543	(76)	4,467
Community	150	(50)	100
	<u>512,541</u>	<u>(126)</u>	<u>512,415</u>
TOTAL FUNDS	<u>557,100</u>	<u>7,915</u>	<u>565,015</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021
14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,495	(16,454)	8,041
Restricted funds			
Equipment	-	(76)	(76)
Community	-	(50)	(50)
	-	(126)	(126)
TOTAL FUNDS	<u>24,495</u>	<u>(16,580)</u>	<u>7,915</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	45,279	(720)	44,559
Restricted funds			
Building	507,848	-	507,848
Equipment	4,643	(100)	4,543
Community	400	(250)	150
	<u>512,891</u>	<u>(350)</u>	<u>512,541</u>
TOTAL FUNDS	<u>558,170</u>	<u>(1,070)</u>	<u>557,100</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	20,958	(21,678)	(720)
Restricted funds			
Equipment	-	(100)	(100)
Community	-	(250)	(250)
	-	(350)	(350)
TOTAL FUNDS	<u>20,958</u>	<u>(22,028)</u>	<u>(1,070)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021
14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	45,279	7,321	52,600
Restricted funds			
Building	507,848	-	507,848
Equipment	4,643	(176)	4,467
Community	400	(300)	100
	<u>512,891</u>	<u>(476)</u>	<u>512,415</u>
TOTAL FUNDS	<u>558,170</u>	<u>6,845</u>	<u>565,015</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,453	(38,132)	7,321
Restricted funds			
Equipment	-	(176)	(176)
Community	-	(300)	(300)
	<u>-</u>	<u>(476)</u>	<u>(476)</u>
TOTAL FUNDS	<u>45,453</u>	<u>(38,608)</u>	<u>6,845</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5	33
Other trading activities		
Fundraising events	58	3,461
Bonus ball	30	1,186
	<hr/> 88	<hr/> 4,647
Investment income		
Deposit account interest	369	420
Charitable activities		
Hall lettings	570	5,168
Parent & toddler	-	613
Luncheon club	1,170	6,935
Grants	21,394	-
Short mat bowls	437	2,060
Table tennis	462	1,082
	<hr/> 24,033	<hr/> 15,858
Total incoming resources	<hr/> 24,495	<hr/> 20,958
EXPENDITURE		
Other trading activities		
Fundraising expenses	-	10
Bonus ball expenses	90	570
Parent and toddler expenses	-	11
	<hr/> 90	<hr/> 591
Charitable activities		
Wages	4,438	6,207
Rates and water	1,378	-
Light and heat	905	2,491
Luncheon club purchases	-	2,669
Subscriptions	52	-
Rent	2,899	3,173
Insurance	1,022	1,382
Repairs and renewals	3,937	2,530
Cleaning	157	305
Fixtures and fittings	496	1,090
Computer equipment	31	62
	<hr/> 15,315	<hr/> 19,909
Support costs		
Management		
Telephone	480	542
Carried forward	480	542

This page does not form part of the statutory financial statements

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
Management		
Brought forward	480	542
Postage and stationery	65	252
Advertising	60	77
	<hr/>	<hr/>
	605	871
 Governance costs		
Accountancy fees	570	540
Professional fees	-	117
	<hr/>	<hr/>
	570	657
 Total resources expended	<hr/>	<hr/>
	16,580	22,028
 Net income/(expenditure)	<hr/>	<hr/>
	7,915	(1,070)
	<hr/>	<hr/>

This page does not form part of the statutory financial statements