



**PINNT AGM**  
**09 November 2024, 12 noon**

**1. Welcome and Introduction**

Carolyn Wheatley (CW) hosted the AGM. She welcomed everyone and thanked them for attending.

**2. Approval of Minutes of the last AGM held on 13 January 2024**

Minutes of the AGM held on 13 January 2024 were agreed and signed.

**3. Treasurer's Report**

Donations were £18,296.10. Corporate donations were at £12,550

Expenses remain very low at £20,552. Overall profit of £11,050.76. The charity was carrying around £140K of cash at year end.

All donations are gratefully received, gift aid and professional study days continue to contribute.

The charity is exceptionally well positioned to incur harder years including loss making as we go through turbulent years ahead.

PINNT reviews its expenditure at regular intervals in line with practicalities and sustainable factors to maintain the charity.

The trustees are very happy with the financial position of the charity.

A copy of the Profit and Loss is available on the website and via the Charity Commission website.

**4. Chair's Report**

Pleased to report that our awareness week in August 2024 was a success.

We launched a survey to investigate aspect of the waste, both clinical and non-clinical generated from homecare, thanks to Emily Walters from BAPEN for her support. We had 443 responses, and the results are being analysed. There is a lot to process; thanks to those who responded. We will share initial findings as soon as we can.

We introduced a new Talking Points 4 booklet: this can be found on the website and copies can be requested.

In addition to this we updated 2 other resources: our VNT guidance and Transition for young people with intestinal failure. Thanks to the members of our Virtual Nutrition Team and Angela Cole for all this work and commitment to our booklets.

We also shared the information we supported with the British Pharmaceutical Nutrition Group relating to Medicines and enteral tubes.

We also appointed our first Charity Ambassador, David Bolton who hopes to raise awareness about PINNT and HAN.

During Awareness week we shared different stories as each day had a theme, we also had patient stories, the reality of life on HAN.

Thanks to those who shared their stories!

We produced a special edition of Online – if you haven't read it, please do find the time to do so.

The Tracy Hill Patient Champion Awards were announced in August this year. More difficult decisions for the adjudication panel. They judge all submission blind, once again this year there were 2 winners of the award:

1. Liz Anderson
2. Amy Martin

In addition, the panel awarded 3 Certificates of Recognition.

1. Steph Williams
2. Hannah Littlechild
3. Team 2000k to Rome

Full information is available on the website.

Nominations will open earlier next year, so look out for the announcement!

Our PINNT Partners are an important part of our network. PINNT advocates for members and the wider HAN community by engaging with national and professional organisations, decision and policy makers as well as product designers and manufactures including service providers. Far too often what people think people on HAN need or want, is not necessarily the case. Where we can contribute to a better experience for those living with HAN we will.

PINNT resources continue to be popular. Our Medical Tag continues to be in demand, we love the feedback from members who say it's a great resource and produces much support.

In addition to those mentioned we have fulfilled requests for a nil by mouth Restaurant card – it is now going into full production and will be able within four weeks. Thanks for those who have tried the pilot cards. We welcome ideas and feedback on any resources current or new.

Looking ahead...

- Hoping to welcome new volunteers/Ambassadors.
- Grow our resources.
- Plan for HAN Week 2025.
- Looking to use the information from our survey to have a conversation about sustainability and how we can offer thoughts on reducing waste and improving education about clinical waste.

Welcome feedback at any time and contributions of help!

Thank you to Rachel our admin support, who works on an ad hoc basis.

Thanks to Trustees, EC and all PINNT volunteers – every contribution of time makes a difference, it's all about teamwork. There is so much that goes on behind the scenes.

Thank you to our corporate partners.

Many thanks for all the donations we receive. We have no official funding.

Gary Taylor and Colette Taylor have stepped down this year, we wish to thank them both for their efforts and time over the years. We know they will always be in the background ready to support activities as and when they can – thank you very much!

That concludes my report.

## **5. Election of EC for the 2024/2025 term**

Following the nomination process I am pleased to report that we have retained the support of key people as well as being able to welcome new volunteers.

We have the following people ready to serve PINNT for the next term of office:

<b>Chair</b>	Carolyn Wheatley
<b>General Secretary</b>	Steven Pearson-Brown
<b>Treasurer</b>	Vacant
<b>Membership Sec</b>	Debbie Phillips
<b>Trustee</b>	Richard-Shawyer-Clarke
<b>Executive Committee</b>	Amy Martin
<b>Executive Committee</b>	Sarah Bailey
<b>Executive Committee</b>	Kim Pett
<b>Executive Committee</b>	Aiste Kalinaus

**Any objections to any of the candidates? – No objections were noted.**

**In that case I confirm those nominated are duly appointed for the next term of office.**

This concludes the official business of the nomination process.

## **6. A.O.B.**

**6.1 Getting involved with PINNT – New volunteers are always welcome, please contact PINNT at [comms@pinnt.com](mailto:comms@pinnt.com).**

The AGM is officially closed.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

PINNT

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

1st May 2023

To

30th April 2024


### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	18,661	-	-	18,661	18,455
Corporate Donations	12,550	-	-	12,550	3,650
Interest	3,651	-	-	3,651	284
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,862</b>	<b>-</b>	<b>-</b>	<b>34,862</b>	<b>22,389</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,862</b>	<b>-</b>	<b>-</b>	<b>34,862</b>	<b>22,389</b>
<b>A3 Payments</b>					
Travel/Meeting Rooms	4,066	-	-	4,066	4,592
PPP Prizes	220	-	-	220	241
Admin/Postage/Sub/Telephone	4,406	-	-	4,406	5,509
Advertising	8,675	-	-	8,675	5,174
Professional Fee's	1,588	-	-	1,588	1,109
General	845	-	-	845	2,117
IT and Software	-	-	-	-	-
Event Costs	247	-	-	247	827
	-	-	-	-	-
<b>Sub total</b>	<b>20,046</b>	<b>-</b>	<b>-</b>	<b>20,046</b>	<b>19,569</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,046</b>	<b>-</b>	<b>-</b>	<b>20,046</b>	<b>19,569</b>
<b>Net of receipts/(payments)</b>	<b>14,816</b>	<b>-</b>	<b>-</b>	<b>14,816</b>	<b>2,820</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>129,280</b>	<b>-</b>	<b>-</b>	<b>129,280</b>	<b>124,712</b>
<b>Cash funds this year end</b>	<b>144,096</b>	<b>-</b>	<b>-</b>	<b>144,096</b>	<b>127,532</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		N SHAWEN-CRANKE	7/12/24