

# Harvey's Army Trustees' Report November 2025





## Harvey's Army Trustees' Report – November 2025

The members of the charity serve as its Trustees under the Foundation Model Charitable Incorporated Organisation (CIO). Throughout this report, they are collectively referred to as “the Trustees.”

Trustees who have held office since February 2016:

Name	Position	Appointed	Resigned
Mrs Dawn Goulden	Chairperson: Re – Elected Nov 2016, Nov 2018, Nov 2020, Nov 2022, Nov 2024	Nov 2014	
Mrs Diane Davies	Re-elected Jan 2018, Jan2020, Jan 2022, Jan 2024	Jan 2016	
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020, Jan 2022, Jan 2024	Feb 2016	

### Method of appointing Trustees –

In accordance with the charity’s constitution, all Trustees retire from office after a term of two years, though they remain eligible for re-election. Trustees contribute their time voluntarily and receive no financial benefits from the charity. Any expenses reimbursed are detailed in the notes to the accounts.

New Trustees undergo a formal induction, which provides an introduction to the charity’s aims, objectives, and challenges, outlines its funding arrangements, and offers an overview of how its services and activities are delivered.

Charitable Incorporated Organisation - Foundation Registered 30<sup>th</sup> June 2014, **Registered Charity Number: 1157650.**

**Scottish Charity: SC045888** registered from 7<sup>th</sup> August 2015.

Principal address: 84 Sycamore Lane  
Great Sankey  
Warrington  
WA5 1UL



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### Organisational Objectives:

- Promote humane behaviour towards animals by proving appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage.
- To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals.
- To assist and support owners search and locate lost or stolen animals.
- To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

### Achievements (Previous 12 months of operation):

- HA volunteers continued to scan and reunite lost/found (alive or deceased) pets with their owners.
- HA volunteers continued to help search for lost pets & provide equipment to help with the search and humane trapping of pets.
- HA volunteers continued to promote responsible pet ownership and animal welfare through example and education.
- HA volunteers have continued to be successful in a wide range of fund-raising activities, which have again supported the ongoing operation of our 100% volunteer based charitable activities.



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### Fundraising:

- During 2024/2025, the number of public fundraising events continued to grow, and we anticipate this upward trend will carry forward into the next reporting period.
- Our diverse fundraising portfolio has enabled us to consistently deliver on our organisational objectives. Looking ahead, it is vital that we sustain and expand our multiple funding streams to ensure we can continue supporting pets and their owners. We remain open to fresh ideas and innovative approaches to strengthen our fundraising efforts.

### Risk Management:

The charity operates without employed staff and does not own premises, thereby keeping financial risk to a minimum. It currently holds Public Liability Insurance and Professional Indemnity Insurance, and intends to maintain these policies at levels appropriate to both its present activities and future undertakings.



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### Volunteers:

- Volunteers continue to be the back bone of the charity. As of 31st March 2025, we had:  
404 volunteers registered with the charity carrying our various activities on the charity's behalf.  
381 of these volunteers are known as a 'Scanning Volunteer' who use electronic microchip scanners to scan the animals, this is a key part of the process in re-uniting the animal with their owner!
- There are many roles that volunteers undertake for the charity some of these include:  
Managing the online social media pages  
Peer support for other volunteers  
Producing posters and banners for social media  
Assisting & supporting owners in searches for their missing pets  
Scan and reunite found and/or deceased pets  
Promoting the charity and Harvey's Mandate  
Helping with trapping/catching stray domestic animals  
Helping and supporting other groups including other charities, police, animal wardens & various animal rescues in the search for missing pets
- The roles undertaken by volunteers are regularly reviewed to ensure the charity continues to focus on the activities that help us to continue to meet our organisational objectives and also that our volunteers continue to feel valued from their volunteering experience.



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### Finance:

- The statement of financial activities provides a summary of income and expenditure for the period 1 April 2024 to 31 March 2025.
- During the year, the charity continued to embed a wider range of fundraising mechanisms, enabling more predictable management of expenditure despite ongoing financial pressures. This strengthened position supported planned investment in additional rescue and reuniting equipment, amounting to approximately £1,600. Purchases included scanners, wildlife cameras, traps, thermal imagers, and missing pet flyers/posters.
- For the year, the charity achieved an overall surplus of £541, resulting in a modest increase in financial reserves to approximately £4,100.
- Looking ahead to 2025/2026, the Trustees acknowledge that the ongoing cost-of-living crisis may continue to affect Harvey's Army's ability to raise funds through public events. Nevertheless, they remain confident that the diversification of income streams will sustain the delivery of the charity's objectives and ensure its finances remain resilient.



# Harvey's Army Trustees' Report – November 2025

	2023/24 Unrestricted	2023/24 Restricted	2023/24 Total
<b>Assets to be carried forward</b>	£	£	£
Cash at bank and in Hand	(1,570)	-	(1,570)
<b>Total assets carried forward</b>	(1,570)	-	(1,570)
	2024/25 Unrestricted	2024/25 Restricted	2024/25 Total
<b>Current Assets</b>	£	£	£
Cash at bank and in Hand	541	-	541
<b>Total current asset</b>	541	-	541
<b>Current Liabilities</b>			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	541	-	541
<b>Total assets less current liabilities</b>	<u>541</u>	-	<u>541</u>
Creditors: amounts falling due after one year	-	-	-
<b>Net assets (carried forward)</b>	<u>4,152</u>	-	<u>4,152</u>
<b>Funds</b>			
Restricted funds	-	-	-
Unrestricted funds	4,152	-	4,152
<b>Total Funds</b>	<u>4,152</u>	-	<u>4,152</u>

Notes to the accounts  
for the period 1 April 2023 to 31 March 2024

1. Accounting Policies
  - a. Basis of accounting  
The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).
  - b. Income  
Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.
  - c. C Grants  
Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.
  - d. Tangible Fixed Assets  
Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.
2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.
3. Fund accounting  
Funds held by the charity are either:
  - a. Unrestricted general funds  
Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
  - b. Restricted funds  
Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds  
Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Approval of the accounts:  
The annual report and accounts were approved at a meeting of the Trustees held on 15<sup>th</sup> September 2025.

**Dawn Goulden, on behalf of the trustees.**



## Harvey's Army Trustees' Report – November 2025

### Future Plans:

- We remain committed to increasing the number of scanning volunteers, enabling the charity to reunite more animals with their owners.
- We will also continue to expand our range of rescue and search equipment to enhance our ability to locate missing pets.
- Harvey's Army will maintain its support and promotion of the *Kevin Cares 2018* campaign. Kevin, the charity's mascot, tragically passed away in January 2018 at just 12 months old after accidentally ingesting a dishcloth. His legacy continues to inspire our work.
- In addition, we will further develop robust, fit-for-purpose policies and procedures to strengthen the charity's governance and ensure its ongoing success.



**HARVEY'S ARMY****Income & expenditure for the year ended 31 March 2025**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
<b>Income</b>			<b>Charitable expenditure</b>		
Donations received	3,267.51		Vet Bills	0.00	
Gift Aid	135.03		Scanning equipment	(415.80)	
Income from fundraising activities	<u>1,785.57</u>		Rescue equipment	(616.47)	
		5,188.11	Posters/Flyers	(602.00)	
<b>Fund raising expenses</b>			Animal support	0.00	
Stall fees	(429.69)				<u>(1,634.27)</u>
Event stock	(241.48)		<b>Total expenditure (For CC statement)</b>		
Storage Fees	(960.00)		Fund raising expenses		(1,631.17)
Van Hire & Fuel	0.00		Administration costs		(1,380.86)
Fund raising equipment	0.00		Charitable expenditure		<u>(1,634.27)</u>
Prizes	<u>0.00</u>		Total		<u>(4,646.30)</u>
		(1,631.17)			
<b>Administration costs</b>			<b>Surplus of income over expenditure</b>		541.81
Mobile Phone Payments	0.00				
Professional Fees	(1,072.73)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(65.56)				
Insurance	(209.60)				
Other costs	<u>(32.97)</u>				
		(1,380.86)			
<b>Net Income</b>		<u><u>£ 2,176.08</u></u>			<u><u>£ ( 2,176.08 )</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

Rescue expenditure relates to contributions given to Rescue Facilities to cover "HA Rescued" animal expenses (food / medication / upkeep costs)

The cost of rescue leaflets includes the printing & distribution of leaflets & posters relating to missing pets

Harvey's Army Trustees  
C/O Dawn Goulden  
84 Sycamore Lane  
Great Sankey  
Warrington  
WA5 1UL

2nd October 2025

Dear Dawn

Harvey's Army Charity no. [1157650](#) & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/25.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/25.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully



Paul M Harnedy ACMA CGMA BA (Hons)  
For and on behalf of Accurate Tax & Accounting Solutions