

HARVEY'S ARMY

England & Wales · Charity number 1157650

Details

Status Registered

Legal form CIO

Registered 2014-06-30

Register [View on the Charity Commission register](#)

Contact

Address 84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

Phone 07833727975

Email harveysarmy@yahoo.co.uk

Website www.harveysarmy.com

Activities

Objects: TO PROMOTE HUMANE BEHAVIOUR TOWARDS ANIMALS BY PROVIDING APPROPRIATE CARE, PROTECTION, TREATMENT AND SECURITY FOR ANIMALS WHICH ARE IN NEED OF CARE AND ATTENTION BY REASON OF SICKNESS, MALTREATMENT, POOR CIRCUMSTANCES OR ILL USAGE, TO EDUCATE THE PUBLIC IN MATTERS PERTAINING TO ANIMAL WELFARE AND THE PREVENTION OF CRUELTY AND SUFFERING AMONG ANIMALS AND TO ASSIST AND SUPPORT OWNERS SEARCH AND LOCATE LOST OR STOLEN ANIMALS.

Activities: To promote humane behaviour towards animals. To provide appropriate care, protection, treatment & security for animals in need of care & attention by reason of sickness, maltreatment, poor circumstances or ill usage. To educate the public in matters such as animal welfare & prevention of cruelty & suffering among animals. To assist & support owners who have lost or stolen animals in the UK.

Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Animals
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Scotland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£5,188	£4,646	-	-
2024-03-31	£4,748	£6,319	-	-
2023-03-31	£9,159	£11,231	-	-
2022-03-31	£8,613	£5,597	-	-
2021-03-31	£8,075	£7,068	-	-

Trustees

Name	Role	Appointed
Dawn Elizabeth Goulden	Chair	2014-11-19
Diane Victoria Davies		2016-01-29
Susan Carol Baldwin		2016-03-28

HARVEY'S ARMY

England & Wales - Charity number 1157650

Accounts

Harvey's Army Trustees' Report November 2025





Harvey's Army Trustees' Report – November 2025

The members of the charity serve as its Trustees under the Foundation Model Charitable Incorporated Organisation (CIO). Throughout this report, they are collectively referred to as “the Trustees.”

Trustees who have held office since February 2016:

Name	Position	Appointed	Resigned
Mrs Dawn Goulden	Chairperson: Re – Elected Nov 2016, Nov 2018, Nov 2020, Nov 2022, Nov 2024	Nov 2014	
Mrs Diane Davies	Re-elected Jan 2018, Jan 2020, Jan 2022, Jan 2024	Jan 2016	
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020, Jan 2022, Jan 2024	Feb 2016	

Method of appointing Trustees –

In accordance with the charity's constitution, all Trustees retire from office after a term of two years, though they remain eligible for re-election. Trustees contribute their time voluntarily and receive no financial benefits from the charity. Any expenses reimbursed are detailed in the notes to the accounts.

New Trustees undergo a formal induction, which provides an introduction to the charity's aims, objectives, and challenges, outlines its funding arrangements, and offers an overview of how its services and activities are delivered.

Charitable Incorporated Organisation - Foundation Registered 30th June 2014, **Registered Charity Number: 1157650.**

Scottish Charity: SC045888 registered from 7th August 2015.

Principal address: 84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL



Harvey's Army Trustees' Report – November 2025

Organisational Objectives:

- Promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage.
- To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals.
- To assist and support owners search and locate lost or stolen animals.
- To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

Achievements (Previous 12 months of operation):

- HA volunteers continued to scan and reunite lost/found (alive or deceased) pets with their owners.
- HA volunteers continued to help search for lost pets & provide equipment to help with the search and humane trapping of pets.
- HA volunteers continued to promote responsible pet ownership and animal welfare through example and education.
- HA volunteers have continued to be successful in a wide range of fund-raising activities, which have again supported the ongoing operation of our 100% volunteer based charitable activities.



Harvey's Army Trustees' Report – November 2025

Fundraising:

- During 2024/2025, the number of public fundraising events continued to grow, and we anticipate this upward trend will carry forward into the next reporting period.
- Our diverse fundraising portfolio has enabled us to consistently deliver on our organisational objectives. Looking ahead, it is vital that we sustain and expand our multiple funding streams to ensure we can continue supporting pets and their owners. We remain open to fresh ideas and innovative approaches to strengthen our fundraising efforts.

Risk Management:

The charity operates without employed staff and does not own premises, thereby keeping financial risk to a minimum. It currently holds Public Liability Insurance and Professional Indemnity Insurance, and intends to maintain these policies at levels appropriate to both its present activities and future undertakings.



Harvey's Army Trustees' Report – November 2025

Volunteers:

- Volunteers continue to be the back bone of the charity. As of 31st March 2025, we had: 404 volunteers registered with the charity carrying our various activities on the charity's behalf. 381 of these volunteers are known as a 'Scanning Volunteer' who use electronic microchip scanners to scan the animals, this is a key part of the process in re-uniting the animal with their owner!
- There are many roles that volunteers undertake for the charity some of these include:
 - Managing the online social media pages
 - Peer support for other volunteers
 - Producing posters and banners for social media
 - Assisting & supporting owners in searches for their missing pets
 - Scan and reunite found and/or deceased pets
 - Promoting the charity and Harvey's Mandate
 - Helping with trapping/catching stray domestic animals
 - Helping and supporting other groups including other charities, police, animal wardens & various animal rescues in the search for missing pets
- The roles undertaken by volunteers are regularly reviewed to ensure the charity continues to focus on the activities that help us to continue to meet our organisational objectives and also that our volunteers continue to feel valued from their volunteering experience.



Harvey's Army Trustees' Report – November 2025

Finance:

- The statement of financial activities provides a summary of income and expenditure for the period 1 April 2024 to 31 March 2025.
- During the year, the charity continued to embed a wider range of fundraising mechanisms, enabling more predictable management of expenditure despite ongoing financial pressures. This strengthened position supported planned investment in additional rescue and reuniting equipment, amounting to approximately £1,600. Purchases included scanners, wildlife cameras, traps, thermal imagers, and missing pet flyers/posters.
- For the year, the charity achieved an overall surplus of £541, resulting in a modest increase in financial reserves to approximately £4,100.
- Looking ahead to 2025/2026, the Trustees acknowledge that the ongoing cost-of-living crisis may continue to affect Harvey's Army's ability to raise funds through public events. Nevertheless, they remain confident that the diversification of income streams will sustain the delivery of the charity's objectives and ensure its finances remain resilient.



Harvey's Army Trustees' Report – November 2025

	2023/24 Unrestricted	2023/24 Restricted	2023/24 Total
Assets to be carried forward	£	£	£
Cash at bank and in Hand	(1,570)	-	(1,570)
Total assets carried forward	(1,570)	-	(1,570)
	2024/25 Unrestricted	2024/25 Restricted	2024/25 Total
Current Assets	£	£	£
Cash at bank and in Hand	541	-	541
Total current asset	541	-	541
Current Liabilities			
Creditors and accruals	-	-	-
Total current liabilities	-	-	-
Net current assets / (liabilities)	541	-	541
Total assets less current liabilities	<u>541</u>	-	<u>541</u>
Creditors: amounts falling due after one year	-	-	-
Net assets (carried forward)	<u>4,152</u>	-	<u>4,152</u>
Funds			
Restricted funds	-	-	-
Unrestricted funds	4,152	-	4,152
Total Funds	<u>4,152</u>	-	<u>4,152</u>

Notes to the accounts
for the period 1 April 2023 to 31 March 2024

1. Accounting Policies
 - a. Basis of accounting
The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).
 - b. Income
Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.
 - c. C Grants
Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.
 - d. Tangible Fixed Assets
Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.
2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.
3. Fund accounting
Funds held by the charity are either:
 - a. Unrestricted general funds
Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
 - b. Restricted funds
Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds
Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Approval of the accounts:
The annual report and accounts were approved at a meeting of the Trustees held on 15th September 2025.

Dawn Goulden, on behalf of the trustees.



Harvey's Army Trustees' Report – November 2025

Future Plans:

- We remain committed to increasing the number of scanning volunteers, enabling the charity to reunite more animals with their owners.
- We will also continue to expand our range of rescue and search equipment to enhance our ability to locate missing pets.
- Harvey's Army will maintain its support and promotion of the *Kevin Cares 2018* campaign. Kevin, the charity's mascot, tragically passed away in January 2018 at just 12 months old after accidentally ingesting a dishcloth. His legacy continues to inspire our work.
- In addition, we will further develop robust, fit-for-purpose policies and procedures to strengthen the charity's governance and ensure its ongoing success.

HARVEY'S ARMY**Income & expenditure for the year ended 31 March 2025**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
Income			Charitable expenditure		
Donations received	3,267.51		Vet Bills	0.00	
Gift Aid	135.03		Scanning equipment	(415.80)	
Income from fundraising activities	<u>1,785.57</u>		Rescue equipment	(616.47)	
		5,188.11	Posters/Flyers	(602.00)	
			Animal support	0.00	
Fund raising expenses					<u>(1,634.27)</u>
Stall fees	(429.69)		Total expenditure (For CC statement)		
Event stock	(241.48)		Fund raising expenses		(1,631.17)
Storage Fees	(960.00)		Administration costs		(1,380.86)
Van Hire & Fuel	0.00		Charitable expenditure		<u>(1,634.27)</u>
Fund raising equipment	0.00		Total		<u>(4,646.30)</u>
Prizes	<u>0.00</u>				
		(1,631.17)	Surplus of income over expenditure		541.81
Administration costs					
Mobile Phone Payments	0.00				
Professional Fees	(1,072.73)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(65.56)				
Insurance	(209.60)				
Other costs	<u>(32.97)</u>				
		(1,380.86)			
Net Income		<u><u>£ 2,176.08</u></u>			<u><u>£ (2,176.08)</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

Rescue expenditure relates to contributions given to Rescue Facilities to cover "HA Rescued" animal expenses (food / medication / upkeep costs)

The cost of rescue leaflets includes the printing & distribution of leaflets & posters relating to missing pets

Harvey's Army Trustees
C/O Dawn Goulden
84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

2nd October 2025

Dear Dawn

Harvey's Army Charity no. [1157650](#) & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/25.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/25.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully



Paul M Harnedy ACMA CGMA BA (Hons)
For and on behalf of Accurate Tax & Accounting Solutions

HARVEY'S ARMY

England & Wales - Charity number 1157650

Accounts

Harvey's Army Trustees' Report December 2024





Harvey's Army Trustees' Report – December 2024

The Members of the charity are its Trustees for the purpose of the Foundation Model Charitable Incorporated Organisation or CIO and who throughout this report are collectively referred to as the trustees.

Trustees who have held office since February 2016:

Name	Position	Appointed	Resigned
Mrs Dawn Goulden	Chairperson: Re – Elected Nov 2016, Nov 2018, Nov 2020, Nov 2022, Nov 2024	Nov 2014	
Mrs Diane Davies	Re-elected Jan 2018, Jan 2020, Jan 2022, Jan 2024	Jan 2016	
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020, Jan 2022, Jan 2024	Feb 2016	

Method of appointing Trustees –

In accordance with the charities constitution all trustees shall retire from office after a period of 2 years but shall be eligible for re-election. All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the accounts. New Trustees are given a formal induction covering the charity's aims, objectives and challenges, the funding and an overview of how the charity's services and activities are carried out.

Charitable Incorporated Organisation - Foundation Registered 30th June 2014, **Registered Charity Number: 1157650.**

Scottish Charity: SC045888 registered from 7th August 2015.

Principal address: 84 Sycamore Lane
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Harvey's Army Trustees' Report – December 2024

Organisational Objectives:

- Promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage.
- To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals.
- To assist and support owners search and locate lost or stolen animals.
- To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

Achievements (Previous 12 months of operation):

- HA volunteers continued to scan and reunite lost/found (alive or deceased) pets with their owners.
- HA volunteers continued to help search for lost pets & provide equipment to help with the search and trapping of pets.
- HA volunteers continued to promote responsible pet ownership and animal welfare through example and education.
- HA volunteers have continued to be successful in a wide range of fund-raising activities, which have again supported the ongoing operation of our 100% volunteer based charitable activities.



Harvey's Army Trustees' Report – December 2024

Fundraising:

- During 2023/2024 the number of fund-raising public events continued to increase and will hopefully upward trend will continue over the next reporting period.
- Our diverse fund-raising portfolio, has ensured that we continue to be able to deliver on our organisational objectives.
- Going forward it's essential that we maintain and expand our multiple funding levers to continue to help pets and their owners. We are always looking for new ideas!

Risk Management:

- The charity does not employ staff and does not own premises, ensuring our financial risk remains low.
- The charity does and intends to continue, to purchase Public Liability Insurance and Professional Indemnity Insurance, all at appropriate levels for the charity's current and future undertakings.



Harvey's Army Trustees' Report – December 2024

Volunteers:

- Volunteers continue to be the back bone of the charity. As of 31st March 2024, we had:

391 volunteers registered with the charity carrying our various activities on the charity's behalf.

368 of these volunteers are known as a 'Scanning Volunteer' who use electronic microchip scanners to scan the animals, this is a key part of the process in re-uniting the animal with their owner!

- There are many roles that volunteers undertake for the charity some of these include:

Managing the online social media pages

Peer support for other volunteers

Producing posters and banners for social media

Assisting & supporting owners in searches for their missing pets

Scan and reunite lost and/or deceased pets

Promoting the charity and Harvey's Mandate

Helping with trapping/catching stray domestic animals

Helping and supporting other groups including police, various animal rescues in the search for missing pets

- The roles undertaken by volunteers are regularly reviewed to ensure the charity continues to focus on the activities that help us to continue to meet our organisational objectives and also that our volunteers continue to feel valued from their volunteering experience.



Harvey's Army Trustees' Report – December 2024

Reuniting of Lost & Found Pets:

- In pursuit of this endeavour Harvey's Army Volunteers during the period 01/04/23 – 31/03/24 have attended 882 found animals.
This comprised of:
 - Dogs - 307
 - Cats - 528
 - Others - 47 (includes rabbits, cows, ferrets, sheep, horses, snakes etc.)
- Successfully reuniting with their owners 601 animals.
- Regrettably of the reunited pets there were 294 pets reunited who had passed away. Although very upsetting for both the owners and volunteers, the owner at least has some sense of closure and is not left with the uncertainty of never knowing.
- We also produced 940 found/missing posters to share on social media platforms and had printed 81,700 double-sided flyers & posters, to help reunite found/missing/stolen pets with their owners.



Harvey's Army Trustees' Report – December 2024

Finance:

- The statement of financial activities provides a summary of our income and expenditure from 1st April 2023 to 31st March 2024.
- This year the charity has continued to embed more diverse mechanisms and as a result is able to manage its expenditure with more certainty, despite continued fund raising pressures. Our more stable financial position has continued to support the planned investment in additional rescue / reuniting equipment totalling ~£3k this year. The equipment purchased includes additional scanners, wildlife cameras, traps, thermal imagers and missing pet flyers/posters etc. This year we are returning an overall deficit of £1570, which has resulted in reducing our financial reserves to ~£3.5K, a level at which the Trustees are comfortable going forward with, as risk to income is much reduced compared to recent years.
- Going forward into the 2024/2025 the board recognises that the current cost of living crisis may well continue to impact on our ability to raise funds via public events. However, we are confident that our hard work in diversifying income streams will continue to support us in delivering our objectives and that our resultant financial position will remain robust.



Harvey's Army Trustees' Report – December 2024

Balance Sheet: 31 March 2024

	2022/23 Unrestricted	2022/23 Restricted	2022/23 Total
Assets to be carried forward	£	£	£
Cash at bank and in Hand	5,181	-	5,181
Total assets carried forward	5,181	-	5,181
	2023/24 Unrestricted	2023/24 Restricted	2023/24 Total
Current Assets	£	£	£
Cash at bank and in Hand	(1,570)	-	(1,570)
Total current asset	(1,570)	-	(1,570)
Current Liabilities			
Creditors and accruals	-	-	-
Total current liabilities	-	-	-
Net current assets / (liabilities)	(1,570)	-	(1,570)
Total assets less current liabilities	(1,570)	-	(1,570)
Creditors: amounts falling due after one year	-	-	-
Net assets (carried forward)	3,610	-	3,610
Funds			
Restricted funds	-	-	-
Unrestricted funds	3,610	-	3,610

Notes to the accounts
for the period 1 April 2023 to 31 March 2024

1. Accounting Policies
 - a. Basis of accounting
The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).
 - b. Income
Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.
 - c. C Grants
Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.
 - d. Tangible Fixed Assets
Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.
2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.
3. Fund accounting
Funds held by the charity are either:
 - a. Unrestricted general funds
Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
 - b. Restricted funds
Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds
Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Approval of the accounts:
The annual report and accounts were approved at a meeting of the Trustees held on 26th October 2024.

Dawn Goulden, on behalf of the trustees.



Harvey's Army Trustees' Report – December 2024

Future Plans:

- Over the next year Harvey's Army will continue to ramp up major public event fund raising activities.
- We continue to aim to increase the number of scanning volunteers, helping the charity to reunite more animals and owners.
- We will continue to increase the rescue/search equipment in order to help locate missing pets.
- Harvey's Army will continue to support / promote the Kevin Cares 2018 campaign. Kevin was the Harvey's Army Mascot, who tragically passed away in January 2018 aged just 12 months after eating a dishcloth (unbeknown to his family.)
- We will continue to develop robust and fit for purpose policies and procedures to ensure the governance of the charity is strengthened and continues to be successful.

HARVEY'S ARMY**Income & expenditure for the year ended 31 March 2024**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
Income			Charitable expenditure		
Donations received	3,162.81		Vet Bills	(535.00)	
Gift Aid	147.02		Scanning equipment	(414.00)	
Income from fundraising activities	<u>1,437.29</u>		Rescue equipment	(497.71)	
		4,747.12	Posters/Flyers	(2,138.00)	
Fund raising expenses			Animal support	(57.00)	
Stall fees	(444.52)				<u>(3,641.71)</u>
Event stock	(388.82)		Total expenditure (For CC statement)		
Storage Fees	(960.00)		Fund raising expenses		(1,793.34)
Van Hire & Fuel	0.00		Administration costs		(883.02)
Fund raising equipment	0.00		Charitable expenditure		<u>(3,641.71)</u>
Prizes	<u>0.00</u>		Total		<u>(6,318.07)</u>
		(1,793.34)	Deficit of income over expenditure		(1,570.95)
Administration costs					
Mobile Phone Payments	0.00				
Professional Fees	(525.35)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(65.00)				
Insurance	(209.48)				
Other costs	<u>(83.19)</u>				
		(883.02)			
Net Income		<u><u>£ 2,070.76</u></u>			<u><u>£ (2,070.76)</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

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C/O Dawn Goulden
84 Sycamore Lane
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4th November 2024

Dear Dawn

Harvey's Army Charity no. [1157650](#) & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/24.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/24.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully



Paul M Harnedy ACMA CGMA BA (Hons)
For and on behalf of Accurate Tax & Accounting Solutions

HARVEY'S ARMY

England & Wales - Charity number 1157650

Accounts

Harvey's Army Trustees' Report December 2023





Harvey's Army Trustees' Report – December 2023

The Members of the charity are its Trustees for the purpose of the Foundation Model Charitable Incorporated Organisation or CIO and who throughout this report are collectively referred to as the trustees.

Trustees who have held office since February 2016:

Name	Position	Appointed	Resigned
Mrs Dawn Goulden	Chairperson (Re – Elected Nov 2016, Nov 2018, Nov 2020, Nov 2022)	Nov 2014	
Mrs Diane Davies	Re-elected Jan 2018, Jan 2020, Jan 2022	Jan 2016	
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020, Jan 2022	Feb 2016	

Method of appointing Trustees –

In accordance with the charities constitution all trustees shall retire from office after a period of 2 years but shall be eligible for re-election. All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the accounts. New Trustees are given a formal induction covering the charity's aims, objectives and challenges, the funding and an overview of how the charity's services and activities are carried out.

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Scottish Charity: SC045888 registered from 7th August 2015.

Principal address: 84 Sycamore Lane
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Harvey's Army Trustees' Report – December 2023

Organisational Objectives:

- Promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage.
- To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals.
- To assist and support owners search and locate lost or stolen animals.
- To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

Achievements (Previous 12 months of operation):

- HA volunteers continued to scan and reunite lost/found (alive or deceased) pets with their owners.
- HA volunteers continued to help search for lost pets & provide equipment to help with the search and trapping of pets.
- HA volunteers continued to promote responsible pet ownership and animal welfare through example and education.
- HA volunteers have continued to be successful in a wide range of fund raising activities, which have again supported the ongoing operation of our 100% volunteer based charitable activities.



Harvey's Army Trustees' Report – December 2023

Fundraising:

- During 2022/2023 the number of fund raising public events continued to increase and will hopefully recover to the pre-pandemic level of event income over the next 1-2 years.
- The ongoing development of our diverse fund raising portfolio, has ensured that we continue to be able to deliver on our organisational objectives.
- Going forward it's essential that we maintain these multiple funding levers in order to ensure that if the income stream from external events be removed again, that we can maintain our ability to help pets and their owners. We are always looking for new ideas!

Risk Management:

- The charity does not employ staff and does not own premises, ensuring our financial risk remains low.
- The charity does and intends to continue, to purchase Public Liability Insurance and Professional Indemnity Insurance, all at appropriate levels for the charity's current and future undertakings.



Harvey's Army Trustees' Report – December 2023

Volunteers:

- Volunteers continue to be the back bone of the charity. As of 31st March 2023, we had:

381 volunteers registered with the charity carrying our various activities on the charity's behalf.

346 of these volunteers are known as a 'Scanning Volunteer' who use electronic microchip scanners to scan the animals, this is a key part of the process in re-uniting the animal with their owner!

- There are many roles that volunteers undertake for the charity some of these include:

Managing the online social media pages

Peer support for other volunteers

Producing posters and banners for social media

Assisting & supporting owners in searches for their missing pets

Scan and reunite lost and/or deceased pets

Promoting the charity and Harvey's Mandate

Helping with trapping/catching stray domestic animals

Helping and supporting other groups including police, various animal rescues in the search for missing pets

- The roles undertaken by volunteers are regularly reviewed to ensure the charity continues to focus on the activities that help us to continue to meet our organisational objectives and also that our volunteers continue to feel valued from their volunteering experience.



Harvey's Army Trustees' Report – December 2023

Reuniting of Lost & Found Pets:

- In pursuit of this endeavour Harvey's Army Volunteers during the period 01/04/22 – 31/03/23 have attended 978 found animals.
This comprised of:
Dogs - 293
Cats - 651
Others - 34 (includes rabbits, ferrets, sheep, horses etc.)
- Successfully reuniting with their owners 526 animals.
- Regrettably of the reunited pets there were 319 pets reunited who had passed away. Although very upsetting for both the owners and volunteers, the owner at least has some sense of closure and is not left with the uncertainty of never knowing.
- We also produced 889 found/missing posters to share on social media platforms and had printed 47,800 double-sided flyers & posters, to help reunite found/missing/stolen pets with their owners.



Harvey's Army Trustees' Report – December 2023

Finance:

- The statement of financial activities provides a summary of our income and expenditure from 1st April 2022 to 31st March 2023. We are pleased to report that the ratio of administration cost to income has continued to reduce from our 15% high in the 2020/2021 reporting year, to just over 11% in 2021/2022 and to 10.4% this reporting year. We still strive to operate at an admin cost ratio of approximately 10% which will ensure 90% of the monies raised by Harvey's Army are spent directly on animal welfare activities.
- This year the charity has continued to embed more diverse fund raising mechanisms and as a result is able to manage its expenditure with more certainty, despite continued fund raising pressures. Our more stable financial position has continued to support the planned investment in additional rescue / reuniting equipment totalling ~£7700 this year. The equipment purchased includes additional scanners, wildlife cameras, traps, thermal imagers and missing pet flyers/posters etc. This year we are returning an overall deficit of £2071, which has resulted in reducing our financial reserves to ~£5K, a level at which the Trustees are comfortable going forward with, as risk to income is much reduced compared to recent years and reserves are now around those of pre-pandemic levels.
- Going forward into the 2023/2024 the board recognises that the current cost of living crisis may well continue to impact on our ability to raise funds via public events. However we are confident that our hard work in diversifying income streams will continue to support us in delivering our objectives and that our resultant financial position will remain robust.



Harvey's Army Trustees' Report – December 2023

Balance Sheet: 31 March 2023

	2021/22 Unrestricted	2021/22 Restricted	2021/22 Total
Assets to be carried forward	£	£	£
Cash at bank and in Hand	7,253	-	7,253
Total assets carried forward	<u>7,253</u>	-	<u>7,253</u>
	2022/23 Unrestricted	2022/23 Restricted	2022/23 Total
Current Assets	£	£	£
Cash at bank and in Hand	(2,071)	-	(2,071)
Total current asset	<u>(2,071)</u>	-	<u>(2,071)</u>
Current Liabilities			
Creditors and accruals	-	-	-
Total current liabilities	-	-	-
Net current assets / (liabilities)	<u>(2,071)</u>	-	<u>(2,071)</u>
Total assets less current liabilities	<u>(2,071)</u>	-	<u>(2,071)</u>
Creditors: amounts falling due after one year	-	-	-
Net assets (carried forward)	<u>5,181</u>	-	<u>5,181</u>
Funds			
Restricted funds	-	-	-
Unrestricted funds	5,181	-	5,181
Total Funds	<u>5,181</u>	-	<u>5,181</u>

Notes to the accounts
for the period 1 April 2022 to 31 March 2023

1. Accounting Policies
 - a. Basis of accounting
The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).
 - b. Income
Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.
 - c. C Grants
Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.
 - d. Tangible Fixed Assets
Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.
2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.
3. Fund accounting
Funds held by the charity are either:
 - a. Unrestricted general funds
Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
 - b. Restricted funds
Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds
Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Approval of the accounts:
The annual report and accounts were approved at a meeting of the Trustees held on 10th October 2023.

Dawn Goulden, on behalf of the trustees.



Harvey's Army Trustees' Report – December 2023

Future Plans:

- Over the next year Harvey's Army will continue to ramp up major public event fund raising activities.
- We continue to aim to increase the number of scanning volunteers, helping the charity to reunite more animals and owners.
- We will continue to increase the rescue/search equipment in order to help locate missing pets.
- Harvey's Army will continue to support / promote the Kevin Cares 2018 campaign. Kevin was the Harvey's Army Mascot, who tragically passed away in January 2018 aged just 12 months after eating a dishcloth (unbeknown to his family.)
- We will continue to develop robust and fit for purpose policies and procedures to ensure the governance of the charity is strengthened and continues to be successful.

HARVEY'S ARMY**Income & expenditure for the year ended 31 March 2023**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
Income			Charitable expenditure		
Donations received	5,273.27		Vet Bills	(45.56)	
Non cash donations	0.00		Scanning equipment	(517.20)	
Income from fundraising activities	<u>3,886.37</u>		Rescue equipment	(5,852.83)	
		9,159.64	Posters/Flyers	(1,337.00)	
			Animal support	0.00	
Fund raising expenses					<u>(7,752.59)</u>
Stall fees	(410.00)		Total expenditure (For CC statement)		
Event stock	(1,127.64)		Fund raising expenses		(2,529.64)
Storage Fees	(992.00)		Administration costs		(948.97)
Van Hire & Fuel	0.00		Charitable expenditure		<u>(7,752.59)</u>
Fund raising equipment	0.00		Total		<u>(11,231.20)</u>
Prizes	<u>0.00</u>				
		(2,529.64)	Deficit of income over expenditure		(2,071.56)
Administration costs					
Mobile Phone Payments	0.00				
Professional Fees	(617.71)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(120.00)				
Insurance	(173.95)				
Other costs	<u>(37.31)</u>				
		(948.97)			
Net Income		<u><u>£ 5,681.03</u></u>			<u><u>£ (5,681.03)</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

Rescue expenditure relates to contributions given to Rescue Facilities to cover "HA Rescued" animal expenses (food / medication / upkeep costs)

The cost of rescue leaflets includes the printing & distribution of leaflets & posters relating to missing pets

Harvey's Army Trustees
C/O Dawn Goulden
84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

24th October 2023

Dear Dawn

Harvey's Army Charity no. [1157650](#) & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/23.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/23.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully



Paul M Harnedy ACMA CGMA BA (Hons)
For and on behalf of Accurate Tax & Accounting Solutions

HARVEY'S ARMY

England & Wales - Charity number 1157650

Accounts

Harvey's Army Trustees' Report December 2022





Harvey's Army Trustees' Report – December 2022

The Members of the charity are its Trustees for the purpose of the Foundation Model Charitable Incorporated Organisation or CIO and who throughout this report are collectively referred to as the trustees.

Trustees who have held office since February 2016:

Name	Position	Appointed	Resigned
Mrs Dawn Goulden	Chairperson (Re – Elected Nov 2016, Nov 2018, Nov 2020, Nov 2022)	Nov 2014	
Mrs Diane Davies	Re-elected Jan 2018, Jan 2020, Jan 2022	Jan 2016	
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020, Jan 2022	Feb 2016	

Method of appointing Trustees –

In accordance with the charities constitution all trustees shall retire from office after a period of 2 years but shall be eligible for re-election. All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the accounts. New Trustees are given a formal induction covering the charity's aims, objectives and challenges, the funding and an overview of how the charity's services and activities are carried out.

Charitable Incorporated Organisation - Foundation Registered 30th June 2014, **Registered Charity Number: 1157650.**

Scottish Charity: SC045888 registered from 7th August 2015.

Principal address: 84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL



Harvey's Army Trustees' Report – December 2022

Organisational Objectives:

- Promote humane behaviour towards animals by proving appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage.
- To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals.
- To assist and support owners search and locate lost or stolen animals.
- To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

Achievements (Previous 12 months of operation):

- HA volunteers continued to scan and reunite lost/found (alive or deceased) pets with their owners.
- HA volunteers continued to help search for lost pets & provide equipment to help with the search and trapping of pets.
- HA volunteers continued to promote responsible pet ownership and animal welfare through example and education.
- HA volunteers have continued to be successful in a wide range of fund raising activities, which have again supported the ongoing operation of our 100% volunteer based charitable activities.



Harvey's Army Trustees' Report – December 2022

Fundraising:

- Although the public event element of our fund raising portfolio was decimated by the effect of the pandemic and has not yet recovered, some early shoots of recovery were evident in the summer of this year.
- The ongoing development of our diverse fund raising portfolio, has ensured that we continue to be able to deliver on our organisational objectives.
- Going forward it's essential that we maintain these multiple funding levers in order to ensure that if the income stream from external events be removed again, that we can maintain our ability to help pets and their owners. We are always looking for new ideas!

Risk Management:

- The charity does not employ staff and does not own premises, ensuring our financial risk remains low.
- The charity does and intends to continue, to purchase Public Liability Insurance and Professional Indemnity Insurance, all at appropriate levels for the charity's current and future undertakings.



Harvey's Army Trustees' Report – December 2022

Volunteers:

- Volunteers continue to be the back bone of the charity. As of 31st March 2022, we had:

389 volunteers registered with the charity carrying our various activities on the charity's behalf.

354 of these volunteers are known as a 'Scanning Volunteer' who use electronic microchip scanners to scan the animals, this is a key part of the process in re-uniting the animal with their owner!

- There are many roles that volunteers undertake for the charity some of these include:

Managing the online social media pages

Peer support for other volunteers

Producing posters and banners for social media

Assisting & supporting owners in searches for their missing pets

Scan and reunite lost and/or deceased pets

Promoting the charity and Harvey's Mandate

Helping with trapping/catching stray domestic animals

Helping and supporting other groups including police, various animal rescues in the search for missing pets

- The roles undertaken by volunteers are regularly reviewed to ensure the charity continues to focus on the activities that help us to continue to meet our organisational objectives and also that our volunteers continue to feel valued from their volunteering experience.



Harvey's Army Trustees' Report – December 2022

Reuniting of Lost & Found Pets:

- In pursuit of this endeavour Harvey's Army Volunteers during the period 01/04/21 – 31/03/22 have attended 1031 found animals.
This comprised of:
Dogs - 358
Cats - 645
Others - 28 (includes Rabbits, Ferrets, Sheep etc.)
- Successfully reuniting with their owners 613 animals
- Regrettably there were also 288 pets reunited who had passed away. Although very upsetting for both the owners and volunteers, the owner at least has some sense of closure and is not left with the uncertainty of never knowing.
- We also produced 650 found/missing posters to share on social media platforms and had printed 139,000 double-sided flyers & posters, to help reunite found/missing/stolen pets with their owners.



Harvey's Army Trustees' Report – December 2022

Finance:

- The statement of financial activities provides a summary of our income and expenditure from 1st April 2021 to 31st March 2022. We are pleased to report that the ratio of administration cost to income has reduced from our 15% high last reporting year to just over 11% this reporting year, although we still strive to operate at an admin cost ratio of approximately 10% which will ensure 90% of the monies raised by Harvey's Army are spent directly on animal welfare activities.
- This year the charity has continued to adapt its fund raising mechanisms and manage its expenditure with caution, in response to the continued fund raising pressures resultant of the Covid-19 pandemic. We are returning a surplus of £3016, thus improving our financial position and are now holding £7400 in reserve. We have however continued the planned investment in additional rescue / reuniting equipment totalling £3650 this year. The equipment purchased includes additional scanners, wildlife cameras, traps, night scopes and missing pet flyers/posters etc.
- Going forward into the 2022/2023 the board recognises that both the tail of Covid-19 pandemic and the current cost of living crisis may well continue to impact on our ability to raise funds via public events. However we remain confident due to the hard work in diversifying our income streams, that we are much less reliant on this funding source to deliver our objectives and that our resultant financial position will remain robust.



Harvey's Army Trustees' Report – December 2022

Balance Sheet: 31 March 2022

	2021 Unrestricted	2021 Restricted	2021 Total
Assets to be carried forward	£	£	£
Cash at bank and in Hand	4,237	-	4,237
Total assets carried forward	4,237	-	4,237
	2022 Unrestricted	2022 Restricted	2022 Total
Current Assets	£	£	£
Cash at bank and in Hand	3,016	-	3,016
Total current asset	3,016	-	3,016
Current Liabilities			
Creditors and accruals	-	-	-
Total current liabilities	-	-	-
Net current assets / (liabilities)	3,016	-	3,016
Total assets less current liabilities	3,016	-	3,016
Creditors: amounts falling due after one year	-	-	-
Net assets (carried forward)	7,253	-	7,253
Funds			
Restricted funds	-	-	-
Unrestricted funds	7,253	-	7,253
Total Funds	7,253	-	7,253

Notes to the accounts
for the period 1 April 2021 to 31 March 2022

1. Accounting Policies
 - a. Basis of accounting
The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).
 - b. Income
Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.
 - c. C Grants
Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.
 - d. Tangible Fixed Assets
Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.
2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.
3. Fund accounting
Funds held by the charity are either:
 - a. Unrestricted general funds
Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
 - b. Restricted funds
Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds
Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Approval of the accounts:
The annual report and accounts were approved at a meeting of the Trustees held on 19th November 2022.

Dawn Goulden, on behalf of the trustees.



Harvey's Army Trustees' Report – December 2022

Future Plans:

- Over the next year Harvey's Army will continue to ramp up major public event fund raising activities.
- We continue to aim to increase the number of scanning volunteers, helping the charity to reunite more animals and owners.
- Harvey's Army will continue to support / promote the Kevin Cares 2018 campaign. Kevin was the Harvey's Army Mascot, who tragically passed away in January 2018 aged just 12 months after eating a dishcloth (unbeknown to his family.)
- We will continue to develop robust and fit for purpose policies and procedures to ensure the governance of the charity is strengthened and continues to be successful.



Harvey's Army Trustees
C/O Dawn Goulden
84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

16th December 2022

Dear Dawn

Harvey's Army Charity no.1157650 & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/22.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/22.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully

Paul M Harnedy ACMA CGMA BA (Hons)
For and on behalf of Accurate Tax & Accounting Solutions

Accurate Tax Solutions, Unit 2, 155a Bolton Road, Ashton-in-Makerfield, Wigan WN4 8AE
☎ 01942 270200 ✉ accurate.tax@btconnect.com

HARVEY'S ARMY**Income & expenditure for the year ended 31 March 2022**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
Income			Charitable expenditure		
Donations received	7,264.37		Vet Bills	0.00	
Non cash donations	0.00		Scanning equipment	(736.80)	
Income from fundraising activities	<u>1,349.20</u>		Rescue equipment	(52.99)	
		8,613.57	Rescue leaflets	(2,717.00)	
Fund raising expenses			Animal support	(143.49)	
Stall fees	(15.00)				<u>(3,650.28)</u>
Event stock	(39.56)		Total expenditure (For CC statement)		
Storage Fees	(722.17)		Fund raising expenses		(975.76)
Van Hire & Fuel	0.00		Administration costs		(971.41)
Fund raising equipment	(108.85)		Charitable expenditure		<u>(3,650.28)</u>
Prizes	<u>(90.18)</u>		Total		<u>(5,597.45)</u>
		(975.76)	Surplus of income over expenditure		3,016.12
Administration costs					
Mobile Phone Payments	0.00				
Professional Fees	(422.00)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(221.70)				
Insurance	(159.04)				
Other costs	<u>(168.67)</u>				
		(971.41)			
Net Income		<u><u>£ 6,666.40</u></u>			<u><u>£ (6,666.40)</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

Rescue expenditure relates to contributions given to Rescue Facilities to cover "HA Rescued" animal expenses (food / medication / upkeep costs)

The cost of rescue leaflets includes the printing & distribution of leaflets & posters relating to missing pets

HARVEY'S ARMY

England & Wales - Charity number 1157650

Accounts

Harvey's Army Trustees' Report – December 2021

The Members of the charity are its Trustees for the purpose of the Foundation Model Charitable Incorporated Organisation or CIO and who throughout this report are collectively referred to as the trustees.

Trustees who have held office since the initial charity registration on 30th June 2014:

Name	Position	Appointed	Resigned
Mrs Janina Blackburn	Chairperson	Jun 2014	Feb 2016
Mrs Karen Blackburn		Jun 2014	Nov 2015
Mrs Ann-Marie Lawrenson		Jun 2014	Jan 2016
Mrs Dawn Goulden	Chairperson (Re – Elected Nov 2016, Nov 2018, Nov 2020)	Nov 2014	
Mrs Julie Payne		Oct 2014	Nov 2015
Mrs Lorraine Tempest		Oct 2014	Jan 2016
Mrs Diane Davies	Re-elected Jan 2018, Jan2020	Jan 2016	
Ms Wendy Embisu Mulela		Jan 2016	Feb 2016
Mrs Susan Baldwin	Re-elected Feb 2018, Jan 2020	Feb 2016	

Method of appointment -

In accordance with the charities constitution all trustees shall retire from office after a period of 2 years but shall be eligible for re-election. All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the accounts. New Trustees are given a formal induction covering the charity's aims, objectives and challenges, the funding and an overview of how the charity's services and activities are carried out.

Principal address

84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

Bankers: Barclays Bank plc

Harvey's Army Trustees' Report – December 2021

Governing document

Charitable Incorporated Organisation - Foundation Registered 30th June 2014, Registered Charity Number: 1157650.

Scottish Charity: SC045888 registered from 7th August 2015.

The charity is governed by its Constitution, which will be reviewed annually and revised when necessary in line with Charity Commission guidance and approval.

The charity is incorporated through the legal status of a Charitable Incorporated Organisation (CIO), which means if the CIO is wound up, the trustees of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Objectives of the organisation

The principle aim of the charity is to promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage. To educate public in matters pertaining to animal welfare and the prevention of cruelty and suffering among animals and to assist and support owners search and locate lost or stolen animals. To promote micro chipping of domestic animals and to ensure owners are aware of the legal requirement regarding keeping the animals details up to date.

Achievements, Performance and demonstration of Public Benefit

The main focus of the charity during the last 12 months has been:

- Promoting and increasing the public profile of the charity
- Continue to scan and reunite lost/found (alive or deceased) pets with their owners
- To help search for lost pets & provide equipment to help with the search and trapping of pets
- Promote responsible pet ownership.
- Raise funds to support the operation of the charity
- Maintaining a Covid safe environment for volunteers

Harvey's Army Trustees' Report – December 2021

Fundraising and raising the charities public profile

The Covid-19 pandemic has continued to have a significant impact on our ability to both raise both funds and promote our public profile throughout the reporting year. All our planned events had to be cancelled, obviously impacting us financially. Although the vaccine roll out continued throughout the year, the emergence of new variants (Delta & Omicron) mean that it's unlikely that we will be able to resume any kind of events fundraising before summer 2022.

Thanks to a dedicated team of volunteers the charity has raised an amazing amount of funding mainly by public donations during this year.

Volunteers and members have also taken part in raffles, online auctions and sponsored events. Membership and awareness through our social media pages have also continued to increase.

Volunteers

Volunteers continue to be the back bone of the charity. As of 31st March 2021, we had:

359 volunteers registered with the charity carrying our various activities on the charity's behalf.

342 of these volunteers are known as a 'Scanning Volunteer' which means they have been issued with a Halo Scanner from the charity or have their own microchip scanner which is used to scan the animals in order to try and re-unite with their owners. There are many roles that volunteers undertake for the charity some of these include:

- Managing the online social media pages
- Peer support for other volunteers
- Producing posters and banners for social media
- Assisting & supporting owners in searches for their missing pets
- Scan and reunite lost and/or deceased pets
- Promoting the charity and Harvey's Mandate
- Helping with trapping/catching stray domestic animals
- Helping and supporting other groups including police, various animal rescues in the search for missing pets

As the charity continues to grow the role of volunteers will be regularly reviewed to ensure the charity continues to carry out activities that meet the overall purpose and also the volunteers get a meaningful experience from their volunteering.

Harvey's Army Trustees' Report – December 2021

The work achieved since the charity was founded by our volunteers is truly amazing. The statistics we have captured for the period 1 April 2020 to 31 March 2021 will give an indication of how busy the volunteers have been. These figures do not include the time and effort volunteers have put in the help search for lost, missing & stolen pets.

Harvey's Army continue to work closely with local rescues, to assist with the reuniting of lost/found pets with their owners.

In pursuit of this endeavour Harvey's Army Volunteers have over the last 12 months attended 1146 found animals.

This comprised of:

Dogs - 523

Cats - 589

Others (including rabbits, ferrets, sheep) - 34

Successfully reuniting with their owners 691 animals:

Regrettably there were also 245 pets reunited who had passed away. Although it is very upsetting for both the owners and volunteers when a pet has passed away, the owner at least has some sense of closure and is not left with the uncertainty of never knowing.

The charity admin also produced 840 found/missing posters to share on social media platforms to help reunite found/missing/stolen pets with their owners.

The charity also provided 230,500 printed double-sided flyers & posters. These consisted of 195,000 A5 flyers & 35,500 A4 posters. The charity also provided 7 vinyl banners 6ft x 4ft to assist with the reunification of missing pets.

Risk Management

The charity does not employ staff and does not own or lease premises which makes the financial risk very low, this financial resilience will undoubtedly help minimise the impact on our finances during the Covid-19 pandemic.

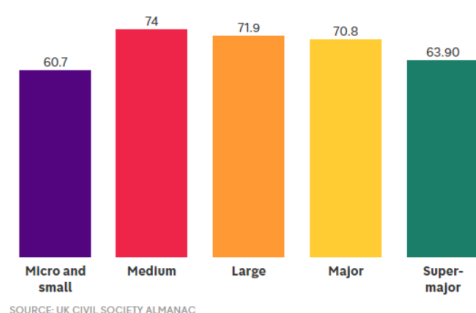
Funding and fundraising continue to be a priority to ensure the charity continues to deliver activities as set out in the constitution. The charity does and intends to continue, to purchase Public Liability Insurance and Professional Indemnity Insurance, all at appropriate levels for the charity's current and future undertakings.

Harvey's Army Trustees' Report – December 2021

Financial Review

The statement of financial activities provides a summary of our income and expenditure from 1st April 2020 to 31st March 2021. It should be noted that the ratio of administration cost to income has again increased this year to 15%; although a rise in the admin cost ratio was predicted in the 2019-2020 annual report in anticipation of the probable loss of some fund raising activities in 2021. When taking into consideration the loss of all planned fund raising events due to the ongoing impact of the Covid-19 pandemic, this is a good very outcome. The admin cost ratio is expected to stabilise in the 21/22 year, as the Covid-19 impact continues. However, we continue to strive to ensure that in any normal year well over 90% of the monies raised by Harvey's Army is spent directly on animal welfare activities. This is significantly higher than the charity sector average, being around 61% for charities of similar size.

Percentage of total spending that goes on charitable activities, by charity size



SOURCE: UK CIVIL SOCIETY ALMANAC

"Small and micro" charities – i.e. those with an annual income of under £100,000 – dedicated just 60 per cent of their spending to charitable activities in 2014-15.

Financial Outlook

This year the charity has adapted its fund raising mechanisms and expenditure profile and managed to return a surplus of £1007, thus improving our financial position now holding £4237 in reserve. We have however continued the planned investment in additional rescue / reuniting equipment totalling £5651 this year.

The equipment purchased includes additional scanners, wildlife cameras, traps, night scopes and missing pet flyers/posters etc.

Going forward into the 2021 / 2022 the board again recognises that the impact of Covid-19 will significantly reduce our ability to raise funds via public events and endeavours to continue supporting animal welfare by utilising our reserves where necessary and continuing to explore other methods of fund raising, minimising administration costs and deferring planned spending where possible.

Harvey's Army Trustees' Report – December 2021

Future Plans

Over the next year Harvey's Army will resume major fund-raising activities when safe to do so and providing legislation allows.

We are constantly aiming to increase the number of volunteers who would like to be holders of a Halo scanner, so the charity can reunite more animals and owners.

Harvey's Army will also continue to support / promote the Kevin Cares 2018 campaign. Kevin was the Harvey's Army Mascot, who tragically passed away in January 2018 aged just 12 months, after eating a dishcloth unbeknown to his family.

We will continue to develop robust and fit for purpose policies and procedures to ensure the governance of the charity is strengthened and continues to be successful.

Harvey's Army Trustees' Report – December 2021

Harvey's Army

Balance Sheet

31 March 2021

	2020	2020	2020
	Unrestricted	Restricted	Total
	£	£	£
<u>Assets to be carried forward</u>			
Cash at bank and in Hand	3,229	-	3,229
<u>Total assets carried forward</u>	<u>4,658</u>	-	<u>4,658</u>
	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
<u>Current Assets</u>			
Cash at bank and in Hand	1,007	-	1,007
<u>Total current asset</u>	<u>1,007</u>	-	<u>1,007</u>
<u>Current Liabilities</u>			
Creditors and accruals	-	-	-
Total current liabilities	-	-	-
Net current assets / (liabilities)	1,007	-	1,007
Total assets less current liabilities	<u>1,007</u>	-	<u>1,007</u>
Creditors: amounts falling due after one year	-	-	-
Net assets (carried forward)	<u>4,237</u>	-	<u>4,237</u>
Funds			
Restricted funds	-	-	-
Unrestricted funds	4,237	-	4,237
Total Funds	<u>4,237</u>	-	<u>4,237</u>

Approval of the accounts:

The annual report and accounts were approved at a meeting of the Trustees held on 10th November 2021.



Dawn Goulden, on behalf of the trustees.

Harvey's Army Trustees' Report – December 2021

Harvey's Army

Notes to the accounts

for the period 1 April 2020 to 31 March 2021

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).

b. Income

Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

c. C Grants

Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.

d. Tangible Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.

2. Expenditure on charitable activities includes the purchase of microchip scanning equipment. In the opinion of the trustees, this equipment has limited useful life & a policy of full write off of the purchase cost in the year of acquisition has been adopted.

3. Fund accounting

Funds held by the charity are either:

a. Unrestricted general funds

Are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

b. Restricted funds

Are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

c. Designated funds

Are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

HARVEY'S ARMY**Income & expenditure for the year ended 31 March 2021**

	<u>£</u>	<u>£</u>		<u>£</u>	<u>£</u>
Income			Charitable expenditure		
Donations received	8,075.68		Vet Bills	0.00	
Non cash donations	0.00		Scanning equipment	(736.80)	
Income from fundraising activities	<u>0.00</u>		Rescue equipment	(729.57)	
		8,075.68	Rescue leaflets	(4,051.00)	
Fund raising expenses			Animal support	(134.00)	
Stall fees	150.00				<u>(5,651.37)</u>
Event stock	(257.94)		Total expenditure (For CC statement)		
			Fund raising expenses		(164.58)
Van Hire & Fuel	0.00		Administration costs		(1,252.15)
Fund raising equipment	(56.64)		Charitable expenditure		<u>(5,651.37)</u>
Prizes	<u>0.00</u>		Total		<u>(7,068.10)</u>
		(164.58)	Surplus of income over expenditure		1,007.58
Administration costs					
Mobile Phone Payments	0.00				
Professional Fees	(725.51)				
Sale of equipment	0.00				
Bank Charges	0.00				
Postage	(304.44)				
Insurance	(173.60)				
Other costs	<u>(48.60)</u>				
		(1,252.15)			
Net Income		<u><u>£ 6,658.95</u></u>			<u><u>£ (6,658.95)</u></u>

Donations received have come from individual benefactors

Income from fundraising activities has been generated from raffles, tombolas etc held at various events

Fund raising expenses are the costs of running stalls at the fundraising events

Administration costs represent specific items paid. The charity administration relies upon the work of unpaid volunteers.

Scanning equipment is the purchase of microchip readers.

Rescue expenditure relates to contributions given to Rescue Facilities to cover "HA Rescued" animal expenses (food / medication / upkeep costs)

The cost of rescue leaflets includes the printing & distribution of leaflets & posters relating to missing pets



Harvey's Army Trustees
C/O Dawn Goulden
84 Sycamore Lane
Great Sankey
Warrington
WA5 1UL

23rd December 2021

Dear Dawn

Harvey's Army Charity no.1157650 & Scottish Reg no. SCO45888

The capture of the accounting information done by the charity themselves was exemplary. Everything had been ticked off to the bank and inserted into Excel and Sage database(s).

From the spreadsheet, an Income Statement is produced with notes underneath to enable other users of the information to fully understand what each category contains.

Finally, a bank reconciliation has been completed which utilises the opening and closing bank balances. The reconciliation balances and the surplus match the Income Statement for the year ended 31/03/21.

In addition, we checked that a sample of the items on the bank statements had been inputted correctly to produce the reports, as this is where errors would most likely occur. We did not find any errors during this review process for the year ended 31/03/21.

If you have any further queries, will you please contact us directly in the first instance.

Yours faithfully

Paul M Harnedy ACMA CGMA BA (Hons)
For and on behalf of Accurate Tax & Accounting Solutions

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