

Charity registration number 1157637

Company registration number 07332435 (England and Wales)

HEADWAY BLACKPOOL LIMITED
(A company limited by guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

HEADWAY BLACKPOOL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J J Young A Sloan M A Rybczynski M R Evans
Charity number	1157637
Company number	07332435
Registered office	Alpha House 4 Greek St Stockport Cheshire United Kingdom SK3 8AB
Independent examiners	Azets Audit Services Alpha House 4 Greek St Stockport Cheshire United Kingdom SK3 8AB

HEADWAY BLACKPOOL LIMITED

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HEADWAY BLACKPOOL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report and financial statements for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The Charity's objects are to provide information, support and social activities for people suffering from acquired brain injury and also to provide support to their carers, family and friends.

To offer our members the chance to share experiences knowing that the group will understand some of the problems and difficulties that acquired brain injury brings.

To expand the availability of the social activities we offer and to continue to increase our fundraising efforts in order to become a more effective group and to provide and excellent service to the brain injured community.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Financial review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Charity is controlled by its governing document, a deed of trust and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J J Young

A Sloan

M A Rybczynski

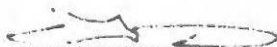
M R Evans

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

HEADWAY BLACKPOOL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees' report was approved by the Board of Trustees.



J J Young

Trustee

Dated: 27/9/2023

HEADWAY BLACKPOOL LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees, who are also the directors of Headway Blackpool Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HEADWAY BLACKPOOL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HEADWAY BLACKPOOL LIMITED

I report to the Trustees on my examination of the financial statements of Headway Blackpool Limited (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jonathan Ward ACA
Azets Audit Services
Alpha House
4 Greek St
Stockport
Cheshire
SK3 8AB
United Kingdom

Dated: 29/9/2023

HEADWAY BLACKPOOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations	3	12,851	18,800	31,651	9,648	33,300	42,948
Expenditure on:							
Charitable activities	4	16,787	8,250	25,037	14,361	10,947	25,308
Gross transfers between funds		-	-	-	329	(329)	-
Net (expenditure)/income for the year/							
Net movement in funds		(3,936)	10,550	6,614	(4,384)	22,024	17,640
Fund balances at 1 January 2022		24,848	22,024	46,872	29,232	-	29,232
Fund balances at 31 December 2022		<u>20,912</u>	<u>32,574</u>	<u>53,486</u>	<u>24,848</u>	<u>22,024</u>	<u>46,872</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HEADWAY BLACKPOOL LIMITED

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		406		614
Current assets					
Cash at bank and in hand		54,880		47,458	
Creditors: amounts falling due within one year	11	(1,800)		(1,200)	
Net current assets			53,080		46,258
Total assets less current liabilities			53,486		46,872
Income funds					
Restricted funds	12		32,574		22,024
Unrestricted funds			20,912		24,848
			53,486		46,872

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27.4.23

M R Evans
Trustee

Company registration number 07332435

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Headway Blackpool Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Alpha House, 4 Greek St, Stockport, Cheshire, SK3 8AB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grant income is recognised in accordance with the terms of the grant funder. In this financial year all grant income is recognised upon receipt.

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	25% reducing balance
Computers	33.33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements.

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations	Unrestricted funds		Restricted funds		Total		Unrestricted funds		Restricted funds		Total	
	2022	2022	2022	2022	2022	2022	2021	2021	2021	2021	2021	2021
	£	£	£	£	£	£	£	£	£	£	£	£
Donations and gifts	11,093	-	-	11,093	9,648	-	9,648	-	-	9,648	9,648	9,648
Grant received	1,758	18,800	18,800	20,558	-	33,300	-	33,300	33,300	33,300	33,300	33,300
	<u>12,851</u>	<u>18,800</u>	<u>18,800</u>	<u>31,651</u>	<u>9,648</u>	<u>33,300</u>	<u>9,648</u>	<u>33,300</u>	<u>33,300</u>	<u>42,948</u>	<u>42,948</u>	<u>42,948</u>

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

4 Charitable activities

	Events and support 2022 £	Events and support 2021 £
Staff costs	11,652	12,579
Days out	850	3,276
Room hire	-	180
Printing & stationery	198	17
Advertising	8,423	7,235
Event costs	959	-
Donations made	37	-
	<u>22,119</u>	<u>23,287</u>
Share of support costs (see note 6)	209	641
Share of governance costs (see note 6)	<u>2,709</u>	<u>1,380</u>
	<u>25,037</u>	<u>25,308</u>
Analysis by fund		
Unrestricted funds	16,787	14,361
Restricted funds	<u>8,250</u>	<u>10,947</u>
	<u>25,037</u>	<u>25,308</u>
For the year ended 31 December 2021		
Unrestricted funds	14,361	
Restricted funds	<u>10,947</u>	
	<u>25,308</u>	

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Description of charitable activities

Events and support

Social

- we provide a space for Headway Blackpool Wyre & Fylde members to meet bi-monthly to socialise in a safe environment free from isolation or judgement, as per our member's code of conduct
- Events: we offer many social events throughout the year such as; our annual Summer day trip, Christmas meal, fish & chips meals out, Pancake Day etc.

Professional

- therapeutic sessions in drop-ins; anger management, relaxation, physiotherapy
- teaching sessions; brain injury awareness, first aid
- benefit and welfare advice; signposting for benefit applications, as well as signposting for appeals for refused benefits
- Headway Blackpool Wyre & Fylde telephone service; signposting for further advice/providing a listening service
- legal advocacy; including signposting and referral letters

Community

- volunteer's programme for individuals wishing to support our charity's aims and objectives

External Services

- information/advice and support to charities/businesses in the Blackpool Wyre and Fylde area
- support for NHS services locally (limited at present)
- liaison service with GPs
- ABI team referral

6 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Depreciation	209	-	209	241	241
Office costs	-	-	-	400	400
Accountancy fees	-	2,040	2,040	-	1,200
Legal and professional	-	669	669	-	180
	<u>209</u>	<u>2,709</u>	<u>2,918</u>	<u>641</u>	<u>2,021</u>
Analysed between					
Charitable activities	<u>209</u>	<u>2,709</u>	<u>2,918</u>	<u>641</u>	<u>2,021</u>

Governance costs includes payments to the accountants of £1,800 (2021: £1,200) for preparation and independent examination of the financial statements.

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	1	1
	<u>1</u>	<u>1</u>
Employment costs	2022	2021
	£	£
Wages and salaries	11,652	12,579
	<u>11,652</u>	<u>12,579</u>

There were no employees whose annual remuneration was more than £60,000.

9 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

10 Tangible fixed assets

	Fixtures, fittings & equipment £	Computers £	Total £
Cost			
At 1 January 2022	703	-	703
Additions	-	329	329
	<u>703</u>	<u>329</u>	<u>1,032</u>
At 31 December 2022	703	329	1,032
Depreciation and impairment			
At 1 January 2022	307	110	417
Depreciation charged in the year	99	110	209
	<u>406</u>	<u>220</u>	<u>626</u>
At 31 December 2022	406	220	626
Carrying amount			
At 31 December 2022	<u>297</u>	<u>109</u>	<u>406</u>
At 31 December 2021	<u>395</u>	<u>219</u>	<u>614</u>

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

11 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,800	1,200

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Barchester Charitable Foundation	471	-	-	471
National Lottery Community Fund 1	11,253	-	(3,850)	7,403
Postcode Neighbourhood Grant	7,800	-	(2,000)	5,800
National Lottery Community Fund 2	2,500	-	-	2,500
ESC Lottery Fund	-	7,000	-	7,000
Cheshire Community	-	800	(200)	600
National Lottery Grant	-	10,000	(2,000)	8,000
Glassdons	-	1,000	(200)	800
	22,024	18,800	(8,250)	32,574

Barchester Charitable Foundation - Computer equipment
National Lottery Community Fund 1 - Staff costs
Postcode Neighbourhood Trust - Member activities
ESC Lottery Fund 2 - Staff costs and marketing
Cheshire Community - Marketing
National Lottery Grant - Staff costs
Glassdons - Members activities

13 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total Unrestricted funds 2022 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:					
Tangible assets	406	-	406	614	614
Current assets/(liabilities)	53,080	-	53,080	24,234	46,258
	53,486	-	53,486	24,848	46,872

HEADWAY BLACKPOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 DECEMBER 2022*

14 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).