

LANCASTER FOOTCARE SERVICE

England & Wales · Charity number 1157622

Details

Other names LANCASTER TOENAIL SERVICE

Status Registered

Legal form Other

Registered 2014-06-27

Register [View on the Charity Commission register](#)

Contact

Address Lancaster Centre
53 Lancaster Road
Enfield
EN2 0BU

Phone 07948879547

Email tim.fellows@LGBTenfield.org

Activities

Objects: THE PRESERVATION AND PROTECTION OF GOOD HEALTH OF THE ELDERLY AND DISABLED POPULATION OF ENFIELD AND THE SURROUNDING AREA BY THE PROVISION OF FOOT CARE SERVICES.

Activities: The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, People With Disabilities

Geography

- Enfield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£66,228	£55,830	-	-
2024-05-31	£41,883	£45,665	-	-
2023-05-31	£32,401	£37,374	-	-
2022-05-31	£29,671	£37,317	-	-
2021-05-31	£11,676	£17,288	-	-

Trustees

Name	Role	Appointed
BIRGITTA LOUISE WHITAKER		2014-06-27
Colin Raymond Whitaker		2024-09-11
JOYCE SMITH		2014-06-27
Pamela Bremner		2025-09-17
TIM FELLOWS		2014-06-27
Teresa Anne Window		2018-08-15

Accounts



Lancaster Footcare Service

Annual Report

June 24 – May 25



1) Lancaster Footcare Service opened on 11th December 2012 under the name Lancaster Toenail Service, it was registered as a charity No. 1157622 on 27th June 2014 under its existing name of Lancaster Footcare Service, it is currently based at Lancaster Centre, 53 Lancaster Road, Enfield, Middx, EN2 0BU.

Charity Trustees

Tim Fellows
Joyce Smith
Birgitta Whitaker
Colin Whitaker
Teresa Window

2) Management Committee Members

Joyce Smith - Chair
Tim Fellows – CEO & Treasurer
Birgitta Whitaker
Colin Whitaker
Teresa Window

Governance

Membership of Lancaster Footcare Service

Membership of the Lancaster Footcare Service is open to all volunteers of the footcare service who have been with the service for more than six months.

Structure of Board of Directors

The Board of Directors currently consists of founding and new volunteers of the service. Each year, at the AGM, all volunteers that have served for more than six months are invited to join or continue serving on the board.

3) Objectives and Activities

The preservation and protection of good health of the retired and disabled population of Enfield and the surrounding area by the provision of foot care services.

We do this by offering a toenail cutting service for the retired and people with disabilities who are unable to care for their own feet at a cost of £20.00 or if they require a more comprehensive foot care service (i.e. for ingrowing toenails, corns, calluses or other foot care issues) we offer the enhanced service for the low price of £30.00. These fees have remained the same since April 2024.

4) Achievements and Performance

The service continued to go from strength to strength with a steady flow of new clients.

We now have 601 service users and facilitated 1,992 appointments this year, an increase of 266 appointments on the previous year. We attempt to see most clients every eight to ten weeks. Some, particularly those accessing the enhanced service, may have to be seen more frequently.

5) Financial Review

This year we have obtained one grant that has helped toward our goal of financial stability.

National Lottery Awards for All – This was a two-year grant:

Year 1

Instruments and disposables - £4,280

Autoclave servicing and energy costs - £1,000

Room Hire £25 x 3 (rooms) x 47 (weeks) = £3,525

Year 2

Instruments and disposables - £2,000

Autoclave servicing and energy costs - £1,000

Room Hire £25 x 3 (rooms) x 47 (weeks) = £3,525

Total - £15,330

Without this additional funding we would have made a loss of £4,882.36 this year.

Costs of governance and volunteers

The members of the Board of Directors give their valuable time voluntarily, for this we are very grateful.

We do however offer travel costs in keeping with volunteering best practice.

Cost of generating funds

When required, funding applications for Lancaster Footcare Service are undertaken by the Manager, under the guidance of the board. This year Tim submitted one funding applications which was successful.

6) This Year

This year we have seen a slow and steady flow of new clients, numbers have now exceeded pre-Covid levels.

Sadly, this year Lyn completely retired. Her autoclave has been relocated to Tim's home so the task of autoclaving of instruments is now shared between Bridget and Tim for which we are very grateful.

During this year only one volunteer has left, and we have recruited Thoulla to our ranks of volunteers. It was great news to hear that Fad has qualified as a Foot Health Practitioner and will be starting in a paid capacity in September. We continue to advertise for more volunteers to give us the increased capacity that we require.

We have carried out our annual customer satisfaction survey. See appendix 1.

7) Next Year

Our challenge this coming year will be to cope with the increasing demand for the service, and to secure any additional external funding required to avoid having to increase our fees.

8) Conclusion

We have had a very successful year, and the service continued to build on our reputation.

Finally, we must say a big thank you to so many people who have helped us this year:

Tim Fellows, Joyce Smith, Birgitta Whitaker, Colin Whitaker, Teresa Window our Directors.

Rose Asaro, Victoria Freight, Kim McDermott, Virginia Moore our Foot Health Practitioners/Podiatrists.

Doris Arnold, Thoulla Neocleous, Magdalena Pegal, Joyce Smith, Birgitta Whitaker, Fad Yesildal our foot care assistants.

Pam Bremner, Colin Whitaker, Teresa Window our receptionists.

Steven Gordon and Aswin Shah of The Greene Partnership our accountants.

Report written by
Tim Fellows
CEO

Risk Assessment

The Lancaster Footcare Service has carried out a full Risk Assessment on its activities.

The main areas of concern for most voluntary and community sector organisations are staff, accommodation and hygiene. We have particular concern with hygiene practices during treatment of our clients.

The service now directly employs one paid member of staff and has all appropriate liability insurance for all its footcare assistants. We are aware that the loss of volunteers could jeopardise the capacity of the organisation and to this end we will continue to recruit and train additional volunteers. All volunteer foot care workers are DBS checked. The service does not see minors.

Our service is currently provided from Lancaster Centre which provides barrier free, safe and suitably maintained venue with appropriate public liability insurance. In addition, they have all our portable electrical equipment safety checked regularly, the fire extinguishers are serviced annually, and the Gas Safety Certificate is renewed annually. The Lancaster Centre is fully DDA compliant.

The charities financial situation is monitored at each of our quarterly board meetings.

Board of Directors.

Appendix 1

Lancaster Footcare Service Customer Satisfaction Survey 2025

As part of our ongoing commitment to service improvement and customer satisfaction we have conducted our annual survey. Of our approximately 400 clients we surveyed 50, here are the results.

1. How easy do you find it to make or change your appointments?

Excellent	Good	Neither good nor poor	Poor	Very Poor
70%	30%	0%	0%	0%

2. How accessible do you find the building?

Excellent	Good	Neither good nor poor	Poor	Very Poor
74%	26%	0%	0%	0%

3. How clean and welcoming do you find the centre?

Excellent	Good	Neither good nor poor	Poor	Very Poor
100%	0%	0%	0%	0%

4. How helpful do you find the reception staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
100%	0%	0%	0%	0%

5. How helpful do you find the footcare staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
84%	16%	0%	0%	0%

6. How would you rate the footcare you receive?

Excellent	Good	Neither good nor poor	Poor	Very Poor
84%	16%	0%	0%	0%

7. Do you feel that the footcare service is value for money?

Excellent	Good	Neither good nor poor	Poor	Very Poor
80%	20%	0%	0%	0%

8. If you have any comments or suggestions how we may improve the service, please write your comments below.

There were 28 comments.

- The use of the drill is sometimes helpful. I gather that more up-to-date equipment may be required.
- Parking is quite difficult. No parking spaces available directly outside the building on most of our visits. Very friendly, calm atmosphere and service very reassuring.
- Parking can be a problem. Staff have a kind and helpful attitude!
- Been coming here a long time – approaching my 90th birthday.
- I have been bringing my husband for a long time and the care is really excellent. Many thanks to all.
- Cannot fault the service and friendly atmosphere.
- Only to continue what you are doing, and expand when possible. Thank you.
- Would like quicker appointments – toenails grow quickly.
- Excellent – The staff offer a great service in a most sociable atmosphere.
- Very helpful and committed staff.
- Staff are friendly and Tim is always a happy soul!!
- Good service for texting me not using the phone.
- Friendly, comforting & most welcoming and very helpful in all aspects.
- Bit concerned about steep rise in costs!
- All staff are wonderful.
- All staff are a pleasure to meet.
- Very satisfied with service.
- Very good service staff very welcoming and helpful.
- No improvement necessary! Thank you.
- Possibly shorten waiting time. But not if it makes service suffer. Well happy, many thanks.
- You are doing a great job.
- Very friendly and understanding staff.
- Communication and service excellent. No improvement needed.
- It is an excellent service.
- It is an excellent service. Very well organised by all involved.
- I have had excellent care at the centre.
- It is good value but becoming less affordable due to circumstances.
- I find all the staff very friendly.

There weren't any Neither good nor poor, Poor or Very poor this year. Parking and waiting times between appointments making up a high percentage of the comments with a couple about the increased cost.

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2025
for
LANCASTER FOOTCARE SERVICE

BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2025**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

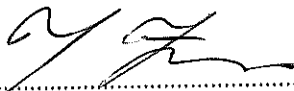
Trustees

T Fellows
J Smith
L Pettit (resigned 11.9.24)
B Whitaker
T Window
Colin Whitaker (appointed 11.9.24)

Independent Examiner

S A Gordon
BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 17-09-25 and signed on its behalf by:



.....
T Fellows - Trustee

Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *07-11-2025*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2025

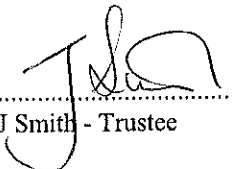
	Notes	Unrestricted funds £	Restricted funds £	31.5.25 Total funds £	31.5.24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	15,330	15,330	3,897
Other trading activities	3	50,751	-	50,751	37,899
Investment income	4	147	-	147	87
Total		<u>50,898</u>	<u>15,330</u>	<u>66,228</u>	<u>41,883</u>
EXPENDITURE ON					
Charitable activities	5				
Lottery grant		-	7,847	7,847	-
Foot care services		47,983	-	47,983	41,758
London Catalyst		-	-	-	1,500
Old Enfield Charitable Trust		-	-	-	2,397
Total		<u>47,983</u>	<u>7,847</u>	<u>55,830</u>	<u>45,655</u>
NET INCOME/(EXPENDITURE)		2,915	7,483	10,398	(3,772)
RECONCILIATION OF FUNDS					
Total funds brought forward		4,134	-	4,134	7,906
TOTAL FUNDS CARRIED FORWARD		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE**Balance Sheet**
31 MAY 2025

	Notes	Unrestricted funds £	Restricted funds £	31.5.25 Total funds £	31.5.24 Total funds £
CURRENT ASSETS					
Debtors	8	47	-	47	74
Cash at bank		10,363	7,483	17,846	7,498
		<u>10,410</u>	<u>7,483</u>	<u>17,893</u>	<u>7,572</u>
CREDITORS					
Amounts falling due within one year	9	(3,361)	-	(3,361)	(3,438)
		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
NET CURRENT ASSETS					
		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
NET ASSETS		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
FUNDS	10				
Unrestricted funds				7,049	4,134
Restricted funds				7,483	-
TOTAL FUNDS				<u>14,532</u>	<u>4,134</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 17.09.2025 and were signed on its behalf by:


J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.25	31.5.24
	£	£
Grants	-	3,897
Big Lottery Grant	15,330	-
	<u>15,330</u>	<u>3,897</u>

Grants received, included in the above, are as follows:

	31.5.25	31.5.24
	£	£
London Catalyst	-	1,500
Old Enfield Charitable Trust	-	2,397
	<u>-</u>	<u>3,897</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2025

3. OTHER TRADING ACTIVITIES

	31.5.25	31.5.24
	£	£
Foot care services	50,751	37,899

4. INVESTMENT INCOME

	31.5.25	31.5.24
	£	£
Deposit account interest	147	87

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Lottery grant	7,847	-	7,847
Foot care services	47,143	840	47,983
	54,990	840	55,830

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2025 nor for the year ended 31 May 2024.

Trustees' expenses

During the year ended 31 May 2025, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	3,897	3,897
Other trading activities	37,899	-	37,899
Investment income	87	-	87
Total	37,986	3,897	41,883
EXPENDITURE ON			
Charitable activities			
Foot care services	41,758	-	41,758
London Catalyst	-	1,500	1,500
Old Enfield Charitable Trust	-	2,397	2,397
Total	41,758	3,897	45,655
NET INCOME/(EXPENDITURE)	(3,772)	-	(3,772)
RECONCILIATION OF FUNDS			
Total funds brought forward	7,906	-	7,906

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued**
for the Year Ended 31 MAY 2025**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>4,134</u>	<u>-</u>	<u>4,134</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.25 £	31.5.24 £
Other debtors	<u>47</u>	<u>74</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.25 £	31.5.24 £
Taxation and social security	224	252
Other creditors	<u>3,137</u>	<u>3,186</u>
	<u>3,361</u>	<u>3,438</u>

10. MOVEMENT IN FUNDS

	At 1.6.24 £	Net movement in funds £	At 31.5.25 £
Unrestricted funds			
General fund	4,134	2,915	7,049
Restricted funds			
Lottery grant	-	7,483	7,483
TOTAL FUNDS	<u>4,134</u>	<u>10,398</u>	<u>14,532</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,898	(47,983)	2,915
Restricted funds			
Lottery grant	15,330	(7,847)	7,483
TOTAL FUNDS	<u>66,228</u>	<u>(55,830)</u>	<u>10,398</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2025

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.23 £	Net movement in funds £	At 31.5.24 £
Unrestricted funds			
General fund	7,906	(3,772)	4,134
TOTAL FUNDS	<u>7,906</u>	<u>(3,772)</u>	<u>4,134</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,986	(41,758)	(3,772)
Restricted funds			
Old Enfield Charitable Trust	2,397	(2,397)	-
London Catalyst	1,500	(1,500)	-
	<u>3,897</u>	<u>(3,897)</u>	<u>-</u>
TOTAL FUNDS	<u>41,883</u>	<u>(45,655)</u>	<u>(3,772)</u>

Restricted Funds

During the year the charity received a grant of £15,330 from The Big Lottery. This is used to fund the purchase of new instruments and associated costs.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2025.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities
for the Year Ended 31 MAY 2025**

	31.5.25 £	31.5.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	-	3,897
Big Lottery Grant	15,330	-
	15,330	3,897
Other trading activities		
Foot care services	50,751	37,899
Investment income		
Deposit account interest	147	87
	66,228	41,883
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	15,800	11,800
Instruments and consumables	3,403	4,886
Insurance	405	352
Electricity & autoclave costs	5,022	5,079
Telephone	103	524
Postage and stationery	92	49
Room and locker hire	10,010	6,735
Sundries	76	-
Refreshments	1,057	1,382
Travelling	546	388
Fees payable	18,476	13,480
Advertising and publicity	-	170
	54,990	44,845
Support costs		
Governance costs		
Accountancy	840	810
	55,830	45,655
Total resources expended		
Net income/(expenditure)	10,398	(3,772)

This page does not form part of the statutory financial statements

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2025
for
LANCASTER FOOTCARE SERVICE

BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
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LANCASTER FOOTCARE SERVICE

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2025**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

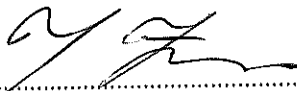
Trustees

T Fellows
J Smith
L Pettit (resigned 11.9.24)
B Whitaker
T Window
Colin Whitaker (appointed 11.9.24)

Independent Examiner

S A Gordon
BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 17-09-25 and signed on its behalf by:



.....
T Fellows - Trustee

**Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE**

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

BBK Partnership Limited
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *07-11-2025*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2025

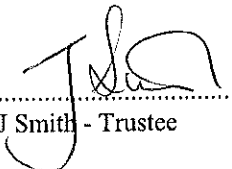
		Unrestricted funds £	Restricted funds £	31.5.25 Total funds £	31.5.24 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	15,330	15,330	3,897
Other trading activities	3	50,751	-	50,751	37,899
Investment income	4	147	-	147	87
Total		<u>50,898</u>	<u>15,330</u>	<u>66,228</u>	<u>41,883</u>
EXPENDITURE ON					
Charitable activities	5				
Lottery grant		-	7,847	7,847	-
Foot care services		47,983	-	47,983	41,758
London Catalyst		-	-	-	1,500
Old Enfield Charitable Trust		-	-	-	2,397
Total		<u>47,983</u>	<u>7,847</u>	<u>55,830</u>	<u>45,655</u>
NET INCOME/(EXPENDITURE)		2,915	7,483	10,398	(3,772)
RECONCILIATION OF FUNDS					
Total funds brought forward		4,134	-	4,134	7,906
TOTAL FUNDS CARRIED FORWARD		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE**Balance Sheet**
31 MAY 2025

	Notes	Unrestricted funds £	Restricted funds £	31.5.25 Total funds £	31.5.24 Total funds £
CURRENT ASSETS					
Debtors	8	47	-	47	74
Cash at bank		10,363	7,483	17,846	7,498
		<u>10,410</u>	<u>7,483</u>	<u>17,893</u>	<u>7,572</u>
CREDITORS					
Amounts falling due within one year	9	(3,361)	-	(3,361)	(3,438)
		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
NET CURRENT ASSETS					
		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
NET ASSETS		<u>7,049</u>	<u>7,483</u>	<u>14,532</u>	<u>4,134</u>
FUNDS	10				
Unrestricted funds				7,049	4,134
Restricted funds				7,483	-
TOTAL FUNDS				<u>14,532</u>	<u>4,134</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 17.09.2025 and were signed on its behalf by:


J Smith - Trustee

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.25	31.5.24
	£	£
Grants	-	3,897
Big Lottery Grant	15,330	-
	<u>15,330</u>	<u>3,897</u>

Grants received, included in the above, are as follows:

	31.5.25	31.5.24
	£	£
London Catalyst	-	1,500
Old Enfield Charitable Trust	-	2,397
	<u>-</u>	<u>3,897</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2025

3. OTHER TRADING ACTIVITIES

	31.5.25	31.5.24
	£	£
Foot care services	50,751	37,899

4. INVESTMENT INCOME

	31.5.25	31.5.24
	£	£
Deposit account interest	147	87

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Lottery grant	7,847	-	7,847
Foot care services	47,143	840	47,983
	54,990	840	55,830

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2025 nor for the year ended 31 May 2024.

Trustees' expenses

During the year ended 31 May 2025, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	3,897	3,897
Other trading activities	37,899	-	37,899
Investment income	87	-	87
Total	37,986	3,897	41,883
EXPENDITURE ON			
Charitable activities			
Foot care services	41,758	-	41,758
London Catalyst	-	1,500	1,500
Old Enfield Charitable Trust	-	2,397	2,397
Total	41,758	3,897	45,655
NET INCOME/(EXPENDITURE)	(3,772)	-	(3,772)
RECONCILIATION OF FUNDS			
Total funds brought forward	7,906	-	7,906

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2025****7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	4,134	-	4,134

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.25 £	31.5.24 £
Other debtors	47	74

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.25 £	31.5.24 £
Taxation and social security	224	252
Other creditors	3,137	3,186
	3,361	3,438

10. MOVEMENT IN FUNDS

	At 1.6.24 £	Net movement in funds £	At 31.5.25 £
Unrestricted funds			
General fund	4,134	2,915	7,049
Restricted funds			
Lottery grant	-	7,483	7,483
TOTAL FUNDS	4,134	10,398	14,532

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,898	(47,983)	2,915
Restricted funds			
Lottery grant	15,330	(7,847)	7,483
TOTAL FUNDS	66,228	(55,830)	10,398

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued **for the Year Ended 31 MAY 2025**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.23 £	Net movement in funds £	At 31.5.24 £
Unrestricted funds			
General fund	7,906	(3,772)	4,134
TOTAL FUNDS	<u>7,906</u>	<u>(3,772)</u>	<u>4,134</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,986	(41,758)	(3,772)
Restricted funds			
Old Enfield Charitable Trust	2,397	(2,397)	-
London Catalyst	1,500	(1,500)	-
	3,897	(3,897)	-
TOTAL FUNDS	<u>41,883</u>	<u>(45,655)</u>	<u>(3,772)</u>

Restricted Funds

During the year the charity received a grant of £15,330 from The Big Lottery. This is used to fund the purchase of new instruments and associated costs.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2025.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities
for the Year Ended 31 MAY 2025**

	31.5.25 £	31.5.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	-	3,897
Big Lottery Grant	15,330	-
	15,330	3,897
Other trading activities		
Foot care services	50,751	37,899
Investment income		
Deposit account interest	147	87
	66,228	41,883
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	15,800	11,800
Instruments and consumables	3,403	4,886
Insurance	405	352
Electricity & autoclave costs	5,022	5,079
Telephone	103	524
Postage and stationery	92	49
Room and locker hire	10,010	6,735
Sundries	76	-
Refreshments	1,057	1,382
Travelling	546	388
Fees payable	18,476	13,480
Advertising and publicity	-	170
	54,990	44,845
Support costs		
Governance costs		
Accountancy	840	810
	55,830	45,655
Total resources expended		
Net income/(expenditure)	10,398	(3,772)

This page does not form part of the statutory financial statements

Accounts



Lancaster Footcare Service

Annual Report

June 23 – May 24

London ♦ Catalyst



1) Lancaster Footcare Service opened on 11th December 2012 under the name Lancaster Toenail Service, it was registered as a charity No. 1157622 on 27th June 2014 under its existing name of Lancaster Footcare Service, it is currently based at Lancaster Centre, 53 Lancaster Road, Enfield, Middx, EN2 0BU.

Charity Trustees

Tim Fellows
Lyn Pettit
Joyce Smith
Birgitta Whitaker
Teresa Window

2) Management Committee Members

Joyce Smith - Chair
Lyn Pettit - Treasurer
Tim Fellows – CEO
Birgitta Whitaker
Teresa Window

Governance

Membership of Lancaster Footcare Service

Membership of the Lancaster Footcare Service is open to all volunteers of the footcare service who have been with the service for more than six months.

Structure of Board of Directors

The Board of Directors currently consists of founding and new volunteers of the service. Each year, at the AGM, all volunteers that have served for more than six months are invited to join or continue serving on the board.

3) Objectives and Activities

The preservation and protection of good health of the retired and disabled population of Enfield and the surrounding area by the provision of foot care services.

We do this by offering a toenail cutting service for the retired and people with disabilities who are unable to cut their own toenails at a cost of £20.00 or if they require a more comprehensive foot care service (i.e. for ingrowing toenails, large corns, calluses, fungal infections or other foot care issues) we offer the enhanced service for the low price of £30.00.

4) Achievements and Performance

The service continued to go from strength to strength with a steady flow of new clients.

We now have over 425 service users and facilitated 1,726 appointments this year, an increase of 275 on the previous year. We attempt to see most clients every eight to ten weeks. Some, particularly those accessing the enhanced service, may have to be seen more frequently.

5) Financial Review

This year we have obtained two grants that have helped toward our goal of financial stability.

1. London Catalyst awarded us a grant of £1,200 towards our running cost, we used this money purchase equipment from our main supplier Chiropody Express.
2. Old Enfield Charitable Trust awarded us a grant of £2,379 this was to enable us to purchase a replacement autoclave machine as our old one had reached the end of its serviceable life.

Even with this additional funding we made a loss of £3,772 this year.

Throughout most of the year the regular service was £15.00 and the enhanced service was £25.00 and initial appointments £30.00. We had to increase all these charges by £5.00 on 1st May due to increasing losses. We anticipate that this, with the assistance of some grant funding, will bring us back into a sustainable financial position. Tim will continue to seek external funding.

Costs of governance and volunteers

The members of the Board of Directors give their valuable time voluntarily, for this we are very grateful.

We do however offer travel costs in keeping with volunteering best practice.

Cost of generating funds

When required, funding applications for Lancaster Footcare Service are undertaken by the Manager, under the guidance of the board. This year Tim has submitted four funding applications two of which were successful.

6) This Year

This year we have seen a slow and steady flow of new clients, numbers have now exceeded pre Covid levels.

Sadly, this year Lyn partially retired after many years with the service. She was one of our founding members, she has however continued to undertake autoclaving of instruments for us for which we are very grateful.

During this year Mark, Janet, Lauren and David have left to pursue other activities and we have recruited Fad, Doris, Magdalena and Pam to our ranks of volunteers. When all have completed their training, this will give us the increased capacity that we require.

In January of this year, we had to close the books to new clients due to capacity issues. Now, as the new volunteers are completing their training and getting up to speed, we have been able to take on a couple of new clients each week and the future of the organisation is looking more secure.

We have carried out our annual customer satisfaction survey. See appendix 1.

7) Next Year

Our challenge this coming year will be to cope with the increasing demand for the service, and to secure additional external funding if we are not to increase our prices again.

8) Conclusion

We have had a reasonably successful year, and the service continued to build on our success.

Finally, we must say a big thank you to so many people who have helped us this year:

Tim Fellows, Lyn Pettit, Joyce Smith, Birgitta Whitaker, Teresa Window our Directors.

Rose Asaro, Victoria Freight, Kim McDermott, Virginia Moore our Foot Health Practitioners/Podiatrists.

Doris Arnold, Janet Forte, Mark Judge, Magdalena Pegal, Lyn Pettit, Joyce Smith, Birgitta Whitaker, Fad Yesildal our footcare assistants.

David Lambert, Pam Bremner, Teresa Window, Colin Whitaker our receptionists. Steven Gordon and Aswin Shah of The Greene Partnership our accountants.

Report written by
Tim Fellows
CEO

Risk Assessment

The Lancaster Footcare Service has carried out a full Risk Assessment on its activities.

The main areas of concern for most voluntary and community sector organisations are staff, accommodation and hygiene. We have particular concern with hygiene practices during treatment of our clients.

The service now directly employs one paid member of staff and has all appropriate liability insurance for all its footcare assistants. We are aware that the loss of volunteers could jeopardise the capacity of the organisation and to this end we will continue to recruit and train additional volunteers. All volunteer foot care workers are DBS checked. The service does not see children.

Our service is currently provided from Lancaster Centre which provides barrier free, safe and suitably maintained venue with appropriate public liability insurance. In addition, they have all our portable electrical equipment safety checked regularly, the fire extinguishers are serviced annually, and the Gas Safety Certificate is also renewed annually. The Lancaster Centre is fully DDA compliant.

The charities financial situation is monitored at each of our quarterly board meetings.

Board of Directors.

Appendix 1

Lancaster Footcare Service Customer Satisfaction Survey 2024

As part of our ongoing commitment to service improvement and customer satisfaction we have conducted our annual survey. Of our approximately 400 clients we surveyed 50, here are the results.

1. How easy do you find it to make or change your appointments?

Excellent	Good	Neither good nor poor	Poor	Very Poor
70%	30%	0%	0%	0%

2. How accessible do you find the building?

Excellent	Good	Neither good nor poor	Poor	Very Poor
74%	26%	0%	0%	0%

3. How clean and welcoming do you find the centre?

Excellent	Good	Neither good nor poor	Poor	Very Poor
100%	0%	0%	0%	0%

4. How helpful do you find the reception staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
100%	0%	0%	0%	0%

5. How helpful do you find the footcare staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
84%	16%	0%	0%	0%

6. How would you rate the footcare you receive?

Excellent	Good	Neither good nor poor	Poor	Very Poor
84%	16%	0%	0%	0%

7. Do you feel that the footcare service is value for money?

Excellent	Good	Neither good nor poor	Poor	Very Poor
80%	20%	0%	0%	0%

8. If you have any comments or suggestions how we may improve the service, please write your comments below.

There were 28 comments.

- The use of the drill is sometimes helpful. I gather that more up-to-date equipment may be required.
- Parking is quite difficult. No parking spaces available directly outside the building on most of our visits. Very friendly, calm atmosphere and service very reassuring.
- Parking can be a problem. Staff have a kind and helpful attitude!
- Been coming here a long time – approaching my 90th birthday.
- I have been bringing my husband for a long time and the care is really excellent. Many thanks to all.
- Cannot fault the service and friendly atmosphere.
- Only to continue what you are doing, and expand when possible. Thank you.
- Would like quicker appointments – toenails grow quickly.
- Excellent – The staff offer a great service in a most sociable atmosphere.
- Very helpful and committed staff.
- Staff are friendly and Tim is always a happy soul!!
- Good service for texting me not using the phone.
- Friendly, comforting & most welcoming and very helpful in all aspects.
- Bit concerned about steep rise in costs!
- All staff are wonderful.
- All staff are a pleasure to meet.
- Very satisfied with service.
- Very good service staff very welcoming and helpful.
- No improvement necessary! Thank you.
- Possibly shorten waiting time. But not if it makes service suffer. Well happy, many thanks.
- You are doing a great job.
- Very friendly and understanding staff.
- Communication and service excellent. No improvement needed.
- It is an excellent service.
- It is an excellent service. Very well organised by all involved.
- I have had excellent care at the centre.
- It is good value but becoming less affordable due to circumstances.
- I find all the staff very friendly.

There weren't any Neither good nor poor, Poor or Very poor this year. Parking and waiting times between appointments making up a high percentage of the comments with a couple about the increased cost.

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2024
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

Contents of the Financial Statements
for the Year Ended 31 MAY 2024

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Detailed Statement of Financial Activities	9

LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window

Independent Examiner

S A Gordon
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 11.09.24..... and signed on its behalf by:



.....
T Fellows - Trustee

Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *18-10-2024*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2024

		Unrestricted funds £	Restricted funds £	31.5.24 Total funds £	31.5.23 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	3,897	3,897	26
Other trading activities	3	37,899	-	37,899	32,337
Investment income	4	87	-	87	38
Total		<u>37,986</u>	<u>3,897</u>	<u>41,883</u>	<u>32,401</u>
EXPENDITURE ON					
Charitable activities	5				
Foot care services		41,758	-	41,758	35,424
Enfield Voluntary Action		-	-	-	1,950
London Catalyst		-	1,500	1,500	-
Old Enfield Charitable Trust		-	2,397	2,397	-
Total		<u>41,758</u>	<u>3,897</u>	<u>45,655</u>	<u>37,374</u>
NET INCOME/(EXPENDITURE)		(3,772)	-	(3,772)	(4,973)
RECONCILIATION OF FUNDS					
Total funds brought forward		7,906	-	7,906	12,879
TOTAL FUNDS CARRIED FORWARD		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet

31 MAY 2024

	Notes	Unrestricted funds £	Restricted funds £	31.5.24 Total funds £	31.5.23 Total funds £
CURRENT ASSETS					
Debtors	8	74	-	74	137
Cash at bank		7,498	-	7,498	13,054
		<u>7,572</u>	<u>-</u>	<u>7,572</u>	<u>13,191</u>
CREDITORS					
Amounts falling due within one year	9	(3,438)	-	(3,438)	(5,285)
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
NET CURRENT ASSETS					
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
NET ASSETS					
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
FUNDS	10				
Unrestricted funds				4,134	7,906
TOTAL FUNDS				<u>4,134</u>	<u>7,906</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11.09.24..... and were signed on its behalf by:



J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.24	31.5.23
	£	£
Gifts	-	26
Grants	3,897	-
	<u>3,897</u>	<u>26</u>

Grants received, included in the above, are as follows:

	31.5.24	31.5.23
	£	£
London Catalyst	1,500	-
Old Enfield Charitable Trust	2,397	-
	<u>3,897</u>	<u>-</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued **for the Year Ended 31 MAY 2024**

3. OTHER TRADING ACTIVITIES

	31.5.24	31.5.23
	£	£
Foot care services	<u>37,899</u>	<u>32,337</u>

4. INVESTMENT INCOME

	31.5.24	31.5.23
	£	£
Deposit account interest	<u>87</u>	<u>38</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	40,948	810	41,758
London Catalyst	1,500	-	1,500
Old Enfield Charitable Trust	<u>2,397</u>	<u>-</u>	<u>2,397</u>
	<u>44,845</u>	<u>810</u>	<u>45,655</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2024 nor for the year ended 31 May 2023.

Trustees' expenses

During the year ended 31 May 2023, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	26	-	26
Other trading activities	32,337	-	32,337
Investment income	<u>38</u>	<u>-</u>	<u>38</u>
Total	<u>32,401</u>	<u>-</u>	<u>32,401</u>
EXPENDITURE ON			
Charitable activities			
Foot care services	35,424	-	35,424
Enfield Voluntary Action	<u>-</u>	<u>1,950</u>	<u>1,950</u>
Total	<u>35,424</u>	<u>1,950</u>	<u>37,374</u>
NET INCOME/(EXPENDITURE)	(3,023)	(1,950)	(4,973)
RECONCILIATION OF FUNDS			
Total funds brought forward	10,929	1,950	12,879

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued**
for the Year Ended 31 MAY 2024**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>7,906</u>	<u>-</u>	<u>7,906</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.24 £	31.5.23 £
Other debtors	<u>74</u>	<u>137</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.24 £	31.5.23 £
Taxation and social security	252	200
Other creditors	<u>3,186</u>	<u>5,085</u>
	<u>3,438</u>	<u>5,285</u>

10. MOVEMENT IN FUNDS

	At 1.6.23 £	Net movement in funds £	At 31.5.24 £
Unrestricted funds			
General fund	7,906	(3,772)	4,134
TOTAL FUNDS	<u>7,906</u>	<u>(3,772)</u>	<u>4,134</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,986	(41,758)	(3,772)
Restricted funds			
Old Enfield Charitable Trust	2,397	(2,397)	-
London Catalyst	<u>1,500</u>	<u>(1,500)</u>	<u>-</u>
	<u>3,897</u>	<u>(3,897)</u>	<u>-</u>
TOTAL FUNDS	<u>41,883</u>	<u>(45,655)</u>	<u>(3,772)</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued **for the Year Ended 31 MAY 2024**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.22 £	Net movement in funds £	At 31.5.23 £
Unrestricted funds			
Income from foot care treatments	10,929	(3,023)	7,906
Restricted funds			
Enfield Voluntary Action	1,950	(1,950)	-
TOTAL FUNDS	<u>12,879</u>	<u>(4,973)</u>	<u>7,906</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	32,401	(35,424)	(3,023)
Restricted funds			
Enfield Voluntary Action	-	(1,950)	(1,950)
TOTAL FUNDS	<u>32,401</u>	<u>(37,374)</u>	<u>(4,973)</u>

Restricted Funds

1) During the year, London Catalyst gave a grant of £1,500 to celebrate their 150th anniversary. The grant funds were used to purchase instruments and disposables.

2) During the year, Old Enfield Charitable Trust gave a grant of £2,397 to purchase and install a new autoclave machine which is used for sterilisation of instruments.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2024.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities
for the Year Ended 31 MAY 2024**

	31.5.24 £	31.5.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	-	26
Grants	3,897	-
	<u>3,897</u>	<u>26</u>
Other trading activities		
Foot care services	37,899	32,337
Investment income		
Deposit account interest	87	38
	<u>41,883</u>	<u>32,401</u>
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	11,800	8,000
Instruments and consumables	4,886	1,983
Insurance	352	479
Electricity & autoclave costs	5,079	4,650
Telephone	524	394
Postage and stationery	49	54
Room and locker hire	6,735	8,740
Sundries	-	216
Refreshments	1,382	1,455
Travelling	388	574
Fees payable	13,480	10,049
Advertising and publicity	170	-
	<u>44,845</u>	<u>36,594</u>
Support costs		
Governance costs		
Accountancy	810	780
	<u>45,655</u>	<u>37,374</u>
Total resources expended		
	<u>(3,772)</u>	<u>(4,973)</u>
Net expenditure		

This page does not form part of the statutory financial statements

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2024
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

Contents of the Financial Statements
for the Year Ended 31 MAY 2024

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Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 8
Detailed Statement of Financial Activities	9

LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window

Independent Examiner

S A Gordon
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 11.09.24..... and signed on its behalf by:



.....
T Fellows - Trustee

Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *18-10-2024*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2024

		Unrestricted funds £	Restricted funds £	31.5.24 Total funds £	31.5.23 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	3,897	3,897	26
Other trading activities	3	37,899	-	37,899	32,337
Investment income	4	87	-	87	38
Total		<u>37,986</u>	<u>3,897</u>	<u>41,883</u>	<u>32,401</u>
EXPENDITURE ON					
Charitable activities	5				
Foot care services		41,758	-	41,758	35,424
Enfield Voluntary Action		-	-	-	1,950
London Catalyst		-	1,500	1,500	-
Old Enfield Charitable Trust		-	2,397	2,397	-
Total		<u>41,758</u>	<u>3,897</u>	<u>45,655</u>	<u>37,374</u>
NET INCOME/(EXPENDITURE)		(3,772)	-	(3,772)	(4,973)
RECONCILIATION OF FUNDS					
Total funds brought forward		7,906	-	7,906	12,879
TOTAL FUNDS CARRIED FORWARD		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet

31 MAY 2024

	Notes	Unrestricted funds £	Restricted funds £	31.5.24 Total funds £	31.5.23 Total funds £
CURRENT ASSETS					
Debtors	8	74	-	74	137
Cash at bank		7,498	-	7,498	13,054
		<u>7,572</u>	<u>-</u>	<u>7,572</u>	<u>13,191</u>
CREDITORS					
Amounts falling due within one year	9	(3,438)	-	(3,438)	(5,285)
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
NET CURRENT ASSETS					
		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
NET ASSETS		<u>4,134</u>	<u>-</u>	<u>4,134</u>	<u>7,906</u>
FUNDS	10				
Unrestricted funds				4,134	7,906
TOTAL FUNDS				<u>4,134</u>	<u>7,906</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11.09.24..... and were signed on its behalf by:



J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.24	31.5.23
	£	£
Gifts	-	26
Grants	3,897	-
	<u>3,897</u>	<u>26</u>

Grants received, included in the above, are as follows:

	31.5.24	31.5.23
	£	£
London Catalyst	1,500	-
Old Enfield Charitable Trust	2,397	-
	<u>3,897</u>	<u>-</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued **for the Year Ended 31 MAY 2024**

3. OTHER TRADING ACTIVITIES

	31.5.24	31.5.23
	£	£
Foot care services	<u>37,899</u>	<u>32,337</u>

4. INVESTMENT INCOME

	31.5.24	31.5.23
	£	£
Deposit account interest	<u>87</u>	<u>38</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	40,948	810	41,758
London Catalyst	1,500	-	1,500
Old Enfield Charitable Trust	<u>2,397</u>	<u>-</u>	<u>2,397</u>
	<u>44,845</u>	<u>810</u>	<u>45,655</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2024 nor for the year ended 31 May 2023.

Trustees' expenses

During the year ended 31 May 2023, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	26	-	26
Other trading activities	32,337	-	32,337
Investment income	<u>38</u>	<u>-</u>	<u>38</u>
Total	<u>32,401</u>	<u>-</u>	<u>32,401</u>
EXPENDITURE ON			
Charitable activities			
Foot care services	35,424	-	35,424
Enfield Voluntary Action	<u>-</u>	<u>1,950</u>	<u>1,950</u>
Total	<u>35,424</u>	<u>1,950</u>	<u>37,374</u>
NET INCOME/(EXPENDITURE)	(3,023)	(1,950)	(4,973)
RECONCILIATION OF FUNDS			
Total funds brought forward	10,929	1,950	12,879

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2024****7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>7,906</u>	<u>-</u>	<u>7,906</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.24 £	31.5.23 £
Other debtors	<u>74</u>	<u>137</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.24 £	31.5.23 £
Taxation and social security	252	200
Other creditors	<u>3,186</u>	<u>5,085</u>
	<u>3,438</u>	<u>5,285</u>

10. MOVEMENT IN FUNDS

	At 1.6.23 £	Net movement in funds £	At 31.5.24 £
Unrestricted funds			
General fund	7,906	(3,772)	4,134
TOTAL FUNDS	<u>7,906</u>	<u>(3,772)</u>	<u>4,134</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,986	(41,758)	(3,772)
Restricted funds			
Old Enfield Charitable Trust	2,397	(2,397)	-
London Catalyst	<u>1,500</u>	<u>(1,500)</u>	<u>-</u>
	<u>3,897</u>	<u>(3,897)</u>	<u>-</u>
TOTAL FUNDS	<u>41,883</u>	<u>(45,655)</u>	<u>(3,772)</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2024

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.22 £	Net movement in funds £	At 31.5.23 £
Unrestricted funds			
Income from foot care treatments	10,929	(3,023)	7,906
Restricted funds			
Enfield Voluntary Action	1,950	(1,950)	-
TOTAL FUNDS	<u>12,879</u>	<u>(4,973)</u>	<u>7,906</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	32,401	(35,424)	(3,023)
Restricted funds			
Enfield Voluntary Action	-	(1,950)	(1,950)
TOTAL FUNDS	<u>32,401</u>	<u>(37,374)</u>	<u>(4,973)</u>

Restricted Funds

1) During the year, London Catalyst gave a grant of £1,500 to celebrate their 150th anniversary. The grant funds were used to purchase instruments and disposables.

2) During the year, Old Enfield Charitable Trust gave a grant of £2,397 to purchase and install a new autoclave machine which is used for sterilisation of instruments.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2024.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities
for the Year Ended 31 MAY 2024**

	31.5.24 £	31.5.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	-	26
Grants	3,897	-
	<u>3,897</u>	<u>26</u>
Other trading activities		
Foot care services	37,899	32,337
Investment income		
Deposit account interest	87	38
	<u>87</u>	<u>38</u>
Total incoming resources	<u>41,883</u>	<u>32,401</u>
EXPENDITURE		
Charitable activities		
Wages	11,800	8,000
Instruments and consumables	4,886	1,983
Insurance	352	479
Electricity & autoclave costs	5,079	4,650
Telephone	524	394
Postage and stationery	49	54
Room and locker hire	6,735	8,740
Sundries	-	216
Refreshments	1,382	1,455
Travelling	388	574
Fees payable	13,480	10,049
Advertising and publicity	170	-
	<u>44,845</u>	<u>36,594</u>
Support costs		
Governance costs		
Accountancy	810	780
	<u>810</u>	<u>780</u>
Total resources expended	<u>45,655</u>	<u>37,374</u>
Net expenditure	<u>(3,772)</u>	<u>(4,973)</u>

This page does not form part of the statutory financial statements

Accounts



Lancaster Footcare Service

Annual Report
June 22 – May 23



1) Lancaster Footcare Service opened on 11th December 2012 under the name Lancaster Toenail Service, it was registered as a charity No. 1157622 on 27th June 2014 under the new name of Lancaster Footcare Service, it is currently based at Lancaster Centre, 53 Lancaster Road, Enfield, Middx, EN2 0BU.

Charity Trustees

Tim Fellows

Lori Norman – Resigned 8th February 23

Lyn Pettit

Joyce Smith

Birgitta Whitaker

Teresa Window

2) Management Committee Members

Joyce Smith - Chair

Lyn Pettit - Treasurer

Tim Fellows – CEO

Lori Norman – Resigned 8th February 23

Birgitta Whitaker

Teresa Window

Ann Taylor – Co-opted Member – Resigned November 22

Governance

Membership of Lancaster Footcare Service

Membership of the Lancaster Footcare Service is open to all volunteers of the footcare service who have been with the service for more than six months.

Structure of Board of Directors

The Board of Directors currently consists of founding and new volunteers of the service. Each year, at the AGM, all volunteers that have served for more than six months are invited to join or continue serving on the board.

3) Objectives and Activities

The preservation and protection of good health of the retired and disabled population of Enfield and the surrounding area by the provision of foot care services.

We do this by offering a toenail cutting service for the retired and people with disabilities who are unable to cut their own toenails at a cost of £15.00 or if they require a more comprehensive foot care service (i.e. for ingrowing toenails, large corns, calluses, fungal infections or other foot care issues) we offer the enhanced service for the low price of £25.00.

4) Achievements and Performance

The service continued to go from strength to strength with a steady flow of new clients.

We now have over 400 service users and facilitated 1,677 appointments this year, an increase of 226 on the previous year. We attempt to see most clients every eight to ten weeks. Some, particularly those accessing the enhanced service, may have to be seen more frequently.

5) Financial Review

This year we have successfully completed our project of testing all new clients for poor circulation with a grant of £5,000 from EVA's Health Champions Fund. This money was received in the previous financial year and ran into the first ½ of this year. Our target was to screen 100 new clients and by the end of the grant (1 year) we had screened 201 new clients. During the period we made 17 referrals either to Podiatry, GP's or Urgent Care. Thereby exceeding our targets.

Even with this additional funding we made a loss of £4,973 this year.

The regular service is £15.00 and the enhanced service is £25.00. We have had to increase the price of the initial appointment to £30.00 as they take longer due to the additional checks involved.

Costs of governance and volunteers

The members of the Board of Directors give their valuable time voluntarily, for this we are very grateful.

We do however offer travel costs in keeping with volunteering best practice.

Cost of generating funds

When required, funding applications for Lancaster Footcare Service are undertaken by the Manager, under the guidance of the board. This year Tim has submitted 3 funding applications and is working on others with the support of the Funding Advice Manager at Enfield Voluntary Action.

6) This Year

This year we have seen a slow and steady flow of new clients, numbers have now exceeded pre Covid levels.

Sadly, in November Ann retired after over 10 years with the service. She was one of our founding members and we wish her all the best in her retirement.

During this year Georgette also left us following her moving home to some distance from Enfield. We undertook a recruitment process and were able to find two excellent candidates. We have employed Victoria covering all three shifts and Kim has become pool staff for us and hopefully we will be able to offer regular hours soon.

During this year Lori and Linda have left to pursue other activities and we have recruited Mark, Lauren, Colin and Janet join our ranks of volunteers. This has enabled us to have holiday cover for reception and an increased number of appointments in the regular service.

We have carried out our annual customer satisfaction survey. See appendix 1.

7) Next Year

Our challenge this coming year will be to cope with the increasing demand for the service, and to secure additional external funding if we are not to increase our prices again.

We may have to consider employing an additional Foot Health Practitioner to increase our capacity in the Enhanced Service.

8) Conclusion

We have had a reasonably successful year recovering post covid, and the service continued to build on our success.

Finally, we must say a big thank you to so many people who have helped us this year:

Tim Fellows, Lyn Pettit, Joyce Smith, Birgitta Whitaker, Teresa Window, our Directors.

Rose Asaro, Victoria Freight, Georgette Laidlaw, Kim McDermott, Virginia Moore, Ann Taylor our Foot Health Practitioners/Podiatrists.

Mark Judge, Janet Forte, Lori Norman, Lyn Pettit, Joyce Smith, Lauren Watts, Birgitta Whitaker, our footcare assistants.

David Lambert, Teresa Window, Colin Whitaker our receptionists.

Steven Gordon and Aswin Shah – The Greene Partnership - our accountants.

Report written by
Tim Fellows
CEO

Risk Assessment

The Lancaster Footcare Service has carried out a full Risk Assessment on its activities.

The main areas of concern for most voluntary and community sector organisations are staff, accommodation and hygiene. We have particular concern with hygiene practices during treatment of our clients.

Before reopening after Lockdown1 a comprehensive Risk Assessment was drawn up and implemented. All staff are made aware of their responsibilities in that assessment. This has been amended as things have changed post pandemic.

The service now directly employs one paid member of staff and has all appropriate liability insurance for all its footcare assistants. We are aware that the loss of volunteers could jeopardise the capacity of the organisation and to this end we will continue to recruit and train additional volunteers when needed. All volunteer foot care workers are DBS checked. The service does not see children.

Our service is currently provided from Lancaster Centre which provides barrier free, safe and suitably maintained venue with appropriate public liability insurance. In addition, they have all the portable electrical equipment safety checked regularly, the fire extinguishers are serviced annually, and the Gas Safety Certificate is also renewed annually. The Lancaster Centre is fully DDA compliant.

The charities financial situation is monitored at each of our quarterly board meetings. Board of Directors.

Appendix 1

Lancaster Footcare Service Customer Satisfaction Survey 2023

As part of our ongoing commitment to service improvement and customer satisfaction we have conducted our annual survey. Of our approximately 400 clients we surveyed 50, here are the results.

1. How easy do you find it to make or change your appointments?

Excellent	Good	Neither good nor poor	Poor	Very Poor
76%	22%	2%	0	0

2. How accessible do you find the building?

Excellent	Good	Neither good nor poor	Poor	Very Poor
76%	22%	2%	0	0

3. How clean and welcoming do you find the centre?

Excellent	Good	Neither good nor poor	Poor	Very Poor
94%	6%	0	0	0

4. How helpful do you find the reception staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
98%	2%	0	0	0

5. How helpful do you find the footcare staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
88%	12%	0	0	0

6. How would you rate the footcare you receive?

Excellent	Good	Neither good nor poor	Poor	Very Poor
86%	14%	0	0	0

7. Do you feel that the footcare service is value for money?

Excellent	Good	Neither good nor poor	Poor	Very Poor
90%	10%	0	0	0

8. If you have any comments or suggestions how we may improve the service please write your comments below.

There were 25 comments.

I like to get an appointment every 6 weeks. I hope it gets back to that soon.
Some foot care volunteers are better than others. 7-8 weeks is too Long. 6 weeks would be better but obviously it's all down to staffing.
Card payments would be helpful as I don't carry much cash.
Very good service!
No improvements needed, everything I needed was done to a professional level.
This is only my second visit, so far I have been satisfied with the clinic & staff.
Q1 answered good as sometimes can't get appointment to suit me, but very rare.
It is a very important service. I am very fortunate it is local. All staff have a very present manner.
No issues.
This is an excellent & valuable service I've never meet some a caring service with reasonable prices a real asset to the community.
Excellent! Happy to pay more.
Great service 😊
No more comments – excellent service!
Don't think you can, an excellent & very pleasant staff.
Keep on doing what you are doing.
Always happy with care received.
Thank you for being able to provide this service.
Thank you.
Access for parking would be good.
Perfect.
Very satisfied with the service.
I think you are doing very well, especially as you have been short of staff recently.
Good to have people like Tim.
Always find staff very helpful and charming.
You can't improve on excellent.

There were no Poor or Very poor again this year, and very few Neither good nor poor. Parking and waiting times between appointments making up a high percentage of the comments.

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2023
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

Contents of the Financial Statements
for the Year Ended 31 MAY 2023

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window
L Norman (resigned 8.2.23)

Independent Examiner

S A Gordon
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 13-09-23 and signed on its behalf by:



.....
T Fellows - Trustee

**Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE**

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: 16-10-2023

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2023

		Unrestricted funds £	Restricted funds £	31.5.23 Total funds £	31.5.22 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	26	-	26	5,012
Other trading activities	3	32,337	-	32,337	24,656
Investment income	4	38	-	38	3
Total		<u>32,401</u>	<u>-</u>	<u>32,401</u>	<u>29,671</u>
EXPENDITURE ON					
Charitable activities	5				
Foot care services		35,424	-	35,424	34,267
Enfield Voluntary Action		-	1,950	1,950	3,050
Total		<u>35,424</u>	<u>1,950</u>	<u>37,374</u>	<u>37,317</u>
NET INCOME/(EXPENDITURE)		(3,023)	(1,950)	(4,973)	(7,646)
RECONCILIATION OF FUNDS					
Total funds brought forward		10,929	1,950	12,879	20,525
TOTAL FUNDS CARRIED FORWARD		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet

31 MAY 2023

	Notes	Unrestricted funds £	Restricted funds £	31.5.23 Total funds £	31.5.22 Total funds £
CURRENT ASSETS					
Debtors	8	137	-	137	-
Cash at bank		13,054	-	13,054	16,190
		<u>13,191</u>	<u>-</u>	<u>13,191</u>	<u>16,190</u>
CREDITORS					
Amounts falling due within one year	9	(5,285)	-	(5,285)	(3,311)
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
NET CURRENT ASSETS					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
NET ASSETS					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
FUNDS					
Unrestricted funds	10			7,906	10,929
Restricted funds				-	1,950
				<u>7,906</u>	<u>12,879</u>
TOTAL FUNDS					
				<u>7,906</u>	<u>12,879</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13-09-23 and were signed on its behalf by:


.....
J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.23	31.5.22
	£	£
Gifts	26	12
Grants	-	5,000
	<u>26</u>	<u>5,012</u>

3. OTHER TRADING ACTIVITIES

	31.5.23	31.5.22
	£	£
Foot care services	<u>32,337</u>	<u>24,656</u>

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2023****4. INVESTMENT INCOME**

	31.5.23	31.5.22
	£	£
Deposit account interest	38	3
	<u> </u>	<u> </u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	34,644	780	35,424
Enfield Voluntary Action	1,950	-	1,950
	<u> </u>	<u> </u>	<u> </u>
	36,594	780	37,374
	<u> </u>	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2023 nor for the year ended 31 May 2022.

Trustees' expenses

During the year ended 31 May 2023, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12	5,000	5,012
Other trading activities	24,656	-	24,656
Investment income	3	-	3
	<u> </u>	<u> </u>	<u> </u>
Total	24,671	5,000	29,671
	<u> </u>	<u> </u>	<u> </u>
EXPENDITURE ON			
Charitable activities			
Foot care services	34,267	-	34,267
Enfield Voluntary Action	-	3,050	3,050
	<u> </u>	<u> </u>	<u> </u>
Total	34,267	3,050	37,317
	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)	(9,596)	1,950	(7,646)
RECONCILIATION OF FUNDS			
Total funds brought forward	20,525	-	20,525
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	10,929	1,950	12,879
	<u> </u>	<u> </u>	<u> </u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2023

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.23	31.5.22
	£	£
Other debtors	137	-
	<u>137</u>	<u>-</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.23	31.5.22
	£	£
Taxation and social security	200	23
Other creditors	5,085	3,288
	<u>5,285</u>	<u>3,311</u>

10. MOVEMENT IN FUNDS

	At 1.6.22	Net movement in funds	At 31.5.23
	£	£	£
Unrestricted funds			
Income from foot care treatments	10,929	(3,023)	7,906
Restricted funds			
Enfield Voluntary Action	1,950	(1,950)	-
TOTAL FUNDS	<u>12,879</u>	<u>(4,973)</u>	<u>7,906</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Income from foot care treatments	32,401	(35,424)	(3,023)
Restricted funds			
Enfield Voluntary Action	-	(1,950)	(1,950)
TOTAL FUNDS	<u>32,401</u>	<u>(37,374)</u>	<u>(4,973)</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2023

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.21 £	Net movement in funds £	At 31.5.22 £
Unrestricted funds			
Income from foot care treatments	20,525	(9,596)	10,929
Restricted funds			
Enfield Voluntary Action	-	1,950	1,950
TOTAL FUNDS	<u>20,525</u>	<u>(7,646)</u>	<u>12,879</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	24,671	(34,267)	(9,596)
Restricted funds			
Enfield Voluntary Action	5,000	(3,050)	1,950
TOTAL FUNDS	<u>29,671</u>	<u>(37,317)</u>	<u>(7,646)</u>

Restricted Fund

During the year ended 31 May 2022 a Health Champions Grant was obtained from Enfield Voluntary Action. The grant funds were used to enable all customers receiving foot care treatment to be screened for undiagnosed or uncontrolled diabetes.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2023.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities**
for the Year Ended 31 MAY 2023

	31.5.23 £	31.5.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	26	12
Grants	-	5,000
	26	5,012
Other trading activities		
Foot care services	32,337	24,656
Investment income		
Deposit account interest	38	3
Total incoming resources	32,401	29,671
EXPENDITURE		
Charitable activities		
Wages	8,000	7,000
Instruments and consumables	1,983	6,129
Insurance	479	547
Electricity & autoclave costs	4,650	2,722
Telephone	394	350
Postage and stationery	54	136
Room and locker hire	8,740	9,221
Sundries	216	-
Refreshments	1,455	1,117
Travelling	574	617
Fees payable	10,049	8,698
	36,594	36,537
Support costs		
Governance costs		
Accountancy	780	780
Total resources expended	37,374	37,317
Net expenditure	(4,973)	(7,646)

This page does not form part of the statutory financial statements

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2023
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

Contents of the Financial Statements
for the Year Ended 31 MAY 2023

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window
L Norman (resigned 8.2.23)

Independent Examiner

S A Gordon
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 13-09-23 and signed on its behalf by:



.....
T Fellows - Trustee

**Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE**

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SA Gordon

S A Gordon

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *16-10-2023*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2023

		Unrestricted funds £	Restricted funds £	31.5.23 Total funds £	31.5.22 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	26	-	26	5,012
Other trading activities	3	32,337	-	32,337	24,656
Investment income	4	38	-	38	3
Total		<u>32,401</u>	<u>-</u>	<u>32,401</u>	<u>29,671</u>
EXPENDITURE ON					
Charitable activities	5				
Foot care services		35,424	-	35,424	34,267
Enfield Voluntary Action		-	1,950	1,950	3,050
Total		<u>35,424</u>	<u>1,950</u>	<u>37,374</u>	<u>37,317</u>
NET INCOME/(EXPENDITURE)		(3,023)	(1,950)	(4,973)	(7,646)
RECONCILIATION OF FUNDS					
Total funds brought forward		10,929	1,950	12,879	20,525
TOTAL FUNDS CARRIED FORWARD		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet

31 MAY 2023

	Notes	Unrestricted funds £	Restricted funds £	31.5.23 Total funds £	31.5.22 Total funds £
CURRENT ASSETS					
Debtors	8	137	-	137	-
Cash at bank		13,054	-	13,054	16,190
		<u>13,191</u>	<u>-</u>	<u>13,191</u>	<u>16,190</u>
CREDITORS					
Amounts falling due within one year	9	(5,285)	-	(5,285)	(3,311)
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
NET CURRENT ASSETS					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
NET ASSETS					
		<u>7,906</u>	<u>-</u>	<u>7,906</u>	<u>12,879</u>
FUNDS					
Unrestricted funds	10			7,906	10,929
Restricted funds				-	1,950
				<u>7,906</u>	<u>12,879</u>
TOTAL FUNDS					
				<u>7,906</u>	<u>12,879</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13-09-23 and were signed on its behalf by:


.....
J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.23	31.5.22
	£	£
Gifts	26	12
Grants	-	5,000
	<u>26</u>	<u>5,012</u>

3. OTHER TRADING ACTIVITIES

	31.5.23	31.5.22
	£	£
Foot care services	<u>32,337</u>	<u>24,656</u>

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2023****4. INVESTMENT INCOME**

	31.5.23	31.5.22
	£	£
Deposit account interest	38	3
	<u> </u>	<u> </u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	34,644	780	35,424
Enfield Voluntary Action	1,950	-	1,950
	<u> </u>	<u> </u>	<u> </u>
	36,594	780	37,374
	<u> </u>	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2023 nor for the year ended 31 May 2022.

Trustees' expenses

During the year ended 31 May 2023, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12	5,000	5,012
Other trading activities	24,656	-	24,656
Investment income	3	-	3
	<u> </u>	<u> </u>	<u> </u>
Total	24,671	5,000	29,671
	<u> </u>	<u> </u>	<u> </u>
EXPENDITURE ON			
Charitable activities			
Foot care services	34,267	-	34,267
Enfield Voluntary Action	-	3,050	3,050
	<u> </u>	<u> </u>	<u> </u>
Total	34,267	3,050	37,317
	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)	(9,596)	1,950	(7,646)
RECONCILIATION OF FUNDS			
Total funds brought forward	20,525	-	20,525
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	10,929	1,950	12,879
	<u> </u>	<u> </u>	<u> </u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2023

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.23	31.5.22
	£	£
Other debtors	137	-
	<u>137</u>	<u>-</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.23	31.5.22
	£	£
Taxation and social security	200	23
Other creditors	5,085	3,288
	<u>5,285</u>	<u>3,311</u>

10. MOVEMENT IN FUNDS

	At 1.6.22	Net movement in funds	At 31.5.23
	£	£	£
Unrestricted funds			
Income from foot care treatments	10,929	(3,023)	7,906
Restricted funds			
Enfield Voluntary Action	1,950	(1,950)	-
TOTAL FUNDS	<u>12,879</u>	<u>(4,973)</u>	<u>7,906</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Income from foot care treatments	32,401	(35,424)	(3,023)
Restricted funds			
Enfield Voluntary Action	-	(1,950)	(1,950)
TOTAL FUNDS	<u>32,401</u>	<u>(37,374)</u>	<u>(4,973)</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2023

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.6.21 £	Net movement in funds £	At 31.5.22 £
Unrestricted funds			
Income from foot care treatments	20,525	(9,596)	10,929
Restricted funds			
Enfield Voluntary Action	-	1,950	1,950
TOTAL FUNDS	<u>20,525</u>	<u>(7,646)</u>	<u>12,879</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	24,671	(34,267)	(9,596)
Restricted funds			
Enfield Voluntary Action	5,000	(3,050)	1,950
TOTAL FUNDS	<u>29,671</u>	<u>(37,317)</u>	<u>(7,646)</u>

Restricted Fund

During the year ended 31 May 2022 a Health Champions Grant was obtained from Enfield Voluntary Action. The grant funds were used to enable all customers receiving foot care treatment to be screened for undiagnosed or uncontrolled diabetes.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2023.

LANCASTER FOOTCARE SERVICE**Detailed Statement of Financial Activities**
for the Year Ended 31 MAY 2023

	31.5.23 £	31.5.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	26	12
Grants	-	5,000
	26	5,012
 Other trading activities		
Foot care services	32,337	24,656
 Investment income		
Deposit account interest	38	3
Total incoming resources	32,401	29,671
 EXPENDITURE		
Charitable activities		
Wages	8,000	7,000
Instruments and consumables	1,983	6,129
Insurance	479	547
Electricity & autoclave costs	4,650	2,722
Telephone	394	350
Postage and stationery	54	136
Room and locker hire	8,740	9,221
Sundries	216	-
Refreshments	1,455	1,117
Travelling	574	617
Fees payable	10,049	8,698
	36,594	36,537
 Support costs		
 Governance costs		
Accountancy	780	780
Total resources expended	37,374	37,317
Net expenditure	(4,973)	(7,646)

This page does not form part of the statutory financial statements

Accounts



Lancaster Footcare Service

Annual Report
June 21 – May 22



1) Lancaster Footcare Service opened on 11th December 2012 under the name Lancaster Toenail Service, it was registered as a charity No. 1157622 on 27th June 2014 under the new name of Lancaster Footcare Service, it is currently based at Lancaster Centre, 53 Lancaster Road, Enfield, Middx, EN2 0BU.

Charity Trustees

Tim Fellows
Lori Norman
Lyn Pettit
Joyce Smith
Birgitta Whitaker
Teresa Window

2) Management Committee Members

Joyce Smith - Chair
Lyn Pettit - Treasurer
Tim Fellows – CEO
Lori Norman
Birgitta Whitaker
Teresa Window

Ann Taylor – Co-opted Member

Governance

Membership of Lancaster Footcare Service

Membership of the Lancaster Footcare Service is open to all volunteers of the footcare service who have been with the service for more than six months.

Structure of Board of Directors

The Board of Directors currently consists of founding and new volunteers of the service. Each year, at the AGM, all volunteers that have served for more than six months are invited to join or continue serving on the board.

3) Objectives and Activities

The preservation and protection of good health of the retired and disabled population of Enfield and the surrounding area by the provision of foot care services.

We do this by offering a toenail cutting service for the retired and people with disabilities who are unable to cut their own toenails at a cost of £15.00 or if they require a more comprehensive foot care service (i.e. for ingrowing toenails, large corns, calluses, fungal infections or other foot care issues) we offer the enhanced service for the low price of £25.00.

4) Achievements and Performance

The service continued to go from strength to strength with a steady flow of new clients.

We now have over 400 service users and facilitated 1,451 appointments this year. We attempt to see most clients every eight to ten weeks. Some, particularly those accessing the enhanced service, may have to be seen more frequently. This number is building back up following the lockdowns.

5) Financial Review

This year we have successfully obtained a grant of £5,000 from EVA's Health Champions Fund. Tim is a trained Health Champion and this enabled us to bid for the grant. This grant was to enable us to look for undiagnosed or uncontrolled diabetes in our clients.

However, even with this additional funding we made a loss of £7,525 this year. For this reason, on 1st April 22 we were forced to raise our prices.

The basic service went from £13.00 to £15.00 and the enhanced service from £20.00 to £25.00. This is the first increase in charges for the enhanced service since we opened 10 years ago.

Costs of governance and volunteers

The members of the Board of Directors give their valuable time voluntarily, for this we are very grateful.

We do however offer travel costs in keeping with volunteering best practice.

Cost of generating funds

When required, funding applications for Lancaster Footcare Service are undertaken by the Manager, under the guidance of the board.

6) This Year

This year we have seen a slow and steady flow of new clients, we are aware however that we have lost a number of clients to Coronavirus and have other clients that have not felt safe to return to us yet.

During the lockdown AgeUK Enfield closed their toenail cutting service and are now referring clients to our service, as is the NHS for this reason we have employed an additional Foot Health Practitioner.

The Health Champions Grant has enabled us to carry out circulation checks on all new clients using a new doppler machine. We have also facilitated a training course for all foot care volunteers on 'Recognising undiagnosed or uncontrolled diabetes in feet'.

We have carried out our annual customer satisfaction survey this year again after several years of not being able to due to covid. See appendix 1.

7) Next Year

Our challenge this coming year will be to cope with the increasing demand for the Enhanced Service, which is ever increasing.

We may need to consider employing an additional Foot Health Practitioner to increase our capacity in the Enhanced Service.

8) Conclusion

We have had a reasonably successful year recovering post covid, and the service continued to build on our success.

Finally, we must say a big thank you to so many people who have helped us this year:

Lori Norman, Lyn Pettit, Joyce Smith, Birgitta Whitaker, Teresa Window, our Directors.

Rose Asaro, Georgette Laidlaw, Virginia Moore, Lori Norman, Lyn Pettit, Joyce Smith, Ann Taylor, Linda Tsang, Birgitta Whitaker, our footcare assistants.

David Lambert, Anne Peck, Teresa Window, our receptionists.

Steven Gordon and Aswin Shah – The Greene Partnership - our accountants.

Report written by

Tim Fellows

CEO

Risk Assessment

The Lancaster Footcare Service has carried out a full Risk Assessment on its activities.

The main areas of concern for most voluntary and community sector organisations are staff, accommodation and hygiene. We have particular concern with hygiene practices during treatment of our clients.

Before reopening after Lockdown¹ a comprehensive Risk Assessment was drawn up and implemented. All staff are made aware of their responsibilities in that assessment. This has been amended as things have changed during the pandemic.

The service now directly employs one paid member of staff and has all appropriate liability insurance for all its footcare assistants. We are aware that the loss of volunteers could jeopardise the capacity of the organisation and to this end we will continue to attempt to recruit and train additional volunteers when needed. All volunteer foot care workers are DBS checked. The service does not see children.

Our service is currently provided from Lancaster Centre which provides barrier free, safe and suitably maintained venue with appropriate public liability insurance. In addition, they have all the portable electrical equipment safety checked regularly, the fire extinguishers are serviced annually, and the Gas Safety Certificate is also renewed annually. The Lancaster Centre is fully DDA compliant.

The charities financial situation is monitored at each of our quarterly board meetings.

Board of Directors.

Appendix 1

Lancaster Footcare Service Customer Satisfaction Survey 2022

As part of our ongoing commitment to service improvement and customer satisfaction we have conducted our annual survey. Of our approximately 400 clients we surveyed 50, here are the results.

1. How easy do you find it to make or change your appointments?

Excellent	Good	Neither good nor poor	Poor	Very Poor
41 – 82%	9 – 18%	0%	0	0

2. How accessible do you find the building?

Excellent	Good	Neither good nor poor	Poor	Very Poor
33 – 66%	16 – 32%	1 – 2%	0	0

3. How clean and welcoming do you find the centre?

Excellent	Good	Neither good nor poor	Poor	Very Poor
46 – 92%	4 – 8%	0	0	0

4. How helpful do you find the reception staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
44 – 88%	6 – 12%	0	0	0

5. How helpful do you find the footcare staff?

Excellent	Good	Neither good nor poor	Poor	Very Poor
47 – 94%	3 – 6%	0	0	0

6. How would you rate the footcare you receive?

Excellent	Good	Neither good nor poor	Poor	Very Poor
48 – 96%	2 – 4%	0	0	0

7. Do you feel that the footcare service is value for money?

Excellent	Good	Neither good nor poor	Poor	Very Poor
42 – 84%	7 – 14%	1 – 2%	0	0

8. If you have any comments or suggestions how we may improve the service please write your comments below.

There were 27 comments.

- Exceptional service.
- Always received excellent treatment and feel welcome.
- Very pleased with the service offered to my husband. Thank you.
- Very grateful for the treatment. Thank you.
- As you see I consider the whole affair an excellent facility for the community.
- Keep up the good work.
- Very efficient, friendly and well run. Sometimes difficult to get appointment for less than 8 weeks due to popularity.
- All staff very friendly.
- Parking outside.
- Presently no recommendations
- Very happy with the Lancaster Footcare Service. Thank you.
- All staff do a brilliant job. Very satisfied.
- Very good service.
- Always very helpful.
- Just hard to get appointments, a popular service well booked up.
- Everything is first class. Cannot fault staff or service.
- As my comments say the staff are happy in a good atmosphere with a good rapport with customers. Keep up the good work.
- Wonderful staff.
- I would like to keep to 6 week intervals if poss.
- Most welcoming staff make you feel at ease straight away, only to pleased to help in anyway they can. Treatment is first class couldn't be better.
- I've been bringing my Mum here for the last 2-3 years & have always had a great service. My Mum always looks forward to coming here. We hope you continue for many years.
- Ann was excellent.
- Always Friendly – Good service would not go anywhere else.
- All very good.
- Please make more appointments available.
- I have been using this service for a long time. Everyone is very friendly and helpful. The service I receive is excellent. A very well run service. Thankyou.
- Having more days of the week available for appointments would improve the service. (But I've so far been given convenient dates and times.)

As usual Q2 was the poorest result with most commenting on poor parking in the area, something we have no control over.

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2022
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window
L Norman

Independent Examiner

S A Gordon
ACA FCCA
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 07-09-22..... and signed on its behalf by:


.....
T Fellows - Trustee

Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Gordon

S A Gordon
ACA FCCA
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *16.09.2022*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2022

	Notes	Unrestricted funds £	Restricted funds £	31.5.22 Total funds £	31.5.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	12	5,000	5,012	6
Other trading activities	3	24,656	-	24,656	11,645
Investment income	4	3	-	3	25
Total		<u>24,671</u>	<u>5,000</u>	<u>29,671</u>	<u>11,676</u>
 EXPENDITURE ON					
Charitable activities	5				
Foot care services		34,267	-	34,267	17,288
Enfield Voluntary Action		-	3,050	3,050	-
Total		<u>34,267</u>	<u>3,050</u>	<u>37,317</u>	<u>17,288</u>
 NET INCOME/(EXPENDITURE)		<u>(9,596)</u>	<u>1,950</u>	<u>(7,646)</u>	<u>(5,612)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		20,525	-	20,525	26,137
 TOTAL FUNDS CARRIED FORWARD		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>

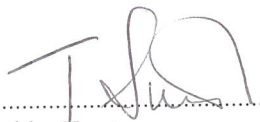
The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet 31 MAY 2022

	Notes	Unrestricted funds £	Restricted funds £	31.5.22 Total funds £	31.5.21 Total funds £
CURRENT ASSETS					
Cash at bank		14,240	1,950	16,190	21,713
CREDITORS					
Amounts falling due within one year	8	(3,311)	-	(3,311)	(1,188)
NET CURRENT ASSETS		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
NET ASSETS		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
FUNDS	9				
Unrestricted funds				10,929	20,525
Restricted funds				1,950	-
TOTAL FUNDS				<u>12,879</u>	<u>20,525</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 7.9.2022 and were signed on its behalf by:


.....
J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.22	31.5.21
	£	£
Gifts	12	6
Grants	5,000	-
	<u>5,012</u>	<u>6</u>

3. OTHER TRADING ACTIVITIES

	31.5.22	31.5.21
	£	£
Foot care services	<u>24,656</u>	<u>11,645</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2022

4. INVESTMENT INCOME

	31.5.22	31.5.21
	£	£
Deposit account interest	3	25

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	33,487	780	34,267
Enfield Voluntary Action	3,050	-	3,050
	<u>36,537</u>	<u>780</u>	<u>37,317</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2022 nor for the year ended 31 May 2021.

Trustees' expenses

During the year ended 31 May 2022, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6	-	6
Other trading activities	11,645	-	11,645
Investment income	25	-	25
Total	<u>11,676</u>	<u>-</u>	<u>11,676</u>
EXPENDITURE ON			
Charitable activities			
Foot care services	17,288	-	17,288
NET INCOME/(EXPENDITURE)	<u>(5,612)</u>	<u>-</u>	<u>(5,612)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	26,137	-	26,137
TOTAL FUNDS CARRIED FORWARD	<u>20,525</u>	<u>-</u>	<u>20,525</u>

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2022****8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.5.22	31.5.21
	£	£
Taxation and social security	23	-
Other creditors	3,288	1,188
	<u>3,311</u>	<u>1,188</u>

9. MOVEMENT IN FUNDS

	At 1.6.21	Net movement in funds	At 31.5.22
	£	£	£
Unrestricted funds			
Income from foot care treatments	20,525	(9,596)	10,929
Restricted funds			
Enfield Voluntary Action	-	1,950	1,950
	<u>20,525</u>	<u>(7,646)</u>	<u>12,879</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Income from foot care treatments	24,671	(34,267)	(9,596)
Restricted funds			
Enfield Voluntary Action	5,000	(3,050)	1,950
	<u>29,671</u>	<u>(37,317)</u>	<u>(7,646)</u>

Comparatives for movement in funds

	At 1.6.20	Net movement in funds	At 31.5.21
	£	£	£
Unrestricted funds			
Income from foot care treatments	26,137	(5,612)	20,525
	<u>26,137</u>	<u>(5,612)</u>	<u>20,525</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2022

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	11,676	(17,288)	(5,612)
TOTAL FUNDS	<u>11,676</u>	<u>(17,288)</u>	<u>(5,612)</u>

Restricted Fund

During the year a Health Champions Grant was obtained from Enfield Voluntary Action. The grant funds are to be used to enable all customers receiving foot care treatment to be screened for undiagnosed or uncontrolled diabetes.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2022.

LANCASTER FOOTCARE SERVICE

Detailed Statement of Financial Activities for the Year Ended 31 MAY 2022

	31.5.22 £	31.5.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	12	6
Grants	5,000	-
	5,012	6
Other trading activities		
Foot care services	24,656	11,645
Investment income		
Deposit account interest	3	25
	29,671	11,676
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	7,000	-
Instruments and consumables	6,129	3,158
Insurance	547	366
Electricity & autoclave costs	2,722	1,813
Telephone	350	360
Postage and stationery	136	115
Room and locker hire	9,221	2,962
Refreshments	1,117	265
Travelling	617	401
Fees payable	8,698	7,188
	36,537	16,628
Support costs		
Governance costs		
Accountancy	780	660
	37,317	17,288
Total resources expended		
Net expenditure	(7,646)	(5,612)

This page does not form part of the statutory financial statements

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2022
for
LANCASTER FOOTCARE SERVICE

The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
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Hertfordshire
EN6 1BW

LANCASTER FOOTCARE SERVICE

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LANCASTER FOOTCARE SERVICE

Report of the Trustees **for the Year Ended 31 MAY 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STATUS

Lancaster Footcare Service is an unincorporated charity and has charitable status. The charity number is 1157622.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The preservation and protection of good health of the elderly and disabled population of Enfield and the surrounding area by the provision of foot care services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157622

Principal address

53 Lancaster Road
Enfield
Middlesex
EN2 0BU

Trustees

T Fellows
J Smith
L Pettit
B Whitaker
T Window
L Norman

Independent Examiner

S A Gordon
ACA FCCA
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Approved by order of the board of trustees on 07-09-22..... and signed on its behalf by:


.....
T Fellows - Trustee

Independent Examiner's Report to the Trustees of
LANCASTER FOOTCARE SERVICE

Independent examiner's report to the trustees of LANCASTER FOOTCARE SERVICE

I report to the charity trustees on my examination of the accounts of LANCASTER FOOTCARE SERVICE (the Trust) for the year ended 31 May 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Gordon

S A Gordon
ACA FCCA
The Greene Partnership LLP
Chartered Accountants
Suite 2C, Brosnan House
175 Darkes Lane
Potters Bar
Hertfordshire
EN6 1BW

Date: *16.09.2022*

LANCASTER FOOTCARE SERVICE**Statement of Financial Activities**
for the Year Ended 31 MAY 2022

	Notes	Unrestricted funds £	Restricted funds £	31.5.22 Total funds £	31.5.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	12	5,000	5,012	6
Other trading activities	3	24,656	-	24,656	11,645
Investment income	4	3	-	3	25
Total		<u>24,671</u>	<u>5,000</u>	<u>29,671</u>	<u>11,676</u>
 EXPENDITURE ON					
Charitable activities	5				
Foot care services		34,267	-	34,267	17,288
Enfield Voluntary Action		-	3,050	3,050	-
Total		<u>34,267</u>	<u>3,050</u>	<u>37,317</u>	<u>17,288</u>
 NET INCOME/(EXPENDITURE)		<u>(9,596)</u>	<u>1,950</u>	<u>(7,646)</u>	<u>(5,612)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		20,525	-	20,525	26,137
 TOTAL FUNDS CARRIED FORWARD		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>

The notes form part of these financial statements

LANCASTER FOOTCARE SERVICE

Balance Sheet 31 MAY 2022

	Notes	Unrestricted funds £	Restricted funds £	31.5.22 Total funds £	31.5.21 Total funds £
CURRENT ASSETS					
Cash at bank		14,240	1,950	16,190	21,713
CREDITORS					
Amounts falling due within one year	8	(3,311)	-	(3,311)	(1,188)
NET CURRENT ASSETS		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
NET ASSETS		<u>10,929</u>	<u>1,950</u>	<u>12,879</u>	<u>20,525</u>
FUNDS	9				
Unrestricted funds				10,929	20,525
Restricted funds				1,950	-
TOTAL FUNDS				<u>12,879</u>	<u>20,525</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 7.9.2022 and were signed on its behalf by:


.....
J Smith - Trustee

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements **for the Year Ended 31 MAY 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.22	31.5.21
	£	£
Gifts	12	6
Grants	5,000	-
	<u>5,012</u>	<u>6</u>

3. OTHER TRADING ACTIVITIES

	31.5.22	31.5.21
	£	£
Foot care services	<u>24,656</u>	<u>11,645</u>

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2022

4. INVESTMENT INCOME

	31.5.22	31.5.21
	£	£
Deposit account interest	3	25

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Foot care services	33,487	780	34,267
Enfield Voluntary Action	3,050	-	3,050
	<u>36,537</u>	<u>780</u>	<u>37,317</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2022 nor for the year ended 31 May 2021.

Trustees' expenses

During the year ended 31 May 2022, trustees were reimbursed the cost of travel.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6	-	6
Other trading activities	11,645	-	11,645
Investment income	25	-	25
Total	<u>11,676</u>	<u>-</u>	<u>11,676</u>
EXPENDITURE ON			
Charitable activities			
Foot care services	17,288	-	17,288
NET INCOME/(EXPENDITURE)	<u>(5,612)</u>	<u>-</u>	<u>(5,612)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	26,137	-	26,137
TOTAL FUNDS CARRIED FORWARD	<u>20,525</u>	<u>-</u>	<u>20,525</u>

LANCASTER FOOTCARE SERVICE**Notes to the Financial Statements - continued
for the Year Ended 31 MAY 2022****8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.5.22	31.5.21
	£	£
Taxation and social security	23	-
Other creditors	3,288	1,188
	<u>3,311</u>	<u>1,188</u>

9. MOVEMENT IN FUNDS

	At 1.6.21	Net movement in funds	At 31.5.22
	£	£	£
Unrestricted funds			
Income from foot care treatments	20,525	(9,596)	10,929
Restricted funds			
Enfield Voluntary Action	-	1,950	1,950
	<u>20,525</u>	<u>(7,646)</u>	<u>12,879</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Income from foot care treatments	24,671	(34,267)	(9,596)
Restricted funds			
Enfield Voluntary Action	5,000	(3,050)	1,950
	<u>29,671</u>	<u>(37,317)</u>	<u>(7,646)</u>
TOTAL FUNDS			

Comparatives for movement in funds

	At 1.6.20	Net movement in funds	At 31.5.21
	£	£	£
Unrestricted funds			
Income from foot care treatments	26,137	(5,612)	20,525
	<u>26,137</u>	<u>(5,612)</u>	<u>20,525</u>
TOTAL FUNDS			

LANCASTER FOOTCARE SERVICE

Notes to the Financial Statements - continued for the Year Ended 31 MAY 2022

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Income from foot care treatments	11,676	(17,288)	(5,612)
TOTAL FUNDS	<u>11,676</u>	<u>(17,288)</u>	<u>(5,612)</u>

Restricted Fund

During the year a Health Champions Grant was obtained from Enfield Voluntary Action. The grant funds are to be used to enable all customers receiving foot care treatment to be screened for undiagnosed or uncontrolled diabetes.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2022.

LANCASTER FOOTCARE SERVICE

Detailed Statement of Financial Activities for the Year Ended 31 MAY 2022

	31.5.22 £	31.5.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	12	6
Grants	5,000	-
	5,012	6
Other trading activities		
Foot care services	24,656	11,645
Investment income		
Deposit account interest	3	25
	29,671	11,676
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	7,000	-
Instruments and consumables	6,129	3,158
Insurance	547	366
Electricity & autoclave costs	2,722	1,813
Telephone	350	360
Postage and stationery	136	115
Room and locker hire	9,221	2,962
Refreshments	1,117	265
Travelling	617	401
Fees payable	8,698	7,188
	36,537	16,628
Support costs		
Governance costs		
Accountancy	780	660
	37,317	17,288
Total resources expended		
Net expenditure	(7,646)	(5,612)

This page does not form part of the statutory financial statements