

THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales · Charity number 1157550

Details

Other names CFPA

Status Registered

Legal form CIO

Registered 2014-06-19

Register [View on the Charity Commission register](#)

Contact

Address 88 Cambrian Road
Walton Cardiff
Tewkesbury
Gloucestershire
GL20 7RP

Phone 07974810222

Email secretary@cfpa.org.uk

Website www.cfpa.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS, AND IN PARTICULAR THE ARTS OF MUSIC, SPEECH AND DRAMA, AND DANCE IN ALL THEIR BRANCHES.

Activities: To advance the education of the public in the arts and in particular the arts of Music, Speech and Drama and Dance in all their branches

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£67,161	£64,703	-	-
2024-06-30	£63,801	£62,537	-	-
2023-06-30	£55,356	£59,509	-	-
2022-06-30	£54,985	£60,804	-	-
2021-06-30	£36,337	£42,908	-	-

Trustees

Name	Role	Appointed
Allan Gillespie	Chair	2014-07-23
CAROL MCDOWALL		2014-07-23
DAVID TERRY		2014-07-23
Duncan Gregory Hooper		2022-03-16
Jonathan Paul Dyer		2024-03-09
Lesley Elaine Hendrie		2024-03-09
Rebecca Mary Olga Vines		2019-04-24

THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales - Charity number 1157550

Accounts



Trustees' Annual Report for the period

From 1 July 2023 Period start date To 30 June 2024 Period end date

Charity name: Cheltenham Festival of Performing Arts

Charity registration number: 1157550

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and in particular the arts of Music, Speech and Drama and Dance in all their branches
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To organise and hold the annual Cheltenham Festival of Performing Arts, attracting entries from individuals and groups from across England and Wales.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of the Charity have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Each year, the festival is organised and run entirely by volunteers ... be they trustees, committee members, stewards and other helpers. Their overall contribution to the festival is immense.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The festival comprises classes in each of the 3 disciplines: Music, Dance and Speech & Drama, allowing the performers to <i>compete</i> in a friendly atmosphere against others and simultaneously gain experience in performing in public, being guided by a professional adjudicator and developing vital life skills.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's finances are sound, with a profit being recorded for the latest reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity endeavours to hold funds sufficient to more than cover a total festival loss in any one year.
Amount of reserves held	Para 1.22	£98,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity has once again benefitted from a £20,000 grant from Cheltenham Borough Council. Other income is from Performers' Entry Fees, Spectator Entrance Fees, Interest on deposits, Sponsorship and Advertising, and a small grant.
Investment policy and objectives including any social investment policy adopted	Para 1.46	To deposit funds in no-risk interest-bearing bank savings accounts.
A description of the principal risks facing the charity	Para 1.46	If Cheltenham Borough Council were to cease awarding the annual Community Grant (£20,000), the charity would struggle to continue to hold the festival at our favoured Cheltenham Town Hall venue

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees may be selected by decision at an annual general meeting. Vacant trustee places may also be filled by appointment by the members or the charity trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has an Executive Committee, comprising the Trustees and two other volunteers. Additionally, there is a committee for each of the 3 disciplines Music, Dance and Speech & Drama, a Secretary for Cups and Medals and a new Marketing person
Relationship with any related parties	Para 1.51	Currently nil, although efforts will be made to reach out to other parties

Reference and Administrative details

Charity name	Cheltenham Festival of Performing Arts
Other name the charity uses	CFPA
Registered charity number	1157550
Charity's principal address	88 Cambrian Road Walton Cardiff TEWKESBURY Glos. GL20 7RP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Gillespie	Chair		Executive Committee
2	Jonathan Dyer	Vice Chair		Executive Committee
3	Lesley Hendrie	Secretary		Executive Committee
4	Duncan Hooper	Treasurer		Executive Committee
5	David Terry	Music Secretary		Executive Committee
6	Carol McDowall	Dance Secretary		Executive Committee
7	Rebecca Vines	Speech Secretary		Executive Committee
8	Fiona Crouch	Development Officer	1 Jul '24 – 1 Mar '25	Executive Committee
9	Patricia Hemming	Friends Secretary		Executive Committee

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Allan A Gillespie

Position (eg
Secretary, Chair, etc)

Chair

Date

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2025**

	Notes	2025 £	2024 £
INCOME			
Advertising		1,055	700
Box Office	1	14,930	16,119
Competitors' Entry Fees		22,845	20,653
Community Grant		20,000	20,000
Donations		250	91
Friends		1,086	1,176
Gift Aid			
Grants & Awards		250	300
Interest on Investments		2,914	1,979
Sponsorship		1,700	575
Programme Sales		1,894	1,924
Medals & Other Sales		16	154
Misc		221	130
GROSS INCOME		67,161	63,801
EXPENDITURE			
Accountancy		300	300
Adjudicators Expenses		6,196	6,714
Adjudicators Fees		9,485	8,885
Domain & Email Renewals		56	175
Competition Medals & Trophies		4,896	2,895
Federation of Festivals		446	431
Hire of Halls	2	36,602	38,202
Hire of Equipment & Piano Tuning	3	1,141	1,032
Insurance		350	350
Miscellaneous		1,030	393
Printing of Programmes & Certificates		2,097	1,779
Office Expenses		355	51
Subscriptions		59	30
Website		690	600
Valerie Walsh Award			200
Young Performer/K Nutland Award		1,000	500
		64,703	62,537
SURPLUS FOR THE YEAR		£2,458	£1,264

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2025**

	Notes	2025 £	2024 £
CURRENT ASSETS			
Debtors	4	9,084	9,309
Bank Current Account	5	26,170	23,673
Investment Accounts	6	82,029	81,829
		117,283	114,811
CURRENT LIABILITIES			
Creditors	7	514	500
		£116,769	£114,311
NET ASSETS			
Represented by:			
FESTIVAL FUND			
At 1st July 2024		114,311	113,047
Surplus for the year		2,458	1,264
At 30th June 2025		£116,769	£114,311

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
NOTES TO THE ACCOUNTS
YEAR ENDED 30th JUNE 2025**

1. Box Office

Box office income is included Gross for the year. Commission and Card Fees are included in Hire of Halls

2. Hire of Halls

Includes full Hire Cost of Town Hall (£36,337) plus Commission on Ticket Sales & Card Fees

3. Hire of Equipment

Hire of Equipment includes Piano Tuning and Dance Floor

	2025	2024
	£	£
4. Debtors		
Includes Town Hall deposit for 2025, £9,084, 2024 £9,084	9,084	9,309
5. Bank Current Accounts		
Lloyds Current Account	7,014	9,533
Lloyds Entries Account	15,407	14,140
Lloyds Reserve	3,749	
	26,170	23,673
6. Investment Accounts		
National Savings Account		16,527
National Savings Account re Barbara Roberts		13,273
United Trust Bank Charity 1 year Bond	82,029	52,029
	82,029	81,829
7. Creditors		
Outstanding Town Hall Charges of £nil, (2024, £nil).	514	500

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2025 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Matthew A Bennett
Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
4th March 2026

THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales - Charity number 1157550

Accounts



Trustees' Annual Report for the period

From 1 July 2023 Period start date To 30 June 2024 Period end date

Charity name: Cheltenham Festival of Performing Arts

Charity registration number: 1157550

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and in particular the arts of Music, Speech and Drama and Dance in all their branches
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To organise and hold the annual Cheltenham Festival of Performing Arts, attracting entries from individuals and groups from across England and Wales.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of the Charity have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Each year, the festival is organised and run entirely by volunteers ... be they trustees, committee members, stewards and other helpers. Their overall contribution to the festival is immense.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The festival comprises classes in each of the 3 disciplines: Music, Dance and Speech & Drama, allowing the performers to <i>compete</i> in a friendly atmosphere against others and simultaneously gain experience in performing in public, being guided by a professional adjudicator and developing vital life skills.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's finances are sound, with a small profit being recorded for the latest reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity endeavours to hold funds sufficient to cover a total festival loss in any one year.
Amount of reserves held	Para 1.22	£96,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity has once again benefitted from a £20,000 grant from Cheltenham Borough Council. Other income is from Interest on deposits, Performers' Entry Fees, Spectator Entrance Fees, Sponsorship and Advertising.
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A description of the principal risks facing the charity	Para 1.46	If Cheltenham Borough Council were to cease awarding the annual Community Grant (£20,000), the charity would struggle to continue to hold the festival at our favoured Cheltenham Town Hall venue.

Structure, Governance and Management

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How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has an Executive Committee, comprising the Trustees and two other volunteers. Additionally, there is a committee for each of the 3 disciplines Music, Dance and Speech & Drama and a Secretary for Cups and Medals.
Relationship with any related parties	Para 1.51	N/A

Reference and Administrative details

Charity name	Cheltenham Festival of Performing Arts
Other name the charity uses	CFPA
Registered charity number	1157550
Charity's principal address	88 Cambrian Road Walton Cardiff TEWKESBURY Glos. GL20 7RP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Garth Barnes	Chair	1 Jul 2023 – 9 Mar 2024	
2	Allan Gillespie	Chair	9 Mar 2024 – 30 Jun 2024	Executive Committee
3	Janice Keen	Vice Chair	1 Jul 2023 – 9 Mar 2024	
4	Jonathan Dyer	Vice Chair	9 Mar 2024 – 30 Jun 2024	Executive Committee
5	Lesley Hendrie	Secretary	9 Mar 2024 - 30 Jun 2024	Executive Committee
6	Duncan Hooper	Treasurer		Executive Committee
7	David Terry	Music Secretary		Executive Committee
8	Carol McDowall	Dance Secretary		Executive Committee
9	Rebecca Vines	Speech Secretary		Executive Committee
10	Fiona Crouch	Development Officer		Executive Committee

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allan A Gillespie	
Position (eg Secretary, Chair, etc)	Chair	
Date		

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2024**

	Notes	2024 £	2023 £
INCOME			
Advertising		700	800
Box Office	1	16,119	11,430
Events			
Competitors' Entry Fees		20,653	17,142
Community Grant		20,000	20,000
Donations		91	844
Friends		1,176	871
Gift Aid			
Grants & Awards		300	
Interest on Investments		1,979	671
Sponsorship		575	1,500
Programme Sales		1,924	1,698
Medals & Other Sales		154	400
Misc		130	
GROSS INCOME		63,801	55,356
EXPENDITURE			
Accountancy		300	300
Adjudicators Expenses		6,714	6,042
Adjudicators Fees		8,885	8,787
Domain & Email Renewals		175	
Competition Medals & Trophies		2,895	2,974
Federation of Festivals		431	398
Hire of Halls	2	38,202	34,168
Hire of Equipment & Piano Tuning	3	1,032	964
Insurance		350	290
Miscellaneous		393	1,336
Postage & Telephone			120
Printing of Programmes		1,779	2,400
Stationery & Printing		51	
Subscriptions		30	30
Website		600	600
Valerie Walsh Award		200	100
K Nutland Award		500	1,000
Corporation Tax			
		62,537	59,509
SURPLUS/(DEFICIT) FOR THE YEAR		£1,264	(£4,153)

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2024**

	Notes	2024 £	2023 £
CURRENT ASSETS			
Debtors	4	9,309	9,205
Bank Current Account	5	23,673	39,338
Investment Accounts	6	81,829	81,600
		114,811	130,143
CURRENT LIABILITIES			
Creditors	7	500	17,096
		£114,311	£113,047
NET ASSETS			
Represented by:			
FESTIVAL FUND			
At 1st July 2023		113,047	117,200
Surplus/(Deficit) for the year		1,264	(4,153)
At 30th June 2024		£114,311	£113,047

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2024 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Matthew A Bennett
Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
21st February 2025

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
NOTES TO THE ACCOUNTS
YEAR ENDED 30th JUNE 2024**

1. Box Office

Box office income is included Gross for the year. Commission and Card Fees are included in Hire of Halls

2. Hire of Halls

Includes full Hire Cost of Town Hall (£35,520) plus Commission on Ticket Sales & Card Fees

3. Hire of Equipment

Hire of Equipment includes Piano Tuning and Dance Floor

4. Debtors

Includes Town Hall deposit for 2024, £9,084, 2023 £8,880

5. Bank Current Accounts

Lloyds Current Account
Lloyds Entries Account

2024
£

2023
£

9,533	27,041
14,140	12,297
23,673	39,338

6. Investment Accounts

National Savings Account
National Savings Account re Barbara Roberts
United Trust Bank Charity 1 year Bond

16,527	16,400
13,273	13,171
52,029	52,029
81,829	81,600

7. Creditors

Outstanding Town Hall Charges of £nil, (2023, £16,079).

500	17,096
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THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales - Charity number 1157550

Accounts

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2023**

	Notes	2023 £	2022 £
INCOME			
Advertising		800	275
Box Office	1	11,430	9,917
Events			
Competitorss' Entry Fees		17,142	14,012
Community Grant		20,000	20,000
Donations		844	5,425
Friends		871	1,431
Gift Aid			
Grants & Awards			
Interest on Investments		671	513
Sponsorship		1,500	1,150
Programme Sales		1,698	1,763
Gift & Other Sales		400	105
Misc			394
GROSS INCOME		55,356	54,985
EXPENDITURE			
Accountancy		300	300
Adjudicators Expenses		6,042	5,115
Adjudicators Fees		8,787	7,678
Admin Assistant			48
Advertising & Publicity			
Comptetition Trophies		2,974	3,150
School Transport Assistance			
Federation of Festivals		398	397
Hire of Halls	2	34,168	36,552
Hire of Equipment	3	964	1,021
Insurance		290	290
Miscellaneous		1,336	1,444
Postage & Telephone		120	13
Printing of Programmes		2,400	2,347
Secretaries' Honoraria			
Sheet Music Purchases			
Stationery & Printing			687
Subscriptions		30	62
Website		600	600
B Roberts Award			
Valerie Walsh Award		100	100
K Nutland Award		1,000	1,000
Corporation Tax			
		59,509	60,804
SURPLUS/(DEFICIT) FOR THE YEAR		(£4,153)	(£5,819)

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2023**

	Notes	2023 £	2022 £
CURRENT ASSETS			
Debtors	4	9,205	20,430
Bank Current Account	5	39,338	31,474
Bank Deposit/Savings Accounts	6	0	3,406
Investment Accounts	7	81,600	80,930
		130,143	136,240
CURRENT LIABILITIES			
Creditors	8	17,096	19,040
NET ASSETS		£113,047	£117,200
 Represented by:			
FESTIVAL FUND			
At 1st July 2022		117,200	123,019
(Deficit) for the year		(4,153)	(5,819)
At 30th June 2023		£113,047	£117,200

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2023 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Matthew A Bennett
Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
29th December 2022

CHELTENHAM FESTIVAL OF PERFORMING ARTS

NOTES TO THE ACCOUNTS

YEAR ENDED 30th JUNE 2023

1. Box Office

Box office income is included Gross for the year. Commission and Card Fees are included in Hire of Halls

2. Hire of Halls

Includes full Hire Cost of Town Hall (£32,175) plus Commission on Ticket Sales & Card Fees

3. Hire of Equipment

Hire of Equipment includes Piano Tuning and Dance Floor

	2023 £	2022 £
4. Debtors		
Includes Town Hall deposit for 2024, £8,880		
5. Bank Current Accounts		
Barclays Current Account	14,055	14,055
Barclays Entries Account	17,419	17,419
Lloyds Current Account	27,041	
Lloyds Entries Account	12,297	
	39,338	31,474
6. Bank Deposit/Savings Accounts		
Barclays Business Saver Account	145	145
Barclays Saver Account-Cup Contingency	730	730
Barclays Saver Account-Computer Contingency	1,692	1,692
Barclays Saver Account-Workshop Contingency	839	839
	0	3,406
7. Investment Accounts		
National Savings Account	16,400	16,385
National Savings Account re Barbara Roberts	13,171	13,158
United Trust Bank Charity 1 year Bond	52,029	51,387
	81,600	80,930
8. Creditors		
Includes outstanding Town Hall Charges of £16,079, (2022, £18,654).		

THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales - Charity number 1157550

Accounts



Trustees' Annual Report for the period

From **01 July 2021** To **30 June 2022**

Charity name: **Cheltenham Festival of Performing Arts (hereinafter CFPA)**

Charity registration number: **1157550**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the Arts, and in particular the Arts of Music, Speech and Drama, and Dance in all their branches.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">- To hold or promote annual competitive Festivals.- To present and promote public performances, concerts and recitals.- To affiliate to The British and International Federation of Festivals and to further the charitable objects of the said Federation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of CFPA have had regard to the guidance issued by the Charity Commission on public benefit and this informs the decision-making of the trustees in determining policies and implementing procedures.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No statement is made on this subject
Policy on social investment including program related investment	Para 1.38	No statement is made on this subject
Contribution made by volunteers	Para 1.38	The trustees recognise the huge contribution made to the running of CFPA by volunteers. All the trustees are themselves volunteers. All committee members of the three sections: Dance, Music, Speech & Drama are volunteers. The annual concerts and the Festival itself rely exclusively on the services of nearly

		<p>one hundred volunteer stewards who welcome visitors, direct and safeguard competitors, assist adjudicators and prepare cups, trophies, certificates, etc. for the contestants.</p> <p>Recognition of the services of volunteers is given at the Annual General Meeting as well as at planning and social events when volunteers are publicly thanked for their efforts.</p>
Other		No statement is made on this subject

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<p>The main activity of the charity is to stage an annual festival of performing arts. The Festival usually runs for 10 continuous days in Cheltenham Town Hall. Approximately 3500 performers, mainly children, compete in more than 340 dance, music, and speech and drama classes.</p> <p>Most of the performances are competitive in nature and are judged by professional adjudicators. These are highly regarded national and international artists selected each year by the Festival Committee from the list of adjudicators published annually by the British & International Federation of Festivals, with whom the Cheltenham Festival of Performing Arts is an affiliated member.</p> <p>The majority of performances are either solo, duet, or small group activities (e.g. dance, music or verse speaking). However, school choirs and orchestras, dance schools, and adult choirs from many parts of the UK also take part.</p> <p>The other significant activity that takes place annually is the Nutland Award for Festival Young Musician. Founded in 1995 this award is in memory of Keith Nutland, a former President of the Festival. Young musicians are invited to give a recital in front of a panel of judges and an audience. The winner receives a cheque for £1000 to help with future musical training.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The two main events described above meet the charity's objectives by being: <ul style="list-style-type: none"> - open to performers of all ages - conducted with due regard to the safety and wellbeing of performers and spectators alike - non-profit-making
Performance of fundraising activities against objectives set	Para 1.41	The charity is non-profit-making. The entry fees and admission charges are set with the intention of maintaining a level balance over time between income and expenditure.
Investment performance against objectives	Para 1.41	The charity invests funds in risk-free bank accounts so as to safeguard its financial reserves.
Other		No statement is made on this subject

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite making a small financial loss during the year, the charity's financial position is deemed to be reasonably healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold reserves sufficient to meet the running costs for two years in succession, should income be nil.
Amount of reserves held	Para 1.22	£117,000
Reasons for holding zero reserves	Para 1.22	No statement is made on this subject
Details of fund materially in deficit	Para 1.24	No statement is made on this subject
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity currently relies on a Community Grant of £20,000 annually from Cheltenham Borough Council. CFPA is continuing to identify ways to remove reliance on this funding.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Community grant from Cheltenham Borough Council Sponsorship from local businesses Advertising space in programme Performers' entrance fees Audience admission fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	See para 1.41above.
A description of the principal risks facing the charity	Para 1.46	1) See para 1.23 above. 2) The workload imposed on trustees, officers, and volunteers by the Child Performance Licensing process may induce resignations of key individuals.
Other		No statement is made on this subject

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity's affairs are governed by its Constitution (last amended 4 th October 2017).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is a Charitable Incorporated Organisation with voting members other than charity trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 16 of the Constitution (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the number of charity trustees is not fewer than five or more than nine.</p> <p>Charity trustees may either be appointed at the annual general meeting (when one third of existing trustees must retire), or may be appointed at any time by the charity trustees and must then retire at the next general meeting.</p> <p>Fourteen clear days' notice of any general meeting must be given to all members and must include details of persons standing for election or re-election as a trustee.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Hon. Secretary is responsible for providing new trustees with a copy of the Constitution, copies of all policies, minutes of recent meetings, other relevant documentation, and the contact details of all trustees and committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The organisation is managed by an Executive Committee consisting of Chairman, Vice-Chairman, Hon. Secretary Treasurer and section secretaries for Dance, Music, and Speech & Drama. Each of the three sections is managed by a committee which meets prior to the annual Festival to carry out detailed planning.
Relationship with any related parties	Para 1.51	The Cheltenham Festival of Performing Arts is affiliated to the British & International Federation of Festivals, Cheltenham Arts Council, and is also a member of the Cheltenham Chamber of Commerce.
Other		No statement is made on this subject

Reference and Administrative details

Charity name	The Cheltenham Festival of Performing Arts
Other name the charity uses	==
Registered charity number	1157550
Charity's principal address	17 Walnut Close, Cheltenham, Gloucestershire GL52 3AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Garth Barnes	Chairman		
2	Janice Keen	Vice-Chairman		
3	Brian Harding	Hon. Secretary		
4	Allan Gillespie	Treasurer		
5	Carol McDowall	Dance Secretary		
6	David Terry	Music Secretary		
7	Rebecca Vines	Speech & Drama Secretary		
8	Fiona Crouch	Development Officer	From 16 th March 2022	Executive Committee
9	Duncan Hooper		From 16 th March 2022	Executive Committee
10	==			
11				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	==	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	==	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	--
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	--
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	--

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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	--	

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

Declarations

Signature(s)	Brian Harding	
Full name(s)	Brian Harding	
Position (eg Secretary, Chair, etc)	Hon. Secretary	
Date	7 th April 2023	

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2022**

	Notes	2022 £	2021 £
INCOME			
Advertising		275	
Box Office	1	9,917	
Events			
Competitorss' Entry Fees		14,012	7,078
Community Grant		20,000	20,000
Donations		5,425	5,071
Friends		1,431	1,543
Gift Aid			
Grants & Awards			680
Interest on Investments		513	1,526
Sponsorship		1,150	
Programme Sales		1,763	
Gift & Other Sales		105	33
Misc		394	406
GROSS INCOME		54,985	36,337
EXPENDITURE			
Accountancy		300	300
Adjudicators Expenses		5,115	3,214
Adjudicators Fees		7,678	4,209
Admin Assistant		48	342
Advertising & Publicity			
Banners			
Comptetition Trophies		3,150	2,842
School Transport Assistance			
Federation of Festivals		397	534
Hire of Halls*	2	36,552	23,175
Hire of Equipment	3	1,021	977
Insurance		290	290
Encore PR (various)			
Miscellaneous		1,444	5,533
Postage & Telephone		13	
Printing of Programmes		2,347	
Printing of Syllabus			
Secretaries' Honoraria			
Sheet Music Purchases			
Stationery & Printing		687	227
Subscriptions		62	65
Website		600	810
B Roberts Award			
Valerie Walsh Award		100	100
K Nutland Award		1,000	
Corporation Tax			290
		60,804	42,908
SURPLUS/(DEFICIT) FOR THE YEAR		(£5,819)	(£6,571)

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2022**

	Notes	2022 £	2021 £
CURRENT ASSETS			
Debtors	4	20,430	176
Bank Current Account	5	31,474	45,660
Bank Deposit/Savings Accounts	6	3,406	3,406
Investment Accounts	7	80,930	80,418
		136,240	129,660
CURRENT LIABILITIES			
Creditors	8	19,040	6,641
NET ASSETS		£117,200	£123,019
Represented by:			
FESTIVAL FUND			
At 1st July 2021		123,019	129,590
(Deficit) for the year		(5,819)	(6,571)
At 30th June 2022		£117,200	£123,019

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2022 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Matthew A Bennett
Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
7th November 2022

CHELTENHAM FESTIVAL OF PERFORMING ARTS

NOTES TO THE ACCOUNTS

YEAR ENDED 30th JUNE 2022

1. Box Office

Box office income is included Gross for the year. Commission and Card Fees are included in Hire of Halls

2. Hire of Halls

Includes full Hire Cost of Town Hall (£35,100) plus Commission on Ticket Sales & Card Fees

3. Hire of Equipment

Hire of Equipment includes Piano Tuning and Dance Floor

	2022 £	2021 £
4. Debtors		
Includes provision for Community Grant of £20,000		
5. Bank Current Accounts		
Barclays Current Account	14,055	42,628
Barclays Entries Account	17,419	3,032
	31,474	45,660
6. Bank Deposit/Savings Accounts		
Barclays Business Saver Account	145	145
Barclays Saver Account-Cup Contingency	730	730
Barclays Saver Account-Computer Contingency	1,692	1,692
Barclays Saver Account-Workshop Contingency	839	839
United Charity 100 day notice account		
Virgin Money Charity Deposit Account		
	3,406	3,406
7. Investment Accounts		
National Savings Account	16,385	16,383
National Savings Account re Barbara Roberts	13,158	13,157
United Trust Bank Charity 1 year Bond	51,387	50,878
	80,930	80,418
8. Creditors		
Includes outstanding Town Hall Charges of £18,654		

Independent examiner's report to the trustees of Cheltenham Festival of Performing Arts

I report on the accounts of the Trust for the year ended 30th June 2022 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met

**Matthew A Bennett Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
7th November 202**

THE CHELTENHAM FESTIVAL OF PERFORMING ARTS

England & Wales - Charity number 1157550

Accounts



Trustees' annual report for the period

From: 01 July 2020

To: 30 June 2021

Charity name: Cheltenham Festival of Performing Arts (hereinafter CFPA)

Charity registration number: 1157550

Company number: N/A

Objectives and activities

	SORP reference Charities SORP (FRS 102)	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the Arts, and in particular the Arts of Music, Speech and Drama, and Dance in all their branches.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> - To hold or promote annual competitive Festivals. - To present and promote public performances, concerts and recitals. - To affiliate to The British and International Federation of Festivals and to further the charitable objects of the said Federation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of CFPA have had regard to the guidance issued by the Charity Commission on public benefit and this informs the decision-making of the trustees in determining policies and implementing procedures.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No statement is made on this subject
Policy on social investment including program related investment	Para 1.38	No statement is made on this subject
Contribution made by volunteers	Para 1.38	The trustees recognise the huge contribution made to the running of CFPA by volunteers. All the trustees are themselves volunteers. All

		<p>committee members of the three sections: Dance, Music, Speech & Drama are volunteers. The annual concerts and the Festival itself rely exclusively on the services of nearly one hundred volunteer stewards who welcome visitors, direct and safeguard competitors, assist adjudicators and prepare cups, trophies, certificates, etc. for the contestants.</p> <p>Recognition of the services of volunteers is given at the Annual General Meeting as well as at planning and social events when volunteers are publicly thanked for their efforts.</p>
Other		No statement is made on this subject

Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The main activity of the charity is to stage an annual festival of performing arts. The Festival usually runs for 12 continuous days in Cheltenham Town Hall. Approximately 3500 performers, mainly children, compete in more than 340 dance, music, and speech and drama classes.</p> <p>Most of the performances are competitive in nature and are judged by professional adjudicators. These are highly regarded national and international artists selected each year by the Festival Committee from the list of adjudicators published annually by the British & International Federation of Festivals, with whom the Cheltenham Festival of Performing Arts is an affiliated member.</p> <p>The majority of performances are either solo, duet, or small group activities (e.g. dance, music or verse speaking). However, school choirs and orchestras, dance schools, and adult choirs from many parts of the UK also take part.</p> <p>The other significant activity that</p>
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		takes place annually is the Nutland Award for Festival Young Musician. Founded in 1995 this award is in memory of Keith Nutland, a former President of the Festival. Young musicians are invited to give a recital in front of a panel of judges and an audience. The winner receives a cheque for £1000 to help with future musical training.
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Additional information (optional)

You may choose to include further statements where relevant about:

The impact of the Coronavirus pandemic – in the early part of 2020, the Nutland Concert and the May Festival, were both cancelled, due to the pandemic. All the entry fees paid to performers were refunded and the Borough Council Community Grant (which partly funds the hire of the Cheltenham Town Hall) was carried over to fund the 2021 Festival.

In 2021, as the government’s lockdown programme eased, it was possible to stage a reduced-scale Festival in the Pittville Pump Rooms with solo-only performances and reduced audience numbers. This was the first indoor public event to take place in Cheltenham since the start of the lockdown.

Achievements against objectives set	Para 1.41	The Festival described above meets the charity’s objectives by being: <ul style="list-style-type: none"> - open to performers of all ages - conducted with due regard to the safety and wellbeing of performers and spectators alike - non-profit-making
Performance of fundraising activities against objectives set	Para 1.41	The charity is non-profit-making. The entry fees and admission charges are set with the intention of maintaining a level balance over time between income and expenditure.
Investment performance against objectives	Para 1.41	The charity invests funds in risk-free bank accounts so as to safeguard its financial reserves.
Other		No statement is made on this subject

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position at the end of the FY is deemed to be a healthy one.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold reserves sufficient to meet the running costs for two years in succession, should income be nil.
Amount of reserves held	Para 1.22	£123,019
Reasons for holding zero reserves	Para 1.22	No statement is made on this subject
Details of fund materially in deficit	Para 1.24	No statement is made on this subject
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity currently relies heavily on a Community Grant of £20,000 annually from Cheltenham Borough Council. Plans are currently being developed to reduce the reliance on this funding.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Community grant from Cheltenham Borough Council Sponsorship from local businesses Contributions from the Festival 'Friends' Performers' entrance fees Audience admission fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	See para 1.41above.
A description of the principal risks facing the charity	Para 1.46	See para 1.22 above.
Other		No statement is made on this subject

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum	Para 1.25	The charity's affairs are governed by its Constitution (last amended 4 th October 2017).

and articles of association etc		
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	The charity is a Charitable Incorporated Organisation with voting members other than charity trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 16 of the Constitution (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the number of charity trustees is not fewer than five or more than nine. Charity trustees may either be appointed at the annual general meeting (when one third of existing trustees must retire), or may be appointed at any time by the charity trustees and must then retire at the next general meeting. Fourteen clear days' notice of any general meeting must be given to all members and must include details of persons standing for election or re-election as a trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Hon. Secretary is responsible for providing new trustees with a copy of the Constitution, copies of all policies, minutes of recent meetings, other relevant documentation, and the contact details of all trustees and committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The organisation is managed by an Executive Committee consisting of Chairman, Vice-Chairman, Hon. Secretary Treasurer and section secretaries for Dance, Music, and Speech & Drama. Each of the three sections is managed by a committee which meets prior to the annual Festival to carry out detailed planning.
Relationship with any related parties	Para 1.51	The Cheltenham Festival of Performing Arts is affiliated to the British & International Federation of Festivals, Cheltenham Arts Council, and is also a member of the Cheltenham Chamber of Commerce.
Other		No statement is made on this subject

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Reference and administrative details

Charity name	The Cheltenham Festival of Performing Arts
Other name the charity uses	--
Registered charity number	1157550
Charity's principal address	17 Walnut Close, Cheltenham, Gloucestershire GL52 3AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Garth Barnes	Chairman		
2	Janice Keen	Vice-Chairman		
3	Brian Harding	Hon. Secretary		
4	Allan Gillespie	Treasurer		
5	Carol McDowall	Dance Secretary		
6	David Terry	Music Secretary		
7	Rebecca Vines	Speech & Drama Secretary		
8	---			
9				

10			
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20			

Corporate trustees - names of the directors at the date the report was approved

Director name	--

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
	--

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	--
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	--
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	--

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
	--	

Name of chief executive or names of senior staff members (optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

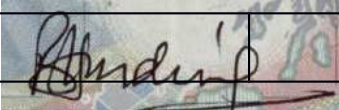
Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)


--

Full name(s) Brian Harding

Position (for example Secretary, Chair, etc) Hon. Secretary

Date 10th April 2022

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2021**

	Notes	2021 £	2020 £
INCOME			
Advertising			
Box Office	1		
Events			1,103
Competitorss' Entry Fees		7,078	
Community Grant		20,000	
Donations		5,071	1,429
Friends		1,543	1,833
Gift Aid			375
Grants & Awards		680	400
Interest on Investments		1,526	549
Sponsorship			
Programme Sales			
Gift & Other Sales		33	1,307
Misc		406	11
GROSS INCOME		36,337	7,007
EXPENDITURE			
Accountancy		300	
Adjudicators Expenses		3,214	251
Adjudicators Fees		4,209	366
Admin Assistant		342	65
Advertising & Publicity			
Banners			
Comptetition Trophies		2,842	
School Transport Assistance			
Federation of Festivals		534	
Hire of Halls*	2	23,175	
Hire of Equipment	3	977	
Insurance		290	290
Encore PR (various)			
Miscellaneous		5,533	2,340
Postage & Telephone			
Printing of Programmes			
Printing of Syllabus			
Secretaries' Honoraria			
Sheet Music Purchases			
Stationery & Printing		227	11
Subscriptions		65	65
Website		810	1,098
B Roberts Award			
Valerie Walsh Award		100	
K Nutland Award			
Corporation Tax		290	104
		42,908	4,590
SURPLUS/(DEFICIT) FOR THE YEAR		(£6,571)	£2,417

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2021**

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors		176	11,042
Bank Current Account	4	45,660	5,815
Bank Deposit/Savings Accounts	5	3,406	33,404
Investment Accounts	6	80,418	79,329
		129,660	129,590
CURRENT LIABILITIES			
Creditors		6,641	
NET ASSETS			
		£123,019	£129,590
Represented by:			
FESTIVAL FUND			
At 1st July 2020		129,590	127,173
Surplus/(Deficit) for the year		(6,571)	2,417
At 30th June 2021		£123,019	£129,590

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2021 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- To keep records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Matthew A Bennett
Fellow Member of the Association of Accounting Technicians
43 Ryeworth Road, Cheltenham, GL52 6LG
3rd February 2022

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
NOTES TO THE ACCOUNTS
YEAR ENDED 30th JUNE 2021**

1. Box Office

No Box office income during the year.

2. Hire of Halls

Includes full Hire Cost of Pump Room (£28,969) less 20% Charity Discount (£5,794) = Net £23,175

3. Hire of Equipment

Hire of Equipment includes Piano Tuning and Dance Floor

	2021	2020
	£	£
4. Bank Current Accounts		
Barclays Current Account	42,628	2,783
Barclays Entries Account	3,032	3,032
	45,660	5,815
5. Bank Deposit/Savings Accounts		
Barclays Business Saver Account	145	5,144
Barclays Saver Account-Cup Contingency	730	729
Barclays Saver Account-Computer Contingency	1,692	1,692
Barclays Saver Account-Workshop Contingency	839	839
United Charity 100 day notice account		25,000
Virgin Money Charity Deposit Account		
	3,406	33,404
6. Investment Accounts		
National Savings Account	16,383	16,266
National Savings Account re Barbara Roberts	13,157	13,063
United Trust Bank Charity 1 year Bond	50,878	50,000
	80,418	79,329

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30th JUNE 2021**

	Notes	2021 £	2020 £
INCOME			
Advertising			
Box Office	1		
Events			1,103
Competitorss' Entry Fees		7,078	
Community Grant		20,000	
Donations		5,071	1,429
Friends		1,543	1,833
Gift Aid			375
Grants & Awards		680	400
Interest on Investments		1,526	549
Sponsorship			
Programme Sales			
Gift & Other Sales		33	1,307
Misc		406	11
GROSS INCOME		36,337	7,007
EXPENDITURE			
Accountancy		300	
Adjudicators Expenses		3,214	251
Adjudicators Fees		4,209	366
Admin Assistant		342	65
Advertising & Publicity			
Banners			
Comptetition Trophies		2,842	
School Transport Assistance			
Federation of Festivals		534	
Hire of Halls*	2	23,175	
Hire of Equipment	3	977	
Insurance		290	290
Encore PR (various)			
Miscellaneous		5,533	2,340
Postage & Telephone			
Printing of Programmes			
Printing of Syllabus			
Secretaries' Honoraria			
Sheet Music Purchases			
Stationery & Printing		227	11
Subscriptions		65	65
Website		810	1,098
B Roberts Award			
Valerie Walsh Award		100	
K Nutland Award			
Corporation Tax		290	104
		42,908	4,590
SURPLUS/(DEFICIT) FOR THE YEAR		(£6,571)	£2,417

**CHELTENHAM FESTIVAL OF PERFORMING ARTS
BALANCE SHEET
30th JUNE 2021**

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors		176	11,042
Bank Current Account	4	45,660	5,815
Bank Deposit/Savings Accounts	5	3,406	33,404
Investment Accounts	6	80,418	79,329
		129,660	129,590
CURRENT LIABILITIES			
Creditors		6,641	
NET ASSETS			
		£123,019	£129,590
Represented by:			
FESTIVAL FUND			
At 1st July 2020		129,590	127,173
Surplus/(Deficit) for the year		(6,571)	2,417
At 30th June 2021		£123,019	£129,590

**Independent examiner's report to the trustees of
Cheltenham Festival of Performing Arts**

I report on the accounts of the Trust for the year ended 30th June 2021 which are set out on the pages attached.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.
- To state whether matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

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3rd February 2022

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NOTES TO THE ACCOUNTS
YEAR ENDED 30th JUNE 2021**

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