

Batley Food Bank

Charity number 1157520

Annual Report and Financial Statements for the year ended 30 September 2025



Batley Food Bank

Annual Report and Financial Statements for the year ended 30 September 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Batley Food Bank

Trustees' report for the year ended 30 September 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Catherine Pinder	Chair	
Leah Phillips	Treasurer	
Graeme Simpson	Secretary	Appointed 19 February 2025
Carol Lightbody	Safeguarding Lead	Resigned 1 April 2026
Helen Wilde		
Aafaq Butt		Resigned 3 October 2024
Clare Black		Resigned 4 December 2024
Sally Wallace Jones		Resigned 24 October 2024

Charity number	1157520	Registered in England and Wales
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Registered and principal address	Bankers	
Admiral House	Lloyds Bank plc	Co-operative Bank
Blakeridge Lane	75 Commercial Street	47 Low Lane
Batley	Batley	Batley
WF17 8PD	WF17 5EQ	WF17 9EY

Independent examiner

Chalitha Herath FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 18 June 2014 and governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Batley Food Bank

Trustees' report (continued) for the year ended 30 September 2025

Objectives and activities

The charity's objects

To alleviate the effects of food poverty and specifically to create and operate a food bank for the people of Batley and its environs.

The charity's main activities

Operating a food bank providing emergency food aid to people resident in an area of the North Kirklees local authority area covering Batley, Heckmondwike, Cleckheaton, Liversedge, Birstall and Birkenshaw, along with parts of Dewsbury including Mirfield.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular alleviating the effects of food poverty in our local area.

Achievements and performance

Batley Food Bank has continued to fulfil its mission of supporting individuals and families in crisis within North Kirklees throughout the reporting year. Our commitment to providing a free, referral-based food bank service has ensured that vulnerable members of the community have access to essential food support, even amidst ongoing financial pressures and increased operational costs.

During the period from 1st October 2024 to 30th September 2025, we received 2,543 referrals and supported 5,402 people, supplying a total of 113,442 meals. Notably, we continue to welcome new beneficiaries each week, many of whom are accessing a food bank for the first time. This steady demand reflects both the effectiveness of our referral policy and the persistent need within the local community.

Our service has remained consistent and high-quality, despite facing increased monthly costs and financial constraints. We have maintained our weekday opening hours from 11:30 to 15:30, ensuring accessibility for both collection and home delivery, the latter being reserved for our most vulnerable clients.

In addition to distributing food parcels, our drivers collect approximately 100kg of surplus food from local supermarkets each week, preventing waste and reducing landfill. Partnerships with organisations such as Fareshare and Neighbourly have been instrumental in securing these surplus items, which help alleviate some of our food expenditure while promoting environmental responsibility.

Batley Food Bank operates exclusively as a free food bank, accessed via referrals. We work closely with local partners to signpost beneficiaries to debt management, budgeting and employment advice services. This holistic approach aims to build resilience and reduce dependency on food bank support.

We are deeply grateful for the dedication of our staff, volunteers and Trustees; whose efforts have been vital in maintaining our service during challenging times. Their involvement in fundraising, awareness events and supermarket food collections has increased our public profile and contributed to the sustainability of our operations.

We extend sincere thanks to all donors, including individuals, organisations, small local businesses and supermarkets as well as businesses that have enabled their staff to volunteer during working hours. The continued support from the community is essential to our success and ability to meet the needs of those facing hardship.

During the year, the charity received donated food and toiletries with an estimated value of £20,000, all of which was distributed to beneficiaries through the charity's food and toiletries parcel service.

Batley Food Bank is proud of its achievements over the past year and remains committed to providing compassionate, effective support to those in need. We look forward to building on these foundations in the coming year, working collaboratively with partners and supporters to address food insecurity in North Kirklees.

Batley Food Bank

Trustees' report (continued) for the year ended 30 September 2025

Financial review

The net receipts for the year were £11,860, including net receipts of £83 on unrestricted funds and net receipts of £11,777 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £20,727.

The aim is to have enough money in reserve to meet the expenses of the food bank for 2-3 months. This includes rent, wages and all other essential expenses. This would allow the staff to be given notice and enable an orderly winding up should the charity need to close.

In September 2024, reserve levels were significantly lower than expected, and the trustees submitted a series of measures to address this. As of September 2025, the reserves are within the target range of 2–3 months, and this is monitored at each Trustees' meeting.

The drive to increase food donations and collect surplus food from local supermarkets has dramatically decreased the yearly spend on food and other consumables.

The rise in other general costs is unavoidable in the current financial climate. The wage bill has also increased. This again is inevitable to keep in line with the current employment laws.

Trustees will continue to monitor the expenditure as well as maximising any possible income over the next financial year.

Approved by the board of trustees on 02/07/2026

Graeme Simpson (Trustee)

Batley Food Bank

Independent examiner's report to the trustees of Batley Food Bank

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2025, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chalitha Herath FCCA

06/07/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Batley Food Bank
Receipts and payments account
for the year ended 30 September 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	30,096	93,378	123,474	128,411
Fundraising		<u>2,482</u>	<u>-</u>	<u>2,482</u>	<u>1,115</u>
Total receipts		<u>32,578</u>	<u>93,378</u>	<u>125,956</u>	<u>129,526</u>
Payments					
Salaries NI and pensions		20,539	22,761	43,300	44,152
Food and consumables stock		970	50,078	51,048	81,214
Telephone		345	771	1,116	885
Insurance		576	-	576	550
Stationery		903	291	1,194	1,013
Subscriptions		194	-	194	-
IT services		381	-	381	560
Other costs - service users		48	-	48	41
Volunteer expenses		353	-	353	880
Professional fees		1,747	-	1,747	1,814
Rent and rates		3,746	7,700	11,446	11,925
Other expenses		998	-	998	1,254
Fundraising costs		435	-	435	510
Accountancy and independent examination		<u>1,260</u>	<u>-</u>	<u>1,260</u>	<u>1,200</u>
Total payments		<u>32,495</u>	<u>81,601</u>	<u>114,096</u>	<u>145,998</u>
Net receipts / (payments)		83	11,777	11,860	(16,472)
Fund balances brought forward		<u>20,644</u>	<u>4,933</u>	<u>25,577</u>	<u>42,049</u>
Fund balances carried forward	(3)	<u>20,727</u>	<u>16,710</u>	<u>37,437</u>	<u>25,577</u>

Batley Food Bank

Statement of assets and liabilities as at 30 September 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	20,657	16,710	37,367	25,497
Cash in hand	70	-	70	80
Total cash funds	<u>20,727</u>	<u>16,710</u>	<u>37,437</u>	<u>25,577</u>

Debtors and prepayments

	2025
	£
Debtors	510
Prepayments	96
	<u>606</u>

Assets retained for the charity's own use

Catering fridge and two upright fridges
Three chest freezers and one upright freezer
Computer tower, keyboard and monitor
Two printers
Shelving units
Two office desks
Henry vacuum cleaner
Shredder

Liabilities

	2025
	£
Accruals	1,260
Taxation and social security	244
Other creditors	70
	<u>1,574</u>

The financial statements were approved by the board of trustees on 02/07/2026

Graeme Simpson (Trustee)

Batley Food Bank

Notes to the accounts

for the year ended 30 September 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Batley Food Bank
Notes to the accounts continued
for the year ended 30 September 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Arnold Clark Community Fund	-	2,000	2,000	2,500
ASDA Foundation	-	1,000	1,000	800
Batley & Birstall Community Fund	-	5,000	5,000	5,000
Groundwork - Tesco	-	1,500	1,500	-
Kirklees Council	-	58,378	58,378	34,064
Neighbourly fund	-	500	500	500
Postcode Neighbourhood Trust	-	25,000	25,000	-
Birstall Rotary Club (Luddites)	-	-	-	500
National Lottery Community Fund	-	-	-	16,040
One Community - Mayors Fund	-	-	-	8,000
One Community Foundation	-	-	-	1,500
Sir George Martin Trust	-	-	-	2,500
The Brelms Trust	-	-	-	4,968
The Foyle Foundation	-	-	-	5,000
The Trusthouse Charitable Foundation	-	-	-	6,768
West Yorkshire Hardship Fund	-	-	-	4,219
Yorkshire Building Society	-	-	-	1,500
Other donations	30,096	-	30,096	34,552
	<u>30,096</u>	<u>93,378</u>	<u>123,474</u>	<u>128,411</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Kirklees Local Welfare Provision	-	5,040	5,040	-	-
West Yorkshire Hardship Fund	233	-	233	-	-
Yorkshire Building Society	1,500	-	1,500	-	-
The Foyle Foundation	3,200	-	3,200	-	-
Asda Cost of Living	-	1,000	1,000	-	-
Household Support Fund 6	-	16,707	16,707	-	-
Postcode Neighbourhood Trust	-	25,000	25,000	-	-
Groundwork Tesco	-	1,500	1,500	-	-
Kirklees Local Welfare Provision	-	10,080	10,080	-	-
Household Support Fund 7	-	26,551	13,518	-	13,033
Neighbourly Sainsbury's	-	500	500	-	-
Batley and Birstall Comm. Fund	-	5,000	3,118	-	1,882
Arnold Clark Community Fund	-	2,000	205	-	1,795
	<u>4,933</u>	<u>93,378</u>	<u>81,601</u>	<u>-</u>	<u>16,710</u>

For fund descriptions see next page.

Batley Food Bank

Notes to the accounts continued

for the year ended 30 September 2025

3 Restricted funds (continued)

Fund name	Purpose of restriction
Kirklees Local Welfare Provision	Towards food and toiletries
West Yorkshire Hardship Fund	Towards fresh food
Yorkshire Building Society	Towards food and toiletries
The Foyle Foundation	Towards rent
Asda Cost of Living	Towards food and toiletries
Household Support Fund 6	Towards food and toiletries
Postcode Neighbourhood Trust	To continue to provide food
Groundwork Tesco	To purchase fresh fruit, veg and dairy
Kirklees Local Welfare Provision	Towards food and toiletries
Household Support Fund 7	Towards food and toiletries
Neighbourly Sainsbury's	To purchase fresh and summer foods
Batley and Birstall Comm. Fund	Towards rent, mileage, telephone and internet
Arnold Clark Community Fund	Towards telephone and internet costs

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2025	2024
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
A Wilde	Husband of trustee	General assistance as an employee	2,917	3,093
			<u>2,917</u>	<u>3,093</u>