

## South Oxford Adventure Playground

Annual Report 2021 (January – December 2021)

CIO Reg Number: 1157509

Address: Whitehouse Road, Oxford, OX1 4QH



**Trustees on date when the report was approved:** Bob Price, Pippa Sandford, Naomi Waite

**Committee on date when report was approved:** Naomi Waite (Chair), John Appleby-Alis (Treasurer), Kai Tabacek (Secretary), Sophie Howell, Tom Currie, Megan Douthwaite, Pippa Sandford, Tamar Shirley, Pat Smith, Cath Unia.

**Reserves policy:** £2,500 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

**Purpose according to SOAP's constitution:** To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

**Changes to the management committee & trustees in 2021:** Megan Douthwaite and Naomi Waite continued as co-chairs; Kai Tabacek became secretary and Phil Doubtfire started to hand over the role of Treasurer to John Appleby-Alis. Sophie Howell joined the committee to provide a link to New Hinksey School.

**Provision and activities during 2021:** SOAP opened for 86 days through 2021 between April and October despite the many challenges posed by the continuing pandemic. The Government's roadmap out of Covid which saw legal restrictions lifted on outdoor venues in April allowing a maximum of 30 people to mix outdoors framed what we were able to do. Restrictions on indoor gatherings, guidance on cleaning and hygiene, track and trace etc remained in place until late July, when most legal limits were lifted. Until then our site remained divided in two by a yellow fence; children & young people were bubbled; enhanced

cleaning and hygiene measures remained in place; and the hut was not in use.

SOAP opened in mid-April for the 9-day Easter holiday playscheme for unaccompanied children only. With a team of 6 playworkers each day. We ran two, 2-hour sessions per day (10-12.30pm and 1.30-4pm) with a lunch & cleaning break in-between. Children and young people were allocated to bubbles and we operated a track and trace system. Local children were the main target group, unlike in previous years when those across Oxford would have been made more aware of SOAP opening times. We ran a total of 4 afternoons for 11-14 yr olds (Year 7+). On average 17 children attended each session; there were 298 child visits across the 9 days; a total of 203 individuals registered (7+ year olds), of which a quarter (26%) were secondary school aged. We ran 4 days of half-term playscheme in early June.

For the summer playscheme SOAP opened to children, young people (C&YP) and families for 24 days from July 26<sup>th</sup> through to August 27<sup>th</sup> (10-4pm), with 6-7 staff rota'd on each day. This comprised 9 family days when children had to be accompanied by adults (Mon- Tuesday); 15 days designated for unaccompanied C&YP (Wed thru Friday), including 5 afternoons for 11Ups, or Year 6 upwards. We soft targeted C&YP aged 7-14yrs, but welcomed all children on family days. Unaccompanied sessions ran on a ratio of approximately 1:12, and family days were limited to 70 people (excluding under 5s) onsite. In total 243 individual children attended our 7Up sessions, with an average of 36 children attending per day (min 12, max 65); 142 or 58% were male; average age was 9.5 yrs; 54% identified as white British.

After school sessions ran from late April through to end of July, and then from September through to October on Thursdays and Fridays for unaccompanied children only. In total we ran 44, 2-hour sessions.

Evening youth club (6-8pm) – funded by Oxfordshire County's Youth Opportunity Fund - ran twice weekly on a Tuesday & Thursday evening with an average of 16 young people per session. We ran 28 youth club sessions between April and July, and September to October.

**In total there were 2751 child visits by 7+ year olds through 2021. Most were made by unaccompanied children & young people, with 665 visiting with parents/ carers during the summer holidays. We registered over 650 7+ year olds.**

**Fundraising:** We are immensely grateful to the local community for their financial support during 2021, and were fortunate in securing funding from Oxford City Council, Oxfordshire County Council, Oxfordshire Community Fund, Post Code Society Trust and Action funder.



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

South Oxford Adventure Playground (SOAP)

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

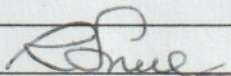
Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25 October 2022

Name:

R Smith

Relevant professional  
qualification(s) or body  
(if any):

Address:

5 The Ley



Woodstock
Oxon OX20 1UX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.

**South Oxford Adventure Playground (SOAP)**  
**Income & Expenditure Account**  
**for the year ended 31st December 2021**

<b>Income</b>	<b>2021</b>	<b>2020</b>
Grants		
Oxford City Council	5,000.00	15,580.00
Oxfordshire CC	8,008.00	8,004.00
St Aldate's Church	1,500.00	2,000.00
Oxon Comm Foundation		1,431.00
Fusion		250.00
Capital Group		150.00
Postcode Lottery	12,472.00	
Semble	5,000.00	
Lettings of Site	7,249.00	5,022.00
Donations & Sponsorship	8,629.02	15,164.80
Miscellaneous	42.38	
Party Deposits Retained (2019)		631.21
<b>Total Income</b>	<b>47,900.40</b>	<b>48,233.01</b>
<b>Expenditure</b>		
Staff		
Wages & Emp NI	26,829.70	14,868.26
Pensions	447.28	376.08
Payroll	330.00	487.80
Staff Training	624.00	874.00
DBS checks	15.00	250.00
Site rental & maintenance		
Insurance (includes employee & public liability)	1,532.70	1,525.74
Equipment	-	804.00
Refuse collection	-	78.48
Telephone	194.39	316.16
Electricity	542.54	454.29
Rates	196.13	58.00
Rent	5.00	5.00
Hut and site expenses	3,417.80	9,054.33
Materials (play & domestic)	100.00	86.67
Activities	290.00	
Website	-	15.00
Fundraising costs	346.80	312.00
Account Charges	101.69	16.92
Refunds	360.00	1,750.00
Sundry payments	25.00	186.61
<b>Total Expenditure</b>	<b>35,358.03</b>	<b>31,519.34</b>
<b>Surplus/Deficit (-) of Income over Expenditure</b>	<b>12,542.37</b>	<b>16,713.67</b>

**South Oxford Adventure Playground (SOAP)**  
**Balance Sheet at 31st December 2021**

<b>Current Assets</b>	<b>2021</b>	<b>2020</b>
Cash	268.00	549.55
Balance at HSBC	8,398.78	20,419.88
Balance at Barclays	25,107.85	1,637.33
Balance in Paypal account	4,559.01	3,010.71
<b>Total Current Assets</b>	<b>38,333.64</b>	<b>25,617.47</b>
 Creditors		
Party Deposits held	510.00	300.00
<b>Total Current Liabilities</b>	<b>510.00</b>	<b>300.00</b>
 Debtors		
HMRC Credit Balance	36.20	-
<b>Total Current Debtors</b>	<b>36.20</b>	<b>-</b>
 <b>Net Assets</b>	<b>37,859.84</b>	<b>25,317.47</b>
 Represented by:		
<b>Accumulated Fund</b>		
Balance b/fwd	25,317.47	8,603.80
Surplus/Deficit (-) of Income over Expenditure	12,542.37	16,713.67
<b>Balance c/fwd</b>	<b>37,859.84</b>	<b>25,317.47</b>