

THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales · Charity number 1157509

Details

Other names SOAP

Status Registered

Legal form CIO

Registered 2014-06-17

Register [View on the Charity Commission register](#)

Contact

Address 1 White House Road
Oxford
OX1 4PA

Phone 01865726849

Email admin@soapoxford.org

Website www.soapoxford.org

Activities

Objects: TO IMPROVE THE CONDITIONS OF LIFE AND PROMOTE THE PHYSICAL AND MENTAL WELL-BEING OF CHILDREN, PRIMARILY THOSE AGED BETWEEN 5 AND 15 AND RESIDENT IN THE AREAS OF ST. EBBE'S, GRANDPONT AND NEW HINKSEY IN THE CITY OF OXFORD, BY THE PROVISION OF INCLUSIVE PLAY AND RECREATIONAL FACILITIES AND OTHER LEISURE TIME ACTIVITIES AND, IN PARTICULAR, BY THE PROVISION, MAINTENANCE AND MANAGEMENT OF AN ADVENTURE PLAYGROUND

Activities: Close to Oxford City centre, the South Oxford Adventure Playground (SOAP) provides a well equipped, free, open access play area for all children. Supervised by playworkers, it's open at Easter, summer holidays & half-terms, & after school in the summer. Children aged 7 upwards can register to visit without a parent/carer. Approx 400 children register per year, and about 7,000 child visits occur.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£48,176	£44,674	-	-
2023-12-31	£55,972	£58,966	-	-
2022-12-31	£48,265	£48,891	-	-
2021-12-31	£47,900	£35,358	-	-
2020-12-31	£48,233	£31,519	-	-

Trustees

Name	Role	Appointed
Megan Douthwaite		2023-07-10
Naomi Waite		2021-03-30
Phil Doubtfire		2023-07-10

THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales - Charity number 1157509

Accounts

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

South Oxford Adventure Playground (SOAP)

On accounts for the year
ended

31 December 2024

Charity no
(If any)

1157509

Set out on pages

1 & 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

28 October 2025

Name:

R Smith

Relevant professional
qualification(s) or body
(if any):

Address:

5 The Ley

Woodstock

Oxon OX20 1UX

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

**South Oxford Adventure Playground (SOAP)
Balance Sheet at 31st December 2024**

	2024	2023
Current Assets		
Cash	£0.00	£0.00
Balance at Barclays	£38,502.51	£31,469.30
Balance in Paypal account	£0.00	£0.00
Balance in Zettle account	£676.39	£923.85
Total Current Assets	£39,178.90	£32,392.70
Debtors		
Brownies Invoice BRN-AUT-23		£550.00
Zurich Insurance Claim		£1,417.20
Total Current Debtors		£1,967.20
Creditors		
SOAP Hire Refund Bloxham		£120.00
Kai Tabacek Expenses	£65.71	
Naomi Waita Expenses	£307.14	
FIRST AID ACADEMY	£720.00	
DEC Electrical	£96.60	
Wages and NI (Dec 24)	£247.33	
Total Current Liabilities	£1,436.78	£120.00
Net Assets	£37,742.12	£34,239.90
Represented by:		
Accumulated Fund		
Balance b/fwd	£34,239.90	£37,233.93
Surplus/Deficit (-) of Income over Expenditure	£3,502.21	-£2,994.03
Balance c/fwd	£37,742.11	£34,239.90

Memorandum

Restricted Funds		
Summer Playscheme 2025	£12,000.00	
Designated Funds		
Reserves	£3,000.00	£3,000.00
Building & Grounds Contingency Fund	£5,000.00	£5,000.00
Contingency Fund	£4,000.00	£4,000.00
Total Designated Funds	£12,000.00	£12,000.00
Unrestricted Funds	£13,742.11	£22,239.90
Total Funds	£37,742.11	£34,239.90

Restricted Funds:

Summer Playscheme 2025

[OVCA Well Together grant](#)

Designated Funds:

Reserves

To cover the utilities, services and winding up costs that would be required if SOAP were to cease its activities.

Building & Grounds Contingency Fund

To cover any repairs or improvements to the premises and grounds.

Contingency Fund

To protect the organisation against predicted reductions in funding, particularly (but not exclusively) to be spent on payroll to protect core activities.

South Oxford Adventure Playground (SOAP)
Income and Expenditure Account
for the year ending 31st December 2024

Income	2024	2023
Grants		
Oxford City Council	£500.00	£2,000.00
OCVA	£12,000.00	
Woodward Trust		£750.00
Doris Field		£687.25
Lettings of Site	£12,438.70	£32,638.50
Onsite donations	£1,003.33	
Online donations	£8,947.91	£9,415.21
Institutional donations	£2,700.00	
Event sales and Miscellaneous	£12,586.43	£9,085.40
Zurich Insurance Claim		£1,417.20
Total Income	£48,176.37	£55,971.56
Expenditure		
Staff		
Wages and Employer's NI	£26,314.23	£28,452.08
Pensions	£59.59	£257.93
Payroll	£511.00	£815.30
Staff Training	£1,006.00	£712.85
DBS Checks	£116.00	£73.00
Site rental and maintenance		
Insurance (includes employee and public liability)	£3,315.95	£2,991.77
Equipment	£1,885.74	£423.27
Refuse Collection	£0.00	£385.78
Telephone	£18.48	£119.69
Electricity	£806.22	£1,892.83
Rates	£262.52	£349.92
Rent	£5.00	£5.00
Hut and site expenses	£2,542.94	£16,348.15
Materials (play & domestic)	£333.92	£1,329.40
Activities	£298.66	£199.69
Website	£147.67	£435.00
Fundraising costs	£6,483.43	£3,518.60
Account charges	£315.78	£293.50
Refunds	£150.00	£290.00
Sundry payments	£101.03	£271.83
Total Expenditure	£44,674.16	£56,965.59
Surplus/Deficit (-) of Income over Expenditure	£3,502.21	-£2,994.03



South Oxford Adventure Playground

Annual Report 2024 (January – December 2024)

CIO Reg Number: 1157509

Address: Whitehouse Road, Oxford, OX1 4QH

INTRODUCTION

South Oxford Adventure Playground (SOAP) is a local charity run by volunteers that provides a well-loved adventure playground that is used by locals and those who live further afield. It is free for all children during the school holidays from Easter to the end of October and after school during this period. SOAP also runs a popular weekly youth club for 11-15 year olds. Sessions are overseen by a team of trained play workers or youth workers, and are open access, meaning children & young people can come and go as they please.

Trustees on date when the report was approved: Naomi Waite, Megan Douthwaite, Phil Doubtfire

Committee on date when report was approved: Naomi Waite (Chair), John Appleby-Alis (Treasurer), Kai Tabacek, Sophie Bowell, Megan Douthwaite, Cath Unia

Reserves policy: £3,000 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

Purpose according to SOAP's constitution: To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

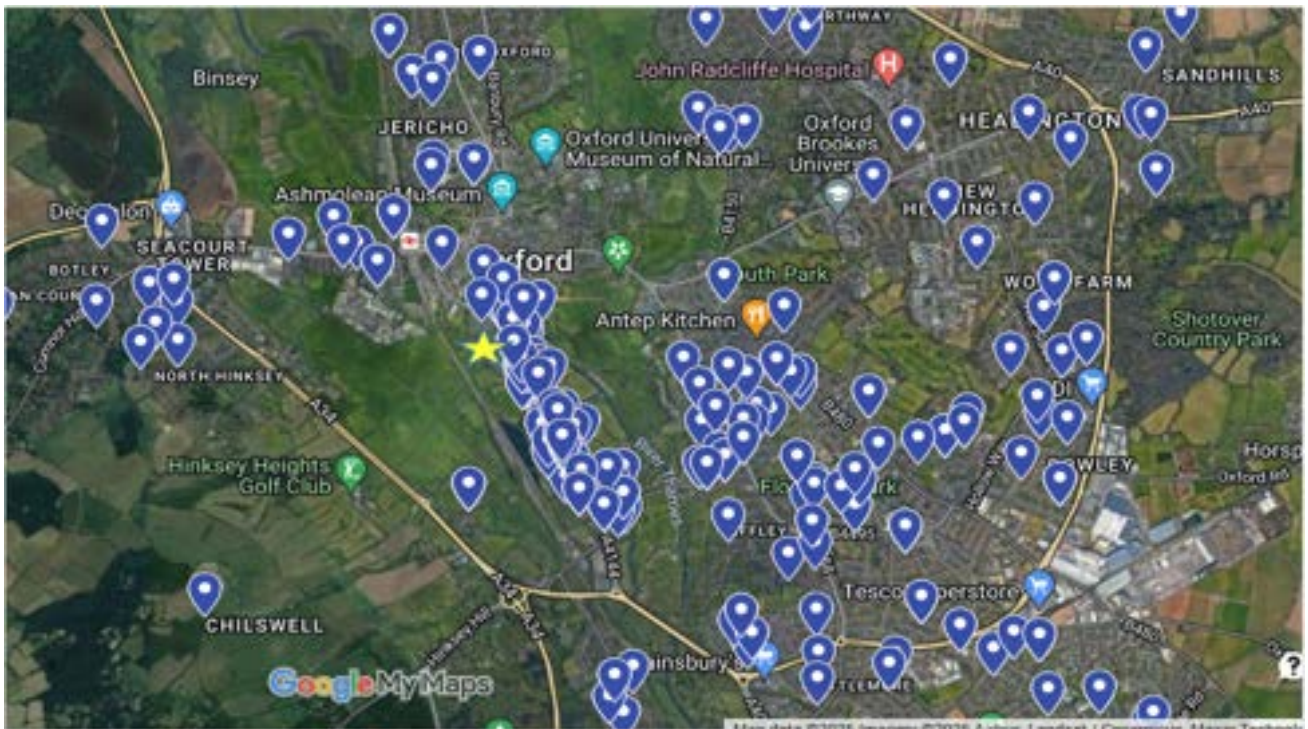
Changes to the management committee & trustees in 2024: Tom Currie stood down from the Management Committee.

USE OF SOAP IN 2024

SOAP provided free, inclusive, supervised, adventurous outdoor play and activities for a total of 90 days in 2024. Four hundred and forty two children aged 7 and above registered through the year, and in total there were 3,500 child visits. Forty-two percent were by unaccompanied children aged 7+ years; a quarter were by 7+ year olds accompanied by a parent or carer; and a third were by children under 7 years accompanied by a parent/carers. Young people came from across Oxford, Oxfordshire and the United Kingdom as the visuals below show.

Most sessions fell between April and October, but Youth Club for Year 7s and upwards ran year round. SOAP opened on Thursdays and Fridays after school throughout the season and ran holiday playschemes in the

Easter Holidays (4 days), Summer Half Term (3 days), Summer Holidays (20 days), October Half Term (2 days). The Parasol Project used SOAP on Mondays through the summer holidays.



Oxford City Schools & Community groups:

SOAP has provided Oxford City schools within the ring road free access to the site since 2018. We continued this through 2024 and 6 city primary schools were able to take advantage of this, booking 14 visits in total. The schools were St Nicholas, New Hinksey, Larkrise, St Barnabas, St Ebbes and East Oxford Primary. Other organizations with regular or one off paid sessions at SOAP included the Guides, Home Education, Oxford Legal Walk, Parasol, Mabel Prichard School, South Oxford Family Room, Kennington Youth Club, OASIS,

Meadowbrook School, Bloxham Grove School, Kingfisher School Abingdon and West Oxford Elfins. This represented a significant increase in day time hires from previous years.

Weekend and evening private hire:

There were 70 weekend and after school private hires between March – October. This compares with 103 in 2023, 124 in 2022, 70 in 2021 and 105 in 2019. Poor weather may partially explain the reduction from the previous two years. Cath Unia continued management of the party hires and a growing number of day time hires supported by some volunteer party checkers.

50th Anniversary Celebrations:

SOAP celebrated it's 50th Anniversary in 2024. Kai Tabacek researched and produced an exhibition to look back at the history of the playground. It was unveiled at SOAP's Birthday Party on 29 June and then went on tour to New Hinksey School, St Ebbes Primary School, the South Oxford Community Centre and Oxford Westgate Library. Tamar Shirley led on organising the Birthday Party which was a wonderful occasion bringing back people who had been involved with SOAP throughout its 50 year history including past staff, management and founders. The Exhibition provided a focal point for the celebration along with BBQ, bar, games, arts & crafts, live music, speeches and an amazing SOAP cake.

FACILITIES & EQUIPMENT

- Our annual ROSPA inspection didn't bring up any significant issues. Megan Douthwaite dealt with the necessary repairs throughout the year with support from local volunteers.

STAFFING

- Management of the playschemes throughout the year continued to be fulfilled by Michelle Keeler and over the Summer playscheme this was shared with long time playworker and local resident Saskia Cookson. Both were trained as Designated Safeguarding Leads to ensure there was always an onsite safeguarding lead.
- We took on some good new playworkers, many of whom were local residents, and were pleased to have a good number of staff returning from previous years. New staff included: Oskar Cookson, Alfie Weaver, Ella Franklin-Fraiture, Queen Awojobi, Benjamin Miley-Smith, Izzy Franklin, Francesca Colonnese, Rosie Sangiugio, Anns Eugene, Bryan Kidd and Rebecca Silk.
- Staffing the after school sessions continued to be challenging.

FUNDRAISING

- A fundraising campaign took place around the 50th Anniversary with funds raised both by an online fundraiser and the successful delivery of SOAP's 50th Birthday Party
- SOAP sold Christmas Trees for the first time and hosted a (very wet and windy) christmas fair on the same day.
- Grant funding came from: Oxford City Council
- Donations from: Christ Church, St John's, All Souls, Trinity, Jesus, New College, Magdalen
- Income from site lettings and party hire including an increased number of schools and community groups

CONSIDERATIONS AND LEARNING

- Learn from the experience of having two Managers running the scheme and continue to nurture staff to ensure there is a good pipeline of future Senior Playworkers and Managers.
- Continue to develop and fine tune the registration app and SOAP's shared drive and calendar
- Continue to develop the use of the wood and consider how it can be incorporated more fully into the wider site.
- Continue to regularly monitor the proportion of unaccompanied children, those aged 7+, children accompanied by adults, and the proportion under 7.
- Explore options to better serve priority target groups, including strategies to increase access for over 7s. This should include how to improve the quality of age appropriate child-led free play and activities.
- Consider how to raise money for significant future capital costs in the event that the play equipment and/ or hut becomes unusable.
- Consider how to attract a wider range of active volunteers to the committee and make sure the position of secretary is filled.
- Consider how to ensure grant fundraising returns to normal levels or explore additional streams of income to safeguard SOAP's future.
- Consider how to ensure ODS continue to fulfil the work we need them to on site repairs and maintenance in the light of changed staffing and more pressure on budgets.

THANK YOUs

Thank you to our community, donors, and to all the volunteers who have made SOAP work this year with particular mentions for Megan Douthwaite, Phil Doubtfire, John Appleby-Alis, Kai Tabacek, Sophie Bowell, Tom Currie, Emily Sharp, Tamar Shirley, Cath Unia, Graham Cowgill.



Rainy holidays? Try den building at South Oxford Adventure Playground



Playground reopens after £90,000 revamp



Climbing kids make the most of adventure playground



Oxford Mail

On target for fun at South Oxford adventure playground



While Picture 6, taken in 1975, shows more ambitious youngsters tackling a high cat walk at South Oxford adventure playground off Abingdon Road.

Comments: 1 | Likes: 1 | Retweets: 1



Take it easy

By John Chippenfield
No Comments

SOUTH Oxford adventure playground was just the place to go if you had lots of holiday energy to burn in 1974.



THEN & NOW



1970's

soap
southoxford
ADVENTURE PLAYGROUND

2024



THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales - Charity number 1157509

Accounts



South Oxford Adventure Playground

Annual Report 2023 (January – December 2023)

CIO Reg Number: 1157509

Address: Whitehouse Road, Oxford, OX1 4QH

INTRODUCTION

South Oxford Adventure Playground (SOAP) is a local charity run by volunteers that provides a well-loved adventure playground that is used by locals and those who live further afield. It is free for all children during the school holidays from Easter to the end of October and after school during this period. SOAP also now runs a popular weekly youth club for 11-15 year olds. Sessions are overseen by a team of trained play workers or youth workers, and are open access, meaning children & young people can come and go as they please.

Trustees on date when the report was approved: Naomi Waite, Megan Douthwaite, Phil Doubtfire

Committee on date when report was approved: Naomi Waite (Chair), John Appleby-Alis (Treasurer), Kai Tabacek, Sophie Howell, Tom Currie, Megan Douthwaite, Emily Sharp, Tamar Shirley, Cath Unia, Mark Essex

Reserves policy: £3,000 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

Purpose according to SOAP's constitution: To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

Changes to the management committee & trustees in 2023: Megan Douthwaite and Phil Doubtfire became Trustees replacing Bob Price and Pippa Sandford. Pat Smith and Pippa Sandford stood down from the committee.

USE OF SOAP IN 2023

SOAP provided free, inclusive, supervised, adventurous outdoor play and activities for a total of 88 days in 2023. Through 2023 there were 4,326 child visits. Forty-two percent (N=1818) were by unaccompanied children aged 7+ years; a quarter were by 7+ year olds accompanied by a parent or carer; and a third were by children under 7 years accompanied by a parent/care. We registered approximately 525 children aged 7 and above through the year. The average age of children registered was 9 years.

Most sessions fell between April and October, but Youth club for Year 7s and upwards ran year round. In a change to previous years and because of funding and staffing challenges we ran two after school sessions per

week on a Thursday and Friday, and the summer playscheme on four days per week (Tuesday-Fridays) through the summer holidays. The Parasol Project used SOAP on a regular basis Monday through the summer holidays. The table below shows the number of days open and unaccompanied child visits by session type and sex.

Unaccompanied child visits (7+ year olds) by type of session and sex

Unaccompanied child visits 2023	Days open	Total child visits			
		Girls	Boys	% girls	
Total	88	1818	897	921	49.3
Easter holidays	8	175	88	89	50.3
Summer half-term	4	95	43	50	45.3
Summer holidays	18	359	151	208	42.1
Autumn half-term	3	69	37	32	53.6
After school & youth club	55	1120	578	542	51.6

Accompanied child visits by sex and age through 2023

Accompanied child visits	Total	Girls	Boys	% girls
Total	2508	1168	1272	46.6
7+ year olds	1062	530	506	49.9
Under 7s	1446	638	766	44.1

Oxford City Schools & Community groups:

In 2018, mindful of stretched school budgets and the importance of play and access to outdoors in children and young people's mental & physical health, SOAP decided to provide free access to the site to Oxford City Schools within the ring road. We continued this through 2023 and five city primary schools were able to take advantage of this, booking 14 visits in total. The schools were St Ebbes, New Hinksey, Mabel Pritchard, Marsh Baldon and Grandpont Nursery. Other organizations with regular or one off paid sessions at SOAP included the Guides, Home Education, West Oxford Elfins, Oxford Legal Walk, Parasol, Mabel Pritchard, Bloxham, and Free Learners. This presented a successful increase in paid day time hires, and expanded access to children and young people.

Weekend and evening private hire:

There were 103 weekend and after school private hires between March – October. This compares with 124 in 2022, 70 in 2021 and 105 in 2019. A slight reduction from the previous year as a result of reduced slot availability due to Creation Theatre. Cath Unia continued management of the party hires and a growing number of day time hires supported by some volunteer party checkers.

Creation Theatre:

Creation Theatre hosted their Summer Season at SOAP which brought in significant income and a wonderful production of Much Ado about Nothing to South Oxford. They worked around our core provision and allowed us to monetise the site during August which had been a key objective from the previous year. They were great partners with minimal issues although sadly there was a break in towards the end of the season which caused some damage to the hut. Repairs were covered by our

insurance and the publicity generated resulted in an increase in individual donations to the playground.

MANAGEMENT & SYSTEMS

- An organization wide google calendar was introduced to manage a busier schedule of day time, evening and weekend hires.
- A more rigorous system for managing day time and community hires was introduced with terms and conditions now being signed by all groups who use the site.
- Our employment contracts and HR practices were improved to ensure we were following best practices.

FACILITIES & EQUIPMENT

- Our annual ROSPA inspection didn't bring up any significant issues. Megan Douthwaite dealt with the necessary repairs throughout the year with support from local volunteers.
- We planted 200 saplings to form a mixed hedgerow for wildlife on the boundary of the wood, donated by the Woodland Trust

STAFFING

- As planned we interviewed for a Manager at the beginning of the year to take on responsibility for recruitment of playworkers, management of the playschemes and management of the site, a much needed position. There were very few applicants for this seasonal post but were lucky to recruit Michelle Keeler, an existing Senior Playworker. Michelle was combining this position with a full time position as a teaching assistant at St Ebbes Primary so was not able to take on all elements of the position but led sessions well, took on the responsibility of onsite Designated Safeguarding Lead and managed staff rotas which had been an onerous volunteer responsibility.
- We took on some good new playworkers, many of whom were local residents. This included: Kamila Chamcham, Georgie Crowther, Ellie Gath, Ellis Gallagher, Darnell Roki, Narinder Thaper and Callum Hicks. We also had a good number of returning staff members.

FUNDRAISING

- We received £18,000 from Creation Theatre to host their Summer Season at SOAP. This covered the additional expenses that the project incurred including portaloos, more regular cleaner and trade waste collection but also presented a significant source of income for our core provision.
- Grant funding came from: Councillor Priority Fund from Oxfordshire County Council, Woodward trust and Doris Field.
- Donations from: NEU, New College, Exeter College, Trinity, St Johns, Jesus, All Souls and Magdalen
- Income from Fundraising events: Summer Sizzle, Silent Disco and the Christmas Fair
- Income from site lettings and party hire including an increased number of schools and community groups

CONSIDERATIONS AND LEARNING

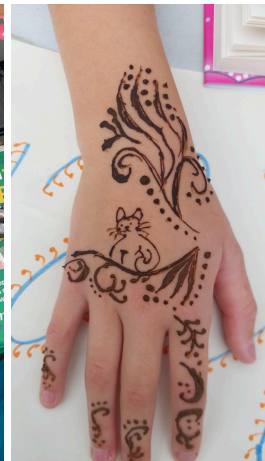
- Learn from the experience of having a manager and scope out the possibility of a job share to ensure more of the management responsibilities are being fulfilled by paid staff rather than volunteers.

- Continue to develop and fine tune the registration app and SOAP's shared drive and calendar
- Continue to develop the use of the wood and consider how it can be incorporated more fully into the wider site.
- Continue to regularly monitor the proportion of unaccompanied children, those aged 7+, children accompanied by adults, and the proportion under 7.
- Explore options to better serve priority target groups, including strategies to increase access for over 7s. This should include how to improve the quality of age appropriate child-led free play and activities.
- Consider how to best celebrate SOAP's 50th Anniversary and to use it as an occasion to kick start fundraising to upgrade the hut.
- Consider how to attract a wider range of active volunteers to the committee and make sure the position of secretary is filled.
- Consider how to ensure grant fundraising returns to normal levels or explore additional streams of income to safeguard SOAP's future.

THANK YOUs

Thank you to our community, donors, and to all the volunteers who have made SOAP work this year with particular mentions for Megan Douthwaite, Phil Doubtfire, John Appleby-Alis, Kai Tabacek, Sophie Bowell, Tom Currie, Emily Sharp, Tamar Shirley, Cath Unia, Graham Cowgill.







Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
South Oxford Adventure Playground (SOAP)

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1157509

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
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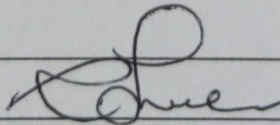
Basis of independent
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Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25 October 2024

Name:

R Smith

Relevant professional
qualification(s) or body
(if any):

Address:

5 The Ley

Woodstock

Oxon OX20 1UX

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Report to the trustees members of	South Oxford Adventure Playground (SOAP)
On accounts for the year ended	31 December 2023 Charity no. 1157809 (if any)
Set out on pages	1 & 2

Report to the trustees
members of

On accounts for the year
ended

Set out on pages

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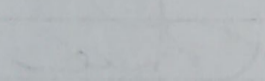
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Respective
responsibilities of
trustees and examiner

State of independent
examiner's statement

Independent
examiner's statement

Date: 25 October 2024

Signature: 

Name: R. Smith

Relevant professional
qualification(s) or body
(if any):

Address: 5 The Way

**South Oxford Adventure Playground (SOAP)
Income and Expenditure Account
for the year ending 31st December 2023**

Income	2023	2022
Grants		
Oxford City Council	£2,000.00	£4,500.00
Oxfordshire County Council		£4,003.29
National Lottery		£10,000.00
Woodward Trust	£750.00	
Doris Field	£667.25	
Lettings of Site	£32,636.50	£16,501.00
Donations and Sponsorship	£9,415.21	£8,860.28
Event sales and Miscellaneous	£9,085.40	£4,401.14
Zurich Insurance Claim	£1,417.20	
Total Income	£55,971.56	£48,265.71
Expenditure		
Staff		
Wages and Employer's NI	£28,452.08	£30,792.48
Pensions	£257.93	£0.00
Payroll	£615.30	£393.90
Staff Training	£712.85	£1,338.93
DBS Checks	£73.00	£247.00
Site rental and maintenance		
Insurance (includes employee and public liability)	£2,991.77	£2,107.71
Equipment	£423.27	£2,101.64
Refuse Collection	£385.78	£0.00
Telephone	£119.69	£216.34
Electricity	£1,892.83	£1,112.77
Rates	£349.92	£291.20
Rent	£5.00	£5.00
Hut and site expenses	£16,348.15	£5,820.83
Materials (play & domestic)	£1,329.40	£432.29
Activities	£199.69	£1,751.50
Website	£435.00	£15.00
Fundraising costs	£3,518.60	£1,192.76
Account charges	£293.50	£385.54
Refunds	£290.00	£190.00
Sundry payments	£271.83	£496.73
Total Expenditure	£58,965.59	£48,891.62
Surplus/Deficit (-) of Income over Expenditure	-£2,994.03	-£625.91

**South Oxford Adventure Playground (SOAP)
Balance Sheet at 31st December 2023**

Current Assets	2023	2022
Cash	£0.00	£9.00
Balance at HSBC	£0.00	£0.00
Balance at Barclays	£31,469.30	£37,224.92
Balance in Paypal account	£0.00	£0.00
Balance in Zettle account	£923.40	£0.00
Total Current Assets	£32,392.70	£37,233.92
Debtors		
Brownies Invoice BRN-AUT-23	£550.00	
Zurich Insurance Claim	£1,417.20	
Total Current Debtors	£1,967.20	
Creditors		
SOAP Hire Refund Bloxham	£120.00	
Total Current Liabilities	£120.00	
Net Assets	£34,239.90	£37,233.92
Represented by:		
Accumulated Fund		
Balance b/fwd	£37,233.93	£37,859.84
Surplus/Deficit (-) of Income over Expenditure	-£2,994.03	-£625.91
Balance c/fwd	£34,239.90	£37,233.93

Memorandum

Restricted Funds		
Youth Club		£4,532.37
Fence		£5,000.00
Designated Funds		
Reserves	£3,000.00	£3,000.00
Building & Grounds Contingency Fund	£5,000.00	
Contingency Fund	£4,000.00	
Total Restricted Funds		£9,532.37
Total Designated Funds	£12,000.00	£3,000.00
Unrestricted Funds	£22,239.90	£24,701.56
Total Funds	£34,239.90	£37,233.93

Restricted Funds:		
Youth Club		Oxfordshire County Council Youth Opportunity Grant awarded in 2020
Fence		Semble Grant awarded in 2021
Designated Funds:		
Reserves		To cover the utilities, services and winding up costs that would be required if SOAP were to cease its activities.
Building & Grounds Contingency Fund		To cover any repairs or improvements to the premises and grounds.
Contingency Fund		To protect the organisation against predicted reductions in funding, particularly (but not exclusively) to be spent on payroll to protect core activities.

Expenditure of 2023 Restricted Funds

Youth club expenditure 2023	
Wages	£3,648.29
Payroll @15% pro rata	£92.30
Insurance @15% pro rata	£448.77
Telephone @15% pro rata	£17.95
Electricity @15% pro rata	£283.92
Rates @15% pro rata	£52.49
Rent @15% pro rata	£0.75
Total:	£4,544.47
Fence invoice	£9,000.00

THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales - Charity number 1157509

Accounts





South Oxford Adventure Playground
Annual Report 2022 (January – December 2022)
CIO Reg Number: 1157509
Address: Whitehouse Road, Oxford, OX1 4QH

INTRODUCTION

South Oxford Adventure Playground (SOAP) is a local charity run by volunteers that provides a well-loved adventure playground that is used by locals and those who live further afield. It is free for all children during the school holidays from Easter to the end of October and after school during this period. SOAP also now runs a popular weekly youth club for 11-15 year olds. Sessions are overseen by a team of trained play workers or youth workers, and are open access, meaning children & young people can come and go as they please.

Trustees on date when the report was approved: Bob Price, Pippa Sandford, Naomi Waite

Committee on date when report was approved: Naomi Waite (Chair), John Appleby-Alis (Treasurer), Kai Tabacek (Secretary), Sophie Bowell, Tom Currie, Megan Douthwaite, Pippa Sandford, Emily Sharp, Tamar Shirley, Pat Smith, Cath Unia.

Reserves policy: £3,000 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

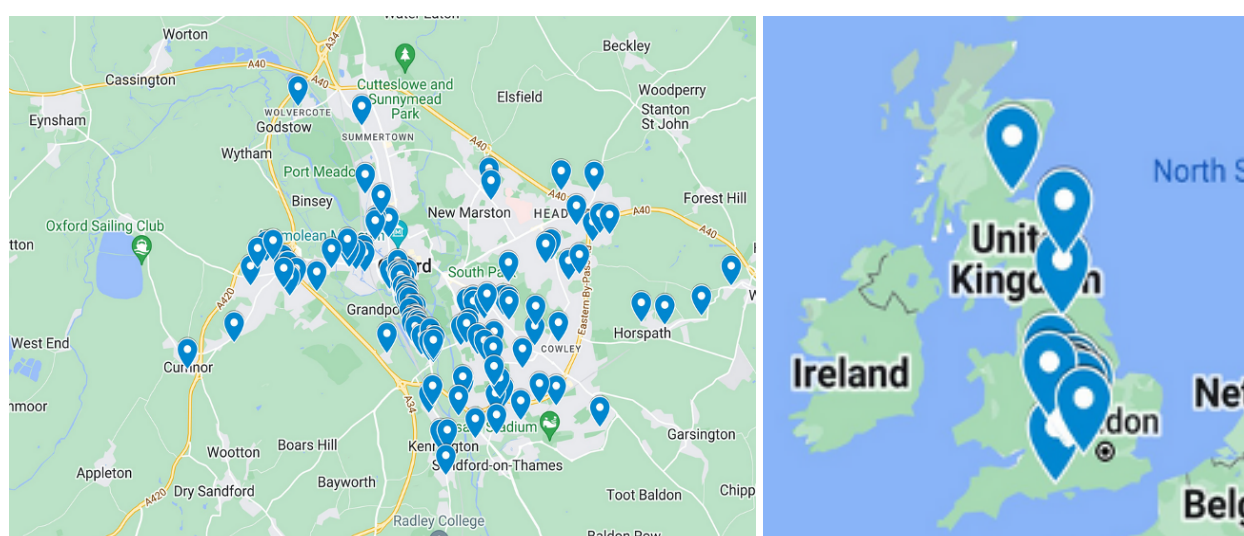
Purpose according to SOAP's constitution: To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

Changes to the management committee & trustees in 2022: Megan Douthwaite stood down as co-chair and Naomi Waite became sole Chair. Emily Sharp joined the committee with a particular focus on HR and policies.

USE OF SOAP IN 2022

- SOAP was open for a total of 136 days between April and December 2022, offering 428 hours of child-led outdoor play and activities. This comprised 35 days of holiday playscheme (10-4pm) and 109 sessions (2hrs each) during the school term (after school, youth club and Saturday mornings).

- All sessions (other than youth club) were open to unaccompanied 7+ yr olds. Accompanied children (under 7 and older children accompanied by parents/carers) could attend on Tuesdays and Fridays during the holidays, and Wednesdays, Fridays and Saturdays during term time.
- In response to 2021 feedback from children, young people, parents/carers, and playworkers we piloted **11UP sessions** on Thursday afternoons through the summer holidays and opened on **Saturday mornings** through the school term.
- In total 617 individual children and young people registered with SOAP in 2022, and 309 of these children visited SOAP between July-December 2022.
- Between July-December there were 2,488 child visits to SOAP.
- Forty-four percent of visits (1,087) were by unaccompanied children, and two thirds were by children with a parent/carer
- Over 6s accounted for two thirds of visits, and just over a third (36%) of visits were by children younger than 7.
- On average there were 43 (range 1-149) daily visits by **all** children (unaccompanied & accompanied) across the whole period July-Dec, and this rose to 69 (range 13-149) during the summer playscheme, and fell to 22 (range 1-103) for weekly after school sessions, and 19 for Saturday sessions.
- Looking at the average number of visits by **unaccompanied** children only, there were 9 visits per day for after school sessions (range 1-31), including Saturdays; and 26 per day (range 2-50) through the summer playscheme.
- The average attending evening youth club sessions between Sept-Dec 2022 was 14 (range 2-22).
- Just over half (54%) of unaccompanied children visiting were White British and 30% were from a black or minority ethnic backgrounds.
- SOAP hosted a series of activity days throughout the summer with a climbing wall, archery tag and tricky bike trail.
- Our annual litter pick was well attended and ensured our local area continued to be well maintained
- Throughout the year we continued to support DofE volunteers, young volunteers and under 18 year old playworkers to give employment opportunities and experiences to our local young people.



Oxford City Schools & Community groups:

In 2018, mindful of stretched school budgets and the importance of play and access to outdoors in children and young people's mental & physical health, SOAP decided to provide free access to the site to Oxford City Schools within the ring road. We continued this through 2022 and six city primary schools were able to take advantage of this, booking 14 visits in total. The schools were East Oxford Primary, St Ebbes, New Hinksey, Mabel Pritchard, Marsh Baldon and Grandpont Nursery

Community groups with regular sessions at SOAP included the Guides, Home Education, West Oxford Elfins, Oxford Legal Walk, Kings Centre, Family Room

Weekend and evening private hire:

There were 124 weekend and after school private hires between March – October. This compares with 70 in 2021, and 105 in 2019 so a bumper year. Cath Unia took over the management of the party hires supported by a team of volunteer party checkers.

MANAGEMENT & SYSTEMS

- In June we rolled out a bespoke digital registration system and a tablet based app to sign children in and out. The system also allowed easier access to the data for routine monitoring. This system replaced the paper-based registration system and gate register.
- At the same time we introduced the use of @soapoxford.org email addresses, a shared google drive and a google calendar to try to streamline our working and improve the sharing of information and knowledge across the committee.
- Megan Douthwaite worked to ensure we were more rigorous in our observance of the law around risk assessments and policies by reviewing and updating these critical documents and ensuring our insurance policies met our needs.

FACILITIES & EQUIPMENT

- The fence was installed around the new wood area and Megan Douthwaite undertook significant work to make the area usable for the summer playscheme. This quickly became a much appreciated part of SOAP and our use of this area continues to evolve.
- Our annual ROSPA inspection didn't bring up any significant issues. Megan Douthwaite dealt with the necessary repairs throughout the year with support from Graeme Cowgill. Sadly Graeme has now stood down from this role which has resulted in site repairs becoming a more difficult task as the year wore on.

STAFFING

- Staffing was challenging in 2022 with many of our staff from 2022/21 no longer available and an extensive number of new staff members needing to be interviewed, employed and trained and no onsite manager or consistent committee presence throughout the year.

- We were lucky to attract a large number of excellent candidates before the summer playscheme including three new senior playworkers - Sophie Plested, Lauren Baldwin and Joe Wilson - who led the summer playscheme successfully with a rota of committee members in support.

FUNDRAISING

We are very grateful to all our supporters in 2022. This included:

- grant funding from Oxfordshire County Council, Oxfordshire City Council and Awards for All;
- donations from New College, Trinity College, Wadham, Christchurch, All Souls, Jesus, St Johns, Magdalen, Queens College, Waitrose, from the local Jubilee street party and from individual supporters giving both onsite and online;
- income from site lettings and our first Christmas fundraising event.

THANK YOUs

Thank you to our community, donors, and to all the volunteers who have made SOAP work this year with particular mentions for Megan Douthwaite, Phil Doubtfire, John Appleby-Alis, Kai Tabacek, Sophie Bowell, Tom Currie, Pippa Sandford, Emily Sharp, Tamar Shirley, Pat Smith, Cath Unia, Graham Cowgill.

Independent examiner's report on the accounts

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
South Oxford Adventure Playground (SOAP)

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1157509

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.


**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25 October 2023

Name:

R Smith

**Relevant professional
qualification(s) or body
(if any):**

Address:

5 The Ley

Woodstock

Oxon OX20 1UX

Section B: Disclosure

Only complete if the examiner needs to highlight material problems.

**South Oxford Adventure Playground (SOAP)
Income and Expenditure Account
for the year ending 31st December 2022**

		2022	2021
Income			
	Grants		
	Oxford City Council	£4,500.00	£5,000.00
	Oxfordshire County Council	£4,003.29	£8,008.00
	St Aldate's Church		£1,500.00
	Postcode Lottery		£12,472.00
	Semble		£5,000.00
	National Lottery	£10,000.00	
	Lettings of Site	£16,501.00	£7,249.00
	Donations and Sponsorship	£8,860.28	£8,629.02
	Event sales and Miscellaneous	£4,401.14	£42.38
	Total Income	£48,265.71	£47,900.40
Expenditure			
	Staff		
	Wages and Employer's NI	£30,792.48	£26,829.70
	Pensions	£0.00	£447.28
	Payroll	£393.90	£330.00
	Staff Training	£1,338.93	£624.00
	DBS Checks	£247.00	£15.00
	Site rental and maintenance		
	Insurance (includes employee and public liability)	£2,107.71	£1,532.70
	Equipment	£2,101.64	
	Refuse Collection	£0.00	
	Telephone	£216.34	£194.39
	Electricity	£1,112.77	£542.54
	Rates	£291.20	£196.13
	Rent	£5.00	£5.00
	Hut and site expenses	£5,820.83	£3,417.80
	Materials (play & domestic)	£432.29	£100.00
	Activities	£1,751.50	£290.00
	Website	£15.00	
	Fundraising costs	£1,192.76	£346.80
	Account charges	£385.54	£101.69
	Refunds	£190.00	£360.00
	Sundry payments	£496.73	£25.00
	Total Expenditure	£48,891.62	£35,358.03
	Surplus/Deficit (-) of Income over Expenditure	-£625.91	£12,542.37

**South Oxford Adventure Playground (SOAP)
Balance Sheet at 31st December 2022**

		2022	2021
Current Assets			
	Cash	£9.00	£268.00
	Balance at HSBC	£0.00	£8,398.78
	Balance at Barclays	£37,224.92	£25,107.85
	Balance in Paypal account	£0.00	£4,559.01
	Total Current Assets	£37,233.92	£38,333.64
	Debtors		
	HMRC Credit Balance		£36.20
	Total Current Debtors		£36.20
	Creditors		
	Party Deposits held		£510.00
	Total Current Liabilities		£510.00
Net Assets		£37,233.92	£37,859.84
Represented by:			
Accumulated Fund			
	Balance b/fwd	£37,859.84	£25,317.47
	Surplus/Deficit (-) of Income over Expenditure	-£625.91	£12,542.37
	Balance c/fwd	£37,233.93	£37,859.84
Restricted Funds			
	Youth Club	£4,532.37	£6,100.00
	Fence	£5,000.00	£5,000.00
	Total Restricted Funds	£9,532.37	£11,100.00
Unrestricted Funds		£27,701.56	£26,759.84
Total Funds		£37,233.93	£37,859.84

THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales - Charity number 1157509

Accounts

South Oxford Adventure Playground

Annual Report 2021 (January – December 2021)

CIO Reg Number: 1157509

Address: Whitehouse Road, Oxford, OX1 4QH



Trustees on date when the report was approved: Bob Price, Pippa Sandford, Naomi Waite

Committee on date when report was approved: Naomi Waite (Chair), John Appleby-Alis (Treasurer), Kai Tabacek (Secretary), Sophie Bowell, Tom Currie, Megan Douthwaite, Pippa Sandford, Tamar Shirley, Pat Smith, Cath Unia.

Reserves policy: £2,500 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

Purpose according to SOAP's constitution: To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

Changes to the management committee & trustees in 2021: Megan Douthwaite and Naomi Waite continued as co-chairs; Kai Tabacek became secretary and Phil Doubtfire started to hand over the role of Treasurer to John Appleby-Alis. Sophie Bowell joined the committee to provide a link to New Hinksey School.

Provision and activities during 2021: SOAP opened for 86 days through 2021 between April and October despite the many challenges posed by the continuing pandemic. The Government's roadmap out of Covid which saw legal restrictions lifted on outdoor venues in April allowing a maximum of 30 people to mix outdoors framed what we were able to do. Restrictions on indoor gatherings, guidance on cleaning and hygiene, track and trace etc remained in place until late July, when most legal limits were lifted. Until then our site remained divided in two by a yellow fence; children & young people were bubbled; enhanced

cleaning and hygiene measures remained in place; and the hut was not in use.

SOAP opened in mid-April for the 9-day Easter holiday playscheme for unaccompanied children only. With a team of 6 playworkers each day. We ran two, 2-hour sessions per day (10-12.30pm and 1.30-4pm) with a lunch & cleaning break in-between. Children and young people were allocated to bubbles and we operated a track and trace system. Local children were the main target group, unlike in previous years when those across Oxford would have been made more aware of SOAP opening times. We ran a total of 4 afternoons for 11-14 yr olds (Year 7+). On average 17 children attended each session; there were 298 child visits across the 9 days; a total of 203 individuals registered (7+ year olds), of which a quarter (26%) were secondary school aged. We ran 4 days of half-term playscheme in early June.

For the summer playscheme SOAP opened to children, young people (C&YP) and families for 24 days from July 26th through to August 27th (10-4pm), with 6-7 staff rota'd on each day. This comprised 9 family days when children had to be accompanied by adults (Mon- Tuesday); 15 days designated for unaccompanied C&YP (Wed thru Friday), including 5 afternoons for 11Ups, or Year 6 upwards. We soft targeted C&YP aged 7-14yrs, but welcomed all children on family days. Unaccompanied sessions ran on a ratio of approximately 1:12, and family days were limited to 70 people (excluding under 5s) onsite. In total 243 individual children attended our 7Up sessions, with an average of 36 children attending per day (min 12, max 65); 142 or 58% were male; average age was 9.5 yrs; 54% identified as white British.

After school sessions ran from late April through to end of July, and then from September through to October on Thursdays and Fridays for unaccompanied children only. In total we ran 44, 2-hour sessions.

Evening youth club (6-8pm) – funded by Oxfordshire County's Youth Opportunity Fund - ran twice weekly on a Tuesday & Thursday evening with an average of 16 young people per session. We ran 28 youth club sessions between April and July, and September to October.

In total there were 2751 child visits by 7+ year olds through 2021. Most were made by unaccompanied children & young people, with 665 visiting with parents/ carers during the summer holidays. We registered over 650 7+ year olds.

Fundraising: We are immensely grateful to the local community for their financial support during 2021, and were fortunate in securing funding from Oxford City Council, Oxfordshire County Council, Oxfordshire Community Fund, Post Code Society Trust and Action funder.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
South Oxford Adventure Playground (SOAP)

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

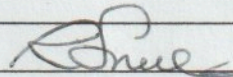
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25 October 2022

Name:

R Smith

**Relevant professional
qualification(s) or body
(if any):**

Address:

5 The Ley

Woodstock
Oxon OX20 1UX

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

South Oxford Adventure Playground (SOAP)
Income & Expenditure Account
for the year ended 31st December 2021

Income	2021	2020
Grants		
Oxford City Council	5,000.00	15,580.00
Oxfordshire CC	8,008.00	8,004.00
St Aldate's Church	1,500.00	2,000.00
Oxon Comm Foundation		1,431.00
Fusion		250.00
Capital Group		150.00
Postcode Lottery	12,472.00	
Semble	5,000.00	
Lettings of Site	7,249.00	5,022.00
Donations & Sponsorship	8,629.02	15,164.80
Miscellaneous	42.38	
Party Deposits Retained (2019)		631.21
Total Income	47,900.40	48,233.01
Expenditure		
Staff		
Wages & Emp NI	26,829.70	14,868.26
Pensions	447.28	376.08
Payroll	330.00	487.80
Staff Training	624.00	874.00
DBS checks	15.00	250.00
Site rental & maintenance		
Insurance (includes employee & public liability)	1,532.70	1,525.74
Equipment	-	804.00
Refuse collection	-	78.48
Telephone	194.39	316.16
Electricity	542.54	454.29
Rates	196.13	58.00
Rent	5.00	5.00
Hut and site expenses	3,417.80	9,054.33
Materials (play & domestic)	100.00	86.67
Activities	290.00	
Website	-	15.00
Fundraising costs	346.80	312.00
Account Charges	101.69	16.92
Refunds	360.00	1,750.00
Sundry payments	25.00	186.61
Total Expenditure	35,358.03	31,519.34
Surplus/Deficit (-) of Income over Expenditure	12,542.37	16,713.67

South Oxford Adventure Playground (SOAP)
Balance Sheet at 31st December 2021

Current Assets	2021	2020
Cash	268.00	549.55
Balance at HSBC	8,398.78	20,419.88
Balance at Barclays	25,107.85	1,637.33
Balance in Paypal account	4,559.01	3,010.71
Total Current Assets	<u>38,333.64</u>	<u>25,617.47</u>
Creditors		
Party Deposits held	510.00	300.00
Total Current Liabilities	<u>510.00</u>	<u>300.00</u>
Debtors		
HMRC Credit Balance	36.20	-
Total Current Debtors	<u>36.20</u>	<u>-</u>
Net Assets	<u>37,859.84</u>	<u>25,317.47</u>
Represented by:		
Accumulated Fund		
Balance b/fwd	25,317.47	8,603.80
Surplus/Deficit (-) of Income over Expenditure	12,542.37	16,713.67
Balance c/fwd	<u>37,859.84</u>	<u>25,317.47</u>

THE SOUTH OXFORD ADVENTURE PLAYGROUND CIO

England & Wales - Charity number 1157509

Accounts



South Oxford Adventure Playground

CIO Reg number: 1157509

Annual Report 2020 (January 1st – December 31st)

Address: Whitehouse Road, Oxford OX1 4QH

Trustees on date when the report was approved: Bob Price, Pippa Sandford, Naomi Waite

New trustees may be elected at the AGM

Committee on date when report was approved: Megan Douthwaite (Co-Chair); Naomi Waite (Co-Chair); Jill McCleery (Vice Chair); Phil Doubtfire (Treasurer); Pippa Sandford; Catherine Unia; Pat Smith; Jen Lockie, Kai Tabacek; Tamar Shirely; Tom Currie; Sophie Bowell.

Reserves policy: £2,500 shall be kept in reserve, for emergency repairs/renovations and to cover 3 month's running costs for utilities and services.

The charity's trustees have had due regard to the Commission's guidance on public benefit.

Purpose according to SOAP's constitution: To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of children and young people in the St Ebbe's, Grandpont and New Hinksey area of the city of Oxford who have need of such facilities with the object of improving their conditions of life.

Changes to the management committee & trustees in 2020: 2020 was a challenging year for SOAP. First, Ann Poulter, a long-serving Trustee, holiday play-scheme lead and active volunteer, died in March 2020. Ann is very much missed, and has left a huge hole in our team. Second, two other active committee members reduced their involvement in SOAP due to ill health and caring responsibilities. At the AGM in June 2020 Naomi Waite and Megan Douthwaite were elected co-chairs; Phil Douthwaite elected as treasurer; Kai Tabacek, Tamar Shirley, Jen Lockie and Tom Currie joined the committee. Naomi Waite stepped down as Secretary and the position has been rotated since the AGM.

Provision and activities during 2020: In addition to the significant changes to the volunteer management committee referred to above, the COVID-19 emergency created a series of major challenges to SOAP in 2020. The pandemic added a layer of complexity to our operations that required a significant increase in volunteer time for the planning and oversight of our activities compared to previous years.

In compliance with the legal provisions relating to the pandemic, SOAP remained closed until July 2020. The site was in regular use between March & July free of charge to the local primary school to help with the requirements for social distancing. At the AGM in June the committee agreed to employ a full-time manager on a 3 month contract to oversee delivery of the day to day sessions through the summer, and to support the committee in delivering sessions at SOAP that were covid safe, and complied with the changes in government guidelines. We implemented major changes to our site and adapted our provision. In summary these included abandoning *open access*; limiting sessions to 2 hours; adopting a pre-booking system based on school year bubbles with the aim of keeping children in consistent groups; and limiting access to

unaccompanied (7+ yr olds), local children only. We also installed outdoor sinks and all weather shelters. Sessions were all outdoors, with indoor access only for the toilets. The number of staff and children on site was limited to 15 children in each bubble, and 2 staff. We physically divided the site into two to allow 2 discrete groups of children / young people access at any one time.

In total we were open on 71 days between late July and December 2020, down from 136 in 2019. The table below summarises the number of days for holiday, after school and youth club sessions. The best attended sessions were those for 11-14 yr olds averaging around 20 young people per session (max 30 in December 2020). The total number of child visits was 906, down from 7,916 in 2019. The average number of children attending overall per session was 17. We registered a total of 220 children & young people for the period July-December, and the average age was 9.

Number of sessions, days open, timings & child visits, South Oxford Adventure Playground 2020

Term & holiday opening	Opening times	Days/Sessions per week	Hours open per session	Days open	Number of child visits
Easter holidays	CLOSED DUE TO COVID-19 / NATIONAL LOCKDOWN (site used by local primary school)				
After school (April-May)					
Summer half-term					
After school (June-July)					
Summer holidays	2 sessions per day 10am-12pm & 2-4pm	10	2	25	410
After school (Sept-Oct)	3.15 -5.15pm	4	2	24	149
Evening youth club (Sept-Oct & Nov-Dec)	6-8pm (Sept-Oct) 2-4pm (Nov-Dec)	2	2	17	244
Autumn half-term	2 sessions per day 10am-12pm & 2-4pm	10	2	5	103
Total				71	906

Eight staff were employed through the summer with 4 staff attending each session. Three days of training were provided prior to opening in July. We ran 3 Saturday sessions in October with one staff member and a volunteer committee member present to ensure social distancing was adhered to. These were extremely popular with the local community and we reached our agreed capacity of 30 very quickly.

Use of the site by external groups was limited and weekend party hire was paused from March onwards, having a significant impact on non-restricted revenue.





Funding: We are immensely grateful to the local community for their financial support during 2020, and were fortunate in securing funding from Oxford City Council, Oxfordshire County Council, Oxfordshire Community Fund, and St Aldate's Church.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
South Oxford Adventure Playground (SOAP)

**On accounts for the year
ended**

31 December 2020
**Charity no
(if any)**

Set out on pages

1 & 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

2 November 2020

Name:

R Smith

**Relevant professional
qualification(s) or body
(if any):**

Address:	5 The Ley
	Woodstock
	Oxon OX20 1UX

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

South Oxford Adventure Playground (SOAP)
Income & Expenditure Account
for the year ended 31st December 2020

Income	2020	2019
Grants		
Oxford City Council	15,576.00	9,100.00
Oxfordshire CC	8,008.00	
St Aldate's Church	2,000.00	2,000.00
Oxon Comm Foundation	1,431.00	
Fusion	250.00	
Capital Group	150.00	
Oxford Colleges		250.00
Barnsbury Trust		2,000.00
Pye Settlement		1,000.00
Lettings of Site	5,022.00	13,054.50
Donations & Sponsorship	15,164.80	9,929.63
Miscellaneous		109.67
Party Deposits Retained (2018)		493.00
Party Deposits Retained (2019)	631.21	
Uncashed cheques Retained (to 2018)		567.19
Total Income	48,233.01	38,503.99
 Expenditure		
Staff		
Wages & Emp NI	14,868.26	24,053.19
Pensions	376.08	
Payroll	487.80	928.80
Staff Training	874.00	1,504.00
DBS checks	250.00	-
Site rental & maintenance		
Insurance (includes employee & public liability)	1,525.74	1,509.75
Equipment	804.00	323.49
Refuse collection	78.48	82.88
Telephone	316.16	160.98
Electricity	454.29	507.42
Rates	58.00	571.55
Rent	5.00	5.00
Hut and site expenses	9,054.33	3,819.90
Materials (play & domestic)	86.67	-
Activities		875.00
Website	15.00	15.00
Fundraising costs	312.00	312.00
Account Charges	16.92	313.23
Refunds	1,750.00	1,135.00
Sundry payments	186.61	226.80
Total Expenditure	31,519.34	36,343.99
 Surplus/Deficit (-) of Income over Expenditure	16,713.67	2,160.00

South Oxford Adventure Playground (SOAP)
Balance Sheet at 31st December 2020

	2020	2019
Current Assets		
Cash	549.55	804.00
Balance at HSBC	20,419.88	4,197.36
Balance at Barclays	1,637.33	2,071.02
Balance in Paypal account	3,010.71	2,162.63
Total Current Assets	<u>25,617.47</u>	<u>9,235.01</u>
 Current Liabilities		
Creditors - Party Deposits held	300.00	631.21
Total Current Liabilities	<u>300.00</u>	<u>631.21</u>
 Net Assets	 25,317.47	 8,603.80
 Represented by:		
Accumulated Fund		
Balance b/fwd	8,603.80	6,443.80
Surplus/Deficit (-) of Income over Expenditure	16,713.67	2,160.00
Balance c/fwd	<u>25,317.47</u>	<u>8,603.80</u>